



SAN BERNARDINO MUNICIPAL
WATER DEPARTMENT

OPERATING AND CAPITAL IMPROVEMENT BUDGET

2025-2026

WATER BOARD

PRESIDENT:

TONI CALLICOTT

VICE PRESIDENT

WAYNE HENDRIX

COMMISSIONERS:

DAVID E. MLYNARSKI
RIKKE V. JOHNSON
THOMAS M. BRICKLEY

EXECUTIVE MANAGEMENT

MIGUEL J. GUERRERO, P.E.
GENERAL MANAGER

ROBIN L. OHAMA
DEPUTY GENERAL MANAGER

JENNIFER L. SHEPARDSON
DIRECTOR OF ENVIRONMENTAL &
COMPLIANCE

KEVIN T. STEWART, P.E.
DIRECTOR OF WATER RECLAMATION

STEVE R. MILLER
DIRECTOR OF WATER UTILITY

CYNTHIA J. MOUSER
DIRECTOR OF FINANCE

WATER DEPARTMENT HISTORY

The City of San Bernardino Municipal Water Department (Department) was formed in 1905 under the Charter of the City of San Bernardino and is governed by the Water Board made up of five commissioners who are appointed by the Mayor and City Council of the City of San Bernardino. The City Charter gives the Water Board responsibility "to oversee and manage the City's water supply, recycled water, wastewater collection, and treatment functions in accordance with State Law." The Department operates two enterprise funds: The Water Utility Enterprise Fund and the Sewer Utility Enterprise Fund. Water and Sewer services encompass most of the City and nearby county areas. East Valley Water District services approximately 20% of the city in the east end. Sewer treatment service encompasses all of the City of San Bernardino, the City of Loma Linda, and the former Norton Air Force Base.



MISSION STATEMENT

To meet the needs of the community by providing sustainable, high-quality water supply and wastewater services in the most professional, environmentally responsible, and cost-effective manner possible.

KEY VALUE STATEMENTS

- 01 Provide the highest level of customer service to our community.
- 02 Responsibly establish necessary rates in the most cost-effective manner.
- 03 Provide the highest quality water and wastewater services.
- 04 Provide responsible stewardship of our resources and our environment.
- 05 Require ethical business practices.
- 06 Foster a strong, positive organizational culture and promote staff development.

SBMWD'S STRATEGIC PLANNING



TARGETS

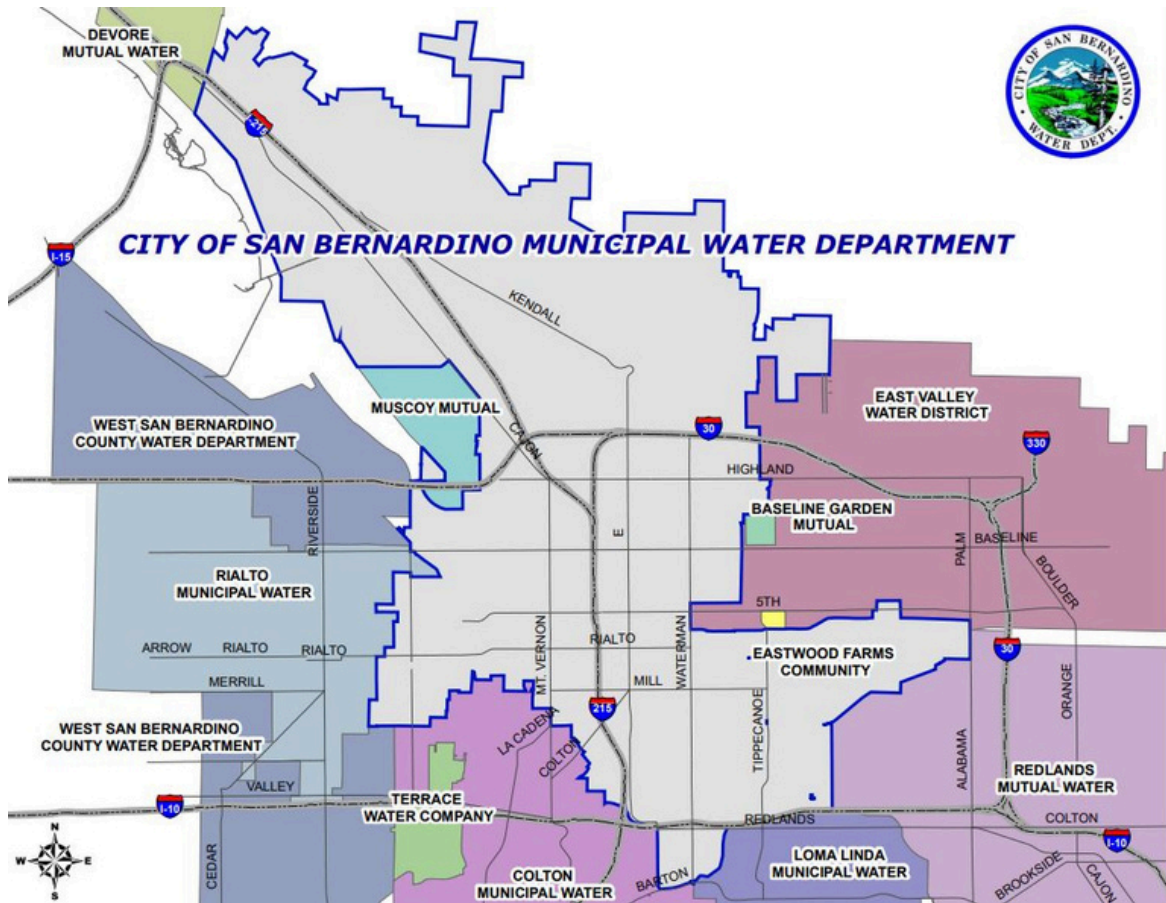
- Organizational Development
- Infrastructure/Efficiencies
- Customer Service/Public Relations
- Relationships/Partnerships
- Fiscal Responsibility



GOALS

- Strengthen culture and morale; maintain consistency across sections.
- Address recruitment and retention issues; take steps to become an “Employer of Choice.”
- Provide staff development and training leading towards improved knowledge performance, and streamlined succession planning.
- Address the Department’s aging infrastructure.
- Address the impact of regulatory requirements.
- Address technology to maintain or increase efficiencies
- Address water supply sustainability.
- Meet and exceed internal and external customer expectations including responsiveness and timeliness.
- Take steps to improve Department branding and address concerns regarding the Department/City’s reputation and perceived instability.
- Collaborate with the City.
- Collaborate with ratepayers and the community.
- Collaborate with regional partners.
- Conduct rate setting.
- Address the department’s reserve policy and funding.

SERVICE BOUNDARY



BUDGET PROCESS

JULY– AUGUST	SEPTEMBER– DECEMBER	JANUARY– FEBRUARY	MARCH– MAY	JUNE
PLANNING:	PREPARATION:	FOCUS:	ACTION:	FINAL STEP:
EVALUATE PREVIOUS BUDGET YEAR PROCESSES	PREPARE DEADLINES, CREATE SALARY ASSUMPTIONS, CPI, PERS, AND ESTIMATED MERIT INCREASES	DISTRIBUTE BUDGET PACKETS	RETURN COMPLETED WORKSHEETS BY CALENDAR DEADLINES	PRESENTATION TO WATER BOARD
DISCUSS IMPROVEMENTS PLAN FOR NECESSARY PROCESS REVISIONS	UPDATE SECTION ORGANIZATION CHARTS AND PERSONNEL	DIVISION STAFF TO UPDATE CURRENT YEAR PROJECTIONS AND PROPOSED BUDGET AMOUNTS	COMPILE AND AUDIT SUBMITTED BUDGET INFORMATION	DISCUSSION, ADOPTION, AND IMPLEMENTATION OF APPROVED BUDGET
	POPULATE PRIOR YEAR ACTUAL EXPENSES, CURRENT BUDGET, AND PROJECTED EXPENSES	REVIEW PROPOSED CAPITAL PROJECTS	MAKE ADJUSTMENT AND RECOMMENDATIONS	
			GENERAL MANAGER REVIEW OF COMPLETED BUDGET WITH STAFF	

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EXECUTIVE SUMMARY

San Bernardino Municipal Water Department
Fiscal Year 2025-2026 Budget Summary

	Water	Sewer
Beginning Reserves as of July 1, 2025	\$ 48,091,727	\$ 55,562,141
Operating Revenues	56,958,000	49,065,000
Capital Contributions	4,100,000	2,300,000
Proceeds from Borrowing/Grants	16,508,000	21,090,000
Non-Operating Revenues	3,356,000	2,010,000
Total Funds Available	129,013,727	130,027,141
Operating Expenses	49,021,230	45,587,095
Debt Service	3,002,000	1,979,000
Capital Outlay - Equipment & Vehicles	1,292,880	2,081,000
Capital Outlay - Operations & Maintenance	4,277,500	7,320,000
Carryover Capital Projects	38,211,300	19,660,250
New Capital Projects	7,706,600	32,127,800
Labor Portion of Capital Projects	(559,500)	-
Ending Reserves as of June 30, 2026	\$ 26,061,717	\$ 21,271,996
Reserves based on Board-approved policy:		
Operating Reserve	\$ 6,043,713	\$ 5,620,327
Rate Stabilization Reserve	11,130,200	9,813,000
Emergency Replacement Reserve	6,194,369	4,510,321
Capital Replacement Reserve	7,200,890	12,209,931
Ending Target Reserve Balance	\$ 30,569,172	\$ 32,153,579
Remaining Reserve Balance Available	\$ (4,507,455)	\$ (10,881,583)

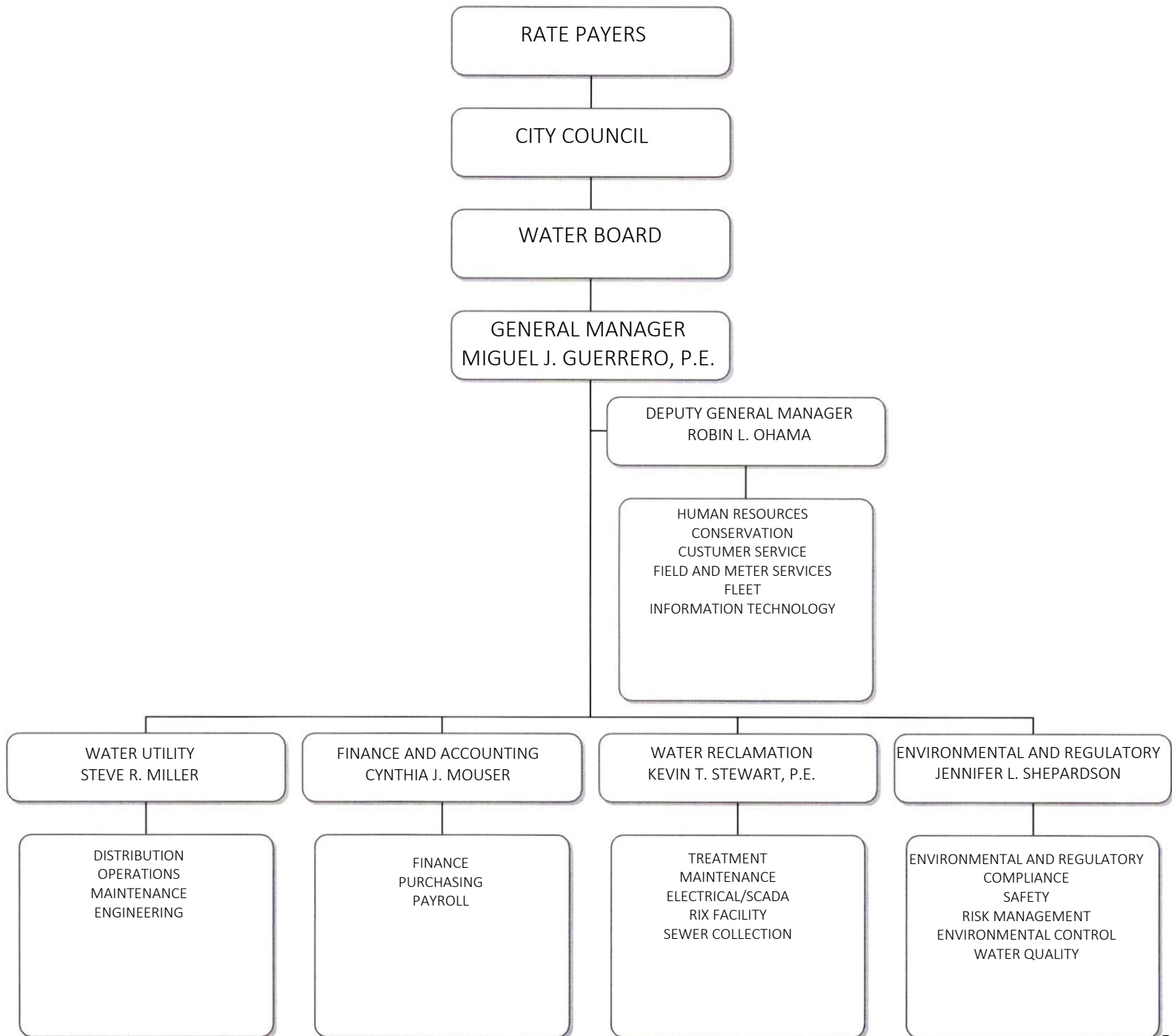
**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	WATER FUND	SEWER FUND	TOTAL SBMWD	RIX FUND
<u>SOURCES OF FUNDS</u>				
<u>Revenues:</u>				
Operating Revenue	\$ 56,958,000	\$ 49,065,000	\$ 106,023,000	\$ 10,323,936
Non-operating Revenue	3,356,000	2,010,000	5,366,000	-
Capital Contributions	4,100,000	2,300,000	6,400,000	-
Total Revenues	64,414,000	53,375,000	117,789,000	10,323,936
<u>Other Sources of Funds:</u>				
Debt Proceeds	-	20,130,000	20,130,000	
State Revolving Fund (SRF) Loan Proceeds	14,008,000	-	14,008,000	
Grants	2,500,000	960,000	3,460,000	-
Total Other Sources of Funds	16,508,000	21,090,000	37,598,000	-
Total Sources of Funds	80,922,000	74,465,000	155,387,000	10,323,936
<u>USE OF FUNDS</u>				
<u>Expenses:</u>				
Operating Expenses:				
Administrative Division	19,336,201	15,266,554	34,602,755	1,766,811
Operations Divisions	29,685,028	30,320,541	60,005,569	5,345,125
Total Operating Expenses	49,021,230	45,587,095	94,608,324	7,111,936
Non-operating Expenses	1,902,000	1,124,000	3,026,000	-
Total Expenses	50,923,230	46,711,095	97,634,324	7,111,936
<u>Other Uses of Funds:</u>				
Principal Payments on Debt Service	1,100,000	855,000	1,955,000	-
Capital Outlay (Operations & Maintenance)	4,277,500	7,320,000	11,597,500	1,165,000
Capital Outlay (Equipment & Vehicles)	1,292,880	2,081,000	3,373,880	190,000
Capital Improvement Projects - Carryovers	38,211,300	19,660,250	57,871,550	-
Capital Improvement Projects - New Projects	7,706,600	32,127,800	39,834,400	1,026,000
Capital Improvement Projects - Labor Portion	(559,500)	-	(559,500)	-
Total Other Uses of Funds	52,028,780	62,044,050	114,072,830	2,381,000
Total Use of Funds	102,952,010	108,755,144	211,707,154	9,492,936
Net Transfer To/(From) Reserves	\$ (22,030,010)	\$ (34,290,144)	\$ (56,320,154)	\$ 831,000

SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SUMMARY OF BEGINNING AND ENDING FUND BALANCES BY FUND

Fund		Estimated Working Capital Balance as of 7/1/25	Add Estimated Resources			Less: Budget Requirements					Estimated Working Capital Balance as of 6/30/26	45 days of Annual Operating Expenses*
			Revenue	Other Sources of Funds	Total Resources	Current Operations	Capital Outlay	Debt Service	Capital Improvements	Total Uses		
Water	1000	48,091,727	64,414,000	16,508,000	80,922,000	(49,021,230)	(1,292,880)	(3,002,000)	(49,635,900)	(102,952,010)	26,061,717	6,043,713
Sewer Treatment	2000	55,562,141	53,375,000	21,090,000	74,465,000	(45,587,095)	(2,081,000)	(1,979,000)	(59,108,050)	(108,755,144)	21,271,996	5,620,327
Total Department		<u>\$ 103,653,867</u>	<u>\$ 117,789,000</u>	<u>\$ 37,598,000</u>	<u>\$ 155,387,000</u>	<u>\$ (94,608,324)</u>	<u>\$ (3,373,880)</u>	<u>\$ (4,981,000)</u>	<u>\$ (108,743,950)</u>	<u>\$ (211,707,154)</u>	<u>\$ 47,333,714</u>	<u>\$ 11,664,040</u>

* Government Finance Officers Association recommends a minimum of 45 days of operating expenses as a target for working capital.



**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
PERSONNEL COSTS SUMMARY BY SECTION AND FUND
FISCAL YEAR 2025-2026**

	WATER FUND	SEWER TREATMENT FUND	RIX FUND	TOTAL
Administrative Division				
Water Board	\$ 53,350	\$ 53,350	\$ -	\$ 106,700
Administration	513,563	481,465	74,894	1,069,923
Environmental and Regulatory Compliance	733,432	916,790	183,358	1,833,580
Human Resources	421,379	295,031	20,116	736,525
Finance and Accounting	1,335,070	1,251,623	194,697	2,781,390
Information Technology	595,907	833,850	59,561	1,489,317
Fleet	361,354	216,812	24,107	602,273
Customer Relations	316,873	79,219	-	396,092
Water Conservation and Public Affairs	248,773	69,536	13,254	331,563
Customer Service	1,717,939	429,762	-	2,147,701
Billing and Collections	314,639	257,557	-	572,196
Field and Meter Services	1,413,009	-	-	1,413,009
Total Administrative Division	8,025,287	4,884,995	569,987	13,480,269
Water Utility Division				
Water Utility Administration	460,232	-	-	460,232
Distribution Administration	600,098	-	-	600,098
Distribution Service and Repair	3,048,186	-	-	3,048,186
Distribution System Maintenance	2,836,682	-	-	2,836,682
Water Loss Management	123,665	-	-	123,665
Operations Administration	454,278	-	-	454,278
Production and Treatment	2,348,747	-	-	2,348,747
Plant and Facility Maintenance	1,381,276	-	-	1,381,276
Specialty Construction	1,209,915	-	-	1,209,915
Engineering	1,549,722	2,130,869	193,716	3,874,307
Water Quality and Backflow Control	1,730,604	-	-	1,730,604
Total Water Utility Division	15,743,405	2,130,869	193,716	18,067,990
Water Reclamation Division				
Water Reclamation Administration	-	663,941	34,945	698,886
Sewer Collection	-	1,829,251	-	1,829,251
Operations	-	4,077,486	212,104	4,289,590
RIX Facility	-	-	1,657,680	1,657,680
Plant Maintenance	-	3,310,033	100,949	3,410,982
Electrical, Instrumentation and SCADA	1,175,484	1,500,535	587,493	3,263,512
Environmental Control	-	800,822	-	800,822
Total Water Reclamation Division	1,175,484	12,182,069	2,593,171	15,950,724
Total Personnel Costs	\$ 24,944,176	\$ 19,197,933	\$ 3,356,874	\$ 47,498,983

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
PERSONNEL COSTS DETAIL BY SECTION - ALL FUNDS COMBINED
FISCAL YEAR 2025-2026**

		SALARIES				BENEFITS							
SECTION	SECTION NAME	FULL TIME	PART TIME	OVERTIME	ON CALL/ STANDBY	PERS - EMPLOYER	PERS - EMPLOYER (UAL)	DEF COMP - EMPLOYER	MEDICARE TAXES	MEDICAL INSURANCE	LIFE, AD&D & LTD INSURANCE	TOTAL PERSONNEL	
<u>Administrative Division</u>													
1010	Water Board	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,800	\$ -	\$ 106,700	
1020	Administration	722,273	-	-	-	80,562	160,833	26,200	10,590	64,987	4,478	1,069,923	
2060	Environmental and Regulatory Compliance	1,200,881	18,000	-	-	134,178	267,872	19,500	17,995	167,323	7,832	1,833,580	
1030	Human Resources	441,043	-	-	-	49,261	86,560	6,500	6,812	143,519	2,830	736,525	
1400	Finance and Accounting	1,815,924	18,000	-	-	203,132	403,203	12,090	27,616	289,796	11,629	2,781,390	
1040	Information Technology	979,613	36,000	300	-	109,436	189,350	7,800	15,235	145,197	6,386	1,489,317	
1050	Fleet	437,590	-	3,350	-	49,012	97,847	650	5,658	5,200	2,966	602,273	
1100	Customer Relations	262,974	-	-	-	29,384	58,663	1,300	3,888	38,155	1,727	396,092	
1200	Water Conservation	211,973	-	5,200	-	23,708	47,330	650	3,124	38,155	1,423	331,563	
1110	Customer Service	1,343,283	43,900	6,500	-	150,662	300,780	6,500	21,409	265,564	9,104	2,147,701	
1120	Billing and Collections	341,432	18,000	3,400	-	38,232	76,327	1,300	5,458	85,696	2,351	572,196	
1130	Field and Meter Services	910,448	-	25,000	-	102,044	203,720	4,225	13,808	149,188	4,576	1,413,009	
Total Administrative Division		8,668,335	133,900	43,750	-	969,611	1,892,485	86,715	131,592	1,498,580	55,301	13,480,269	
<u>Water Utility Division</u>													
3010	Water Utility Administration	296,771	-	-	-	33,146	66,172	4,225	4,370	53,664	1,884	460,232	
3020	Distribution Administration	373,506	18,000	-	-	41,821	83,492	4,550	5,939	70,304	2,487	600,098	
3021	Distribution Service and Repair	1,795,702	-	120,000	50,000	201,265	401,806	12,935	27,990	427,063	11,424	3,048,186	
3023	Distribution System Maintenance	1,702,373	-	45,000	23,000	190,782	380,876	11,050	27,875	444,028	11,699	2,836,682	
3024	Water Loss Management	82,784	-	-	-	9,272	18,510	-	1,258	11,323	518	123,665	
3040	Operations Administration	278,277	-	-	-	31,145	62,179	1,950	4,253	74,490	1,983	454,278	
3041	Production and Treatment	1,464,091	-	40,000	35,000	163,895	327,199	2,600	22,595	283,634	9,734	2,348,747	
3042	Plant and Facility Maintenance	848,720	-	-	-	95,174	190,005	6,110	13,036	222,313	5,919	1,381,276	
3043	Specialty Construction	761,886	-	-	-	85,318	150,898	1,300	12,650	192,465	5,398	1,209,915	
3060	Engineering	2,552,694	-	-	-	285,269	539,169	29,575	39,492	411,190	16,919	3,874,307	
2063	Water Quality and Backflow Control	1,108,900	18,000	8,000	3,000	124,209	247,969	11,213	17,103	185,055	7,156	1,730,604	
Total Water Utility Division		11,265,704	36,000	213,000	111,000	1,261,295	2,468,275	85,508	176,560	2,375,529	75,119	18,067,990	
<u>Water Reclamation Division</u>													
4010	Water Reclamation Administration	463,518	-	-	-	51,821	103,455	5,200	6,887	64,987	3,018	698,886	
4020	Sewer Collection Division	1,076,078	-	25,000	80,000	120,556	240,677	6,500	16,693	256,360	7,388	1,829,251	
4040	Operations	2,733,848	-	47,500	-	305,913	610,722	15,925	41,967	515,970	17,746	4,289,590	
5025	RIX Facility	1,000,522	-	15,000	8,000	111,954	223,505	7,800	15,288	268,984	6,628	1,657,680	
4060	Plant Maintenance	2,134,534	-	19,000	27,000	238,996	452,011	22,295	32,922	470,418	13,806	3,410,982	
4070	Electrical, Instrumentation and SCADA	2,066,709	-	10,000	23,000	231,101	461,370	14,300	32,352	410,995	13,684	3,263,512	
2050	Environmental Control	501,270	-	500	-	56,176	112,149	3,250	7,647	117,351	2,479	800,822	
Total Water Reclamation Division		9,976,478	-	117,000	138,000	1,116,516	2,203,889	75,270	153,755	2,105,065	64,749	15,950,724	
Total Expenses		\$ 29,910,517	\$ 169,900	\$ 373,750	\$ 249,000	\$ 3,347,422	\$ 6,564,649	\$ 247,493	\$ 461,908	\$ 5,979,174	\$ 195,170	\$ 47,498,983	

WATER FUND SUMMARIES

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	ACTUAL REVENUE & EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE & EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SOURCES OF FUNDS</u>				
<u>Revenues:</u>				
Operating Revenue:				
Water Sales - Regular	\$ 44,496,274	\$ 47,051,000	\$ 50,043,000	\$ 51,545,000
Water Sales - Other	235,931	206,000	3,986,000	4,106,000
Net Water Sales	44,732,205	47,257,000	54,029,000	55,651,000
Service Charges	843,637	849,000	857,000	849,000
Revenue From Services	409,248	602,000	506,000	458,000
Total Operating Revenue	45,985,091	48,708,000	55,392,000	56,958,000
Non-operating Revenue:				
Interest Income	2,544,768	1,000,000	1,445,000	1,000,000
Rental Income	358,472	270,000	380,000	380,000
Federal Grant Income	3,041,427	-	7,431,000	-
Public Works Reimbursed Capital Costs	-	1,155,000	-	-
Consent Decree O&M Reimbursement	2,525,346	2,300,000	1,274,000	1,900,000
Vally District Conservation program	-	750,000	-	-
Gain (loss) on asset disposition	85,041	20,000	2,651,000	20,000
Other Non-Operating Revenue	206,697	15,000	401,000	56,000
Total Non-operating revenue	8,761,751	5,510,000	13,582,000	3,356,000
Capital Contributions:				
Service Installation Fees	2,152,064	1,500,000	1,500,000	1,500,000
Capacity Charges	2,063,310	2,000,000	1,500,000	1,500,000
Developer Installed	914,811	1,100,000	1,100,000	1,100,000
Total Capital Contributions	5,130,185	4,600,000	4,100,000	4,100,000
Total Revenues	59,877,026	58,818,000	73,074,000	64,414,000
<u>Other Sources of Funds:</u>				
Debt Proceeds	-	11,072,000	13,160,600	-
State Revolving Fund (SRF) Loan Proceeds	-	10,060,000	-	14,008,000
Grants	-	11,200,000	7,431,000	2,500,000
Total Other Sources of Funds	-	32,332,000	20,591,600	16,508,000
Total Sources of Funds	\$ 59,877,026	\$ 91,150,000	\$ 93,665,600	\$ 80,922,000

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	ACTUAL REVENUE & EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE & EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
USE OF FUNDS	-	-		
Expenses:				
Operating Expenses:				
Administrative Division				
Water Board	47,581	50,461	55,211	60,950
Administration	506,750	696,824	696,214	673,235
Environmental and Regulatory Compliance	701,984	769,160	755,642	809,234
Human Resources	458,507	519,678	454,090	666,080
Finance and Accounting	1,079,929	1,465,887	1,382,393	1,552,670
Information Technology	968,929	1,417,860	1,433,281	1,642,051
Fleet	910,748	946,437	939,677	923,254
Customer Relations	338,460	504,833	438,427	527,873
Water Conservation and Public Affairs	139,317	1,208,218	734,393	1,250,248
Customer Service	1,646,042	1,843,191	1,702,377	1,792,499
Billing and Collections	586,153	616,201	610,273	645,189
Field and Meter Services	1,409,002	1,609,980	1,287,476	1,540,509
General Administrative Expense	4,466,331	6,800,220	5,818,600	6,588,660
Uncollectible Charge Offs	593,392	150,000	600,000	150,000
Facilities Maintenance Expense	368,528	507,100	522,400	513,750
Total Administrative Division	14,221,652	19,106,050	17,430,454	19,336,201
Water Utility Division				
Water Utility Administration	924,680	884,801	894,917	876,782
Distribution Administration	544,849	568,231	555,030	622,598
Distribution Service and Repair	3,395,959	3,983,933	4,006,254	4,263,286
Distribution System Maintenance	2,773,939	3,174,136	3,236,164	3,400,182
Water Loss Management	128,982	246,879	233,034	140,165
Operations Administration	261,390	536,706	471,707	522,628
Production and Treatment	10,919,112	10,655,188	10,657,327	10,773,547
Plant and Facility Maintenance	1,456,140	2,118,434	2,068,362	2,236,226
Specialty Construction	972,068	1,207,198	1,161,803	1,396,315
Electrical, Instrumentation and SCADA	922,280	1,546,774	1,320,683	1,445,293
Engineering	1,165,901	1,681,442	1,592,255	1,753,202
Water Quality and Backflow Control	1,875,731	2,589,767	2,294,927	2,254,804
Total Water Utility Division	25,341,031	29,193,489	28,492,461	29,685,028
Total Operating Expenses	39,562,683	48,299,539	45,922,915	49,021,230
Non-operating Expenses:				
Interest Expense	1,777,144	1,945,000	1,945,000	1,891,000
Bond Service and Trustee Fees	3,213	11,000	10,000	11,000
Total Non-operating Expenses	1,780,356	1,956,000	1,955,000	1,902,000
Total Expenses	41,343,040	50,255,539	47,877,915	50,923,230
Other Uses of Funds:				
Principal Payments on Debt Service	995,000	1,050,000	1,050,000	1,100,000
Capital Outlay (Equipment & Vehicles)	1,368,018	2,381,500	2,000,300	1,292,880
Capital Outlay (Operations & Maintenance)	1,362,779	2,855,000	1,055,000	4,277,500
Capital Improvement Projects - Carryovers	-	21,527,000	1,036,000	38,211,300
Capital Improvement Projects - New Projects	2,156,024	32,528,000	33,284,000	7,706,600
Capital Improvement Projects - Labor Portion	606	(550,500)	-	(559,500)
Total Other Uses of Funds	5,882,427	59,791,000	38,425,300	52,028,780
Total Use of Funds	47,225,466	110,046,539	86,303,215	102,952,010
Net Transfer To/(From) Reserves	\$ 12,651,560	\$ (18,896,539)	\$ 7,362,385	\$ (22,030,010)

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	ACTUAL REVENUE & EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE & EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>DEBT COVERAGE RATIO</u>				
Total Revenue	\$ 58,962,215	\$ 57,718,000	\$ 71,974,000	\$ 63,314,000
Less: Operating Expenses	<u>(39,562,683)</u>	<u>(48,299,539)</u>	<u>(45,922,915)</u>	<u>(49,021,230)</u>
Net Revenues	<u>\$ 19,399,532</u>	<u>\$ 9,418,461</u>	<u>\$ 26,051,085</u>	<u>\$ 14,292,770</u>
Debt Service:				
Principal Payments	\$ 995,000	\$ 1,050,000	\$ 1,050,000	\$ 1,100,000
Interest Expense	<u>1,777,144</u>	<u>1,945,000</u>	<u>1,945,000</u>	<u>1,891,000</u>
Total Debt Service	<u>\$ 2,772,144</u>	<u>\$ 2,995,000</u>	<u>\$ 2,995,000</u>	<u>\$ 2,991,000</u>
Debt Coverage Ratio	<u>7.00</u>	<u>3.14</u>	<u>8.70</u>	<u>4.78</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND PROJECTED FUNDING SOURCE DETAIL
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL REVENUE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE 2024-2025	PROPOSED BUDGET 2025-2026
<u>OPERATING REVENUE</u>					
<u>Residential Water Sales</u>					
1000.4001	WATER SALES - RESIDENTIAL	\$ 16,392,577	\$ 19,740,000	\$ 18,143,000	\$ 18,687,000
1000.4002	WATER SALES - COMMERCIAL	7,116,408	7,106,000	6,966,000	7,175,000
1000.4003	WATER SALES - INDUSTRIAL	1,226,604	1,158,000	546,000	563,000
1000.4004	WATER SALES - LANDSCAPE	6,389,792	6,107,000	8,353,000	8,604,000
1000.4005	WATER SALES - MUNICIPAL	442,794	513,000	1,500,000	1,545,000
1000.4020	WATER - MONTHLY SERVICE CHARGE	12,927,598	12,427,000	14,535,000	14,971,000
1000.4021	WATER - CONSERVATION CHARGE	500	-	-	-
	Subtotal Residential Water Sales	44,496,274	47,051,000	50,043,000	51,545,000
<u>Other Water Sales</u>					
1000.4007	WATER SALES - GEOTHERMAL	34,661	30,900	41,000	42,000
1000.4008	WATER SALES - OTHER	201,270	175,100	3,945,000	4,064,000
	Subtotal Other Water Sales	235,931	206,000	3,986,000	4,106,000
	Subtotal Water Sales	44,732,205	47,257,000	54,029,000	55,651,000
<u>OTHER OPERATING REVENUE</u>					
<u>Service Charges</u>					
1000.4022	SERVICE FEE	621,900	624,000	659,000	640,000
1000.4023	BROKEN LOCK FEE	76,792	84,000	57,000	67,000
1000.4024	WATER - RETURNED CHECK FEE	65,220	65,000	69,000	67,000
1000.4025	WATER - FIRE HYD FLW TEST FEE	13,580	11,000	22,000	18,000
1000.4026	APPLICATION FEE	51,950	51,000	31,000	41,000
1000.4027	WATER - WILL SERVE LETTER FEE	14,195	14,000	19,000	16,000
	Subtotal Service Charges	843,637	849,000	857,000	849,000
<u>Revenue From Services</u>					
1000.4028	REVENUE FROM SERVICES	81,133	97,000	115,000	98,000
1000.4029	BACKFLOW PREVENTION ADMIN FEE	121,390	120,000	128,000	125,000
1000.4030	PLAN CHECK AND OTHER FEES	27,337	24,000	27,000	27,000
1000.4031	DEVELOPER PLAN CK & INSP FEES	139,558	300,000	220,000	180,000
1000.4032	HYDRO-GENERATION REVENUE	18,209	23,000	16,000	17,000
1000.4033	ADMINISTRATIVE SERVICES	21,622	38,000	-	11,000
	Subtotal Revenue From Services	409,248	602,000	506,000	458,000
	Total Other Operating Revenue	1,252,885	1,451,000	1,363,000	1,307,000
	Total Operating Revenue	45,985,091	48,708,000	55,392,000	56,958,000

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND PROJECTED FUNDING SOURCE DETAIL
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL REVENUE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE 2024-2025	PROPOSED BUDGET 2025-2026
<u>NON-OPERATING & OTHER REVENUE</u>					
<u>Interest Revenue</u>					
1000.4300	INTEREST INCOME	2,544,768	1,000,000	1,445,000	1,000,000
	Subtotal Interest Revenue	2,544,768	1,000,000	1,445,000	1,000,000
<u>Non-Operating Revenue</u>					
1000.4400	RENTAL INCOME	358,472	270,000	380,000	380,000
1000.4500	FEDERAL GRANT INCOME	3,041,427	-	7,431,000	-
1000.4502	CONSENT DECREE REIMBURSEMENT O&M	2,525,346	2,300,000	1,274,000	1,900,000
1000.4510	VALLEY DISTRICT CONSERVATION PROGRAM	-	750,000	-	-
1000.4600	CAPACITY CHARGES	2,063,310	2,000,000	1,500,000	1,500,000
1000.4601	SERVICE INSTALLATION FEES	2,152,064	1,500,000	1,500,000	1,500,000
1000.4602	CONTRIBUTED CAPITAL	914,811	1,100,000	1,100,000	1,100,000
1000.4603	CONTRIBUTED CAPITAL/PUBLIC WORKS	-	1,155,000	-	-
1000.4700	GAIN/LOSS ON CAPITAL ASSETS	85,041	20,000	2,651,000	20,000
1000.4045	CUSTOMER ASSISTANCE PROG	(39,588)	(35,000)	(48,000)	(44,000)
1000.4702	REFUNDS/REBATES	(10)	-	-	-
1000.4704	CASHIER OVER/SHORT	(20)	-	-	-
1000.4705	NON-TAXABLE SALES	32,792	-	7,000	-
1000.4720	MISCELLANEOUS INCOME	213,523	50,000	442,000	100,000
	Subtotal Non-Operating Revenue	11,347,168	9,110,000	16,237,000	6,456,000
	Total Non-Operating Revenue	13,891,936	10,110,000	17,682,000	7,456,000
	TOTAL REVENUE, ALL SOURCES	\$ 59,877,026	\$ 58,818,000	\$ 73,074,000	\$ 64,414,000
<u>OTHER FUNDING SOURCES</u>					
	BOND PROCEEDS	\$ -	\$ 11,072,000	\$ 13,160,600	\$ -
	STATE REVOLVING FUND (SRF) PROCEEDS	-	10,060,000	-	14,008,000
	GRANT FUNDING	-	11,200,000	7,431,000	2,500,000
	TOTAL OTHER FUNDING SOURCES	\$ -	\$ 32,332,000	\$ 20,591,600	\$ 16,508,000

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND EXPENSE SUMMARY
FISCAL YEAR 2025-2026**

				OPERATIONS AND MAINTENANCE		SUBTOTAL PERSONNEL AND O & M		CAPITAL OUTLAY EQUIPMENT & VEHICLES		CAPITAL OUTLAY CAPITAL IMPROVEMENTS		TOTAL CAPITAL OUTLAY		TOTAL EXPENSES	
SECTION	SECTION NAME	SALARIES	BENEFITS	SUBTOTAL PERSONNEL											
Administrative Division															
1010	Water Board	\$ 450	\$ 52,900	\$ 53,350	\$ 7,600	\$ 60,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,950	
1020	Administration	346,691	166,872	513,563	159,672	673,235	-	-	-	-	-	-	-	673,235	
1030	Human Resources	233,753	187,626	421,379	244,701	666,080	-	-	-	-	-	-	-	666,080	
1040	Information Technology	406,545	189,361	595,907	1,046,144	1,642,051	150,380	-	-	150,380	-	-	150,380	1,792,431	
1050	Fleet	264,554	96,799	361,354	561,900	923,254	30,000	-	-	30,000	-	-	30,000	953,254	
1100	Customer Relations	210,380	106,493	316,873	211,000	527,873	-	-	-	-	-	-	-	527,873	
1110	Customer Service	1,114,726	603,213	1,717,939	74,560	1,792,499	-	-	-	-	-	-	-	1,792,499	
1120	Billing and Collections	199,488	115,151	314,639	330,550	645,189	-	-	-	-	-	-	-	645,189	
1130	Field and Meter Services	935,448	477,561	1,413,009	127,500	1,540,509	50,000	-	-	50,000	-	-	50,000	1,590,509	
1200	Water Conservation	162,980	85,793	248,773	1,001,475	1,250,248	-	-	-	-	-	-	-	1,250,248	
1400	Finance and Accounting	880,284	454,787	1,335,070	217,600	1,552,670	-	-	-	-	-	-	-	1,552,670	
1500	Facilities Maintenance Expense	-	-	-	513,750	513,750	-	-	-	-	-	-	-	513,750	
2060	Environmental and Regulatory Compliance	487,553	245,880	733,432	75,802	809,234	-	-	-	-	-	-	-	809,234	
3090	General Administrative Expense	-	953,540	953,540	5,635,120	6,588,660	-	49,635,900	-	49,635,900	-	-	49,635,900	56,224,560	
3090	Uncollectible Charge Offs	-	-	-	150,000	150,000	-	-	-	-	-	-	-	150,000	
Total Administrative Division		5,242,851	3,735,977	8,978,827	10,357,374	19,336,201	230,380	49,635,900	-	49,866,280	-	-	49,866,280	69,202,481	
Water Utility Division						-									
3010	Water Utility Administration	296,771	163,461	460,232	416,550	876,782	-	-	-	-	-	-	-	876,782	
3020	Distribution Administration	391,506	208,593	600,098	22,500	622,598	-	-	-	-	-	-	-	622,598	
3021	Distribution Service and Repair	1,965,702	1,082,483	3,048,186	1,215,100	4,263,286	145,000	-	-	145,000	-	-	145,000	4,408,286	
3023	Distribution System Maintenance	1,770,373	1,066,309	2,836,682	563,500	3,400,182	255,000	-	-	255,000	-	-	255,000	3,655,182	
3024	Water Loss Management	82,784	40,881	123,665	16,500	140,165	-	-	-	-	-	-	-	140,165	
3040	Operations Administration	278,277	176,001	454,278	68,350	522,628	-	-	-	-	-	-	-	522,628	
3041	Production and Treatment	1,539,091	809,656	2,348,747	8,424,800	10,773,547	-	-	-	-	-	-	-	10,773,547	
3042	Plant and Facility Maintenance	848,720	532,556	1,381,276	854,950	2,236,226	395,500	-	-	395,500	-	-	395,500	2,631,726	
3043	Specialty Construction	761,886	448,029	1,209,915	186,400	1,396,315	135,000	-	-	135,000	-	-	135,000	1,531,315	
3060	Engineering	1,021,078	528,644	1,549,722	203,480	1,753,202	-	-	-	-	-	-	-	1,753,202	
2063	Water Quality and Backflow Control	1,137,900	592,704	1,730,604	524,200	2,254,804	132,000	-	-	132,000	-	-	132,000	2,386,804	
4070	Electrical, Instrumentation and SCADA	756,515	418,969	1,175,484	269,809	1,445,293	-	-	-	-	-	-	-	1,445,293	
Total Water Utility Division		10,850,603	6,068,286	16,918,889	12,766,139	29,685,028	1,062,500	-	-	1,062,500	-	-	1,062,500	30,747,528	
Total Operating Expenses		16,093,453	9,804,263	25,897,716	23,123,513	49,021,230	1,292,880	49,635,900	-	50,928,780	-	-	50,928,780	99,950,010	
Non-operating Expenses															
	Principle Payments on Debt Service	-	-	-	1,100,000	1,100,000	-	-	-	-	-	-	-	1,100,000	
3090	Interest Expense	-	-	-	1,891,000	1,891,000	-	-	-	-	-	-	-	1,891,000	
3090	Bond Service and Trustee Fees	-	-	-	11,000	11,000	-	-	-	-	-	-	-	11,000	
Total Non-Operating Expenses		-	-	-	3,002,000	3,002,000	-	-	-	-	-	-	-	3,002,000	
Total Expenses		\$ 16,093,453	\$ 9,804,263	\$ 25,897,716	\$ 26,125,513	\$ 52,023,230	\$ 1,292,880	\$ 49,635,900	-	\$ 50,928,780	-	-	\$ 50,928,780	\$ 102,952,010	

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND CAPITAL OUTLAY EXPENSE SUMMARY
FISCAL YEAR 2025-2026**

SECTION	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
Administrative Division					
2060	<i>Environmental and Regulatory Compliance</i>				
6009	Capital Outlay - Vehicles	\$ 51,010	\$ -	\$ -	\$ -
	Subtotal Environmental and Regulatory Compliance	<u>51,010</u>	<u>-</u>	<u>-</u>	<u>-</u>
1040	<i>Information Technology</i>				
6008	Capital Outlay - Equipment	120,176	100,000	100,000	150,380
	Subtotal Information Technology	<u>120,176</u>	<u>100,000</u>	<u>100,000</u>	<u>150,380</u>
1050	<i>Fleet</i>				
6008	Capital Outlay - Equipment	-	80,000	75,800	30,000
6009	Capital Outlay - Vehicles	-	810,000	846,000	-
	Subtotal Fleet	<u>-</u>	<u>890,000</u>	<u>921,800</u>	<u>30,000</u>
1100	<i>Customer Relations</i>				
6008	Capital Outlay - Equipment	-	125,000	-	-
	Subtotal Customer Relations	<u>-</u>	<u>125,000</u>	<u>-</u>	<u>-</u>
1130	<i>Field and Meter Services</i>				
6009	Capital Outlay - Vehicles	104,196	120,000	120,000	50,000
	Subtotal Field and Meter Services	<u>104,196</u>	<u>120,000</u>	<u>120,000</u>	<u>50,000</u>
3090	<i>General Administrative Expense</i>				
6001	Capital Improvement Projects - New Projects	2,156,024	32,528,000	33,284,000	7,706,600
6001	Capital Improvement Projects - Carryover	-	21,527,000	1,036,000	38,211,300
6150	Capital Improvement Projects - Operations & Maintenance	1,362,779	2,855,000	1,055,000	4,277,500
6200	Capital Improvement Projects - Labor Portion	606	(550,500)	-	(559,500)
	Subtotal General Administration Expense	<u>3,519,409</u>	<u>56,359,500</u>	<u>35,375,000</u>	<u>49,635,900</u>
Subtotal Administrative Division		<u><u>3,794,791</u></u>	<u><u>57,594,500</u></u>	<u><u>36,516,800</u></u>	<u><u>49,866,280</u></u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND CAPITAL OUTLAY EXPENSE SUMMARY
FISCAL YEAR 2025-2026**

SECTION	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
Water Utility Division					
3021	<i>Distribution Service & Repair</i>				
6008	Capital Outlay - Equipment	106,574	-	-	145,000
6009	Capital Outlay - Vehicles	562,723	60,000	53,000	-
	Subtotal Water Utility Distribution Service & Repair	669,297	60,000	53,000	145,000
3023	<i>Distribution System Maintenance</i>				
6008	Capital Outlay - Equipment	-	-	-	255,000
6009	Capital Outlay - Vehicles	173,500	390,000	228,000	-
	Subtotal Water Utility Distribution System Maintenance	173,500	390,000	228,000	255,000
3041	<i>Production and Treatment</i>				
6009	Capital Outlay - Vehicles	103,976	240,000	160,000	-
	Subtotal Water Utility Operations Production Treatment	103,976	240,000	160,000	-
3042	<i>Plant and Facility Maintenance</i>				
6009	Capital Outlay - Vehicles	-	142,000	85,000	395,500
	Subtotal Water Utility Operation Plant and Facility Maintenance	-	142,000	85,000	395,500
3043	<i>Specialty Construction</i>				
6008	Capital Outlay - Equipment	-	25,000	-	-
6009	Capital Outlay - Vehicles	79,281	222,500	222,500	135,000
	Subtotal Water Utility Operations Specialty Construction	79,281	247,500	222,500	135,000
2063	<i>Water Quality</i>				
6009	Capital Outlay - Vehicles	66,582	67,000	110,000	132,000
	Subtotal Water Utility Engineering	66,582	67,000	110,000	132,000
Subtotal Water Utility Division		1,092,636	1,146,500	858,500	1,062,500
TOTAL CAPITAL OUTLAY, WATER FUND		\$ 4,887,427	\$ 58,741,000	\$ 37,375,300	\$ 50,928,780

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND RESERVE RECONCILIATION
FISCAL YEAR 2025-2026**

Estimated Projections FY 2024-25	Working Capital	Debt Proceeds	SRF Proceeds	Grants/Developer Funding	Totals
Beginning Estimated Unrestricted Cash Balance as of 07/01/2024	\$ 48,160,342	\$ 13,160,600	\$ -	\$ -	\$ 61,320,942
Operating					
Estimated Operating Revenues 06/30/2025	55,392,000	-	-	-	\$ 55,392,000
Estimated Operating Expenses 06/30/2025	(45,922,915)	-	-	-	\$ (45,922,915)
Total Net Operating Income/(Loss)	<u>\$ 9,469,085</u>	<u>\$ 13,160,600</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,469,085</u>
Non-Operating Revenue/(Expense) including Capital					
Estimated Non-Operating Revenues	\$ 17,682,000	\$ -	\$ -	\$ -	\$ 17,682,000
Estimated Non-Operating Expenses	(27,219,700)	(13,160,600)	-	-	(40,380,300)
Total Net Non-Operating Income/(Loss)	<u>\$ (9,537,700)</u>	<u>\$ (13,160,600)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (22,698,300)</u>
Estimated Ending Reserve Balance as of 06/30/2025	<u>\$ 48,091,727</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 48,091,727</u>
Proposed Budget FY 2025-2026					
Beginning Estimated Unrestricted Cash Balance as of 07/01/2025	\$ 48,091,727	A \$ -	\$ 14,008,000	\$ 2,500,000	\$ 64,599,727
Operating:					
Proposed Budgeted Operating Revenues	56,958,000	-	-	-	56,958,000
Proposed Budgeted Operating Expenses	(49,021,230)	-	-	-	(49,021,230)
Total Operating Income/(Loss)	<u>\$ 7,936,770</u>	B \$ -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,936,770</u>
Non-Operating:					
Proposed Budgeted Non-Operating Revenues	\$ 3,356,000	\$ -	\$ -	\$ -	\$ 3,356,000
Proposed Budgeted Non-Operating Expenses	(3,002,000)	-	-	-	(3,002,000)
Total Non-Operating Income/(Loss)	<u>\$ 354,000</u>	C \$ -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 354,000</u>
Total Available for Capital (B + C)	\$ 8,290,770	\$ -	\$ -	\$ -	\$ 8,290,770
Proposed Budgeted Capital Contributions	4,100,000	-	-	-	4,100,000
Proposed Actual Capital Carryovers from PY	(23,154,100)	-	(12,557,200)	(2,500,000)	(38,211,300)
Proposed Actual New Capital Funding	(12,717,480)	-	-	-	(12,717,480)
Total Increase/(Decrease) in Reserves	<u>\$ (23,480,810)</u>	D \$ -	<u>\$ (12,557,200)</u>	<u>\$ (2,500,000)</u>	<u>\$ (38,538,010)</u>
Ending Reserve Balances as of 06/30/2026					
Unrestricted Reserves (A + D)	<u>\$ 24,610,917</u>	<u>\$ -</u>	<u>\$ 1,450,800</u>	<u>\$ -</u>	<u>\$ 26,061,717</u>

SEWER TREATMENT FUND SUMMARIES

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	ACTUAL REVENUE & EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE & EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SOURCES OF FUNDS</u>				
<u>Revenues:</u>				
Operating Revenue:				
City Sewer Sales	\$ 36,178,599	\$ 38,432,000	\$ 39,945,000	\$ 43,141,000
East Valley Sewer Sales	5,999,602	-	-	-
Loma Linda Sewer Sales	3,406,041	3,735,000	3,883,000	4,194,000
Total Sewer Sales	45,584,242	42,167,000	43,828,000	47,335,000
Industrial Waste and Other Sales	1,861,783	1,716,000	1,730,000	1,730,000
Total Operating Revenue	47,446,026	43,883,000	45,558,000	49,065,000
Non-operating Revenue:				
Interest Income	2,778,394	2,000,000	2,415,000	2,000,000
Other Non-Operating Revenue	593,883	10,000	75,000	10,000
Total Non-operating revenue	3,372,277	2,010,000	2,490,000	2,010,000
Capital Contributions:				
Capacity Fees	2,012,611	2,000,000	2,000,000	2,000,000
Other Contributed Capital	712,553	300,000	300,000	300,000
Total Capital Contributions	2,725,165	2,300,000	2,300,000	2,300,000
Total Revenues	53,543,467	48,193,000	50,348,000	53,375,000
<u>Other Sources of Funds:</u>				
Grant Proceeds	-	-	-	960,000
Debt Proceeds	-	6,730,000	6,734,909	20,130,000
Total Other Sources of Funds	-	6,730,000	6,734,909	21,090,000
Total Sources of Funds	\$ 53,543,467	\$ 54,923,000	\$ 57,082,909	\$ 74,465,000

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	ACTUAL REVENUE & EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE & EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>USE OF FUNDS</u>				
<u>Expenses:</u>				
Operating Expenses:				
Administrative Division				
Water Board	47,342	52,461	50,211	60,950
Administration	618,790	653,272	652,700	631,158
Environmental and Regulatory Compliance	1,186,259	1,495,649	1,344,410	1,564,262
Human Resources	341,004	377,469	348,649	498,179
Finance and Accounting	1,356,975	1,359,270	1,323,053	1,440,623
Information Technology	1,519,185	1,985,004	2,002,394	2,298,451
Fleet	546,516	567,861	563,806	553,952
Customer Relations	84,874	126,207	108,989	131,969
Public Affairs	125,929	338,300	205,631	349,949
Customer Service	425,635	460,797	424,226	448,402
Billing and Collections	514,044	504,165	499,127	528,007
General Administrative Expense	4,532,413	6,297,200	4,417,900	6,196,901
Uncollectible Charge Offs	295,929	50,000	50,000	50,000
Facilities Maintenance Expense	416,551	507,100	522,400	513,750
Total Administrative Division	12,011,446	14,774,755	12,513,498	15,266,554
Water Reclamation Division				
Water Reclamation Administration	684,694	708,509	697,183	717,939
Sewer Collections	2,505,479	2,568,682	2,510,309	2,926,267
Lift Stations	116,088	147,920	172,000	174,300
Operations	9,285,730	10,611,647	9,896,325	10,741,224
RIX Facility	4,062,529	5,727,445	4,342,130	5,689,549
Plant Maintenance	3,421,732	4,374,660	3,905,300	4,760,194
Electrical, Instrumentation and SCADA	1,268,939	2,015,435	1,686,088	1,884,291
Environmental Control	893,075	981,282	797,121	1,016,122
Engineering	2,035,981	2,311,985	2,196,497	2,410,654
Total Water Reclamation Division	24,274,247	29,447,565	26,202,953	30,320,541
Total Operating Expenses	36,285,693	44,222,320	38,716,451	45,587,095
Non-operating Expenses:				
Interest Expense	1,171,828	1,155,000	1,155,000	1,114,000
Trustee Services	3,213	10,000	10,000	10,000
Total Non-operating Expenses	1,175,041	1,165,000	1,165,000	1,124,000
Total Expenses	37,460,734	45,387,320	39,881,451	46,711,095
Other Uses of Funds:				
Principal Payments on Debt Service	770,000	735,000	810,000	855,000
Capital Outlay (Equipment & Vehicles)	757,573	2,275,000	797,400	2,081,000
Capital Improvement Projects - Operations & Maintenance	1,903,154	5,023,000	1,900,000	7,320,000
Capital Improvement Projects - Carryovers	350,130	50,687,500	33,500,000	19,660,250
Capital Improvement Projects - New Projects	-	7,386,000	-	32,127,800
Total Other Uses of Funds	3,780,857	66,106,500	37,007,400	62,044,050
Total Use of Funds	41,241,590	111,493,820	76,888,851	108,755,144
Net Transfer To/(From) Reserves	\$ 12,301,877	\$ (56,570,820)	\$ (19,805,942)	\$ (34,290,144)

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	ACTUAL REVENUE & EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE & EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>DEBT COVERAGE RATIO</u>				
Total Revenue	\$ 53,543,467	\$ 48,193,000	\$ 50,348,000	\$ 53,375,000
Less: Operating Expenses	<u>(36,285,693)</u>	<u>(44,222,320)</u>	<u>(38,716,451)</u>	<u>(45,587,095)</u>
Net Revenues	<u>\$ 17,257,774</u>	<u>\$ 3,970,680</u>	<u>\$ 11,631,549</u>	<u>\$ 7,787,905</u>
Debt Service:				
Principal Payments	\$ 770,000	\$ 810,000	\$ 810,000	\$ 855,000
Interest Expense	<u>1,175,041</u>	<u>1,165,000</u>	<u>1,165,000</u>	<u>1,124,000</u>
Lien Debt Service	<u>\$ 1,945,041</u>	<u>\$ 1,975,000</u>	<u>\$ 1,975,000</u>	<u>\$ 1,979,000</u>
Total Debt Coverage Ratio	<u>8.87</u>	<u>2.01</u>	<u>5.89</u>	<u>3.94</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER TREATMENT FUND PROJECTED FUNDING SOURCE DETAIL
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL REVENUE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE 2024-2025	PROPOSED BUDGET 2025-2026
<u>OPERATING REVENUE</u>					
<u>Sewer Treatment Charges - within city</u>					
2000.4100	Sewer - Cityof SB Residential	\$ 29,170,267	\$ 31,882,000	\$ 23,845,000	\$ 25,753,000
2000.4101	Sewer - Cityof SB Variable Chrg	7,008,332	6,550,000	16,100,000	17,388,000
	Subtotal Metered Consumers	36,178,599	38,432,000	39,945,000	43,141,000
<u>Sewer Treatment Charges - outside city</u>					
2000.4110	Sewer - Cityof LL Base Charge	1,513,264	1,620,000	1,621,000	1,751,000
2000.4111	Sewer - Cityof LL Variable Chrg	1,892,777	2,115,000	2,262,000	2,443,000
2000.4120	Sewer - EVWD- Residential	3,660,647	-	-	-
2000.4121	Sewer - EVWD - Non-Res	2,338,956	-	-	-
	Subtotal Outside City Sewer Charges	9,405,643	3,735,000	3,883,000	4,194,000
	Total Gross Revenue From Sewer Service Charges	45,584,242	42,167,000	43,828,000	47,335,000
<u>Service Charges and Other Revenue</u>					
2000.4026	Application Fee	45,580	47,000	47,000	47,000
2000.4040	Septic Receiving Fees	534,058	400,000	456,000	456,000
2000.4041	IEBL Discharge And Prmts Fees	449,970	420,000	415,000	415,000
2000.4042	Permits And Inspection Fees	132,175	149,000	112,000	112,000
2000.4122	Industrial Waste/Ev Settlement	700,000	700,000	700,000	700,000
	Subtotal Service Charges and Other Revenue	1,861,783	1,716,000	1,730,000	1,730,000
	Total Operating Revenue	47,446,026	43,883,000	45,558,000	49,065,000
<u>NON-OPERATING & OTHER REVENUE</u>					
<u>Interest Revenue</u>					
2000.4300	Interest Income	2,778,394	2,000,000	2,415,000	2,000,000
	Subtotal Interest Revenue	2,778,394	2,000,000	2,415,000	2,000,000
<u>Non-Operating Revenue</u>					
2000.4600	Capacity Charges	2,012,611	2,000,000	2,000,000	2,000,000
2000.4602	Contributed Capital	712,553	300,000	300,000	300,000
2000.4707	Spot Market	(23,884)	(40,000)	(40,000)	(40,000)
2000.4720	Miscellaneous Income	617,767	50,000	115,000	50,000
	Subtotal Non-Operating Revenue	3,319,047	2,310,000	2,375,000	2,310,000
	Total Non-Operating Revenue	6,097,442	4,310,000	4,790,000	4,310,000
	TOTAL REVENUE ALL SOURCES	\$ 53,543,467	\$ 48,193,000	\$ 50,348,000	\$ 53,375,000
<u>OTHER FUNDING SOURCES</u>					
	Grant Proceeds	\$ -	\$ -	\$ -	\$ 960,000
	Debt Proceeds	-	6,730,000	6,734,909	20,130,000
	TOTAL OTHER FUNDING SOURCES	\$ -	\$ 6,730,000	\$ 6,734,909	\$ 21,090,000

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER TREATMENT FUND EXPENSE SUMMARY
FISCAL YEAR 2025-2026**

SECTION	SECTION NAME	SALARIES	BENEFITS	SUBTOTAL PERSONNEL	OPERATIONS AND MAINTENANCE	SUBTOTAL PERSONNEL AND O & M	CAPITAL OUTLAY EQUIPMENT & VEHICLES	CAPITAL OUTLAY CAPITAL IMPROVEMENTS	TOTAL CAPITAL OUTLAY	TOTAL EXPENSES
<u>Administrative Division</u>										
1010	Water Board	\$ 450	\$ 60,500	\$ 60,950	\$ -	\$ 60,950	\$ -	\$ -	\$ -	\$ 60,950
1020	Administration	325,023	156,443	481,465	149,693	631,158	-	-	-	631,158
1030	Human Resources	194,059	100,972	295,031	203,148	498,179	-	-	-	498,179
1040	Information Technology	568,744	265,106	833,850	1,464,602	2,298,451	-	-	-	2,298,451
1050	Fleet	158,733	58,080	216,812	337,140	553,952	-	-	-	553,952
1100	Customer Relations	52,595	26,624	79,219	52,750	131,969	-	-	-	131,969
1110	Customer Service	278,957	150,806	429,762	18,640	448,402	-	-	-	448,402
1120	Billing and Collections	163,344	94,213	257,557	270,450	528,007	-	-	-	528,007
1200	Public Affairs	45,514	24,022	69,536	280,413	349,949	-	-	-	349,949
1400	Finance and Accounting	825,266	426,357	1,251,623	189,000	1,440,623	-	-	-	1,440,623
1500	Facilities Maintenance Expense	-	-	-	513,750	513,750	-	-	-	513,750
2060	Environmental and Regulatory Compliance	609,441	307,349	916,790	647,473	1,564,262	-	-	-	1,564,262
4090	General Administrative Expense	-	383,100	383,100	5,813,801	6,196,901	475,000	56,690,450	57,165,450	63,362,351
4090	Uncollectible Charge Offs	-	-	-	50,000	50,000	-	-	-	50,000
Total Administrative Division		3,222,124	2,053,571	5,275,695	9,990,859	15,266,554	475,000	56,690,450	57,165,450	72,432,004
<u>Water Reclamation Division</u>										
4010	Water Reclamation Administration	440,342	223,599	663,941	53,998	717,939	-	-	-	717,939
4020	Sewer Collections	1,181,078	648,173	1,829,251	1,097,016	2,926,267	-	-	-	2,926,267
4030	Lift Stations	-	-	-	174,300	174,300	-	-	-	174,300
4040	Operations	2,644,656	1,432,830	4,077,486	6,663,739	10,741,224	402,000	-	402,000	11,143,224
4050	RIX Facility	-	-	-	5,689,549	5,689,549	152,000	2,417,600	2,569,600	8,259,149
4060	Plant Maintenance	2,116,498	1,193,535	3,310,033	1,450,161	4,760,194	485,000	-	485,000	5,245,194
4070	Electrical, Instrumentation and SCADA	965,186	535,349	1,500,535	383,756	1,884,291	567,000	-	567,000	2,451,291
2050	Environmental Control	501,770	299,052	800,822	215,300	1,016,122	-	-	-	1,016,122
3060	Engineering	1,403,982	726,887	2,130,869	279,785	2,410,654	-	-	-	2,410,654
Total Water Reclamation Division		9,253,512	5,059,426	14,312,938	16,007,603	30,320,541	1,606,000	2,417,600	4,023,600	34,344,141
Total Operating Expenses		12,475,636	7,112,997	19,588,633	25,998,462	45,587,095	2,081,000	59,108,050	61,189,050	106,776,144
<u>Non-operating Expenses</u>										
	Principle Payments on Debt Service	-	-	-	855,000	855,000	-	-	-	855,000
4090	Interest Expense	-	-	-	1,114,000	1,114,000	-	-	-	1,114,000
4090	Bond Service and Trustee Fees	-	-	-	10,000	10,000	-	-	-	10,000
Total Non-Operating Expenses		-	-	-	1,979,000	1,979,000	-	-	-	1,979,000
Total Expenses		\$ 12,475,636	\$ 7,112,997	\$ 19,588,633	\$ 27,977,462	\$ 47,566,095	\$ 2,081,000	\$ 59,108,050	\$ 61,189,050	\$ 108,755,144

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER TREATMENT FUND CAPITAL OUTLAY EXPENSE SUMMARY
FISCAL YEAR 2025-2026**

SECTION	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
Administrative Division					
1100	Customer Relations				
6008	Capital Outlay - Equipment	\$ -	\$ 125,000	\$ -	\$ -
	Subtotal Customer Relations	-	125,000	-	-
4090	General Administrative Expense				
6001	Capital Improvement Projects - Carryover	350,130	50,687,500	33,500,000	18,995,450
6001	Capital Improvement Projects - New Projects	-	7,386,000	-	31,307,000
6008	Capital Outlay - Equipment	-	-	-	475,000
6150	Capital Improvement Projects - Operations & Maintenance	1,903,154	5,023,000	1,900,000	6,388,000
	Subtotal General Administration Expense	2,253,284	63,096,500	35,400,000	57,165,450
Subtotal Administrative Division		2,253,284	63,221,500	35,400,000	57,165,450
Water Reclamation Division					
4020	Collections Operations				
6008	Capital Outlay - Equipment	-	130,000	-	-
6009	Capital Outlay - Vehicles	166,974	600,000	-	-
	Subtotal Operations	166,974	730,000	-	-
4040	Operations				
6008	Capital Outlay - Equipment	25,767	300,000	-	332,000
6009	Capital Outlay - Vehicles	-	170,000	70,000	70,000
	Subtotal Operations	25,767	470,000	70,000	402,000
4025	RIX Facility				
6001	Capital Improvement Projects - Carryover	-	108,000	-	664,800
6001	Capital Improvement Projects - New Projects	-	1,172,000	1,520,000	820,800
6150	Capital Improvement Projects - Operations & Maintenance	-	956,000	60,000	932,000
6009	Capital Outlay - Vehicles	-	-	62,400	152,000
	Subtotal RIX Facility	-	2,236,000	1,642,400	2,569,600
4060	Plant Maintenance				
6007	Capital Outlay - Buildings and Improvements	-	-	-	100,000
6009	Capital Outlay - Vehicles	175,480	90,000	70,000	385,000
	Subtotal Plant Maintenance	175,480	90,000	70,000	485,000
4070	Electrical, Instrumentation and SCADA				
6008	Capital Outlay - Equipment	-	-	-	62,000
6009	Capital Outlay - Vehicles	389,351	860,000	595,000	505,000
	Subtotal Electrical, Instrumentation and SCADA	389,351	860,000	595,000	567,000
Subtotal Water Reclamation Division		757,573	4,386,000	2,377,400	4,023,600
TOTAL CAPITAL OUTLAY, SEWER FUND		\$ 3,010,857	\$ 67,607,500	\$ 37,777,400	\$ 61,189,050

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND RESERVE RECONCILIATION
FISCAL YEAR 2025-26**

Estimated Projections FY 2024-2025	Working Capital	Grant/Debt Proceeds	Totals
Beginning Estimated Unrestricted Cash Balance as of 07/01/2024	\$ 75,368,083	\$ 6,734,909	\$ 82,102,992
Operating			
Estimated Operating Revenues 06/30/2025	45,558,000	-	\$ 45,558,000
Estimated Operating Expenses 06/30/2025	(38,716,451)	-	\$ (38,716,451)
Total Net Operating Income/(Loss)	\$ 6,841,549	\$ 6,734,909	\$ 6,841,549
Non-Operating Revenue/(Expense) including Capital			
Estimated Non-Operating Revenues	\$ 4,790,000	\$ -	\$ 4,790,000
Estimated Non-Operating Expenses	(31,437,491)	(6,734,909)	(38,172,400)
Total Net Non-Operating Income/(Loss)	\$ (26,647,491)	\$ (6,734,909)	\$ (33,382,400)
Estimated Ending Reserve Balance as of 06/30/2025	\$ 55,562,141	\$ -	\$ 55,562,141
FY 2025-2026 Proposed Budget			
Beginning Estimated Unrestricted Cash Balance as of 07/01/2025	\$ 55,562,141	A \$ 21,090,000	\$ 76,652,141
Operating:			
Proposed Budgeted Operating Revenues	49,065,000	-	49,065,000
Proposed Budgeted Operating Expenses	(45,587,095)	-	(45,587,095)
Total Operating Income/(Loss)	\$ 3,477,905	B \$ -	\$ 3,477,905
Non-Operating:			
Proposed Budgeted Non-Operating Revenues	\$ 2,010,000	\$ -	\$ 2,010,000
Proposed Budgeted Non-Operating Expenses	(1,979,000)	-	(1,979,000)
Total Non-Operating Income/(Loss)	\$ 31,000	C \$ -	\$ 31,000
Total Available for Capital (B + C)	\$ 3,508,905	\$ -	\$ 3,508,905
Proposed Budgeted Capital Contributions	2,300,000	-	2,300,000
Proposed Actual Capital Carryovers from PY	(19,660,250)	-	(19,660,250)
Proposed Actual New Capital Funding	(20,438,800)	(21,090,000)	(41,528,800)
Total Increase/(Decrease) in Reserves	\$ (34,290,144)	D \$ (21,090,000)	\$ (55,380,144)
Ending Reserve Balances as of 06/30/2026			
Unrestricted Reserves (A + D)	\$ 21,271,996	\$ -	\$ 21,271,996

ADMINISTRATION

WATER BOARD

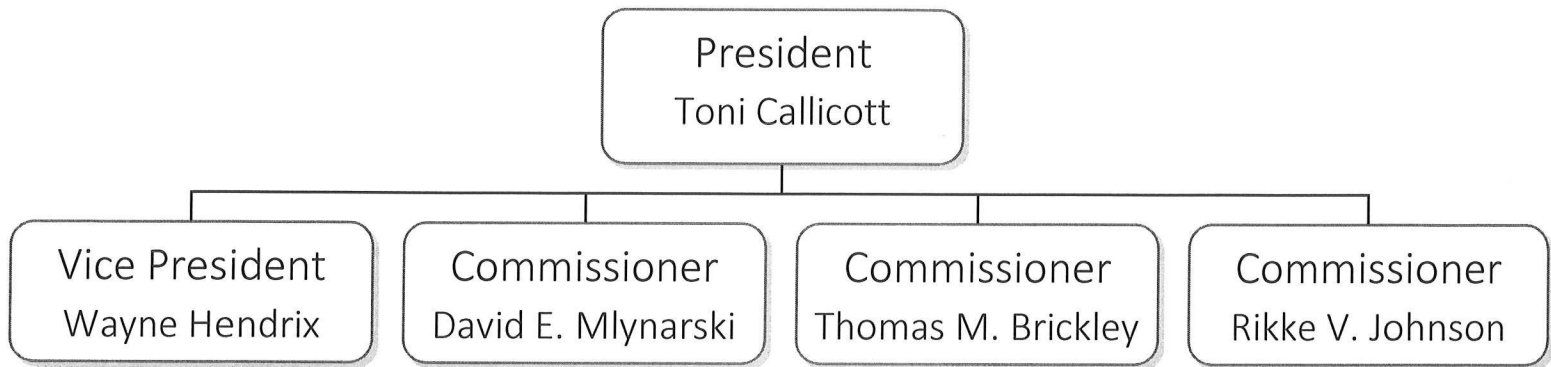
Water Board commissioners are appointed by the Mayor and City Council of the City of San Bernardino for 6-year terms as established by the City of San Bernardino Charter Article VI: Section 603 – Water and Wastewater. The Water Board meets every second and fourth Tuesday of each month.

SECTION 1010

Commissioners:

- Toni Callicott, President
- Wayne Hendrix, Vice President
- David E. Mlynarski
- Thomas M. Brickley
- Rikke V. Johnson

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
WATER BOARD OF COMMISSIONERS - SECTION 1010



**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER BOARD - SECTION 1010
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (50%)				
	Salaries				
1000.1010.5010	SALARIES - FULL TIME	\$ 450	\$ 450	\$ 450	450
	Fringe Benefits				
1000.1010.5050	GROUP MEDICAL INSURANCE	45,576	48,511	48,511	52,900
	SUBTOTAL PERSONNEL	<u>46,026</u>	<u>48,961</u>	<u>48,961</u>	<u>53,350</u>
	MAINTENANCE AND OPERATIONS				
1000.1010.5101	CONFERENCES AND MEETINGS	-	3,000	5,000	10,000
1000.1010.5507	CELL PHONE	-	-	-	2,200
1000.1010.5930	OTHER EXPENSES	3,110	2,000	2,500	3,000
1000.1010.7001	ALLOCATION FROM/(TO) OTHER FUNDS (50%)	(1,555)	(3,500)	(1,250)	(7,600)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>1,555</u>	<u>1,500</u>	<u>6,250</u>	<u>7,600</u>
	OPERATING BUDGET - WATER	<u>47,581</u>	<u>50,461</u>	<u>55,211</u>	<u>60,950</u>
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (50%)				
	Salaries				
2000.1010.5010	SALARIES - FULL TIME	450	450	450	450
	Fringe Benefits				
2000.1010.5050	GROUP MEDICAL INSURANCE	45,337	48,511	48,511	52,900
	SUBTOTAL PERSONNEL	<u>45,787</u>	<u>48,961</u>	<u>48,961</u>	<u>53,350</u>
2000.1010.7002	ALLOCATION FROM/(TO) OTHER FUNDS (50%)	1,555	3,500	1,250	7,600
	OPERATING BUDGET - SEWER TREATMENT	<u>47,342</u>	<u>52,461</u>	<u>50,211</u>	<u>60,950</u>
	TOTAL BUDGET	<u>\$ 94,923</u>	<u>\$ 102,922</u>	<u>\$ 105,422</u>	<u>\$ 121,900</u>

FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Water Board	1010		
DESCRIPTION:					
The five-member Water Board is appointed by the Mayor and serves as the Department's governing body. Commissioners' terms are six years and are salaried.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
		Board President	1	1	1
		Commissioners	4	4	4
			5	5	5
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	Local, Regional, State, and Federal Conferences			
5507	Cell Phone	Cell phones (board memebers); ipads			
5930	Other Expense	Meeting refreshments			
CAPITAL OUTLAY					
None in this Budget					

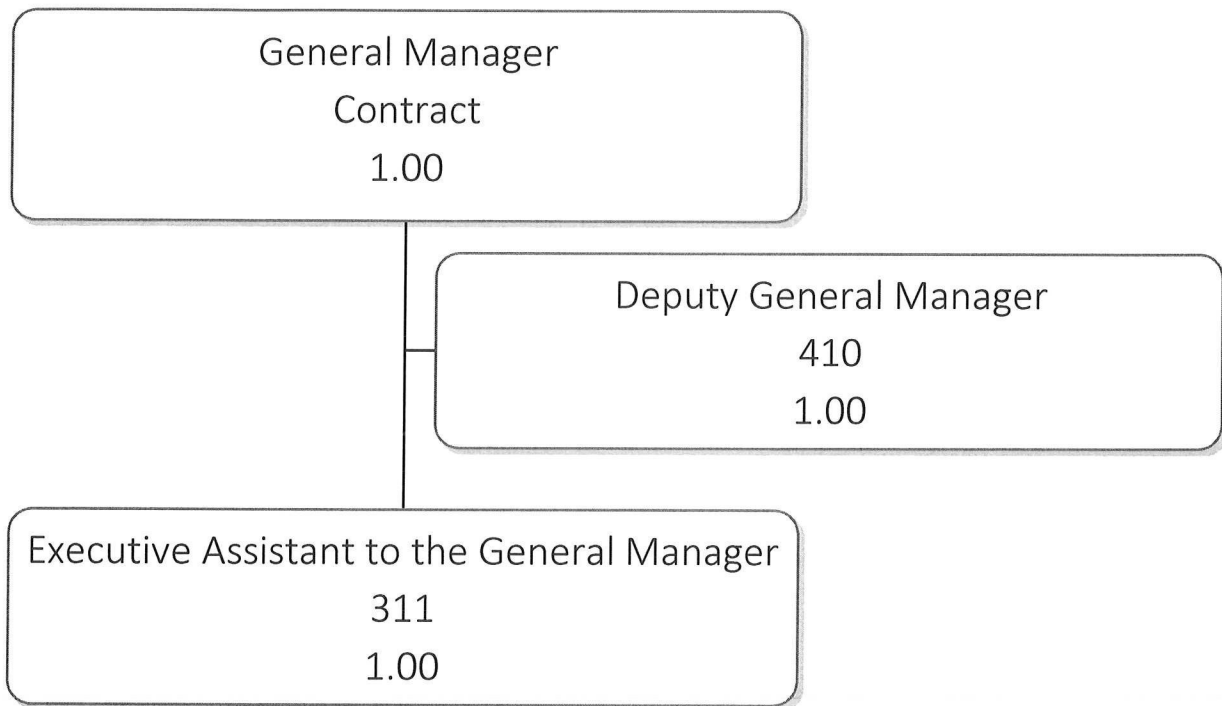
ADMINISTRATION

The General Manager serves as chief executive officer of the Water Board and interprets and administers the policies of the Board. The General Manager manages, plans, organizes, directs, and controls Water Department programs, services, and resources in accordance with short- and long-range goals, policy statements, and directives. The General Manager supports the Water Board, Mayor, City Council, and City Administration on all Water Department-related matters.

The Deputy General Manager oversees the Water Department's Administrative Services Division, which provides core support for internal and external customers to ensure and maintain professional, efficient, and effective service levels. The division includes the following sections: Customer Service, Conservation and Public Affairs, Field and Meter Services, Fleet Services, Human Resources, and Information Technology.

SECTION 1020

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
ADMINISTRATION/GM SERVICES - SECTION 1020



SECTION 1020

ACCOMPLISHMENTS

- Completed an update of the Department's Strategic Plan, which was last adopted in 2019. The update includes mission, vision, value statements, and goals.
- Completed phase 1 of recycled water project producing up to 2.5 million gallons per day (MGD) of recycled water for local and regional beneficial use, and continue development of the regional recycled water system with regional partners (EVWD, Valley District, Redlands) to produce up to 15 MGD for region.

OBJECTIVES AND GOALS

- Complete the construction of the 2300 Pressure Zone in partnership with GFR. Construction includes a 1 MG reservoir, pump station, and conveyance pipelines, and is estimated to be complete by end of 2025.
- Complete construction of Phase I of the Water Utility Yards Relocation Project which involves the construction of an Administration Building. Bid and award Phase II of the Water Utility Yards Relocation Project which involves the construction of a new warehouse.
- Develop a wholesale rate to be applied to interagency water supply agreements and update existing intertie agreements with neighboring agencies.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ADMINISTRATION - SECTION 1020
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (48%)				
	Salaries				
1000.1020.5010	SALARIES - FULL TIME	\$ 340,442	\$ 351,153	\$ 351,153	\$ 346,691
	Fringe Benefits				
1000.1020.5050	MEDICAL INSURANCE	10,175	28,573	28,573	31,194
1000.1020.5054	LIFE - AD&D INSURANCE	81	95	95	97
1000.1020.5056	DEFERRED COMP	6,865	12,614	12,614	12,576
1000.1020.5057	LONG-TERM DISABILITY INSURANCE	927	-	-	2,053
1000.1020.5060	FEDERAL TAXES	5,043	5,092	5,092	5,083
1000.1020.5062	CALPERS	25,499	37,503	37,503	38,670
1000.1020.5063	CALPERS - UAL	44,574	68,186	68,186	77,200
	SUBTOTAL PERSONNEL	<u>433,604</u>	<u>503,216</u>	<u>503,216</u>	<u>513,563</u>
	MAINTENANCE AND OPERATIONS				
1000.1020.5101	CONFERENCES AND MEETINGS	2,547	5,000	5,000	7,500
1000.1020.5103	MEMBERSHIP DUES AND PUBS	9,595	21,000	21,000	21,650
1000.1020.5104	CERTIFICATIONS	-	-	180	-
1000.1020.5105	EMPLOYEE REIMBURSEMENTS	749	850	850	1,000
1000.1020.5110	EMPLOYEE APPRECIATION	26,074	32,500	32,500	30,000
1000.1020.5111	OFFICE SUPPLIES	1,419	2,000	2,000	2,000
1000.1020.5112	OFFICE EQUIPMENT	-	-	180	-
1000.1020.5116	RENTS AND LEASES	3,269	2,500	2,500	1,500
1000.1020.5117	POSTAGE	11	-	-	-
1000.1020.5122	INSURANCE BONDS	1,788	2,000	1,800	-
1000.1020.5201	PROFESSIONAL SERVICES	18,225	150,000	150,000	2,000
1000.1020.5230	LEGAL SERVICES	104,082	175,000	175,000	100,000
1000.1020.5301	MATERIALS & SUPPLIES	522	-	340	150,000
1000.1020.5302	SMALL TOOLS & EQUIPMENT <\$5k	1,197	-	-	-
1000.1020.5506	TELEPHONE - LANDLINE	2,966	2,500	3,530	4,000
1000.1020.5507	CELL PHONE	8,297	10,000	5,000	8,000
1000.1020.5509	WIRELESS DEVICES	279	-	400	-
1000.1020.5930	OTHER EXPENSES	1,847	-	1,800	5,000
1000.1020.7001	ALLOCATION TO FUND	(109,719)	(209,742)	(209,082)	(172,978)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>73,146</u>	<u>193,608</u>	<u>192,998</u>	<u>159,672</u>
	OPERATING BUDGET - WATER	<u>506,750</u>	<u>696,824</u>	<u>696,214</u>	<u>673,235</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ADMINISTRATION - SECTION 1020
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (45%)				
	Salaries				
2000.1020.5010	SALARIES - FULL TIME	411,382	329,206	329,206	325,023
	Fringe Benefits				
2000.1020.5050	MEDICAL INSURANCE	12,718	26,787	26,787	29,244
2000.1020.5054	LIFE - AD&D INSURANCE	101	89	89	91
2000.1020.5056	DEFERRED COMP	8,581	11,826	11,826	11,790
2000.1020.5057	LONG-TERM DISABILITY INSURANCE	1,158	-	-	1,924
2000.1020.5060	FEDERAL TAXES	5,826	4,773	4,773	4,765
2000.1020.5062	CALPERS	31,873	35,159	35,159	36,253
2000.1020.5063	CALPERS - UAL	55,718	63,924	63,924	72,375
	SUBTOTAL PERSONNEL	<u>527,357</u>	<u>471,764</u>	<u>471,764</u>	<u>481,465</u>
2000.1020.7002	ALLOCATION FROM/(TO) OTHER FUNDS (45%)	<u>91,433</u>	<u>181,508</u>	<u>180,936</u>	<u>149,693</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>618,790</u>	<u>653,272</u>	<u>652,700</u>	<u>631,158</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ADMINISTRATION - SECTION 1020
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (7%)				
	Salaries				
3000.1020.5010	SALARIES - FULL TIME	82,276	51,210	51,210	50,559
	Fringe Benefits				
3000.1020.5050	MEDICAL INSURANCE	2,544	4,167	4,167	4,549
3000.1020.5054	LIFE - AD&D INSURANCE	20	14	14	14
3000.1020.5056	DEFERRED COMP	1,716	1,840	1,840	1,834
3000.1020.5057	LONG-TERM DISABILITY INSURANCE	232	-	-	299
3000.1020.5060	FEDERAL TAXES	1,165	743	743	741
3000.1020.5062	CALPERS	6,374	5,469	5,469	5,639
3000.1020.5063	CALPERS - UAL	11,144	9,944	9,944	11,258
	SUBTOTAL PERSONNEL	<u>105,470</u>	<u>73,387</u>	<u>73,387</u>	<u>74,894</u>
3000.1020.7002	ALLOCATION FROM/(TO) OTHER FUNDS (7%)	<u>18,286</u>	<u>28,235</u>	<u>28,146</u>	<u>23,286</u>
	OPERATING BUDGET - RIX	<u>123,756</u>	<u>101,622</u>	<u>101,532</u>	<u>98,180</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>1,249,296</u>	<u>1,451,718</u>	<u>1,450,447</u>	<u>1,402,573</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.1020.6009	CAPITAL OUTLAY VEHICLES	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>-</u>
	SUBTOTAL CAPITAL OUTLAY	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>-</u>
	TOTAL BUDGET	<u>\$ 1,249,296</u>	<u>\$ 1,501,718</u>	<u>\$ 1,450,447</u>	<u>\$ 1,402,573</u>

FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Administration	1020		
DESCRIPTION:					
The General Manager serves the role of coordinating the efforts of the various Water Department Divisions and keeping the Board of Water Commissioners apprised of matters dealing with general operations, legislation, litigation, etc.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-2024	2024-2025	2025-2026
		General Manager	1	1	1
		Deputy General Manager	1	1	1
		Executive Assistant to the General Manager	1	1	1
			3	3	3
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	Conferences and training			
5103	Membership and Dues	AWWA abd CMUA			
5105	Employee Reimbursements	Certifications, Computer Glasses, Boots			
5110	Employee Appreciation	Quarterly Employee Events			
5111	Office Supplies	General Office Supplies for Administration			
5116	Rents and Leases	Administration Copier Lease			
5122	Bonds	Bond for the General Manager per City Charter			
5201	Professional Services	Strategic Plan, Department Book, and Misc Professional Services			
5230	Legal Services	Legal Services for Administration and City Attorney			
5301	Materials and Supplies	Administration Materials and Supplies			
5506	Telephone - Landline	(5) city lines			
5507	Cell Phone	(3) cell phone, and (1) sat line			
5930	Miscellaneous Expense	Executive Meetings/Events			
CAPITAL OUTLAY					

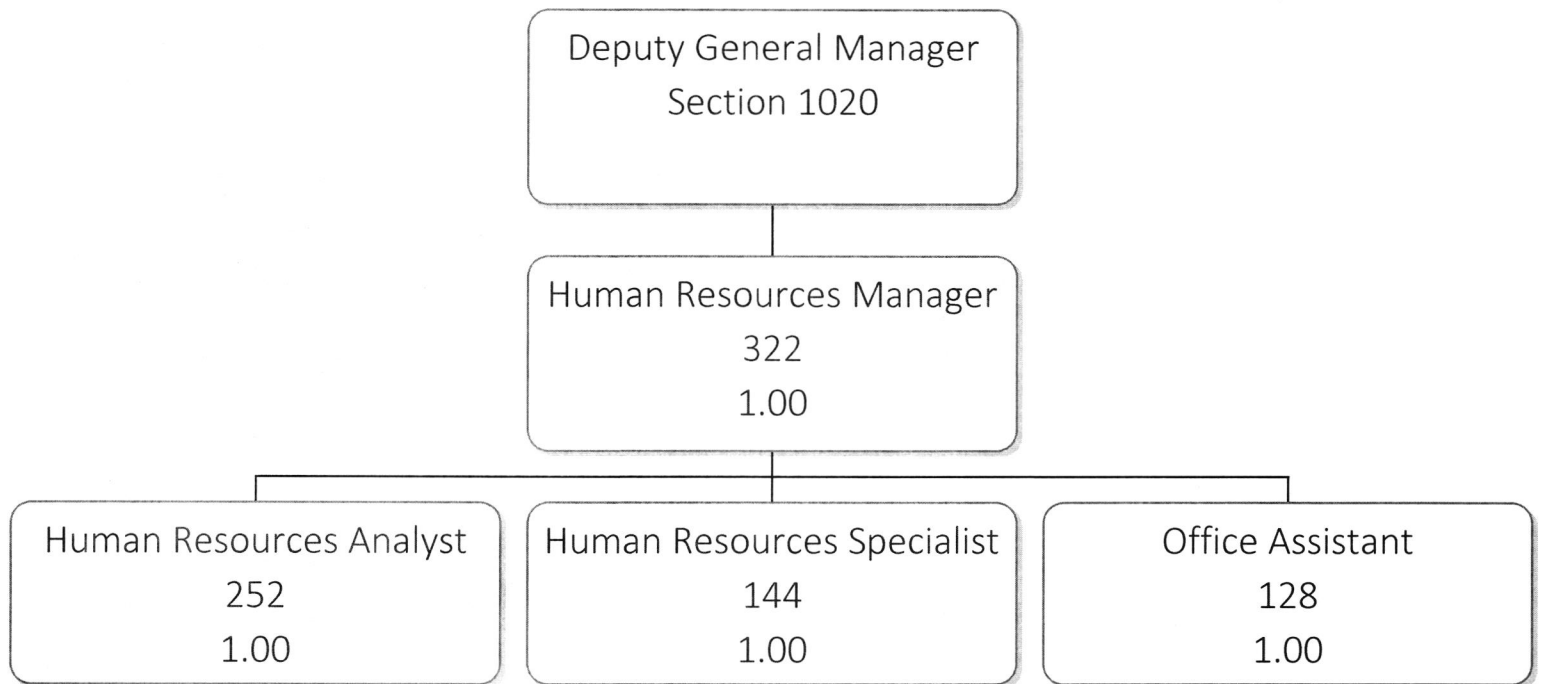
HUMAN RESOURCES

Human Resources strives to provide courteous, effective and high-quality service to all Department divisions, employees, and customers regarding Human Resources programs and activities, including:

- Recruitment planning, exam development, establishment/maintenance of class and comp practices;
- Assisting with organizational development, reorganization, and structuring of positions and work within divisions;
- Advising employees of the provisions and options for various health/welfare plans and other benefits;
- Administering leave programs and Short- and Long-Term Disability Plans;
- Developing and updating policies and procedures; administering disciplinary actions;
- Preparing/ processing a variety of personnel transactions; administering employee evaluation practices;
- Representing the Department in labor relations and negotiations.

SECTION 1030

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
HUMAN RESOURCES - SECTION 1030



ACCOMPLISHMENTS

- Staff of 3 received/screened/processed 2,814 applications, opened 60 recruitments; reviewed/revised interview questions; set up interviews and/or performance testing for 499 candidates.
- Implemented Attract module in NEOGV to capture candidate leads through automated and personalized communications.
- Continue to expand paperless workflows/storage for HR forms/processes, orientation, and files.
- Completed annual policy review /employee acknowledgement of review.

OBJECTIVES AND GOALS

- Continue to work toward expansion of internship opportunities within the Department.
- Continue to develop/implement innovative and effective recruitment techniques and practices for difficult-to-recruit/retain positions.
- Continue to standardize Human Resources functions to be in line with best practices and identify opportunities to streamline operations and compress timelines.
- Continue to expand NEOGOV access to streamline and move to a paperless recruitment process; provide viewing ability to managers.
- Continue to ensure a discrimination-free work environment.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
HUMAN RESOURCES - SECTION 1030
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (53%)				
	Salaries				
1000.1030.5010	SALARIES - FULL TIME	\$ 215,539	\$ 199,587	\$ 199,587	\$ 233,753
	Fringe Benefits				
1000.1030.5050	MEDICAL INSURANCE	9,898	24,019	24,019	41,085
1000.1030.5054	LIFE - AD&D INSURANCE	87	88	88	110
1000.1030.5056	DEFERRED COMP	2,730	4,823	4,823	3,445
1000.1030.5057	LONG-TERM DISABILITY INSURANCE	677	-	1,250	1,390
1000.1030.5060	FEDERAL TAXES	3,147	2,894	2,894	3,610
1000.1030.5062	CALPERS	18,583	21,883	21,883	26,108
1000.1030.5063	CALPERS - UAL	32,818	39,787	39,787	45,877
1000.1030.5070	PARENTAL LEAVE INSURANCE	51,158	65,000	32,878	66,000
	SUBTOTAL PERSONNEL	<u>334,636</u>	<u>358,081</u>	<u>327,208</u>	<u>421,379</u>
	MAINTENANCE AND OPERATIONS				
1000.1030.5101	CONFERENCES AND MEETINGS	31	5,000	5,000	5,000
1000.1030.5102	TRAINING	4,545	15,000	3,500	15,000
1000.1030.5103	MEMBERSHIP DUES AND PUBS	4,743	5,600	5,000	6,200
1000.1030.5110	EMPLOYEE APPRECIATION	500	13,500	13,500	21,100
1000.1030.5111	OFFICE SUPPLIES	3,927	2,000	2,000	2,000
1000.1030.5116	RENTS AND LEASES	3,971	4,000	4,000	4,000
1000.1030.5117	POSTAGE	322	200	300	200
1000.1030.5201	PROFESSIONAL SERVICES	119,944	154,200	75,000	302,500
1000.1030.5210	ADVERTISING	3,097	-	-	-
1000.1030.5222	PHYSICAL EXAMS	-	500	500	500
1000.1030.5230	LEGAL SERVICES	83,263	100,000	125,000	100,000
1000.1030.5301	MATERIALS AND SUPPLIES	48	-	100	-
1000.1030.5507	CELL PHONE	962	900	2,500	1,200
1000.1030.5509	WIRELESS DEVICES	-	4,000	-	4,000
1000.1030.5930	OTHER EXPENSES	8,339	-	3,000	-
1000.1030.7001	ALLOCATION TO FUND	(109,820)	(143,303)	(112,518)	(216,999)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>123,870</u>	<u>161,597</u>	<u>126,882</u>	<u>244,701</u>
	OPERATING BUDGET - WATER	<u>458,507</u>	<u>519,678</u>	<u>454,090</u>	<u>666,080</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
HUMAN RESOURCES - SECTION 1030
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (44%)				
	Salaries				
2000.1030.5010	SALARIES - FULL TIME	181,928	165,695	165,695	194,059
	Fringe Benefits				
2000.1030.5050	MEDICAL INSURANCE	8,217	19,941	19,941	34,108
2000.1030.5054	LIFE - AD&D INSURANCE	72	73	73	92
2000.1030.5056	DEFERRED COMP	2,266	4,004	4,004	2,860
2000.1030.5057	LONG-TERM DISABILITY INSURANCE	562	-	-	1,154
2000.1030.5060	FEDERAL TAXES	2,475	2,403	2,403	2,997
2000.1030.5062	CALPERS	15,428	18,167	18,167	21,675
2000.1030.5063	CALPERS - UAL	27,245	33,030	33,030	38,086
	SUBTOTAL PERSONNEL	<u>238,194</u>	<u>243,313</u>	<u>243,313</u>	<u>295,031</u>
	MAINTENANCE AND OPERATIONS				
2000.1030.7002	ALLOCATION FROM/(TO) OTHER FUNDS (44%)	102,810	134,156	105,336	203,148
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>102,810</u>	<u>134,156</u>	<u>105,336</u>	<u>203,148</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>341,004</u>	<u>377,469</u>	<u>348,649</u>	<u>498,179</u>
<u>RIX FUND</u>					
	PERSONNEL (3%)				
	Salaries				
3000.1030.5010	SALARIES - FULL TIME	12,405	11,297	11,297	13,231
	Fringe Benefits				
3000.1030.5050	MEDICAL INSURANCE	560	1,360	1,360	2,326
3000.1030.5054	LIFE - AD&D INSURANCE	5	5	5	6
3000.1030.5056	DEFERRED COMP	155	273	273	195
3000.1030.5057	LONG-TERM DISABILITY INSURANCE	38	-	-	79
3000.1030.5060	FEDERAL TAXES	169	164	164	204
3000.1030.5062	CALPERS	1,052	1,239	1,239	1,478
3000.1030.5063	CALPERS - UAL	1,858	2,252	2,252	2,597
	SUBTOTAL PERSONNEL	<u>16,241</u>	<u>16,590</u>	<u>16,590</u>	<u>20,116</u>
	MAINTENANCE AND OPERATIONS				
3000.1030.7002	ALLOCATION FROM/(TO) OTHER FUNDS (3%)	7,010	9,147	7,182	13,851
	OPERATING BUDGET - RIX	<u>23,251</u>	<u>25,737</u>	<u>23,772</u>	<u>33,967</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>822,762</u>	<u>922,884</u>	<u>826,511</u>	<u>1,198,225</u>
	TOTAL BUDGET	<u>\$ 822,762</u>	<u>\$ 922,884</u>	<u>\$ 826,511</u>	<u>\$ 1,198,225</u>

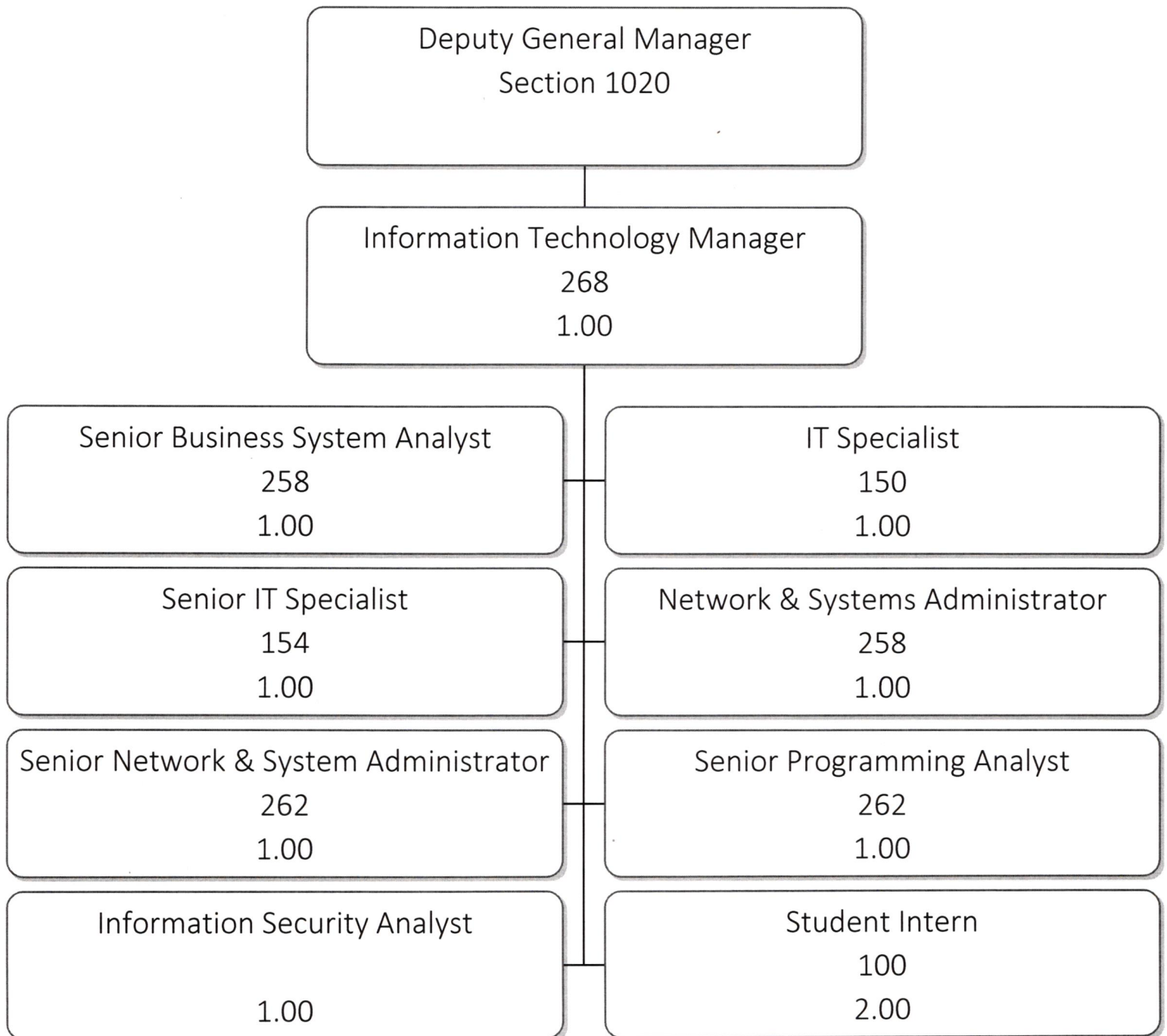
FUND	DIVISION	SECTION	NUMBER
Water	Administrative	Human Resources	1030
DESCRIPTION:			
This section administers all employee, retiree, and Water Boards' employment benefit programs. The section supervisor reports directly to the Deputy			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Human Resources Manager	1 1 1
		Human Resources Analyst	1 1 1
		Human Resources Specialist	1 1 1
		Office Assistant	0 0 1
			3 3 4
MAINTENANCE AND OPERATIONS			
5101	Conferences and Meeting	Mileage reimbursement LCW workshops;CalPERS Forum	
5102	Training	Sexual Harassment Training (including online for new hires/promotions to mid-mgmt), LCW Workshops; Supervisory Skills Training; HR Training; Unused Credit of \$4310.00 for wellness programs is also in this account.	
5103	Membership Dues and Pubs	Liebert Cassidy ERC Membership \$(5000), SHRM Membership (\$600)	
5110	Employee Appreciation	Service Awards (11,000); New Hire/Retiree gift bags (2,500)	
5111	General Office Supplies	Toner, etc	
5116	Rents and Leases	Copier lease	
5117	Postage	Mailings to retirees and employees	
5201	Professional Services	IAP meeting consultant (2,000); Personnel Investigations for Dept. wide sections such as Administration and Finance Divisions (100,000); NeoGov (Govt.Jobs 10,500; Biddle Testing 6,000; Assure Hire Annual \$4,000; Assure Hire services 8,500; Attract 17,279); One Trust (5,000); Other HR Consulting Services (45,000).	
5222	Physical Examinations	Random drug tests	
5230	Legal Services	Estimated legal services for Dept.wide sections such as Administration and Finance Divisions	
5507	Cell Phones	2 Cell Phones	
5509	Wireless Devices	HR iPads and service	
CAPITAL OUTLAY			
	None in this Budget		

INFORMATION TECHNOLOGY

The Information Technology (IT) section is responsible for the installation, maintenance, management, and improvement of technology resources in the Department. Other critical responsibilities of IT include the development of specialized computer applications, workstation customization for over 300 workstations, installation and configuration of new and existing IT-related equipment, server, and network management, network security, voice networks, e-mail, internet access, audio/visual equipment, and end-user support. It manages a hyper-converged server environment hosting over 60 systems, local and wide-area networking at five facilities, and works closely with project managers and department liaisons to develop specifications and make recommendations on the use of new and emerging technologies.

SECTION 1040

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
INFORMATION TECHNOLOGY - SECTION 1040



SECTION 1040

ACCOMPLISHMENTS

- Strengthen system defenses and reduce vulnerabilities. by Enabling immutable backups and retention locks; Hardened public-facing websites and backup systems and Deployed a Security Operations Center (SOC) for enhanced threat visibility.
- Update and optimize core systems to support operational growth., Upgraded Windows Servers and domain controllers; Deployed on-premises storage for Veeam O365 backups and Migrated the legacy DMZ to a modern environment.
- Implemented internet connectivity redundancy for Customer Service.
- Empower staff and streamline IT operations through automation and modern tools by Migrated the department's billing system to NorthStar, Designed an ITIL-based change management process and Adopted a modern MFA solution.

OBJECTIVES AND GOALS

- Increase staff awareness through continuous cybersecurity training and initiatives.
- Transition to Modern Cloud-Based Solutions Collaborate with other departments for software migration, training support, and effective management.
- Phase out legacy systems to improve operational efficiency and security.
- Strengthen IT Reliability & Resilience.
- Eliminate single points of failure by deploying high-availability infrastructure.
- Enhance network redundancy and data security through optimized infrastructure and a robust disaster recovery strategy.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
INFORMATION TECHNOLOGY - SECTION 1040
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (40%)				
	Salaries				
1000.1040.5010	SALARIES - REGULAR	\$ 333,776	\$ 350,163	\$ 350,163	\$ 391,845
1000.1040.5011	SALARIES - PART-TIME	-	-	3,000	14,400
1000.1040.5012	SALARIES - OVERTIME	140	200	200	300
	Fringe Benefits				
1000.1040.5050	MEDICAL INSURANCE	18,232	58,732	58,732	58,079
1000.1040.5054	LIFE - AD&D INSURANCE	141	149	149	178
1000.1040.5056	DEFERRED COMP	1,645	8,840	8,840	3,120
1000.1040.5057	LONG-TERM DISABILITY INSURANCE	1,067	-	-	2,377
1000.1040.5060	FEDERAL TAXES	5,100	5,077	5,077	6,094
1000.1040.5062	CALPERS	30,534	38,346	38,346	43,774
1000.1040.5063	CALPERS - UAL	58,151	69,718	69,718	75,740
	SUBTOTAL PERSONNEL	<u>448,785</u>	<u>531,225</u>	<u>534,225</u>	<u>595,907</u>
	MAINTENANCE AND OPERATIONS				
1000.1040.5102	TRAINING	24,251	28,700	28,700	32,200
1000.1040.5103	MEMBERSHIP DUES AND PUBS	130	1,260	350	1,829
1000.1040.5111	OFFICE SUPPLIES	52	500	500	700
1000.1040.5112	OFFICE EQUIPMENT	-	500	4,000	20,700
1000.1040.5115	BOOKS & PUBLICATIONS	6,762	-	-	-
1000.1040.5117	POSTAGE	29	-	-	-
1000.1040.5201	PROFESSIONAL SERVICES	776	100,000	40,000	200,000
1000.1040.5301	MATERIALS & SUPPLIES	2,872	4,000	4,000	4,000
1000.1040.5506	TELEPHONE - LANDLINE	34,228	90,000	136,395	97,680
1000.1040.5507	CELL PHONE	11,241	5,700	17,963	7,300
1000.1040.5601	SOFTWARE	170,179	414,850	504,157	481,176
1000.1040.5602	SOFTWARE MAINTENANCE	806,882	1,183,577	1,183,577	1,224,975
1000.1040.5603	SOFTWARE LICENSES	45	-	-	-
1000.1040.5604	COMPUTER EQUIPMENT	290,329	227,000	227,000	370,000
1000.1040.5605	COMPUTER MAINTENANCE SERVICES	92,251	159,500	100,000	173,800
1000.1040.5930	OTHER EXPENSES	438	1,000	1,000	1,000
1000.1040.7001	ALLOCATION TO FUND	(920,319)	(1,329,952)	(1,348,585)	(1,569,216)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>520,144</u>	<u>886,635</u>	<u>899,057</u>	<u>1,046,144</u>
	OPERATING BUDGET - WATER	<u>968,929</u>	<u>1,417,860</u>	<u>1,433,281</u>	<u>1,642,051</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
INFORMATION TECHNOLOGY - SECTION 1040**

FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (56%)				
	Salaries				
2000.1040.5010	SALARIES - REGULAR	499,351	490,229	490,229	548,584
2000.1040.5011	SALARIES - PART-TIME	-	-	-	20,160
2000.1040.5012	SALARIES - OVERTIME	197	280	280	-
	Fringe Benefits				
2000.1040.5050	MEDICAL INSURANCE	25,525	82,225	82,225	81,310
2000.1040.5054	LIFE - AD&D INSURANCE	197	208	208	249
2000.1040.5056	DEFERRED COMP	2,303	12,376	12,376	4,368
2000.1040.5057	LONG-TERM DISABILITY INSURANCE	1,494	-	-	3,327
2000.1040.5060	FEDERAL TAXES	6,995	7,108	7,108	8,532
2000.1040.5062	CALPERS	42,747	53,684	53,684	61,284
2000.1040.5063	CALPERS - UAL	81,411	97,605	97,605	106,036
	SUBTOTAL PERSONNEL	<u>660,220</u>	<u>743,715</u>	<u>743,715</u>	<u>833,850</u>
2000.1040.7002	ALLOCATION FROM/(TO) OTHER FUNDS (56%)	<u>858,964</u>	<u>1,241,289</u>	<u>1,258,679</u>	<u>1,464,602</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>1,519,185</u>	<u>1,985,004</u>	<u>2,002,394</u>	<u>2,298,451</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
INFORMATION TECHNOLOGY - SECTION 1040
FISCAL YEAR 2025-2026**

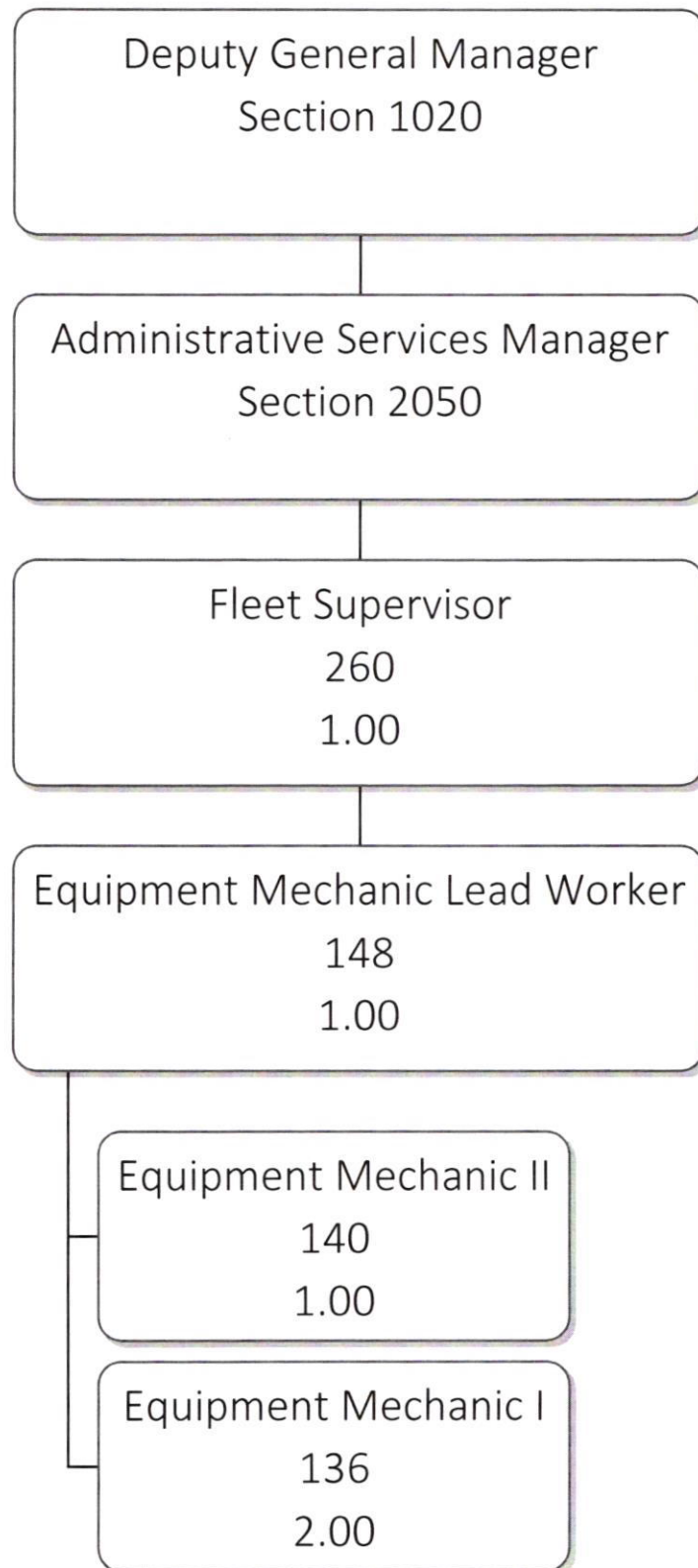
ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (4%)				
	Salaries				
3000.1040.5010	SALARIES - REGULAR	35,668	35,016	35,016	39,185
3000.1040.5011	SALARIES - PART-TIME	-	-	-	1,440
3000.1040.5012	SALARIES - OVERTIME	14	20	20	-
	Fringe Benefits				
3000.1040.5050	MEDICAL INSURANCE	1,823	5,873	5,873	5,808
3000.1040.5054	LIFE - AD&D INSURANCE	15	15	15	18
3000.1040.5056	DEFERRED COMP	165	884	884	312
3000.1040.5057	LONG-TERM DISABILITY INSURANCE	106	-	-	238
3000.1040.5060	FEDERAL TAXES	500	508	508	609
3000.1040.5062	CALPERS	3,054	3,835	3,835	4,377
3000.1040.5063	CALPERS - UAL	5,815	6,972	6,972	7,574
	SUBTOTAL PERSONNEL	<u>47,159</u>	<u>53,123</u>	<u>53,123</u>	<u>59,561</u>
3000.1040.7002	ALLOCATION FROM/(TO) OTHER FUNDS (4%)	<u>61,355</u>	<u>88,663</u>	<u>89,906</u>	<u>104,614</u>
	OPERATING BUDGET - RIX	<u>108,514</u>	<u>141,786</u>	<u>143,028</u>	<u>164,175</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>2,596,628</u>	<u>3,544,650</u>	<u>3,578,704</u>	<u>4,104,677</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS - WATER				
1000.1040.6008	CAPITAL OUTLAY EQUIPMENT	<u>120,176</u>	<u>100,000</u>	<u>100,000</u>	<u>150,380</u>
	SUBTOTAL CAPITAL OUTLAY - WATER	<u>120,176</u>	<u>100,000</u>	<u>100,000</u>	<u>150,380</u>
	CAPITAL OUTLAY ITEMS - SEWER				
2000.1040.6008	CAPITAL OUTLAY EQUIPMENT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	SUBTOTAL CAPITAL OUTLAY - SEWER	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	SUBTOTAL CAPITAL OUTLAY - ALL FUNDS	<u>120,176</u>	<u>100,000</u>	<u>100,000</u>	<u>150,380</u>
	TOTAL BUDGET	<u>\$ 2,716,804</u>	<u>\$ 3,644,650</u>	<u>\$ 3,678,704</u>	<u>\$ 4,255,057</u>

FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Information Technology	1040		
DESCRIPTION:					
This section is responsible for the Confidentiality, Integrity, and Availability of Department Information Assets.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Information Technology Manager	1	1	1
		Senior Business Sysstem Analyst	1	1	1
		Senior Network & System Administrator	1	1	1
		Senior Programming Analyst	1	1	1
		Network & Systems Administrator	1	1	1
		Information Security Analyst	0	0	1
		Senior IT Specialist	1	1	1
		IT Specialist	1	1	1
		Student Intern	0	0	2
		7	7	10	
MAINTENANCE AND OPERATIONS					
5102	Training	MISAC, Laserfiche, Cybersecurity training			
5103	Membership and Dues	MISAC annual membership			
5111	Office Supplies	Printer paper, toner, miscellaneous			
5112	Office Equipment	Small office equipment, staplers, organizers, chairs			
5201	Professional Services	Miscellaneous technical consulting services			
5301	Materials & Supplies	Backup Tapes, miscellaneous computer supplies			
5506	Telephone - Landline	Maintenance of Department VoIP phone system			
5507	Cell Phone	Department issued cell phones for SBMWD employees			
5601	Software	Microsoft and Adobe Licensing, Laserfiche connector and forms			
5602	Software Maintenance/Support	Naviline, Laserfiche, all software maintenance contracts, Bidding software subscription			
5604	Computer Equipment	Server Room UPS replacement, Network Equipment Refresh, Server capacity increase, PC			
5605	Computer Maintenance Services	Printers, PCs, Monitors, Devices, Server Equipment, IBM and Network hardware maintenance			
5930	Other Expenses	Miscellaneous expenses			
CAPITAL OUTLAY					
6008	Computer Equipment	Networking equipment (\$150,380)			

Fleet Services provides and maintains safe vehicles, and equipment; implements the latest in service and repair technology; and with the San Bernardino Municipal Water Department's mission to provide trusted, quality service to our customers. Fleet Services maintains, repairs, and procures 154 on-road vehicles including light-duty, medium-duty, and heavy-duty; and over 150 pieces of mobile equipment including generators, compressors, club electric cars, water pumps, concrete saws, and rammers; and 25 pieces of off-road equipment including backhoes, dozers, RTVs, man lifts and skid loaders. Fleet Services is also responsible for various regulatory inspections including fuel station tests and inspections; vehicle smog checks PSIP diesel inspections; and crane inspections. The fleet section also works closely with the South Coast Air Quality Management District (SCAQMD) to ensure compliance with diesel fuel regulations.

SECTION 1050

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
FLEET - SECTION 1050



SECTION 1050

ACCOMPLISHMENTS

- Fleet successfully implemented the new Maximo software into Fleet's daily work order tracking and processing system. Additionally, we upgraded our fuel station hardware, including the island pedestal, Veeder Root system, and the associated software.
- Fleet Services successfully conducted a range of regulatory inspections, including: nine Occupational Safety and Health Administration (OSHA) crane inspections; three Periodic Smoke Inspection Program (PSIP) smoke tests; the Government Fleet Smog Check Program Annual Report to the California Bureau of Automotive Repair (BAR) to demonstrate compliance with Smog Check requirements; one Certified Unified Program Agencies (CUPA) Hazardous Waste inspection; one CUPA underground tank inspection; and one South Coast Air Quality Management District (SCAQMD) vapor recovery equipment test.
- To ensure compliance with California Air Resources Board (CARB) and South Coast AQMD regulations, we ordered the replacement of 25 vehicles, including six electric Ford Lightnings, two electric eTransit flatbeds, one eTransit cargo van, and one electric forklift. Additionally, Fleet received and prepared two CNG heavy-duty trucks for service, replacing diesel-powered units. These trucks include a crane and an aerial lift, both of which were upgraded to reduce emissions.
- Executed 1,929 vehicle repairs and services, including 150 Preventative Maintenance services, 42 engine code scans, resulting in a labor cost savings of approximately \$6,500.

OBJECTIVES AND GOALS

- Maintain ongoing collaboration with the South Coast Air Quality Management District (SCAQMD) and the California Air Resources Board (CARB) to ensure compliance with vehicle replacement requirements under new regulations.
- Purchase and deploy 21 vehicles within the Department that meet eligibility criteria for replacement according to Fleet's Vehicle and Equipment Policy.
- Utilizing new software analytics assess fleet inventory and reassign vehicles across the Department to ensure the optimal deployment of resources.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
FLEET - SECTION 1050
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (60%)				
	Salaries				
1000.1050.5010	SALARIES - REGULAR	\$ 250,971	\$ 254,728	\$ 307,205	\$ 262,554
1000.1050.5012	SALARIES - OVERTIME	2,385	2,010	2,000	2,000
	Fringe Benefits				
1000.1050.5050	MEDICAL INSURANCE	13,070	36,294	2,031	3,120
1000.1050.5054	LIFE - AD&D INSURANCE	122	138	149	134
1000.1050.5056	DEFERRED COMP	900	5,460	400	390
1000.1050.5057	LONG-TERM DISABILITY INSURANCE	882	-	1,737	1,646
1000.1050.5060	FEDERAL TAXES	3,677	3,694	3,834	3,395
1000.1050.5062	CALPERS	23,200	28,481	29,130	29,407
1000.1050.5063	CALPERS - UAL	46,249	51,782	51,782	58,708
	SUBTOTAL PERSONNEL	<u>341,456</u>	<u>382,587</u>	<u>398,267</u>	<u>361,354</u>
	MAINTENANCE AND OPERATIONS				
1000.1050.5102	TRAINING	6,469	3,000	150	3,000
1000.1050.5104	CERTIFICATIONS	-	15,000	-	15,000
1000.1050.5105	EMPLOYEE REIMBURSEMENTS	89	750	900	2,500
1000.1050.5106	SAFETY PPE	767	1,000	1,000	1,000
1000.1050.5108	UNIFORMS	1,947	3,000	3,000	3,000
1000.1050.5110	EMPLOYEE APPRECIATION	-	-	300	-
1000.1050.5111	OFFICE SUPPLIES	1,073	2,000	2,000	2,000
1000.1050.5112	OFFICE EQUIPMENT	1,588	2,000	2,000	2,000
1000.1050.5114	PRINTED MATERIALS	44	5,000	-	5,000
1000.1050.5124	PERMITS AND FEES	-	6,000	-	6,000
1000.1050.5201	PROFESSIONAL SERVICES	24,624	30,000	30,000	30,000
1000.1050.5225	VEHCILE TRACKING SYSTEM	39,034	50,000	37,000	50,000
1000.1050.5301	MATERIALS & SUPPLIES	211,297	180,000	180,000	180,000
1000.1050.5302	SMALL TOOLS & EQUIPMENT <\$5k	28,417	17,000	17,000	17,000
1000.1050.5305	FUEL & LUBRICANTS	407,776	400,000	400,000	400,000
1000.1050.5402	GENERAL MAINTENANCE	210,039	210,000	210,000	200,000
1000.1050.5505	HAZARDOUS WASTE DISPOSAL	6,728	7,000	7,000	7,000
1000.1050.5507	CELL PHONE	4,516	2,000	5,500	4,000
1000.1050.5509	WIRELESS DEVICES	-	3,000	-	2,000
1000.1050.5602	SOFTWARE MAINTENANCE	-	-	3,000	4,000
1000.1050.5930	OTHER EXPENSES	-	3,000	3,500	3,000
1000.1050.7001	ALLOCATION TO FUND	(375,116)	(375,900)	(360,940)	(374,600)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>569,293</u>	<u>563,850</u>	<u>541,410</u>	<u>561,900</u>
	OPERATING BUDGET - WATER	<u>910,748</u>	<u>946,437</u>	<u>939,677</u>	<u>923,254</u>
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (36%)				
	Salaries				
2000.1050.5010	SALARIES - REGULAR	154,691	152,837	184,323	157,533
2000.1050.5012	SALARIES - OVERTIME	1,431	1,206	1,200	1,200
	Fringe Benefits				
2000.1050.5050	MEDICAL INSURANCE	7,842	21,776	1,218	1,872
2000.1050.5054	LIFE - AD&D INSURANCE	73	83	89	80
2000.1050.5056	DEFERRED COMP	540	3,276	240	234
2000.1050.5057	LONG-TERM DISABILITY INSURANCE	529	-	1,042	987
2000.1050.5060	FEDERAL TAXES	2,135	2,216	2,300	2,037
2000.1050.5062	CALPERS	13,920	17,088	17,478	17,644
2000.1050.5063	CALPERS - UAL	27,749	31,069	31,069	35,225
	SUBTOTAL PERSONNEL	<u>208,911</u>	<u>229,551</u>	<u>238,960</u>	<u>216,812</u>
2000.1050.7002	ALLOCATION FROM/(TO) OTHER FUNDS (36%)	337,605	338,310	324,846	337,140
	OPERATING BUDGET - SEWER TREATMENT	<u>546,516</u>	<u>567,861</u>	<u>563,806</u>	<u>553,952</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
FLEET - SECTION 1050
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (4%)				
	Salaries				
3000.1050.5010	SALARIES - REGULAR	14,537	16,982	20,480	17,504
3000.1050.5012	SALARIES - OVERTIME	159	134	150	150
	Fringe Benefits				
3000.1050.5050	MEDICAL INSURANCE	783	2,420	2,420	208
3000.1050.5054	LIFE - AD&D INSURANCE	7	9	9	9
3000.1050.5056	DEFERRED COMP	35	364	364	26
3000.1050.5057	LONG-TERM DISABILITY INSURANCE	59	-	90	110
3000.1050.5060	FEDERAL TAXES	197	246	246	226
3000.1050.5062	CALPERS	1,327	1,899	1,899	1,960
3000.1050.5063	CALPERS - UAL	3,083	3,452	3,452	3,914
	SUBTOTAL PERSONNEL	<u>20,187</u>	<u>25,506</u>	<u>29,110</u>	<u>24,107</u>
3000.1050.7002	ALLOCATION FROM(TO) OTHER FUNDS (4%)	37,512	37,590	36,094	37,460
	OPERATING BUDGET - RIX	<u>57,699</u>	<u>63,096</u>	<u>65,204</u>	<u>61,567</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>1,514,963</u>	<u>1,577,394</u>	<u>1,568,687</u>	<u>1,538,773</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS - WATER				
1000.1050.6008	TOOLS & EQUIPMENT	-	80,000	75,800	30,000
1000.1050.6009	AUTOS & TRUCKS	-	810,000	846,000	-
	SUBTOTAL CAPITAL OUTLAY - WATER	<u>-</u>	<u>890,000</u>	<u>921,800</u>	<u>30,000</u>
	SUBTOTAL CAPITAL OUTLAY - ALL FUNDS	<u>-</u>	<u>890,000</u>	<u>921,800</u>	<u>30,000</u>
	TOTAL BUDGET	<u>\$ 1,514,963</u>	<u>\$ 2,467,394</u>	<u>\$ 2,490,487</u>	<u>\$ 1,568,773</u>

FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Fleet	1050		
DESCRIPTION:					
This section has assumed the supervision of the fleet section and oversees the daily operations and supervision of the fleet staff. Fleet staff is responsible for maintenance and repair of all vehicles and equipment owned and operated by the Department.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Fleet Supervisor	1	1	1
		Equipment Mechanic Lead Worker	1	1	1
		Equipment Mechanic II	1	1	1
		Equipment Mechanic I	2	2	2
			5	5	5
MAINTENANCE AND OPERATIONS					
5102	Training	CARB, AQMD, CNG, A/C, Air Brakes training			
5104	Certifications	Crane certifications for 3 employees			
5105	Employee Reimbursements	CDL and computer glasses			
5106	Safety PPE	Employee clothing, shoes, helmets, and shade protection per regulations			
5108	Uniforms	Uniform rental, cleaning, and replacement			
5111	Office Supplies	Print Paper, pens, notepads			
5112	Office Equipment	General office equipment			
5114	Printed materials	Logos, decals, and vehicle numbers			
5124	Permits & Fees	Fuel tank testing and repairs			
5201	Professional Services	Car wash, fire extinguisher inspections, fuel inspections			
5225	Vehicle Tracking System	Vehicle monitoring and tracking equipment for vehicles			
5301	Materials and Supplies	Supplies such as filters, parts, and gaskets, etc.			
5302	Small Tools and Equipment	Tools and equipment under \$5,000			
5305	Fuel and Lubricants	Gasoline, diesel fuel, oil, and other lubricants			
5402	General Maintenance	Maintenance services by outside shops; Maintenance of compressors, equipment, portable pumps, fork lifts			
5505	Hazardous Waste Disposal	used oil, used filters			
5507	Cell Phones	(5) Cellphones			
5509	Wireless Devices	2 iPads for Maximo Mobile			
5602	Software Maintenance	Fuel Ekos software maintenance			
5930	Other Expenses	Miscellaneous expenses			
CAPITAL OUTLAY - WATER					
6008	Equipment	Breaker and equipment for backhoe and new crane truck (\$30,000)			

CUSTOMER SERVICE- ADMINISTRATION

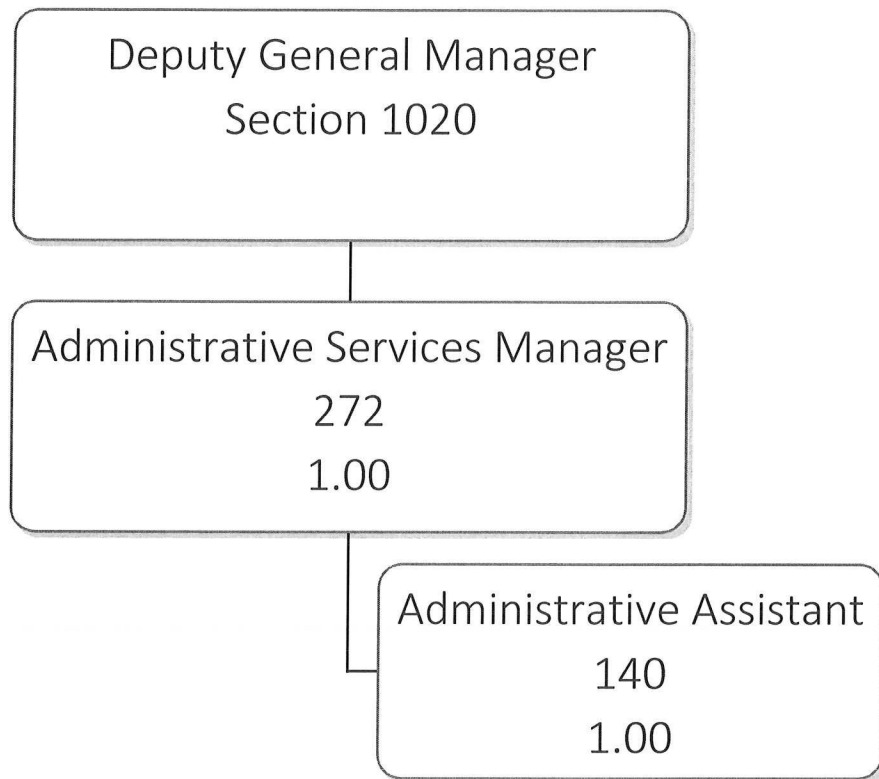
Customer Relations provides oversight, direction, and support to the Billing and Collections, Cashiering and Customer Service, Field and Meter Services, and Fleet sections.

Customer Relations strives to improve and enhance customer experiences by consistently providing the training, tools, and guidance so staff members are fully empowered and prepared to offer our ratepayers and the public courteous and excellent customer service.

This section also recommends and implements improved workflows and processes based on research, data analysis, and best practices to create efficiencies for both internal and external stakeholders.

SECTION 1100

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
CUSTOMER SERVICE-ADMIN - SECTION 1100



SECTION 1100

ACCOMPLISHMENTS

- Successful implementation of new CIS/Utility billing system.
- Ensured continued compliance with SB 998.
- Analyzed selected data sets and initiated short-term projects and staff assignments for staff for to gain knowledge, understanding, and to quality control CIS information.

OBJECTIVES AND GOALS

- Implement CIS 7 interface for NorthStar utility billing software.
- Attend CIS Utility Billing training and workshops to enhance knowledge base and network with other end users.
- Develop and submit recommendations for revisions to the Department's Rules and Regulations.
- Conduct in-house development and supervisory training for Supervisors in the Customer Relations Section.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
CUSTOMER RELATIONS - SECTION 1100
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (80%)				
	Salaries				
1000.1100.5010	SALARIES - REGULAR	\$ 219,171	\$ 204,237	\$ 237,469	\$ 210,380
1000.1100.5012	SALARIES - OVERTIME	76	-	210	-
	Fringe Benefits				
1000.1100.5050	MEDICAL INSURANCE	11,521	39,325	1,565	30,524
1000.1100.5054	LIFE - AD&D INSURANCE	80	80	89	80
1000.1100.5056	DEFERRED COMP	960	4,160	1,067	1,040
1000.1100.5057	LONG-TERM DISABILITY INSURANCE	705	-	1,374	1,302
1000.1100.5060	FEDERAL TAXES	3,136	2,961	2,925	3,110
1000.1100.5062	CALPERS	19,544	21,812	23,091	23,508
1000.1100.5063	CALPERS - UAL	32,634	39,658	39,658	46,930
	SUBTOTAL PERSONNEL	<u>287,826</u>	<u>312,233</u>	<u>307,447</u>	<u>316,873</u>
	MAINTENANCE AND OPERATIONS				
1000.1100.5101	CONFERENCES AND MEETINGS	-	2,500	2,500	3,500
1000.1100.5102	TRAINING	375	-	-	-
1000.1100.5105	EMPLOYEE REIMBURSEMENTS	250	250	250	500
1000.1100.5106	SAFETY PPE	-	-	250	250
1000.1100.5110	EMPLOYEE APPRECIATION	-	-	200	-
1000.1100.5111	OFFICE SUPPLIES	13,981	17,500	17,500	17,500
1000.1100.5114	PRINTED MATERIALS	-	10,000	10,000	5,000
1000.1100.5116	RENTS AND LEASES	52	-	800	3,500
1000.1100.5201	PROFESSIONAL SERVICES	6,011	200,000	50,000	110,000
1000.1100.5211	SECURITY SERVICES	-	-	75,000	117,000
1000.1100.5221	OTHER CONTRACT SERVICES	522	5,000	1,000	1,000
1000.1100.5301	MATERIALS AND SUPPLIES	216	-	100	-
1000.1100.5402	GENERAL MAINTENANCE	24,350	-	-	-
1000.1100.5507	CELL PHONE	746	500	500	500
1000.1100.5930	OTHER EXPENSES	16,790	5,000	5,000	5,000
1000.1100.7001	ALLOCATION TO FUND	(12,659)	(48,150)	(32,120)	(52,750)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>50,634</u>	<u>192,600</u>	<u>130,980</u>	<u>211,000</u>
	OPERATING BUDGET - WATER	<u>338,460</u>	<u>504,833</u>	<u>438,427</u>	<u>527,873</u>
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (20%)				
	Salaries				
2000.1100.5010	SALARIES - REGULAR	55,084	51,059	59,367	52,595
2000.1100.5012	SALARIES - OVERTIME	19	-	60	-
	Fringe Benefits				
2000.1100.5050	MEDICAL INSURANCE	2,880	9,831	391	7,631
2000.1100.5054	LIFE - AD&D INSURANCE	20	20	22	20
2000.1100.5056	DEFERRED COMP	240	1,040	267	260
2000.1100.5057	LONG-TERM DISABILITY INSURANCE	176	-	344	325
2000.1100.5060	FEDERAL TAXES	752	740	731	778
2000.1100.5062	CALPERS	4,886	5,453	5,773	5,877
2000.1100.5063	CALPERS - UAL	8,158	9,914	9,914	11,733
	SUBTOTAL PERSONNEL	<u>72,215</u>	<u>78,057</u>	<u>76,869</u>	<u>79,219</u>
2000.1100.7002	ALLOCATION FROM/(TO) OTHER FUNDS (20%)	12,659	48,150	32,120	52,750
	OPERATING BUDGET - SEWER TREATMENT	<u>84,874</u>	<u>126,207</u>	<u>108,989</u>	<u>131,969</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
CUSTOMER RELATIONS - SECTION 1100
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS - WATER				
1000.1100.6008	COMPUTER EQUIPMENT	-	125,000	-	-
	SUBTOTAL CAPITAL OUTLAY - WATER	-	125,000	-	-
	CAPITAL OUTLAY ITEMS - SEWER				
2000.1100.6008	COMPUTER EQUIPMENT	-	125,000	-	-
	SUBTOTAL CAPITAL OUTLAY - SEWER	-	125,000	-	-
	SUBTOTAL CAPITAL OUTLAY	-	250,000	-	-
	TOTAL BUDGET	\$ 423,334	\$ 881,040	\$ 547,416	\$ 659,842

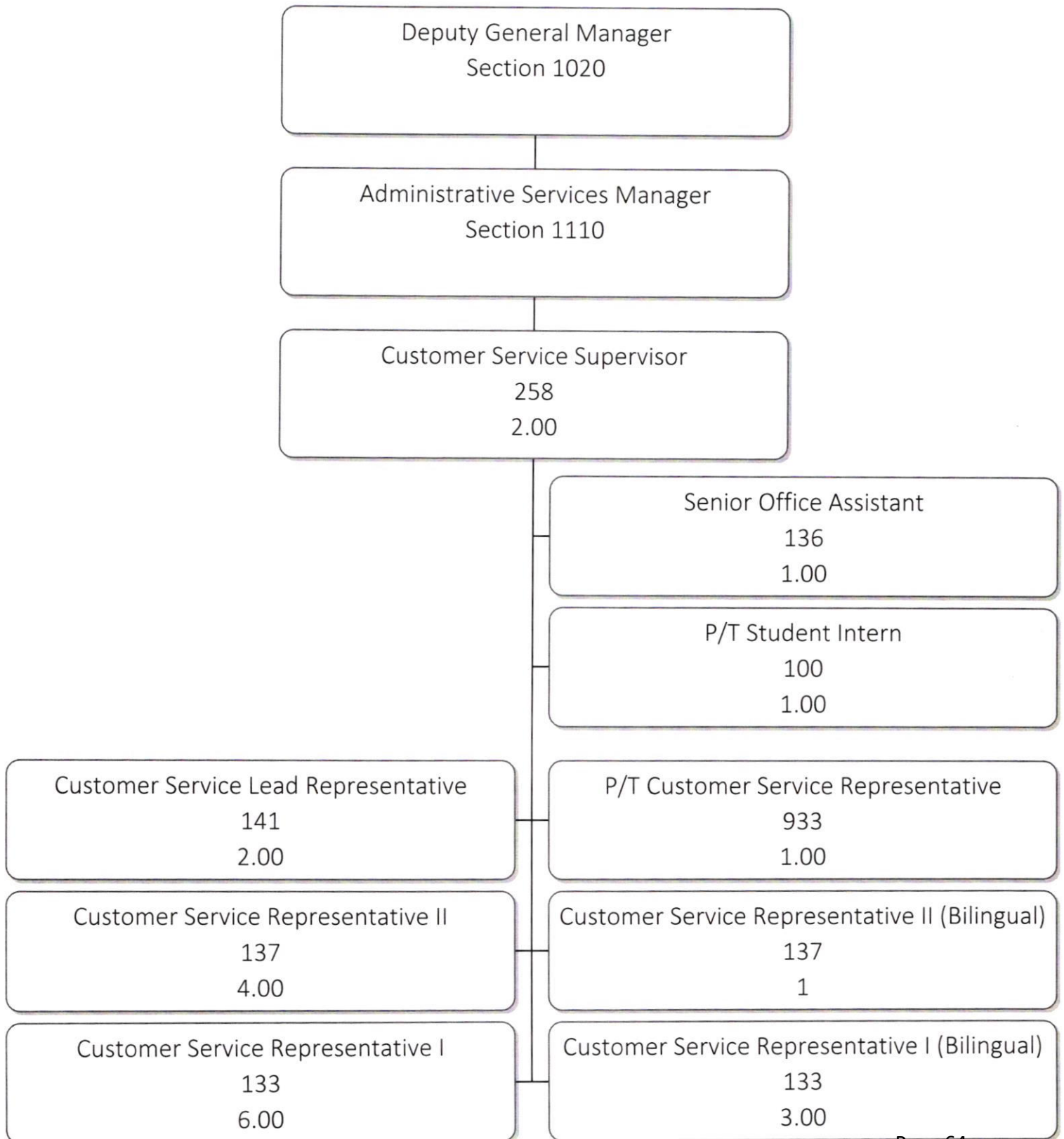
FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Customer Relations	1100		
DESCRIPTION:					
The Customer Relations Section oversees the activities of the Customer Service, Billing and Collections, Cashiering, and Field and Meter Services Sections. This section, like those it oversees, is under the direction of the Deputy General Manager.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Administrative Services Manager	1	1	1
		Administrative Assistant	1	1	1
			2	2	2
MAINTENANCE AND OPERATIONS					
5101	Conference & Meetings	NorthStar Utility Billing System Conference October 2024 Registration & Travel			
5105	Employee Reimbursements	Reimbursement of employee expenses			
5106	Safety PPE	Personal protective equipment and supplies for employees			
5111	Office Supplies	General Office Supplies for all customer service staff			
5114	Printed Materials	Billing Inserts, Notifications to customers for NorthStar billing system			
5116	Rents and Leases	Copier lease			
5201	Professional Services	Credit Card Payment Processing Services, NorthStar Utility Billing System Post Live Professional Support Services, & Translation Services for customer communication.			
5211	Security Services	Armed security for customer service building			
5221	Other Contract Services	Cable TV, Dibs Key Service, Canon Copier, Supply Room Service			
5507	Cell Phone	Administrative Services Manager-(1) cell phone			
5930	Other Expenses	Miscellaneous & Unexpected Expenses			
CAPITAL OUTLAY					
6008	Computer Outlay Equipement	NorthStar Utility Billing Implementation (carryover)			

CUSTOMER SERVICE

Customer Service provides direct and timely customer engagement and contact. This section is responsible for providing information, answering questions, fulfilling requests for service, processing customer payments, and responding to customer requests via all communication platforms including walk-in customers at our Customer Service office, over the phone, and via e-mail. Customer Service staff also sorts all incoming Department mail and staffs the Department's main telephone line.

SECTION 1110

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
CUSTOMER SERVICE - SECTION 1110



SECTION 1110

ACCOMPLISHMENTS

- A staff of seventeen Customer Service Representatives assisted over 42,000 counter customers, processed over 82,000 payments received by mail, and fielded over 65,000 customer phone calls.
- Streamlined processes, created procedures, and conducted training for new CIS Utility Billing System.
- Increased meetings and one on one training and instruction between Supervisors and both existing and new employees.

OBJECTIVES AND GOALS

- Encourage online enrollment for customers to view their bills online, enroll in auto pay and sign up for paperless billing.
- Assist customers with the utmost integrity and professionalism, delivering the highest standard of customer service.
- Reduce average customer wait times through efficient call handling.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
CUSTOMER SERVICE - SECTION 1110
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (80%)				
	Salaries				
1000.1110.5010	SALARIES - REGULAR	\$ 1,129,402	\$ 1,049,079	\$ 1,225,233	\$ 1,074,626
1000.1110.5011	SALARIES - PART-TIME	31,869	36,579	23,096	35,100
1000.1110.5012	SALARIES - OVERTIME	4,123	3,760	6,295	5,000
	Fringe Benefits				
1000.1110.5050	MEDICAL INSURANCE	94,118	300,990	10,895	212,451
1000.1110.5054	LIFE - AD&D INSURANCE	647	679	693	655
1000.1110.5056	DEFERRED COMP	6,345	23,920	4,745	5,200
1000.1110.5057	LONG-TERM DISABILITY INSURANCE	3,593	-	6,705	6,628
1000.1110.5059	UNEMPLOYMENT BENEFITS	339	-	37	-
1000.1110.5060	FEDERAL TAXES	16,845	15,742	15,097	17,125
1000.1110.5062	CALPERS	107,437	118,604	118,139	120,529
1000.1110.5063	CALPERS - UAL	196,155	215,638	215,638	240,624
	SUBTOTAL PERSONNEL	<u>1,590,871</u>	<u>1,764,991</u>	<u>1,626,573</u>	<u>1,717,939</u>
	MAINTENANCE AND OPERATIONS				
1000.1110.5101	CONFERENCES AND MEETINGS	-	5,000	5,100	6,000
1000.1110.5102	TRAINING	330	3,000	500	1,500
1000.1110.5103	MEMBERSHIP DUES AND PUBS	410	-	350	1,000
1000.1110.5104	CERTIFICATIONS	-	250	250	250
1000.1110.5105	EMPLOYEE REIMBURSEMENTS	-	1,500	400	-
1000.1110.5106	SAFETY PPE	1,709	-	800	2,500
1000.1110.5110	EMPLOYEE APPRECIATION	-	-	800	-
1000.1110.5111	OFFICE SUPPLIES	307	-	-	-
1000.1110.5112	OFFICE EQUIPMENT	6,787	15,000	15,000	7,000
1000.1110.5116	RENTS AND LEASES	-	-	1,200	1,750
1000.1110.5201	PROFESSIONAL SERVICES	32,312	40,000	40,000	40,000
1000.1110.5211	SECURITY SERVICES	19,968	20,000	20,000	22,000
1000.1110.5402	GENERAL MAINTENANCE	5,651	7,000	7,000	5,000
1000.1110.5506	TELEPHONE - LANDLINE	521	-	580	-
1000.1110.5507	CELL PHONE	969	1,000	1,300	1,200
1000.1110.5930	OTHER EXPENSES	-	5,000	200	5,000
1000.1110.7001	ALLOCATION TO FUND	(13,793)	(19,550)	(17,676)	(18,640)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>55,170</u>	<u>78,200</u>	<u>75,804</u>	<u>74,560</u>
	OPERATING BUDGET - WATER	<u>1,646,042</u>	<u>1,843,191</u>	<u>1,702,377</u>	<u>1,792,499</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
CUSTOMER SERVICE - SECTION 1110
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (20%)				
	Salaries				
2000.1110.5010	SALARIES - REGULAR	296,663	262,270	306,235	268,657
2000.1110.5011	SALARIES - PART-TIME	7,967	9,144	5,774	8,800
2000.1110.5012	SALARIES - OVERTIME	1,031	940	1,574	1,500
	Fringe Benefits				
2000.1110.5050	MEDICAL INSURANCE	23,529	75,248	2,724	53,113
2000.1110.5054	LIFE - AD&D INSURANCE	164	170	176	164
2000.1110.5056	DEFERRED COMP	1,586	5,980	1,185	1,300
2000.1110.5057	LONG-TERM DISABILITY INSURANCE	899	-	1,677	1,657
2000.1110.5060	FEDERAL TAXES	4,111	3,935	3,773	4,284
2000.1110.5062	CALPERS	26,854	29,651	29,524	30,132
2000.1110.5063	CALPERS - UAL	49,039	53,909	53,909	60,156
	SUBTOTAL PERSONNEL	<u>411,843</u>	<u>441,247</u>	<u>406,550</u>	<u>429,762</u>
2000.1110.7002	ALLOCATION FROM/(TO) OTHER FUNDS (20%)	13,793	19,550	17,676	18,640
	OPERATING BUDGET - SEWER TREATMENT	<u>425,635</u>	<u>460,797</u>	<u>424,226</u>	<u>448,402</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>2,071,677</u>	<u>2,303,988</u>	<u>2,126,604</u>	<u>2,240,901</u>
	TOTAL BUDGET	<u>\$ 2,071,677</u>	<u>\$ 2,303,988</u>	<u>\$ 2,126,604</u>	<u>\$ 2,240,901</u>

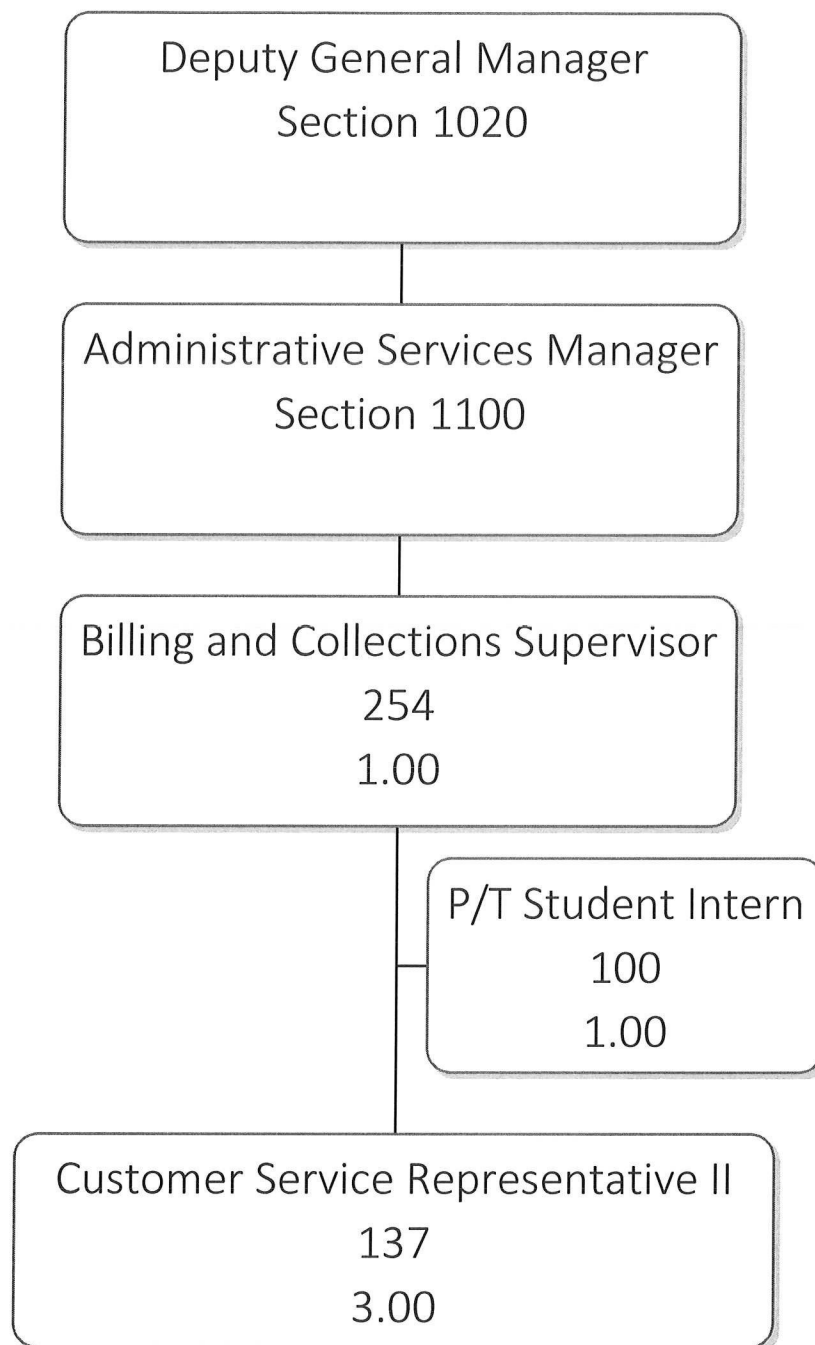
FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Customer Service	1110		
DESCRIPTION:					
This section is responsible for the establishment, maintenance, and termination of customer accounts under the direction of the Administrative Services Manager. This section handles inquiries, complaints, disputes, and investigations associated with billing of water, sewer, storm drain, backflow, septic, geothermal.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Customer Service Supervisor	2	2	2
		Customer Service Lead Representative	2	2	2
		Customer Service Representative II	4	4	4
		Customer Service Representative II (Bilingual)	1	1	1
		Customer Service Representative I	4	5	6
		Customer Service Representative I (Bilingual)	5	4	3
		Office Assistant	1	1	1
			19	19	19
5011	Salaries - Part Time	Customer Service Representative I	1	1	1
		Student Intern	1	1	1
			2	2	2
		MAINTENANCE AND OPERATIONS			
5101	Conferences & Meetings	NorthStar Utility System Conference Training for (2) CS Supervisors October 2024			
5102	Training Expense	Fred Pryor, LCW Workshops, Public Treasury Institute Cashiering Training			
5104	Certifications	Employee Notary Renewal			
5106	Safety PPE	Employee prescription safety glasses and Notary Lien Releases			
5112	Office Equipment	Replacement of headsets, replacement of receipt printers, replacement of counterfeit detectors, calculators, miscellaneous equipment			
5116	Rents and Leases	Canon copier lease			
5201	Professional Services	After Hours Telephone Answering Service for Water & Sewerand Experian Credit Report , OneSpan			
5211	Security Services	Armored Car services			
5402	General maintenance	OPEX Maintenance Canon copier			
5507	Cell Phone	3 cell phones			
5930	Other Expenses	Micellaneous & Unexpected Expenses			
CAPITAL OUTLAY					
None in this Budget					

CUSTOMER SERVICE BILLING

The Billing and Collections staff completes billing for all water and sewer-related services and completes billing adjustments as needed. The section also handles the recovery of delinquent utility accounts, unpaid, and closed accounts, loss control, and other miscellaneous accounts.

SECTION 1120

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
BILLING AND COLLECTIONS - SECTION 1120



SECTION 1120

ACCOMPLISHMENTS

- Completed and updated 2024 rates.
- Completed a comprehensive data audit and developed processes and procedures for our new CIS/Utility Billing System.
- Collaborated with other sections to integrate separate software applications to establish paperless workflows and efficiencies.

OBJECTIVES AND GOALS

- Update and audit 2025 Water and Sewer rates.
- Create and develop a process and procedure for all Write off's and Collections in our new CIS System NorthStar.
- Purge and delete outdated records and information in accordance with the Department's Records Retention Policy.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
BILLING AND COLLECTIONS - SECTION 1120
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (55%)				
	Salaries				
1000.1120.5010	SALARIES - REGULAR	\$ 180,098	\$ 181,269	\$ 181,269	\$ 187,788
1000.1120.5011	SALARIES - PART-TIME	4,205	8,525	8,319	9,900
1000.1120.5012	SALARIES - OVERTIME	1,608	1,375	2,346	1,800
	Fringe Benefits				
1000.1120.5050	MEDICAL INSURANCE	16,674	40,167	40,167	47,133
1000.1120.5054	LIFE - AD&D INSURANCE	104	103	115	104
1000.1120.5056	DEFERRED COMP	715	4,290	733	715
1000.1120.5057	LONG-TERM DISABILITY INSURANCE	633	-	1,255	1,189
1000.1120.5060	FEDERAL TAXES	2,728	2,752	2,807	3,003
1000.1120.5062	CALPERS	16,540	19,763	20,504	21,028
1000.1120.5063	CALPERS - UAL	26,692	35,932	35,932	41,980
	SUBTOTAL PERSONNEL	<u>249,996</u>	<u>294,176</u>	<u>293,448</u>	<u>314,639</u>
	MAINTENANCE AND OPERATIONS				
1000.1120.5101	CONFERENCES AND MEETINGS	-	2,500	2,500	3,000
1000.1120.5102	TRAINING	-	500	-	500
1000.1120.5105	EMPLOYEE REIMBURSEMENTS	5,554	500	-	500
1000.1120.5106	SAFETY PPE	250	-	-	-
1000.1120.5109	EDUCATION REIMBURSEMENT	-	3,000	3,000	3,000
1000.1120.5110	EMPLOYEE APPRECIATION	-	-	500	-
1000.1120.5111	OFFICE SUPPLIES	4,605	5,000	5,000	5,000
1000.1120.5112	OFFICE EQUIPMENT	-	1,000	1,500	1,000
1000.1120.5117	POSTAGE	313,901	325,000	345,000	350,000
1000.1120.5201	PROFESSIONAL SERVICES	221,255	225,000	215,000	225,000
1000.1120.5220	COLLECTION SERVICES	66,618	20,000	-	10,000
1000.1120.5507	CELL PHONE	829	1,000	1,000	1,000
1000.1120.5930	OTHER EXPENSES	-	2,000	500	2,000
1000.1120.7001	ALLOCATION FROM/(TO) OTHER FUNDS (55%)	<u>(276,855)</u>	<u>(263,475)</u>	<u>(257,175)</u>	<u>(270,450)</u>
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>336,157</u>	<u>322,025</u>	<u>316,825</u>	<u>330,550</u>
	OPERATING BUDGET - WATER	<u>586,153</u>	<u>616,201</u>	<u>610,273</u>	<u>645,189</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
BILLING AND COLLECTIONS - SECTION 1120
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (45%)				
	Salaries				
2000.1120.5010	SALARIES - REGULAR	174,982	148,311	150,168	153,644
2000.1120.5011	SALARIES - PART-TIME	3,440	6,975	6,807	8,100
2000.1120.5012	SALARIES - OVERTIME	1,315	1,125	1,920	1,600
	Fringe Benefits				
2000.1120.5050	MEDICAL INSURANCE	13,642	32,864	32,864	38,563
2000.1120.5054	LIFE - AD&D INSURANCE	85	84	94	85
2000.1120.5056	DEFERRED COMP	585	3,510	600	585
2000.1120.5057	LONG-TERM DISABILITY INSURANCE	518	-	1,028	973
2000.1120.5060	FEDERAL TAXES	2,395	2,252	2,296	2,455
2000.1120.5062	CALPERS	13,533	16,170	16,776	17,205
2000.1120.5063	CALPERS - UAL	26,692	29,399	29,399	34,347
	SUBTOTAL PERSONNEL	<u>237,189</u>	<u>240,690</u>	<u>241,952</u>	<u>257,557</u>
2000.1120.7002	ALLOCATION FROM/(TO) OTHER FUNDS (45%)	<u>276,855</u>	<u>263,475</u>	<u>257,175</u>	<u>270,450</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>514,044</u>	<u>504,165</u>	<u>499,127</u>	<u>528,007</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
	NONE IN THIS BUDGET	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL BUDGET	<u>\$ 1,100,197</u>	<u>\$ 1,120,366</u>	<u>\$ 1,109,400</u>	<u>\$ 1,173,196</u>

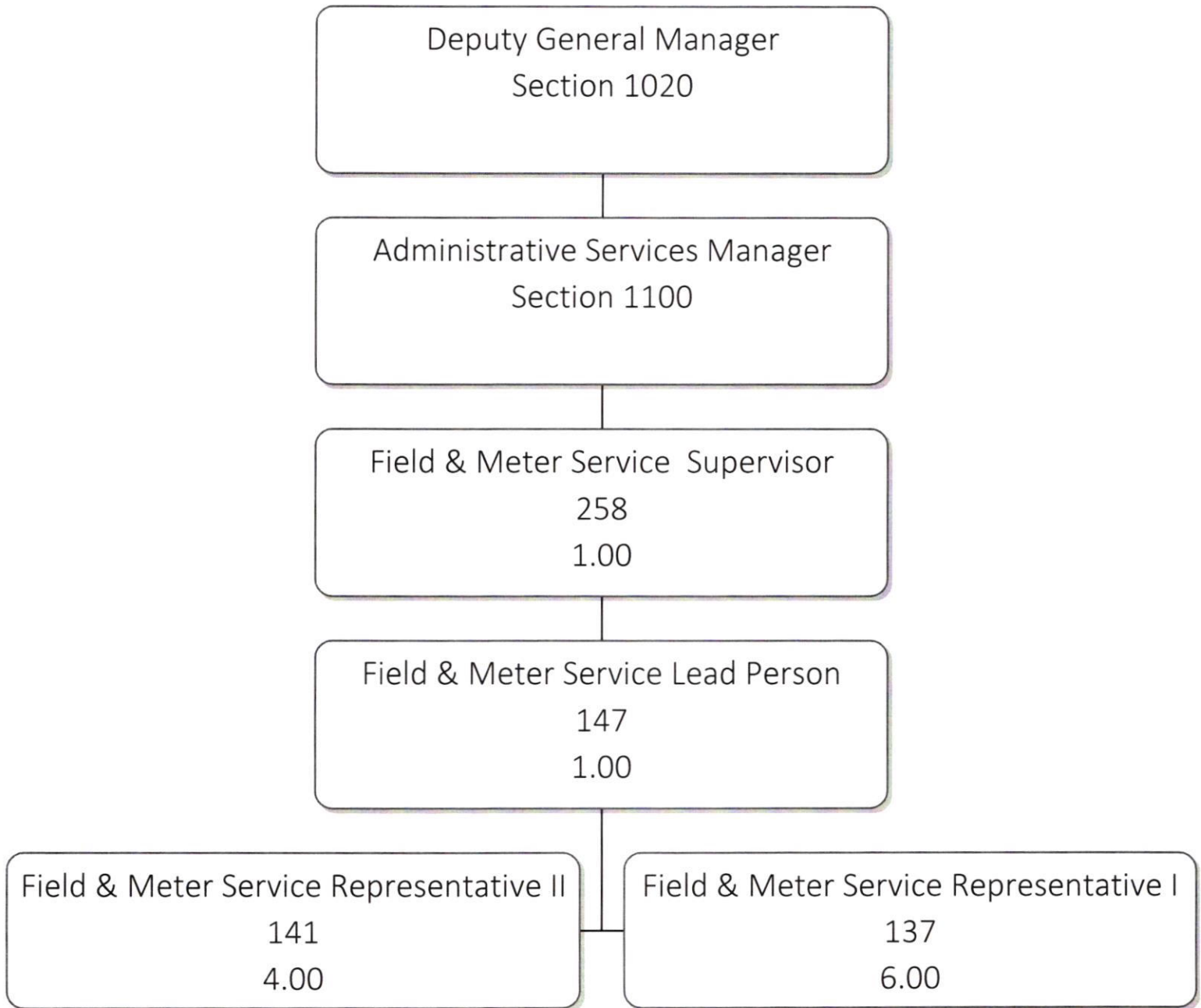
FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Billing and Collections	1120		
DESCRIPTION:					
This section is responsible for the accurate and timely billing and adjustments for all customer accounts, including research associated with rates, service, class, and jurisdiction; and for collection activities. It is under the direction of the Administrative Services Manager.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Billing and Collections Supervisor	1	1	1
		Customer Service Representative II	3	3	3
			4	4	4
5011	Salaries - Part Time	Student Intern	1	1	1
			1	1	1
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	NorthStarUtility System Conference Training October 2024 Registration & Travel			
5102	Training	Fred Pryor and Liebert Cassidy workshops			
5105	Employee Reimbursements	Safety glasses			
5109	Educational Reimbursements	Educational Reimbursements			
5111	Office Supplies	General office supplies			
5112	Office Equipment	Printers, scanners, computer equipment			
5117	Postage	Bulk Rate Permit, Presorted 1st Class, PO Box, bills and notices			
5201	Professional Services	Preprinted forms: bills, reminder notices, shut-off notices and envelopes. Online billing portal hosting and e-check payment services			
5220	Collection Services	Collections Agency and State Franchise Tax Board tax diversion program			
5507	Cell Phone	(2) cell phones			
5930	Other Expense	Micellaneous Expenses			
CAPITAL OUTLAY					
None in this Budget					

FIELD AND METER

Field and Meter Services is responsible for the reading and recording of accurate water meter information for billing and maintenance purposes. Additional duties include reporting and replacing damaged meters, replacing and repairing damaged or cut Encoder Receiver Transmitters (ERTs), replacing meter lids and box tops, and unlocking and locking meters. Section staff also report observed hazards or illegal water use including, illegal cross connections, illegal use of water from fire hydrants, and stolen or leaking backflow prevention devices. Staff reports water waste violations, helps with water conservation field visits concerning inquiries about meter readings, and provides great customer service to all residents and customers. Field and meter Services staff do fieldwork in assessing the classification of sewer charges for businesses and residential properties, and investigate high consumption concerns.

SECTION 1130

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
FIELD AND METER SERVICES - SECTION 1130



ACCOMPLISHMENTS

- Implemented paperless work order system to increase efficiency and improve customer service.
- Re-routed three (3) meter reading routes to increase efficiency and increase productivity.
- Tested and successfully implemented and ensured meter reading data was compatible with the new CIS system.

OBJECTIVES AND GOALS

- Automate at least one (1) two-worker truck route to increase efficiency.
- Implement new meter reading software.
- Assist and support in converting 13,000 meters to AMI technology.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
FIELD AND METER SERVICES - SECTION 1130
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.1130.5010	SALARIES - REGULAR	\$ 903,177	\$ 959,161	\$ 884,920	\$ 910,448
1000.1130.5012	SALARIES - OVERTIME	19,179	20,000	25,000	25,000
	Fringe Benefits				
1000.1130.5050	MEDICAL INSURANCE	76,477	210,453	7,651	149,188
1000.1130.5054	LIFE - AD&D INSURANCE	471	532	437	440
1000.1130.5056	DEFERRED COMP	8,169	18,200	5,933	4,225
1000.1130.5057	LONG-TERM DISABILITY INSURANCE	2,868	-	4,572	4,135
1000.1130.5060	FEDERAL TAXES	13,130	13,908	10,827	13,808
1000.1130.5062	CALPERS	84,422	106,782	78,792	102,044
1000.1130.5063	CALPERS - UAL	181,328	194,144	194,144	203,720
	SUBTOTAL PERSONNEL	<u>1,289,221</u>	<u>1,523,180</u>	<u>1,212,276</u>	<u>1,413,009</u>
	MAINTENANCE AND OPERATIONS				
1000.1130.5102	TRAINING	-	1,000	1,000	11,000
1000.1130.5105	EMPLOYEE REIMBURSEMENTS	389	1,000	1,000	1,000
1000.1130.5106	SAFETY PPE	2,647	4,000	4,000	5,000
1000.1130.5108	UNIFORMS	5,372	7,000	4,000	7,000
1000.1130.5110	EMPLOYEE APPRECIATION	-	-	600	-
1000.1130.5111	OFFICE SUPPLIES	1,244	3,000	3,000	3,000
1000.1130.5112	OFFICE EQUIPMENT	-	1,000	-	3,000
1000.1130.5116	RENTS AND LEASES	39	-	600	5,000
1000.1130.5117	POSTAGE	-	800	-	1,000
1000.1130.5301	MATERIALS & SUPPLIES	38,746	45,000	45,000	45,000
1000.1130.5302	SMALL TOOLS & EQUIPMENT <\$5k	1,069	3,000	2,000	3,500
1000.1130.5402	GENERAL MAINTENANCE	458	5,000	-	-
1000.1130.5507	CELL PHONE	11,862	15,000	14,000	42,000
1000.1130.5604	COMPUTER EQUIPMENT	57,312	-	-	-
1000.1130.5930	OTHER EXPENSES	643	1,000	-	1,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>119,781</u>	<u>86,800</u>	<u>75,200</u>	<u>127,500</u>
	OPERATING BUDGET - WATER	<u>1,409,002</u>	<u>1,609,980</u>	<u>1,287,476</u>	<u>1,540,509</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS - OPERATIONS				
1000.1130.6009	AUTOS & TRUCKS	<u>104,196</u>	<u>120,000</u>	<u>120,000</u>	<u>50,000</u>
	SUBTOTAL CAPITAL OUTLAY	<u>104,196</u>	<u>120,000</u>	<u>120,000</u>	<u>50,000</u>
	TOTAL BUDGET	<u>\$ 1,513,198</u>	<u>\$ 1,729,980</u>	<u>\$ 1,407,476</u>	<u>\$ 1,590,509</u>

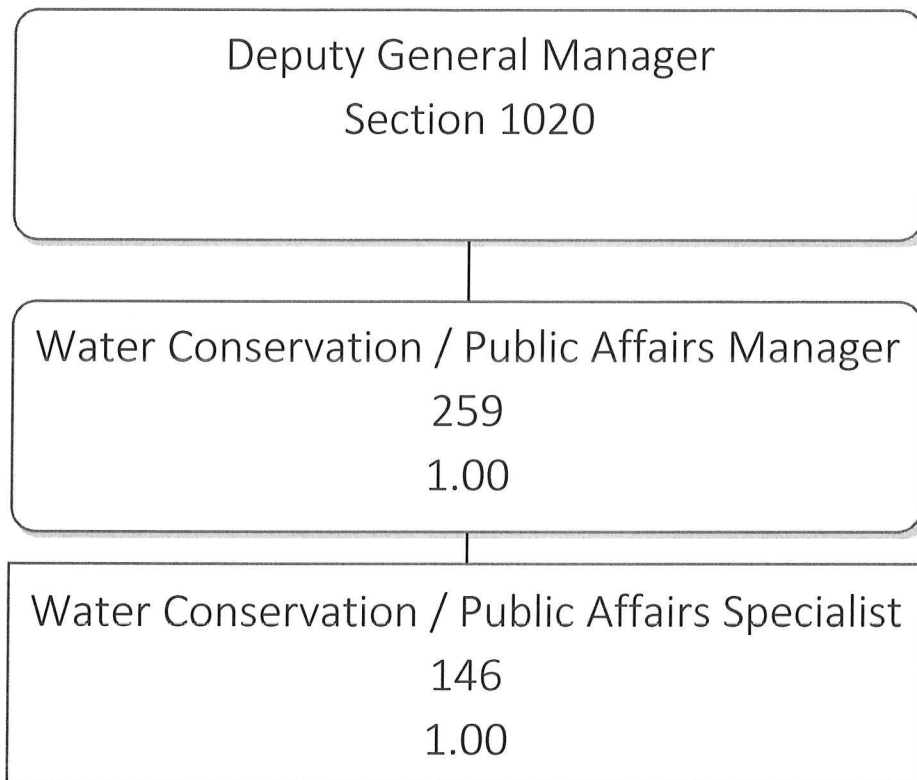
FUND	DIVISION	SECTION	NUMBER
Water	Administrative	Field and Meter Services	1130
DESCRIPTION:			
This section is under the direction of the Administrative Services Manager and is responsible for the reading and recording of water meter information for billing and maintenance purposes, and the determination and assignment of sewer charges to business and residential properties. This section is also responsible for installation and removal of water meters, daily turn-off services, closing bills, and investigation of customer complaints.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-242024-20252025-26
		Field and Meter Services Supervisor	111
		Field and Meter Services Lead Person	111
	*= Meter Reader positions converted to Field Service Representatives	Field Service Representative II	344
		Field Service Representative I	266
		Meter Reader II*	100
		Meter Reader I*	500
			131212
MAINTENANCE AND OPERATIONS			
5102	Training	Itron, NorthStar,Temetra Training for Supervisor, Leadperson and staff misc training	
5105	Employee Reimbursements	Water certifications, tuition reimbursements, field service overtime pay for after hour calls	
5106	Safety PPE	Employee clothing, shoes, sunscreen, hand sanitizing wipes and liquid, rain gear, safety glasses, gloves, safety jackets with Dept. logo and shade protection per CAL-OSHA	
5108	Uniforms	Uniform rental, cleaning, and replacement	
5111	Office Supplies	Printer ink, white paper for printer and copier, yellow paper for tenant letters	
5112	Office Equipment	Calculators, work order stamps, misc equipment	
5117	Postage	(8) CN80's Handheld processor's return for maintenance	
5301	Materials and Supplies	Meter box tops, metal zip ties, red/yellow locking tags, pink door hangers, locks, plugs, conner devices, bug spray,wasp spray, buckets, meter rods, Ert wire replacement material, etc.	
5302	Small Tools & Equipment	Hand shovels, round shovels, meter rods, screw drivers large and small, meter wrenches (small & large), meter box water pumps and plier wire cutters, meter locator (metal detector) etc.	
5402	General Maintenance	Cannon copier lease and ink replacement	
5507	Cell Phone	(12) cell phones, (12) ipads, (8) CN80's processors data plans and accessories	
5930	Other Expense	Miscellaneous Expense and unexpected vehicle damage	
CAPITAL OUTLAY			
6009	Capital Outlay-Vehicles	Ford Ranger (\$50,000)	

WATER CONSERVATION/ PUBLIC AFFAIRS

Water Conservation/Public Affairs is responsible for the Department's media communications, management of the Department's website, development and implementation of water conservation, career pathway, and education programs, and coordination of the Department's grant-seeking and reporting efforts. The Water Conservation/Public Affairs section promotes community engagement and involvement through the communication of relevant information to the Department's stakeholders. This section maintains an active presence within the community by representing the Department in a variety of public meetings and events and interacting with regional and statewide agencies about water conservation, water education, and project funding initiatives.

SECTION 1200

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
WATER CONSERVATION/ PUBLIC AFFAIRS - SECTION 1200



SECTION 1200

ACCOMPLISHMENTS

- Participated in DWR Residential Water Use Study which provided residential customers with smart water monitors and leak detection devices in order to monitor impacts of SB 1157 which adopted decreasing residential indoor water use standards. This program was further expanded through the California Water Efficiency Partnership to provide additional water monitors for residential and commercial customers.
- Engaged in regulatory process and began implementation of compliance measures for SB 606 and AB 1668 "Water Conservation as a Way of Life" regulations. Collaborated with regional partners to expand conservation training and resources for compliance with CII performance measures, implemented water use efficiency information campaigns, facilitated water and land use efficiency tracking projects for largest water users.
- Coordinated progress reporting, cost projections, reimbursement documentation and payment requests for over \$4.9M in grant funding.
- Secured \$959,757 in planning and design grant funding from the USEPA for the Arrowhead Farms septic to sewer project through Congressman Pete Aguilar's Community Project Funding program.

OBJECTIVES AND GOALS

- Develop a compliance plan, data and support tools for state mandated water efficiency standards including Urban Water Use Objective and AB 1572 Non-functional turf watering ban.
- Develop strategic communications plan in collaboration with the Department's management team.
- Continue to collaborate with the County Board of Supervisors on the Arrowhead Farms septic to sewer conversion project.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER CONSERVATION AND PUBLIC AFFAIRS - SECTION 1200
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (75%)				
	Salaries				
1000.1200.5010	SALARIES - REGULAR	\$ 133,680	\$ 152,751	\$ 152,751	158,980
1000.1200.5012	SALARIES - OVERTIME	1,307	1,125	2,900	4,000
	Fringe Benefits				
1000.1200.5050	MEDICAL INSURANCE	3,206	26,212	26,212	28,616
1000.1200.5054	LIFE - AD&D INSURANCE	58	75	83	75
1000.1200.5056	DEFERRED COMP	488	3,900	500	488
1000.1200.5057	LONG-TERM DISABILITY INSURANCE	538	-	1,048	992
1000.1200.5060	FEDERAL TAXES	1,870	2,215	2,337	2,343
1000.1200.5062	CALPERS	11,735	16,843	17,389	17,781
1000.1200.5063	CALPERS - UAL	26,869	30,622	30,622	35,498
	SUBTOTAL PERSONNEL	<u>179,751</u>	<u>233,743</u>	<u>233,843</u>	<u>248,773</u>
	MAINTENANCE AND OPERATIONS				
1000.1200.5101	CONFERENCES AND MEETINGS	20	5,000	2,000	3,000
1000.1200.5102	TRAINING	1,429	2,000	2,000	2,000
1000.1200.5103	MEMBERSHIP DUES AND PUBS	30,453	30,500	1,000	31,000
1000.1200.5105	EMPLOYEE REIMBURSEMENTS	-	2,900	-	600
1000.1200.5106	SAFETY PPE	51	-	-	-
1000.1200.5110	EMPLOYEE APPRECIATION	-	-	200	-
1000.1200.5111	OFFICE SUPPLIES	644	1,000	1,000	1,000
1000.1200.5112	OFFICE EQUIPMENT	98	5,000	-	2,000
1000.1200.5114	PRINTED MATERIALS	78,070	145,000	100,000	145,000
1000.1200.5116	RENTS AND LEASES	464	-	-	-
1000.1200.5117	POSTAGE	43,129	56,000	50,000	50,000
1000.1200.5201	PROFESSIONAL SERVICES	56,950	40,000	55,000	90,000
1000.1200.5210	ADVERTISING	2,955	20,000	5,000	10,000
1000.1200.5507	CELL PHONE	2,434	2,400	1,200	1,200
1000.1200.5911	COMMUNITY OUTREACH	(169,205)	989,500	450,000	999,500
1000.1200.7001	ALLOCATION FROM(TO) OTHER FUNDS (75%)	(87,927)	(324,825)	(166,850)	(333,825)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>(40,434)</u>	<u>974,475</u>	<u>500,550</u>	<u>1,001,475</u>
	OPERATING BUDGET - WATER	<u>139,317</u>	<u>1,208,218</u>	<u>734,393</u>	<u>1,250,248</u>
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (21%)				
	Salaries				
2000.1200.5010	SALARIES - REGULAR	39,166	42,770	42,770	44,514
2000.1200.5012	SALARIES - OVERTIME	366	315	814	1,000
	Fringe Benefits				
2000.1200.5050	MEDICAL INSURANCE	898	7,339	7,339	8,013
2000.1200.5054	LIFE - AD&D INSURANCE	16	21	23	21
2000.1200.5056	DEFERRED COMP	137	1,092	140	137
2000.1200.5057	LONG-TERM DISABILITY INSURANCE	150	-	293	278
2000.1200.5060	FEDERAL TAXES	528	620	654	656
2000.1200.5062	CALPERS	3,286	4,716	4,869	4,979
2000.1200.5063	CALPERS - UAL	7,523	8,574	8,574	9,939
	SUBTOTAL PERSONNEL	<u>52,070</u>	<u>65,447</u>	<u>65,477</u>	<u>69,536</u>
2000.1200.7002	ALLOCATION FROM(TO) OTHER FUNDS (21%)	<u>73,859</u>	<u>272,853</u>	<u>140,154</u>	<u>280,413</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>125,929</u>	<u>338,300</u>	<u>205,631</u>	<u>349,949</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER CONSERVATION AND PUBLIC AFFAIRS - SECTION 1200
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (4%)				
	Salaries				
3000.1200.5010	SALARIES - REGULAR	7,460	8,147	8,147	8,479
3000.1200.5012	SALARIES - OVERTIME	70	60	155	200
	Fringe Benefits				
3000.1200.5050	MEDICAL INSURANCE	171	1,398	1,398	1,526
3000.1200.5054	LIFE - AD&D INSURANCE	3	4	5	4
3000.1200.5056	DEFERRED COMP	26	208	27	26
3000.1200.5057	LONG-TERM DISABILITY INSURANCE	28	-	55	53
3000.1200.5060	FEDERAL TAXES	101	118	125	125
3000.1200.5062	CALPERS	626	898	928	948
3000.1200.5063	CALPERS - UAL	1,433	1,633	1,633	1,893
	SUBTOTAL PERSONNEL	<u>9,918</u>	<u>12,466</u>	<u>12,472</u>	<u>13,254</u>
3000.1200.7002	ALLOCATION FROM(TO) OTHER FUNDS (4%)	14,068	51,972	26,696	53,412
	OPERATING BUDGET - RIX	<u>23,986</u>	<u>64,438</u>	<u>39,168</u>	<u>66,666</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>289,232</u>	<u>1,610,956</u>	<u>979,192</u>	<u>1,666,863</u>
	TOTAL BUDGET	<u>\$ 289,232</u>	<u>\$ 1,610,956</u>	<u>\$ 979,192</u>	<u>\$ 1,666,863</u>

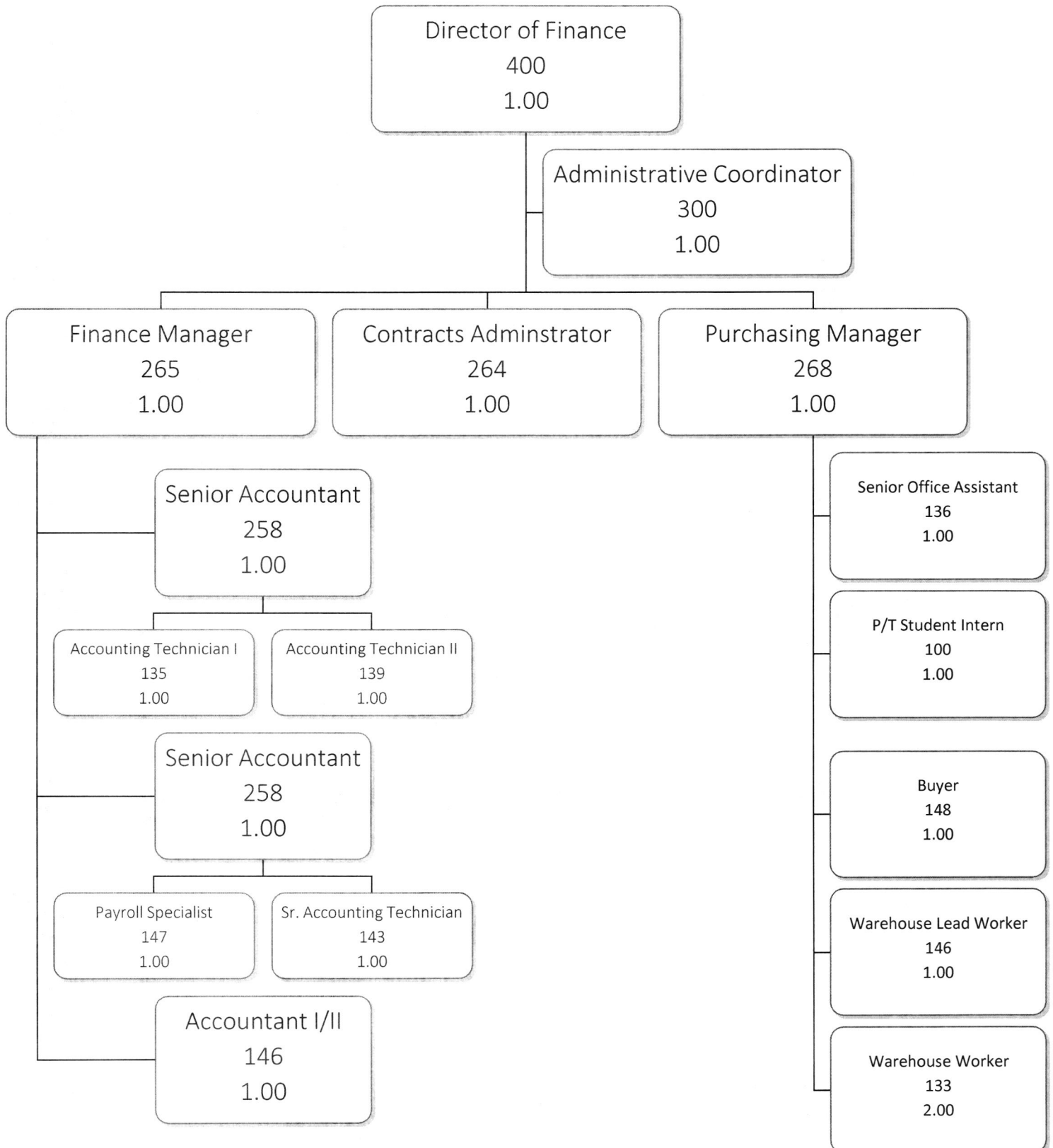
FUND	DIVISION	SECTION	NUMBER
Water	Administrative	Water Conservation / Public Affairs	1200
DESCRIPTION:			
This section oversees department water conservation and public outreach programs.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Water Conservation / Public Affairs Manager	1 1 1
		Water Conservation / Public Affairs Specialist	1 1 1
			2 2 2
MAINTENANCE AND OPERATIONS			
5101	Conferences and Meetings	AWWA Water Conservation / California Association of Public Information Officials conference/ California Municipal Utilities Association / California Water Efficiency Partnership/ California Data Collaborative	
5102	Training	Training Expenses	
5103	Membership Dues	California Water Efficiency Partnership Annual and California Data Collaborative Annual	
5105	Employee Reimbursements	Tuition Reimbursement and AWWA Water Use Efficiency Certification	
5111	Office Supplies	General Office Supplies	
5112	Office Equipment	General Office Equipment	
5114	Printed Materials	Conservation Poster Contest Calendar Consumer Confidence Report and Notification Postcard SBMWD Spring and Fall Newsletter SBMWD History Book Printing Service Billing Inserts and Misc.Messaging Materials	
5117	Postage	Saturation Mailing for Newsletters Calendar and Consumer Confidence Report	
5201	Professional Services	Constant Contact Email Service Graphic Design and Publishing Services Public Website Maintenance, Support and Hosting Fees Translation for published materials Online survey service subscription Archive Social Annual Team Premier Subscription	
5210	Advertising	Information campaign outreach	
5507	Cell Phone	(2) Cell Phone	
5911	Community Outreach*	Residential Conservation Programs and Incentives Commercial/Institutional/Industrial Conservation Programs and Incentives Water Education and Career Pathway Programs / Workshops Estimated costshare for regional conservation direct-installation grant Promotional and event display materials Inland Solar Challenge Sponsorship Employee event participation overtime for community outreach events Community event supplies and materials *SBMWD anticipates to be reimbursed \$750,000 from the San Bernardino Valley Municipal Water District through the Demand Management Incentive Program.	
CAPITAL OUTLAY			
None in this Budget			

FINANCE/PURCHASING

The Finance department plays a crucial role in supporting the various operational divisions within the Water Department. Its primary responsibilities encompass a range of essential functions, including budgeting, cost accounting, grants management, and the tracking of construction orders. The Finance team is tasked with the planning, organization, direction, and administration of the Water Department's financial programs, which involve intricate processes such as accounting practices, debt financing strategies, rate analysis, long-term financial planning, and the management of construction financing. This comprehensive approach ensures that the financial aspects of the department are effectively managed, facilitating the successful execution of its programs and initiatives.

SECTION 1400

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
FINANCE/PURCHASING- SECTION 1400



SECTION 1400

ACCOMPLISHMENTS

- Developed wholesale rate for potential future water sales to neighboring agencies.
- Issued 1,000 Purchase Orders in Tyler & 4,100 Request for Checks (RFC's)
- Processed 4,788 checks/EFT's for 8,562 invoices
- Issued 21 contracts and PSA's have been awarded in FY 24/25 thus far.
- Awarded 13 competitively bid contracts and Professional Service Agreements and 9 competitively bid public works contracts to the lowest responsive.

OBJECTIVES AND GOALS

- Develop and implement a comprehensive Cost of Service study to include utility rates and fees for service.
- Issue additional debt for capital projects.
- Complete capacity charge studies for water, sewer, and geothermal systems.
- Implement "vendor self-service" option in new ERP software.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
FINANCE AND PURCHASING - SECTION 1400
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (48%)				
	Salaries				
1000.1400.5010	SALARIES - REGULAR	\$ 663,350	\$ 833,254	\$ 833,254	\$ 871,644
1000.1400.5011	SALARIES - PART-TIME	2,657	-	5,694	8,640
1000.1400.5012	SALARIES - OVERTIME	205	-	-	-
	Fringe Benefits				
1000.1400.5050	MEDICAL INSURANCE	43,399	154,356	154,356	139,102
1000.1400.5054	LIFE - AD&D INSURANCE	295	276	340	408
1000.1400.5056	DEFERRED COMP	4,713	14,352	4,920	5,803
1000.1400.5057	LONG-TERM DISABILITY INSURANCE	2,148	-	4,553	5,174
1000.1400.5059	UNEMPLOYMENT BENEFITS	13,029	-	1,329	-
1000.1400.5060	FEDERAL TAXES	12,611	12,082	9,842	13,258
1000.1400.5062	CALPERS	62,268	93,139	75,091	97,503
1000.1400.5063	CALPERS - UAL	137,693	169,340	169,340	193,538
	SUBTOTAL PERSONNEL	<u>942,367</u>	<u>1,276,799</u>	<u>1,258,719</u>	<u>1,335,070</u>
	MAINTENANCE AND OPERATIONS				
1000.1400.5101	CONFERENCES AND MEETINGS	2,051	10,500	10,500	9,000
1000.1400.5102	TRAINING	17,999	10,000	13,000	14,000
1000.1400.5103	MEMBERSHIP DUES AND PUBS	4,805	2,200	2,200	2,200
1000.1400.5105	EMPLOYEE REIMBURSEMENTS	1,134	-	300	-
1000.1400.5106	SAFETY PPE	1,041	1,500	1,500	1,500
1000.1400.5108	UNIFORMS	6,680	5,600	11,184	6,500
1000.1400.5110	EMPLOYEE APPRECIATION	894	1,000	1,500	1,500
1000.1400.5111	OFFICE SUPPLIES	15,385	20,000	20,000	20,000
1000.1400.5112	OFFICE EQUIPMENT	1,060	2,000	2,000	2,000
1000.1400.5114	PRINTED MATERIALS	661	1,000	1,000	1,000
1000.1400.5116	RENTS AND LEASES	5,013	8,700	8,700	8,700
1000.1400.5117	POSTAGE	14,193	15,000	15,000	15,000
1000.1400.5122	INSURANCE BONDS	3,576	2,000	2,000	2,000
1000.1400.5123	PERSONNEL RECRUITMENT	2,110	2,000	2,000	2,000
1000.1400.5201	PROFESSIONAL SERVICES	119,475	200,000	88,000	250,000
1000.1400.5202	AUDIT SERVICES	71,160	59,000	59,000	62,000
1000.1400.5210	ADVERTISING	6,905	10,000	5,000	10,000
1000.1400.5301	MATERIALS & SUPPLIES	1,503	3,000	3,000	3,000
1000.1400.5302	SMALL TOOLS & EQUIPMENT <\$5k	819	-	-	-
1000.1400.5506	TELEPHONE - LANDLINE	747	600	930	600
1000.1400.5507	CELL PHONE	7,540	6,500	10,000	9,000
1000.1400.5602	SOFTWARE MAINTENANCE	20,300	-	-	-
1000.1400.5604	COMPUTER EQUIPMENT	233	15,000	600	15,000
1000.1400.5930	OTHER EXPENSES	409	1,000	1,000	1,000
1000.1400.7001	ALLOCATION FROM/(TO) OTHER FUNDS (48%)	(168,132)	(187,512)	(134,739)	(218,400)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>137,562</u>	<u>189,088</u>	<u>123,675</u>	<u>217,600</u>
	OPERATING BUDGET - WATER	<u>1,079,929</u>	<u>1,465,887</u>	<u>1,382,393</u>	<u>1,552,670</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
FINANCE AND PURCHASING - SECTION 1400
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (45%)				
	Salaries				
2000.1400.5010	SALARIES - REGULAR	890,473	781,176	781,176	817,166
2000.1400.5011	SALARIES - PART-TIME	3,321	-	6,963	8,100
2000.1400.5012	SALARIES - OVERTIME	256	-	-	-
	Fringe Benefits				
2000.1400.5050	MEDICAL INSURANCE	56,692	144,709	144,709	130,408
2000.1400.5054	LIFE - AD&D INSURANCE	377	259	416	382
2000.1400.5056	DEFERRED COMP	5,987	13,455	5,983	5,441
2000.1400.5057	LONG-TERM DISABILITY INSURANCE	2,685	-	5,533	4,851
2000.1400.5060	FEDERAL TAXES	12,138	11,327	11,911	12,425
2000.1400.5062	CALPERS	79,165	87,318	91,005	91,409
2000.1400.5063	CALPERS - UAL	152,920	158,756	158,756	181,441
	SUBTOTAL PERSONNEL	<u>1,204,012</u>	<u>1,197,000</u>	<u>1,206,452</u>	<u>1,251,623</u>
	MAINTENANCE AND OPERATIONS				
2000.1400.5201	PROFESSIONAL SERVICES	15,400	-	-	-
2000.1400.7002	ALLOCATION FROM/(TO) OTHER FUNDS (45%)	137,562	162,270	116,601	189,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>152,962</u>	<u>162,270</u>	<u>116,601</u>	<u>189,000</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>1,356,975</u>	<u>1,359,270</u>	<u>1,323,053</u>	<u>1,440,623</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
FINANCE AND PURCHASING - SECTION 1400
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (7%)				
	Salaries				
3000.1400.5010	SALARIES - REGULAR	163,398	121,516	121,516	127,115
3000.1400.5011	SALARIES - PART-TIME	664	-	1,372	1,260
3000.1400.5012	SALARIES - OVERTIME	51	-	-	-
	Fringe Benefits				
3000.1400.5050	MEDICAL INSURANCE	8,495	22,510	22,510	20,286
3000.1400.5054	LIFE - AD&D INSURANCE	68	40	82	59
3000.1400.5056	DEFERRED COMP	1,108	2,093	1,174	846
3000.1400.5057	LONG-TERM DISABILITY INSURANCE	537	-	1,086	755
3000.1400.5060	FEDERAL TAXES	2,216	1,762	2,340	1,933
3000.1400.5062	CALPERS	14,457	13,583	17,859	14,219
3000.1400.5063	CALPERS - UAL	25,946	24,695	24,695	28,224
	SUBTOTAL PERSONNEL	<u>216,939</u>	<u>186,199</u>	<u>192,634</u>	<u>194,697</u>
	MAINTENANCE AND OPERATIONS				
3000.1400.7002	ALLOCATION FROM/(TO) OTHER FUNDS (7%)	30,569	25,242	18,138	29,400
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>30,569</u>	<u>25,242</u>	<u>18,138</u>	<u>29,400</u>
	OPERATING BUDGET - RIX	<u>247,509</u>	<u>211,441</u>	<u>210,772</u>	<u>224,097</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>2,684,412</u>	<u>3,036,598</u>	<u>2,916,219</u>	<u>3,217,390</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS - WATER				
1000.1400.6009	CAPITAL OUTLAY VEHICLES	73,597	-	-	-
	SUBTOTAL CAPITAL OUTLAY - WATER	<u>73,597</u>	<u>-</u>	<u>-</u>	<u>-</u>
	SUBTOTAL CAPITAL OUTLAY	<u>73,597</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL BUDGET	<u>\$ 2,758,009</u>	<u>\$ 3,036,598</u>	<u>\$ 2,916,219</u>	<u>\$ 3,217,390</u>

FUND	DIVISION	SECTION	NUMBER		
Water	Administrative	Finance and Accounting	1400		
DESCRIPTION:					
This Section provides business support functions to the operating divisions. It is responsible for budgeting, cost accounting, grants accounting, contract administration, and construction order tracking.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2023-24	2025-2026
		Director of Finance	1	1	1
		Administrative Coordinator	1	1	1
		Contracts Administrator	1	1	1
		Finance Manager	1	1	1
		Senior Accountant	2	2	2
		Accountant	1	1	1
		Senior Accounting Technician	1	1	1
		Payroll Specialist	1	1	1
		Accounting Technician I	2	2	1
		Accounting Technician II	0	0	1
		Purchasing Manager	1	1	1
		Buyer	1	1	1
		Senior Office Assistant	1	1	1
		Warehouse Lead	1	1	1
		Warehouse Worker	2	2	2
				17	17
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	CSMFO & CAPPO Chapter Meetings and Conferences			
5102	Training	Excel training, training for new staff through CSMFO, GFOA webinars, CAPPO training for purchasing			
5103	Memberships, Dues & Publications	CSMFO, APA, CAPPO and GFOA Membership			
5105	Employee Reimbursements	Reimbursable employee expenses			
5106	Safety PPE	Employee clothing, shoes, helmets, and shade protection per regulations			
5108	Uniforms	Uniform rental, cleaning, and replacement for employees			
5110	Employee Appreciation	Employee appreciation costs			
5111	General Office Supplies	General Office Supplies			
5116	Rents & Leases	Copier & Postage machine leases			
5117	Postage	Postage for Department not including customer utility bills			
5122	Insurance/ Bonds	Bond for Director of Finance per City charter			
5123	Personnel Recruitment	Advertising associated with recruiting for Finance vacancies			
5201	Professional Services	Investment management fees; Fee study (fees not related to rates), GASB 75 actuarial study, land appraisals and employee fraud hotline			
5202	Audit Services	Annual audit fees for Department - ACFR & Single Audit			
5210	Advertising Services	Legal advertisements for bids			
5301	Materials and Supplies	Supplies, such as heavy duty pallets, wood blocking, and gaskets for the warehouse			
5506	Telephone - Landline	Fax lines			
5507	Cell Phone	(7) Department issued cell phones			
5604	Computer Equipment	Monitors, mice, keyboards, & other miscellaneous items			
5930	Other Expenses	Miscellaneous expenses			
CAPITAL OUTLAY					
No capital budgeted in this section					

FACILITY MAINTENANCE EXPENSE

This section includes costs associated with the facilities that house Water Department staff. Administrative office rent, janitorial, utilities, security, maintenance, and other expenses are included.

SECTION 1500

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
FACILITIES MAINTENANCE EXPENSE - SECTION 1500
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
MAINTENANCE AND OPERATIONS					
1000.1500.5116	RENTS AND LEASES	\$ 24,697	\$ 70,000	\$ 70,000	\$ 110,000
1000.1500.5204	JANITORIAL SERVICES	71,729	79,200	79,200	79,200
1000.1500.5211	SECURITY SERVICES	163,265	230,500	350,000	273,300
1000.1500.5214	EQUIPMENT RENTAL	969	-	1,100	-
1000.1500.5224	LANDSCAPE SERVICES	24,357	25,000	25,000	25,000
1000.1500.5301	MATERIALS & SUPPLIES	7,824	10,000	10,000	10,000
1000.1500.5401	GENERAL REPAIRS	20,092	20,000	20,000	20,000
1000.1500.5402	GENERAL MAINTENANCE	116,103	220,000	130,000	175,000
1000.1500.5501	ELECTRICITY	204,041	200,000	200,000	175,000
1000.1500.5502	WATER	6,847	7,000	8,500	9,000
1000.1500.5503	NATURAL GAS	5,987	7,000	7,000	7,000
1000.1500.5504	REFUSE	5,964	8,500	7,000	7,000
1000.1500.5506	TELEPHONE - LANDLINE	133,204	137,000	137,000	137,000
1000.1500.7001	ALLOCATION FROM/(TO) OTHER FUNDS (50%)	(416,551)	(507,100)	(522,400)	(513,750)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>368,528</u>	<u>507,100</u>	<u>522,400</u>	<u>513,750</u>
	OPERATING BUDGET - WATER	<u>368,528</u>	<u>507,100</u>	<u>522,400</u>	<u>513,750</u>
<u>SEWER TREATMENT FUND</u>					
2000.1500.7002	ALLOCATION FROM/(TO) OTHER FUNDS (50%)	<u>416,551</u>	<u>507,100</u>	<u>522,400</u>	<u>513,750</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>416,551</u>	<u>507,100</u>	<u>522,400</u>	<u>513,750</u>
<u>CAPITAL OUTLAY</u>					
CAPITAL OUTLAY ITEMS					
	NONE IN THIS BUDGET	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	SUBTOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL BUDGET	<u>\$ 785,080</u>	<u>\$ 1,014,200</u>	<u>\$ 1,044,800</u>	<u>\$ 1,027,500</u>

FUND	DIVISION	SECTION	NUMBER
Water	Administrative	Facilities Maintenance Expense	1500
DESCRIPTION:			
This section includes costs associated with the facilities that house Water Department staff. Administrative offices rent, janitorial, utilities, security, maintenance, and other expenses are included.			
MAINTENANCE AND OPERATIONS			
5116	Rents and Leases	Monthly rent for modular @ 397 Chandler (bldg. b)	
5204	Janitorial Services	Janitorialservicesand supplies at Department administrative locations	
5211	Security Services	Security services at Department administrative locations including armed guard, patrol, Protection One, and fire alarm services	
5224	Landscape Services	Landscape services at Department administrative locations	
5401	General Repairs	Repairs to administrative facilities	
5402	General Maintenance	Maintenance of administrative facilities	
5301	Materials & Supplies	Janitorial services and supplies at Department administrative locations	
5501	Electricity	Electric Service at Department administrative locations	
5502	Water	Water Service at Department administrative locations	
5503	Natural Gas	Gas Service at Department administrative locations	
5504	Refuse	Trash Disposal at Department administrative locations	
5506	Telephone - Land line	Phone services at Department administrative locations	
CAPITAL OUTLAY			
None in this Budget			

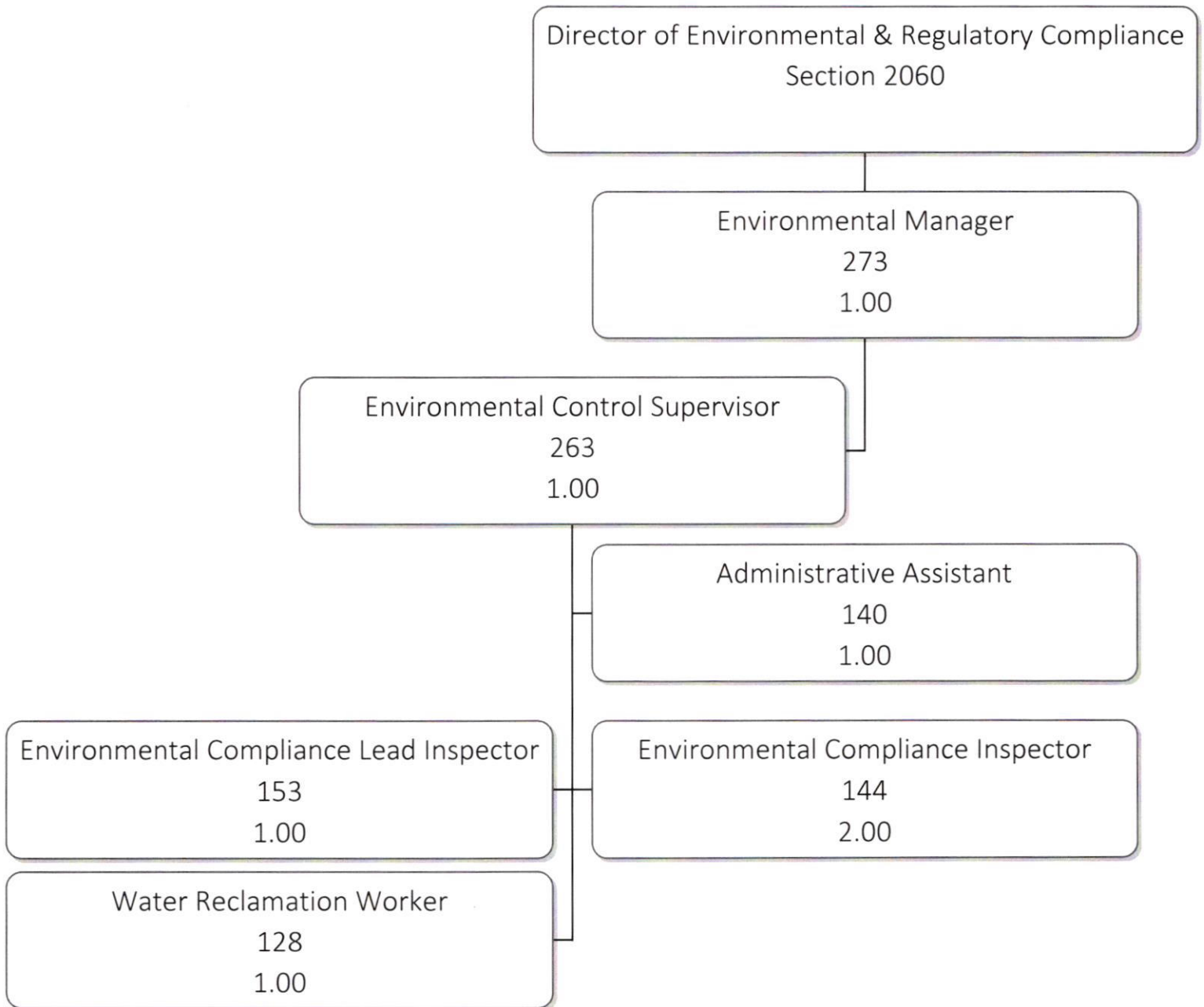
ENVIRONMENTAL & REGULATORY COMPLIANCE

ENVIRONMENTAL CONTROL

The Environmental Control Section is responsible for implementing an approved pretreatment program to prevent the discharge of wastewater to the Water Reclamation Plant (WRP) which will interfere with the operation of the WRP, including interference with its use or disposal of biosolids; or pass through the WRP, inadequately treated, to the receiving waters. These objectives are realized by requiring industrial users to install and maintain pretreatment equipment to prevent the discharge of non-compliant wastewater to the collection system. Routine inspection and sample collection events are conducted to verify that permitted industrial users remain in compliance with pretreatment regulations.

SECTION 2050

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND
ENVIRONMENTAL CONTROL - SECTION 2050



SECTION 2050

ACCOMPLISHMENTS

- Maintained 480 permits issued to Industrial Users, septic liquid waste haulers, brine waste generators, and successfully operated the brine collection station, which managed the receiving of approximately 13 million gallons of brine wastewater and contributed to increased revenue for SBMWD.
- Led the promotion of active employees to an Environmental Control Supervisor, an Environmental Compliance Lead Inspector, and an Administrative Assistant in response to staffing shortages following two retirements within the section.

OBJECTIVES AND GOALS

- Successfully finalize the transfer of historical pretreatment program data and complete the onboarding process to implement a new pretreatment database system for Industrial Users, FOG facilities, and Liquid Waste Haulers, with the objective of improving data entry accuracy and enhancing record keeping efficiency within the section.
- Maintain open collaboration and communication with the City Community Development & Housing and Economic Development departments to increase the efficiency of project coordination and planning, resulting in streamlined processes and improved customer service.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
ENVIRONMENTAL CONTROL - SECTION 2050
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (100%)				
	Salaries				
2000.2050.5010	SALARIES - REGULAR	602,619	575,575	443,980	501,270
2000.2050.5012	SALARIES - OVERTIME	626	500	200	500
	Fringe Benefits				
2000.2050.5050	MEDICAL INSURANCE	50,380	122,252	122,252	117,351
2000.2050.5054	LIFE - AD&D INSURANCE	268	273	227	228
2000.2050.5056	DEFERRED COMP	3,700	10,400	3,400	3,250
2000.2050.5057	LONG-TERM DISABILITY INSURANCE	1,900	-	2,315	2,251
2000.2050.5060	FEDERAL TAXES	8,281	8,346	4,736	7,647
2000.2050.5062	CALPERS	50,112	62,004	38,779	56,176
2000.2050.5063	CALPERS - UAL	90,432	112,732	112,732	112,149
	SUBTOTAL PERSONNEL	<u>808,319</u>	<u>892,082</u>	<u>728,621</u>	<u>800,822</u>
	MAINTENANCE AND OPERATIONS				
2000.2050.5101	CONFERENCES AND MEETINGS	2,861	3,000	3,000	5,000
2000.2050.5102	TRAINING	-	1,000	1,000	3,000
2000.2050.5103	MEMBERSHIP DUES AND PUBS	1,612	1,500	1,500	1,300
2000.2050.5104	CERTIFICATIONS	-	-	200	1,200
2000.2050.5105	EMPLOYEE REIMBURSEMENTS	328	750	750	-
2000.2050.5106	SAFETY PPE	2,773	2,000	2,000	4,500
2000.2050.5108	UNIFORMS	1,229	1,200	1,200	1,500
2000.2050.5111	OFFICE SUPPLIES	2,137	5,000	2,000	5,000
2000.2050.5112	OFFICE EQUIPMENT	3,588	3,000	2,000	3,000
2000.2050.5114	PRINTED MATERIALS	2,679	4,000	1,500	4,000
2000.2050.5117	POSTAGE	165	250	-	-
2000.2050.5201	PROFESSIONAL SERVICES	6,694	-	-	100,000
2000.2050.5208	LABORATORY TESTING SERVICES	38,271	35,000	35,000	35,000
2000.2050.5210	ADVERTISING	-	-	1,150	1,000
2000.2050.5301	MATERIALS & SUPPLIES	5,083	10,000	10,000	10,000
2000.2050.5302	SMALL TOOLS & EQUIPMENT <\$5k	8,897	20,000	2,000	20,000
2000.2050.5507	CELL PHONE	7,941	2,500	2,500	3,000
2000.2050.5509	WIRELESS DEVICES	-	-	-	1,800
2000.2050.5604	COMPUTER EQUIPMENT	-	-	2,700	16,000
2000.2050.5930	OTHER EXPENSES	499	-	-	-
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>84,756</u>	<u>89,200</u>	<u>68,500</u>	<u>215,300</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>893,075</u>	<u>981,282</u>	<u>797,121</u>	<u>1,016,122</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY				
2000.2050.6009	AUTOS & TRUCKS	61,543	70,000	70,000	150,000
	SUBTOTAL TOTAL CAPITAL OUTLAY	<u>61,543</u>	<u>70,000</u>	<u>70,000</u>	<u>150,000</u>
	TOTAL BUDGET	<u>\$ 954,618</u>	<u>\$ 1,051,282</u>	<u>\$ 867,121</u>	<u>\$ 1,166,122</u>

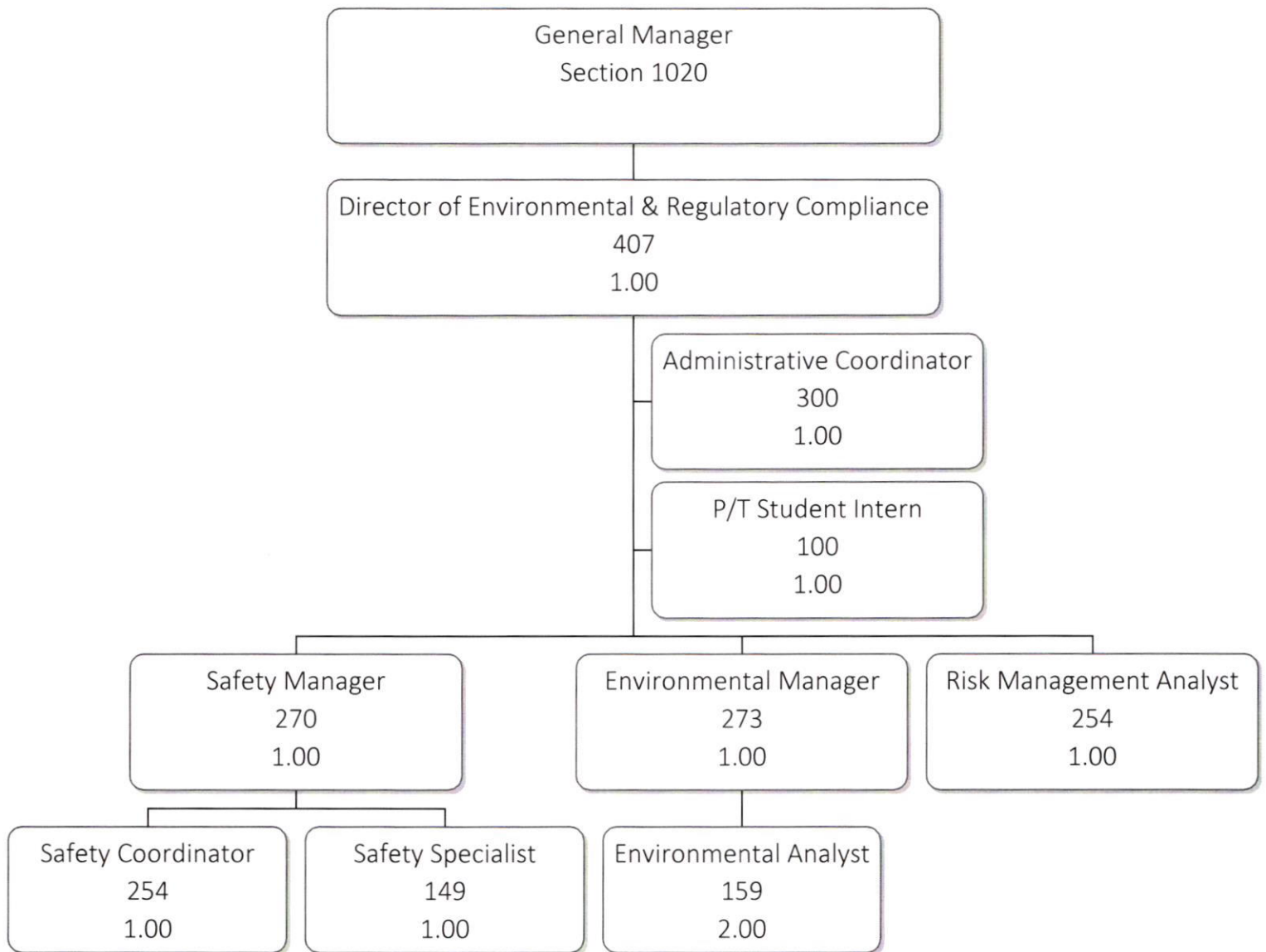
FUND	DIVISION	SECTION	NUMBER
Sewer Treatment	Environmental and Regulatory Compliance	Environmental Control	2050
DESCRIPTION:			
This section is responsible for the maintenance and enforcement of the federally-mandated pretreatment program (CFR Part 40). The program regulates industrial discharge that can cause either hazardous conditions or a deleterious effect on the normal operation of a wastewater treatment facility. The EC section also operates the IEBL station for the discharge of high strength TDS wastewater, which is not permitted to be discharged to the SBMWD Water Reclamation Plant. The IEBL Brine station is operated under an agreement with the San Bernardino Valley Municipal Water Waste District (MUNI) and regulations which govern the discharge of brine wastewater to the Brine station are included in MUNI ordinance 73-SARI. Industrial users and haulers must possess required permits before the wastewater is accepted at the Brine station.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Environmental Control Supervisor	1 1 1
		Administrative Assistant	1 1 1
		Environmental Compliance Lead Inspector	2 2 2
		Environmental Compliance Inspector	1 1 1
		Water Reclamation Worker	1 1 1
			6 6 6
MAINTENANCE AND OPERATIONS			
5101	Conferences and Meetings	Annual CWEA and P3S conference	
5102	Training Expense	Training seminars and workshops (CWEA; MS Access Training)	
5103	Membership & Dues and Publications	CWEA membership dues	
5104	Certifications	CWEA certification renewals (1 Grade 4, 1 Grade 2, 3 Grade 1)	
5106	Safety PPE	Employee personal protective equipment	
5108	Uniforms	Uniform rental and cleaning	
5111	Office supplies	General office supplies	
5112	Office Equipment	Minor equipment	
5114	Printed Materials	Preprinted forms, IEBL program manifests, pollution prevention materials, etc.	
5201	Professional Services	Local limits study	
5208	Laboratory Testing	Laboratory analyses of sampling	
5301	Materials and Supplies	Maintain tools and equipment	
5302	Small Tools & Equipment <\$5k	Replacement of Samplers and Minor tools & equipment	
5507	Cell Phone	(5) Smartphones	
5509	Wireless Devices	Service for tablets	
5604	Computer Equipment	Tuff books (field computers)	
CAPITAL OUTLAY			
6009	Capital Outlay - Vehicles	Ford eTransit Cargo Van - \$75,000; Ford Lightning PRO - \$75,000	

ENVIRONMENTAL AND REGULATORY COMPLIANCE

This Section oversees both environmental and safety regulations for the Department. Environmental Compliance supports and directs regulatory compliance activities to protect public health and the City's natural resources. The section influences, tracks, and ensures compliance with environmental permits and regulations relating to air quality, potable water, wastewater collection and treatment, stormwater management, and biosolids management. Safety staff plans, organizes, develops, implements, coordinates, and administers the Department's health, safety, and emergency management programs which include safety training; accident/incident investigations; assuring compliance with applicable state, federal health and safety regulations; promoting emergency preparedness, and preparing for emergency response recovery and mitigation.

SECTION 2060

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
ENVIRONMENTAL & REGULATORY COMPLIANCE
SECTION 2060



SECTION 2060

ACCOMPLISHMENTS

- Environmental
 - Achieved final compliance with SCAQMD Stipulated Order of Abatement, Case No. 6124-2, and received commendation from SCAQMD Hearing Board and Staff for the transparency, effort and commitment exhibited by SBMWD staff.
 - Prepared and submitted 150 reports to various regulatory agencies. All environmental reporting requirements were met on or before the required submission date 100% of the time.
- Safety:
 - Continued compliance with the California DPH and CAL-OSHA requirements.
 - We trained over 1,815 training seats for this past fiscal year.
 - Staff were trained in traffic control, A/C pipe, respiratory, heat illness, hearing conservation and hazardous waste management and recordkeeping, and the first and second phase of the confined space rescue and crane certification training will be complete, violence prevention training for all staff, and electrical safety training for all field and Ei&S staff.
- Risk Management:
 - Recovered \$24,234.49 in claims
 - Closed/Settled 3 general liability lawsuits
 - Closed/Settled 4 general liability claims
 - Investigated 108 incidents consisting of: hit fire hydrants (44), miscellaneous property damage (20), traffic collisions (14), contractor damaged lines (9), burglaries/theft (6), claims (8), and other (4)

OBJECTIVES AND GOALS

- Environmental
 - Negotiate conditions and limits of air quality permits and NPDES permits for the WRP, new tertiary treatment system and RIX Facilities, and De Minimis Discharges.
 - Continue to coordinate with and assist other divisions on monitoring, permitting and reporting for all applicable environmental regulations.
 - Continue to actively participate in regional and state-wide efforts to advocate for regulations that balance economics and environmental protection.
- Safety
 - Continue to implement phase III of the confined space rescue program to Water Utilities.
 - Continue training for Confined Space Rescue.
 - Continue documenting the LOTO instructions for all equipment in WRP. Reasonable suspicion training for all supervisor staff. We plan to expand to continue to train staff on ergonomic principles for office and field staff. Create a wellness program for ergonomics with videos designed specifically for SBMWD staff.
 - Conduct a tabletop exercises following our Emergency Response Plan (ERP) with SBMWD staff to cover Perris Hill Dam failure, earthquakes and wild fires.
- Risk Management:
 - Increase the recovery of funds from subrogation claims by 20% by identifying and pursuing more opportunities for recovery on property damage caused by non-Department parties
 - Strengthen the Department's reputation by improving communication with the public regarding claims
 - Develop and implement new risk mitigation strategies in collaboration with the Safety Manager and department staff to reduce claims related to property damage and liability
 - Train staff involved in incident-related process on updated procedures and effective incident documentation techniques

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ENVIRONMENTAL AND REGULATORY COMPLIANCE DIVISION - SECTION 2060
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (40%)				
	Salaries				
1000.2060.5010	SALARIES - REGULAR	\$ 438,077	\$ 470,016	\$ 470,016	\$ 480,353
1000.2060.5011	SALARIES - PART-TIME	2,099	6,200	1,754	7,200
1000.2060.5012	SALARIES - OVERTIME	44	-	-	-
	Fringe Benefits				
1000.2060.5050	MEDICAL INSURANCE	20,346	67,029	67,029	66,929
1000.2060.5054	LIFE - AD&D INSURANCE	164	196	207	199
1000.2060.5056	DEFERRED COMP	6,475	10,920	7,503	7,800
1000.2060.5057	LONG-TERM DISABILITY INSURANCE	1,469	-	2,974	2,934
1000.2060.5059	UNEMPLOYMENT BENEFITS	-	-	4,700	-
1000.2060.5060	FEDERAL TAXES	6,587	6,905	6,695	7,198
1000.2060.5062	CALPERS	40,128	52,439	51,194	53,671
1000.2060.5063	CALPERS - UAL	84,378	95,341	95,341	107,149
	SUBTOTAL PERSONNEL	<u>599,767</u>	<u>709,046</u>	<u>707,414</u>	<u>733,432</u>
	MAINTENANCE AND OPERATIONS				
1000.2060.5101	CONFERENCES AND MEETINGS	995	6,000	1,000	10,000
1000.2060.5102	TRAINING	59,382	-	30,000	4,500
1000.2060.5103	MEMBERSHIP DUES AND PUBS	2,256	600	600	-
1000.2060.5104	CERTIFICATIONS	140	1,150	-	2,700
1000.2060.5105	EMPLOYEE REIMBURSEMENTS	765	800	800	-
1000.2060.5106	SAFETY PPE	21,093	21,000	10,470	36,600
1000.2060.5107	SAFETY TRAINING	20,433	68,500	25,000	73,080
1000.2060.5109	EDUCATION REIMBURSEMENT	-	500	-	450
1000.2060.5110	EMPLOYEE APPRECIATION	-	-	1,200	-
1000.2060.5111	OFFICE SUPPLIES	1,918	2,000	500	3,000
1000.2060.5112	OFFICE EQUIPMENT	1,231	500	1,000	-
1000.2060.5114	PRINTED MATERIALS	20	100	150	250
1000.2060.5117	POSTAGE	1,732	850	850	800
1000.2060.5121	UNINSURABLE LOSSES	5,747	-	1,700	-
1000.2060.5201	PROFESSIONAL SERVICES	88,629	-	25,000	-
1000.2060.5210	ADVERTISING	1,115	1,200	1,200	-
1000.2060.5222	PHYSICAL EXAMS	26,987	34,185	7,500	40,875
1000.2060.5230	LEGAL SERVICES	5,217	5,000	1,000	5,000
1000.2060.5301	MATERIALS & SUPPLIES	9,985	3,500	7,000	7,850
1000.2060.5506	TELEPHONE - LANDLINE	300	400	400	400
1000.2060.5507	CELL PHONE	3,890	3,500	4,700	3,500
1000.2060.5601	SOFTWARE	180	-	-	-
1000.2060.5603	SOFTWARE LICENCES	144	-	-	-
1000.2060.5930	OTHER EXPENSES	-	500	500	500
1000.2060.7001	ALLOCATION FROM(TO) OTHER FUNDS (40%)	(149,942)	(90,171)	(72,342)	(113,703)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>102,217</u>	<u>60,114</u>	<u>48,228</u>	<u>75,802</u>
	OPERATING BUDGET - WATER	<u>701,984</u>	<u>769,160</u>	<u>755,642</u>	<u>809,234</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ENVIRONMENTAL AND REGULATORY COMPLIANCE DIVISION - SECTION 2060
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (50%)				
	Salaries				
2000.2060.5010	SALARIES - REGULAR	552,673	587,520	587,520	600,441
2000.2060.5011	SALARIES - PART-TIME	2,624	7,750	2,193	9,000
2000.2060.5012	SALARIES - OVERTIME	55	-	-	-
	Fringe Benefits				
2000.2060.5050	MEDICAL INSURANCE	25,433	83,786	83,786	83,662
2000.2060.5054	LIFE - AD&D INSURANCE	205	245	266	249
2000.2060.5056	DEFERRED COMP	8,094	13,650	9,379	9,750
2000.2060.5057	LONG-TERM DISABILITY INSURANCE	1,836	-	3,746	3,667
2000.2060.5060	FEDERAL TAXES	7,596	8,631	8,432	8,997
2000.2060.5062	CALPERS	50,160	65,548	64,627	67,089
2000.2060.5063	CALPERS - UAL	105,472	119,176	119,176	133,936
	SUBTOTAL PERSONNEL	<u>754,148</u>	<u>886,306</u>	<u>879,125</u>	<u>916,790</u>
	MAINTENANCE AND OPERATIONS - SEWER TREATMENT				
2000.2060.5124	PERMITS AND FEES	105,931	134,700	170,000	149,220
2000.2060.5201	PROFESSIONAL SERVICES	7,938	125,000	50,000	203,500
2000.2060.5208	LABORATORY TESTING SERVICES	192,967	274,500	185,000	200,000
2000.2060.5216	INSPECTION SERVICES	323	-	-	-
2000.2060.7002	ALLOCATION FROM/(TO) OTHER FUNDS (50%)	124,952	75,143	60,285	94,753
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>432,111</u>	<u>609,343</u>	<u>465,285</u>	<u>647,473</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>1,186,259</u>	<u>1,495,649</u>	<u>1,344,410</u>	<u>1,564,262</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ENVIRONMENTAL AND REGULATORY COMPLIANCE DIVISION - SECTION 2060
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (10%)				
	Salaries				
3000.2060.5010	SALARIES - REGULAR	110,532	117,504	117,504	120,088
3000.2060.5011	SALARIES - PART-TIME	525	1,550	439	1,800
3000.2060.5012	SALARIES - OVERTIME	11	-	-	-
	Fringe Benefits				
3000.2060.5050	MEDICAL INSURANCE	5,087	16,757	16,757	16,732
3000.2060.5054	LIFE - AD&D INSURANCE	41	49	52	50
3000.2060.5056	DEFERRED COMP	1,619	2,730	1,876	1,950
3000.2060.5057	LONG-TERM DISABILITY INSURANCE	367	-	744	733
3000.2060.5060	FEDERAL TAXES	1,519	1,726	1,674	1,799
3000.2060.5062	CALPERS	10,032	13,110	12,798	13,418
3000.2060.5063	CALPERS - UAL	21,094	23,835	23,835	26,787
	SUBTOTAL PERSONNEL	<u>150,827</u>	<u>177,261</u>	<u>175,678</u>	<u>183,358</u>
	MAINTENANCE AND OPERATIONS				
3000.2060.5103	MEMBERSHIP DUES AND PUBS	22,080	13,000	13,000	13,000
3000.2060.5124	PERMITS AND FEES	262,546	283,700	283,700	283,700
3000.2060.5201	PROFESSIONAL SERVICES	180,306	336,800	120,000	200,000
3000.2060.5208	LABORATORY TESTING SERVICES	161,044	283,000	200,000	200,000
3000.2060.5930	OTHER EXPENSES	628	-	-	-
3000.2060.7002	ALLOCATION FROM/(TO) OTHER FUNDS (10%)	24,990	15,029	12,057	18,951
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>651,595</u>	<u>931,529</u>	<u>628,757</u>	<u>715,651</u>
	OPERATING BUDGET - RIX	<u>802,421</u>	<u>1,108,790</u>	<u>804,435</u>	<u>899,008</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>2,690,664</u>	<u>3,373,599</u>	<u>2,904,487</u>	<u>3,272,505</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.2060.6009	CAPITAL OUTLAY VEHICLES	51,010	-	-	-
	SUBTOTAL CAPITAL OUTLAY	<u>51,010</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL BUDGET	<u>\$ 2,741,675</u>	<u>\$ 3,373,599</u>	<u>\$ 2,904,487</u>	<u>\$ 3,272,505</u>

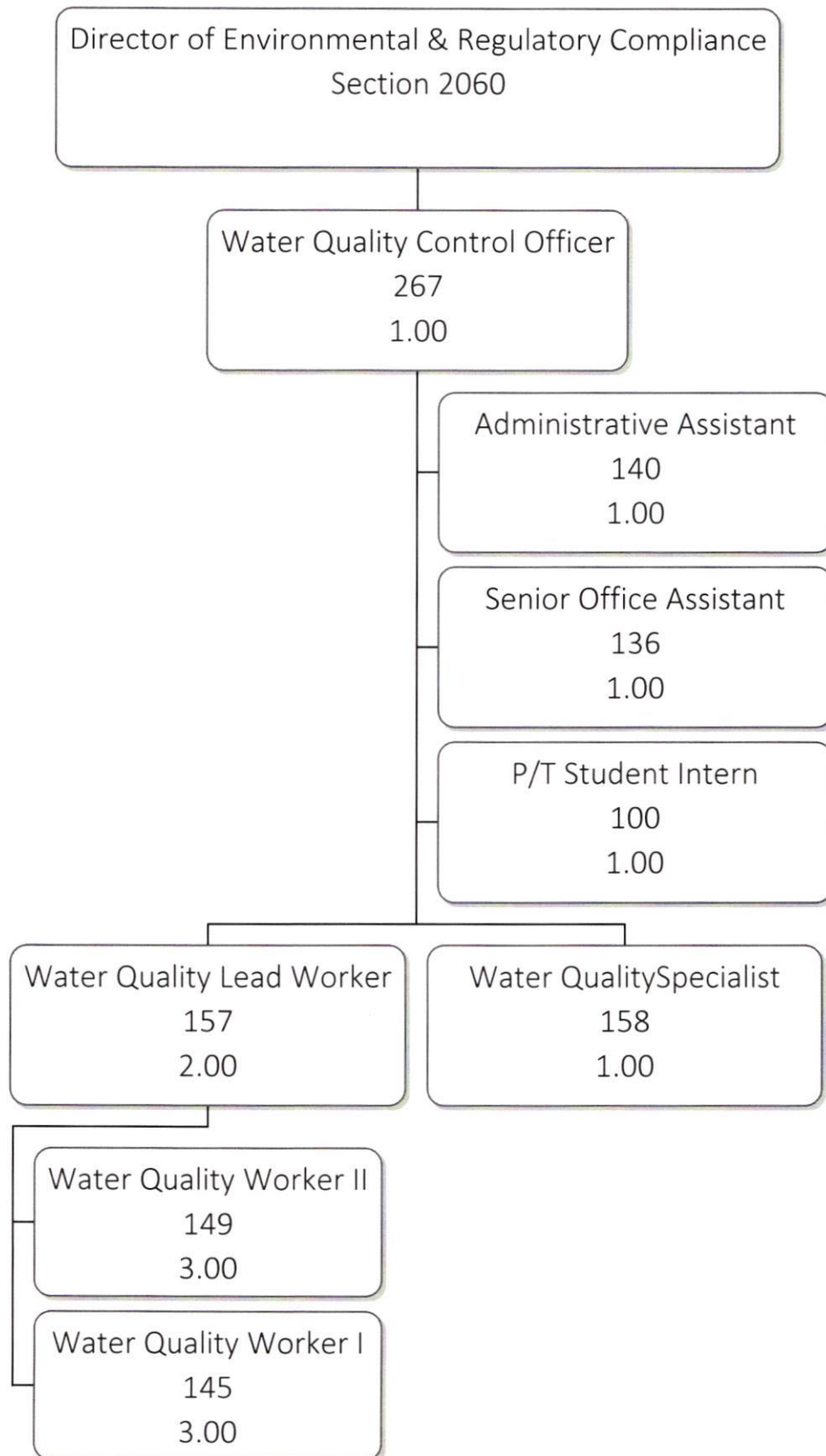
FUND	DIVISION	SECTION	NUMBER
Water	Administrative	Environmental and Regulatory Compliance Division	2060
DESCRIPTION:			
The Environmental and Regulatory Compliance Division manages and administers mandated programs that include regulatory compliance and system monitoring for the Clean Air Act and the Clean Water Act, Cal/OSHA, DOT commercial drivers' licensing, hazardous materials, and property and liability insurance claims.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Director of Environmental and Regulatory Compliance	1 1 1
		Administrative Coordinator	1 1 1
		Safety Manager	1 1 1
		Safety Coordinator	0 0 1
		Safety Specialist	0 0 1
		Environmental Manager	2 2 1
		Environmental Analyst	2 2 2
		Safety Analyst	1 1 0
		Risk Management Analyst	0 1 1
			8 9 9
5011	Salaries - Part Time	Student Intern	1 1 1
			1 1 1
MAINTENANCE AND OPERATIONS			
5101	Conferences and Meetings	Attendance fees for local CWEA and CASA Conferences (Env.); ASSP Conference (safety).	
5102	Training	Gas detector training	
5103	Membership, Dues and Publications	Fund 3000: RIX Clean Water SoCal; SCAP	
5104	Certifications	Required certifications for E&RC staff	
5106	Safety PPE	Emergency equipment and replenishment supplies...Ergonomics, haz comm., hazardous waste responder PPE SCBA, rescue equipment, jackets, first responder, fall arrest equipment (replacement and new), noise meter.	
5107	Safety Training	CPR & blood borne pathogens; seminars, trenching, confined space rescue, hazwopper, asbestos re-certify & general safety; AQMD, QISP, and safety training for ERC staff.	
5109	Education Reimbursements	Materials for ARM exam	
5111	Office Supplies	General office supplies	
5112	Office Equipment	Desktop scanner	
5117	Postage	Postage AQMD; CARB; SWRCB; etc.	
5124	Permits and Fees	Fund 2000: NPDES WRP and Brine Pond fees, AQMD Variance excess Emission to include Collection Systems Fees, and AER Fees; AQMD fees; SBCFD Annual Fee; and DTSC Haz.Waste Fees	
		Fund 3000: NPDES RIX Annual fees, NPDES RIXES De Minimis fees, AQMD Annual Renewal & Emission fees, DTSC and Haz.Waste Fees	
5201	Professional Services	Fund 2000: ERA Level 2 QISP Support, AQMD Source Test validation support, SBVWD Salt & Nitrate Study; Feasibility Study for Regional Desalter (\$125k)	
		Fund 3000: SAWPA, SARDA, Upper SAR; SAS Rescue; WET TRE/TIE, WET validation, Legal Support for Permit, Low Effect HCP, N-Loss Study	
5208	Laboratory Testing	Fund 2000: WRP Compliance and Process Control Sampling; WRP PFAS Internal, ERA level 2 Stormwater sampling; process control sampling, TTS discharge characterization for permitting, DG Gas analysis & courier	
		Fund 3000: RIX Compliance Sampling, N-loss or SBBA salt/nutrient plan testing, SAR Station A, RIXES DeMinimis, RIX Bioassay, RIX PFAS internal, WET-Nautilus/MBC Split/Courier service	
5222	Physical Exams	Post accident exams; respirator PFT; SCBA	
5230	Legal Services	Legal services for safety issues	
5301	Materials & Supplies	Stormwater Treatment BMPs and supplies; Replace damaged permit holders, log books etc.	
5506	Telephone - Landline	Fax line for E&RC	
5507	Cell Phones	(8) department issued cell phones	
CAPITAL OUTLAY			
None budgoted in this section			

WATER QUALITY & BACKFLOW CONTROL

Water Quality Control, Backflow and Geothermal is primarily responsible for drinking water compliance that is promulgated by the State Water Resources Control Board Division of Drinking Water, California Regional Water Quality Control Board, United States Environmental Protection Agency and the Department of Toxic Substances Control. Compliance is achieved by a comprehensive monitoring program that has been developed over many years based on regulations; chemical and mineral changes to the Bunker Hill Groundwater Aquifer; distribution system changes and a Superfund Site Remedy Plan. This Section also administers a comprehensive Cross-Connection Control Program which consists of inspection, maintenance and testing requirements for over 5,000 backflow assemblies. In addition, this Section oversees the operation and maintenance of a Geothermal Heating System which consists of two production wells and a distribution system of pipelines for heating and direct use by government and commercial businesses in the downtown area.

SECTION 2063

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
WATER QUALITY AND BACKFLOW CONTROL - SECTION 2063



SECTION 2063

ACCOMPLISHMENTS

- Recruited, hired and trained two Water Quality Worker I's, an Administrative Assistant, and a Water Quality Control Officer, along with promoting current employees to two Water Quality Worker II positions, a second Lead Water Quality Worker and a Water Quality Specialist position. The staffing shortage was due to two retirements in the section, with a combined total of over 60 years of service.
- Water quality staff track the testing of 4,647 back flow devices, 247 installation and 428 replacements, flushed 434 dead ends on a quarterly basis, conducted 26 fire flow test, oversaw 7 new pipeline chlorination and investigated 49 water quality complaints.

OBJECTIVES AND GOALS

- On December 19, 2023, the State Water Resources Control Board adopted the Cross-Connection Control Policy Handbook (CCCPH) with an effective date of July 1, 2024. As part of the new CCCPH site surveys will be required for the 4,600 commercial and 50,000 residential customers. Water Quality Staff will develop training methods for completing the site survey along with a tracking method to provide a time frame needed to complete the surveys for the entire system.
- Staff will continue to be proactive in reviewing and analyzing thousands of laboratory provided sets of data and take immediate action when a source well, treatment plant, or distribution system sample point is trending in a negative direction or exceeds a maximum chemical or biological threshold.
- Staff will continue to work with our Public Affairs Team on community outreach to expose the youth of San Bernardino to the many opportunities available at the San Bernardino Municipal Water Department. Provide information on certification requirements of the wide array of job positions within the department and the many benefits of working in the water industry. This will help build the next generation of SBMWD employees.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER QUALITY AND BACKFLOW CONTROL - SECTION 2063
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.2063.5010	SALARIES - REGULAR	\$ 934,059	\$ 1,160,388	\$ 1,160,388	1,108,900
1000.2063.5011	SALARIES - PART-TIME	-	-	3,000	18,000
1000.2063.5012	SALARIES - OVERTIME	8,608	8,000	7,000	8,000
1000.2063.5013	SALARIES - ON CALL/STANDBY	5,509	6,000	3,000	3,000
	Fringe Benefits				
1000.2063.5050	MEDICAL INSURANCE	48,212	227,034	227,034	185,055
1000.2063.5054	LIFE - AD&D INSURANCE	388	532	479	520
1000.2063.5056	DEFERRED COMP	13,928	18,200	12,516	11,213
1000.2063.5057	LONG-TERM DISABILITY INSURANCE	2,962	-	6,057	6,636
1000.2063.5060	FEDERAL TAXES	13,872	16,863	14,468	17,103
1000.2063.5062	CALPERS	80,023	127,833	106,568	124,209
1000.2063.5063	CALPERS - UAL	163,725	232,417	232,417	247,969
	SUBTOTAL PERSONNEL	<u>1,271,286</u>	<u>1,797,267</u>	<u>1,772,927</u>	<u>1,730,604</u>
	MAINTENANCE AND OPERATIONS				
1000.2063.5102	TRAINING	6,786	6,000	8,000	8,000
1000.2063.5103	MEMBERSHIP DUES AND PUBS	-	1,200	1,000	1,200
1000.2063.5104	CERTIFICATIONS	-	1,200	-	1,200
1000.2063.5105	EMPLOYEE REIMBURSEMENTS	1,013	-	500	-
1000.2063.5106	SAFETY PPE	6,052	8,000	3,000	3,000
1000.2063.5108	UNIFORMS	2,029	2,100	2,100	2,100
1000.2063.5110	EMPLOYEE APPRECIATION	-	-	800	-
1000.2063.5111	OFFICE SUPPLIES	3,304	6,000	6,000	6,000
1000.2063.5112	OFFICE EQUIPMENT	3,505	-	2,000	5,000
1000.2063.5114	PRINTED MATERIALS	2,221	-	-	-
1000.2063.5115	BOOKS & PUBLICATIONS	95	-	-	-
1000.2063.5116	RENTS AND LEASES	1,028	-	4,000	4,000
1000.2063.5117	POSTAGE	339	-	100	200
1000.2063.5124	PERMITS AND FEES	800	5,000	1,000	5,000
1000.2063.5201	PROFESSIONAL SERVICES	-	100,000	25,000	25,000
1000.2063.5208	LABORATORY TESTING SERVICES	520,467	600,000	400,000	400,000
1000.2063.5210	ADVERTISING	590	-	1,000	-
1000.2063.5221	OTHER CONTRACT SERVICES	200	1,000	-	-
1000.2063.5301	MATERIALS & SUPPLIES	15,891	15,000	15,000	15,000
1000.2063.5302	SMALL TOOLS & EQUIPMENT <\$5k	14,604	15,000	15,000	15,000
1000.2063.5402	GENERAL MAINTENANCE	5,236	10,000	10,000	10,000
1000.2063.5507	CELL PHONE	7,148	7,000	8,500	8,500
1000.2063.5601	SOFTWARE	13,138	15,000	15,000	15,000
1000.2063.5604	COMPUTER EQUIPMENT	-	-	4,000	-
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>604,445</u>	<u>792,500</u>	<u>522,000</u>	<u>524,200</u>
	OPERATING BUDGET - WATER	<u>1,875,731</u>	<u>2,589,767</u>	<u>2,294,927</u>	<u>2,254,804</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.2063.6009	CAPITAL OUTLAY - VEHICLES	66,582	67,000	110,000	132,000
	SUBTOTAL CAPITAL OUTLAY	<u>66,582</u>	<u>67,000</u>	<u>110,000</u>	<u>132,000</u>
	TOTAL BUDGET	<u>\$ 1,942,313</u>	<u>\$ 2,656,767</u>	<u>\$ 2,404,927</u>	<u>\$ 2,386,804</u>

FUND	DIVISION	SECTION	NUMBER
Water	Environmental and Regulatory Compliance	Water Quality and Backflow Control	2063
DESCRIPTION:			
This section is responsible for: testing the quality of the water served to the residents and commercial establishments within the City of San Bernardino; the Department's Backflow program, which includes the installation, inspection and compliance monitoring of backflow devices on commercial establishments and residential properties containing (4) four or more units; also, responsible for the maintenance and operation of the Geothermal System. The Department delivers excellent water, well within the Federal and State drinking water standards.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Water Quality Control Officer	1 1 1
		Water Quality Specialist	0 0 1
		Water Quality Control Lead Worker	1 1 2
		Water Quality Control Worker II	3 3 3
		Water Quality Control Worker I	3 3 3
		Administrative Assistant	1 1 1
		Senior Office Assistant	1 1 1
			10 10 12
5011	Salaries - Part Time	Student Intern	
			1 1 1
			1 1 1
MAINTENANCE AND OPERATIONS			
5102	Training	AWWA Conference; Technical training for Water Quality Staff	
5103	Membership and Dues	USC Foundation of Cross Connection Control Membership	
5104	Certifications	Reimbursements for AWWA and SB county Environmental Health backflow certifications	
5106	Safety PPE	Employee clothing, shoes, helmets, latex sampling gloves, and protection per regulations	
5108	Uniforms	Uniform Rental and Cleaning, including replacement of damaged uniform pieces	
5111	Office Supplies	General office supplies, and backflow related supplies	
5116	Rents and Leases	Cannon Copier Lease	
5117	Postage	Postage	
5124	Permits and Fees	State Water Resources Control Board - Geothermal Waste Discharge Permit and Geothermal Resources Well Indemnity Bonds	
5201	Professional Services	Consulting for CCCP plan.	
5208	Laboratory Testing	Laboratory analysis of samples required per various agencies such as SWRCB and USEPA to comply with Regulations; Lead service lateral replacements-State Required Lead monitoring, PFOA/PFAS monitoring, Perchlorate Treatment Required monitoring, UCMR 5 Monitoring	
5301	Materials and Supplies	Operating supplies such as chlorine kits, DPD Dispensers, and other expendables	
5302	Small Tools & Equipment <\$5k	Small tools & equipment, including equipment for water level monitoring (New Sounders); replacement of two (2) Pull-it units.	
5402	General Maintenance	Maintenance of water quality, geothermal and backflow testing, and monitoring equipment	
5507	Cell Phone	(9) iPhones , (1) Mifi	
5601	Software	Migration from XC2 backflow to SwiftComply Backflow, one time fee plus annual subscription	
CAPITAL OUTLAY			
6009	Capital Outlay - Vehicles	(2) Ford F-150 4x4 - (\$132,000).	

WATER UTILITY

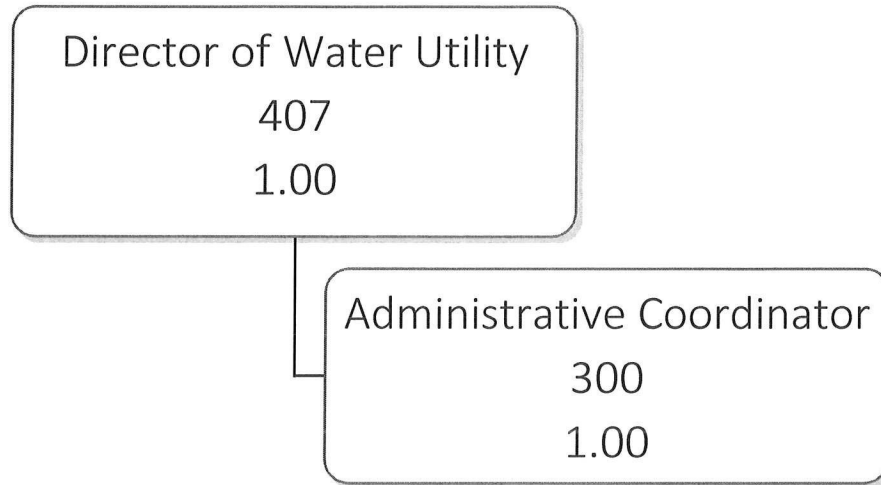
FISCAL YEAR 2025-2026

WATER UTILITY ADMINISTRATION

Oversight of Water Utility operations, including Distribution and Operations Sections. Section 3010 also oversees the Engineering Section, which provides Department-wide planning, engineering, and construction support. Section 3010 represents the Department in regional efforts and coordination, including committees, such as BTAC, the Groundwater Council, and other regional initiatives and projects.

SECTION 3010

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
WATER UTILITY ADMINISTRATION - SECTION 3010



SECTION 3010

ACCOMPLISHMENTS

- Provided administrative oversight for the completed 2024 Water Master Plan update.
- Led team that managed construction of Phase I of the Water Facilities Relocation project.
- Led team that submitted a comprehensive request to the State Division of Drinking Water, along with EPA and DTSC concurrence to remove two extraction wells from treatment and extremely impaired source designation.

OBJECTIVES AND GOALS

- Provide administrative support for the completion of the Well Siting Study and start planning and design on two new wells.
- Lead team for the design and planning of the Water Utility Yards relocation to former golf course property.
- Monitor and implement upcoming conservation regulations, including indoor/outdoor water budgeting, water loss standards, and Commercial, Institutional, and Industrial (CII) standards as they relate to production and treatment.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER UTILITY ADMINISTRATION - SECTION 3010
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3010.5010	SALARIES - REGULAR	\$ 367,469	\$ 325,329	\$ 325,329	\$ 296,771
	Fringe Benefits				
1000.3010.5050	MEDICAL INSURANCE	18,694	49,157	49,157	53,664
1000.3010.5054	LIFE - AD&D INSURANCE	138	132	125	138
1000.3010.5056	DEFERRED COMP	6,600	7,800	5,767	4,225
1000.3010.5057	LONG-TERM DISABILITY INSURANCE	1,095	-	1,834	1,746
1000.3010.5060	FEDERAL TAXES	5,204	4,717	4,894	4,370
1000.3010.5062	CALPERS	28,269	34,745	31,940	33,146
1000.3010.5063	CALPERS - UAL	49,237	63,171	63,171	66,172
	SUBTOTAL PERSONNEL	<u>476,705</u>	<u>485,051</u>	<u>482,217</u>	<u>460,232</u>
	MAINTENANCE AND OPERATIONS				
1000.3010.5101	CONFERENCES AND MEETINGS	185	2,000	2,000	2,500
1000.3010.5102	TRAINING	-	500	500	500
1000.3010.5103	MEMBERSHIP DUES AND PUBS	3,108	3,200	3,200	3,200
1000.3010.5104	CERTIFICATIONS	-	-	-	250
1000.3010.5105	EMPLOYEE REIMBURSEMENTS	60	250	500	250
1000.3010.5106	SAFETY PPE	-	-	50	250
1000.3010.5107	SAFETY TRAINING	-	-	-	100
1000.3010.5110	EMPLOYEE APPRECIATION	-	-	50	-
1000.3010.5111	OFFICE SUPPLIES	3,817	4,000	4,000	4,000
1000.3010.5112	OFFICE EQUIPMENT	586	-	-	-
1000.3010.5116	RENTS AND LEASES	1,387	1,500	1,500	1,500
1000.3010.5123	PERSONNEL RECRUITMENT	7,313	7,500	17,000	10,000
1000.3010.5124	PERMITS AND FEES	78,815	60,000	60,000	60,000
1000.3010.5201	PROFESSIONAL SERVICES	348,516	315,000	315,000	330,000
1000.3010.5210	ADVERTISING	-	500	500	500
1000.3010.5230	LEGAL SERVICES	1,089	-	3,000	-
1000.3010.5301	MATERIALS & SUPPLIES	-	-	100	-
1000.3010.5302	SMALL TOOLS & EQUIPMENT <\$5K	30	-	-	-
1000.3010.5507	CELL PHONE	2,735	4,300	4,300	2,500
1000.3010.5930	OTHER EXPENSES	334	1,000	1,000	1,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>447,975</u>	<u>399,750</u>	<u>412,700</u>	<u>416,550</u>
	OPERATING BUDGET - WATER	<u>924,680</u>	<u>884,801</u>	<u>894,917</u>	<u>876,782</u>
	TOTAL BUDGET	<u>\$ 924,680</u>	<u>\$ 884,801</u>	<u>\$ 894,917</u>	<u>\$ 876,782</u>

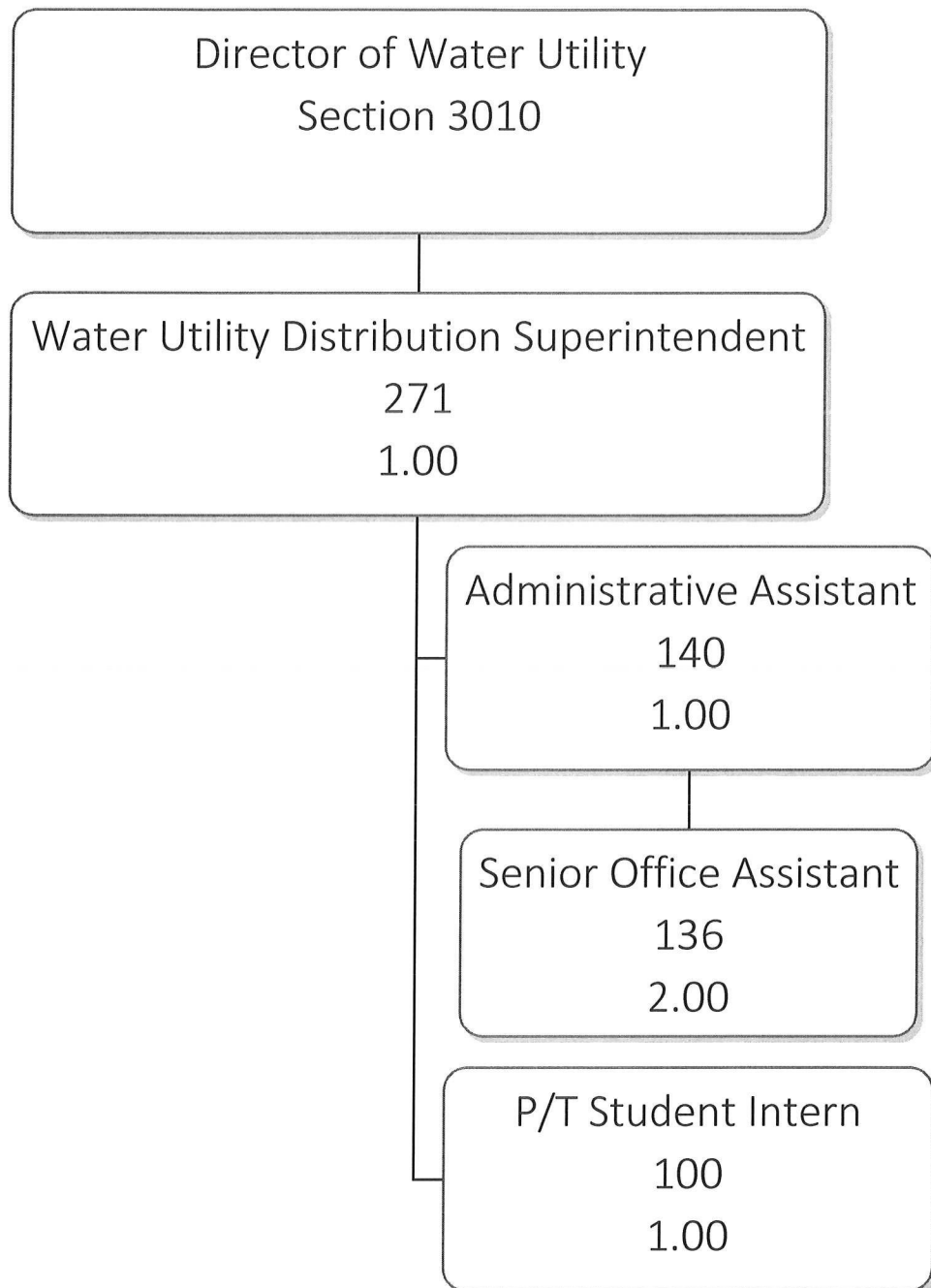
FUND	DIVISION	SECTION	NUMBER		
Water	Water Utility	Administration	3010		
DESCRIPTION:					
This section coordinates operations of the Water Utility Division. Support of this section also comes from consultants.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Director of Water Utility	1	1	1
		Administrative Coordinator	1	1	1
		2	2	2	
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	Miscellaneous Conferences (AWWA Spring Conference, ACWA Fall Conference)			
5102	Training Expenses	Miscellaneous training, seminars			
5103	Membership & Dues	ENR 3-year Subscription, Grammarly 17 Subscriptions			
5104	Certifications	Certification renewals			
5105	Employee Reimbursements	Computer glasses			
5106	Safety PPE	Personal protection equipment for employees			
5107	Safety training	Safety training for employees			
5111	Office Supplies	Miscellaneous office supplies necessary for day-to-day office support.			
5116	Rents and Leases	Maintenance contract for Canon Copier with color copies			
5123	Personnel Recruitment	Recruiting and advertising costs for the WU Division			
5124	Permits and Fees	DTSC Consent Decree Oversight Fee			
5201	Professional Services	Stantec Consent Decree services funded by AIG and other professional services, including grant writing services, appraisals, surveys, misc services for real property needs, and other misc engineering services			
5210	Advertising Services	RUWMP revisions and miscelleaneous advertising			
5507	Cell Phones	(1) Verizon iPhone 13, (1) Verizon iPhone 12, (1) Jetpack, One-time Upgrade			
5930	Other Expenses	Miscellaneous Expenses			
CAPITAL OUTLAY					
None in this budget					

DISTRIBUTION ADMINISTRATION

The Water Utility Distribution Section oversees and is responsible for operating the distribution infrastructure and installing, maintaining, and repairing the following: 715 miles of underground piping and 15,000 valves ranging in size from 4" to 78" in diameters; 43,540 services ranging in size from 5/8 x 3/4" to 12"; 4,200 fire hydrants, automatic blow-offs and air releases/vacuum breakers and to ensure proper Federal, State and Department safety procedures, and the California State Water Resources Control Board approved operating permit are all adhered to. The team also takes care of the day to day operations which includes but is not limited to, managing payroll, issuing and completing work orders, inputting requisitions and tracking purchase orders, interacting with an array of internal and external customers and scheduling required training.

SECTION 3020

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
DISTRIBUTION ADMINISTRATION - SECTION 3020



SECTION 3020

ACCOMPLISHMENTS

- Completion of the Water Service Line Inventory Project (October 16, 2024) –
 - Successfully completed data entry for over 50,000 water services to meet the EPA/SWRCB deadline and worked closely with the SWRCB Lead Service Line (LSL) unit to finalize the submission.
 - This was a critical regulatory milestone, ensuring compliance with federal and state lead service line reporting requirements.
- Pavement Resurfacing & Lead Service Lateral (LSL) Replacement Project
 - Tracked, coordinated, and processed billing for the Annual Pavement Resurfacing Project, ensuring accurate cost allocation.
 - Managed field data entry, contractor coordination, and reporting for both the Muscoy Service Line Replacement and Lead Service Line Replacement projects.
 - Ensured accurate updates to the LSL timeline, which is included in the Annual Electronic Report to SWRCB.
- Efficiently completed and processed paperwork for 249 CRM's.

OBJECTIVES AND GOALS

- Complete the Advanced Metering Infrastructure (AMI) Project by April 1, 2026
 - Finalize the installation and integration of AMI technology to enhance real-time water usage tracking and system efficiency.
 - Ensure seamless data migration and coordination with Customer Service, IT, GIS, and field teams.
 - Conduct thorough testing and training for staff to maximize operational benefits.
- Complete the Muscoy Meter Replacement Project by April 1, 2026
 - Replace all targeted meters in the Muscoy service area to improve accuracy, reduce maintenance costs, and enhance customer service.
 - Ensure timely procurement, installation, and verification of new meters.
 - Coordinate with field staff and contractors to minimize service disruptions.
- Initiate Non-Lead Service Line Verification Project
 - Develop and implement a detailed verification process to confirm non-lead service lines in compliance with state and federal regulations.
 - Utilize historical records, field investigations, and customer outreach to collect and validate data.
 - Establish a reporting and tracking system to ensure accurate documentation and future regulatory readiness.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
DISTRIBUTION ADMINISTRATION - SECTION 3020
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3020.5010	SALARIES - REGULAR	\$ 381,851	\$ 359,068	\$ 359,068	\$ 373,506
1000.3020.5011	SALARIES - PART-TIME	-	15,000	-	18,000
1000.3020.5012	SALARIES - OVERTIME	32	-	-	-
	Fringe Benefits				
1000.3020.5050	MEDICAL INSURANCE	28,803	44,615	44,615	70,304
1000.3020.5054	LIFE - AD&D INSURANCE	184	187	204	184
1000.3020.5056	DEFERRED COMP	4,550	7,800	4,667	4,550
1000.3020.5057	LONG-TERM DISABILITY INSURANCE	1,247	-	2,431	2,303
1000.3020.5060	FEDERAL TAXES	5,362	5,424	5,218	5,939
1000.3020.5062	CALPERS	36,184	40,359	41,150	41,821
1000.3020.5063	CALPERS - UAL	64,655	73,378	73,378	83,492
	SUBTOTAL PERSONNEL	<u>522,868</u>	<u>545,831</u>	<u>530,730</u>	<u>600,098</u>
	MAINTENANCE AND OPERATIONS				
1000.3020.5102	TRAINING	371	1,000	1,000	1,000
1000.3020.5105	EMPLOYEE REIMBURSEMENTS	60	1,000	1,000	-
1000.3020.5106	SAFETY PPE	211	1,000	1,000	1,000
1000.3020.5108	UNIFORMS	145	200	200	-
1000.3020.5111	OFFICE SUPPLIES	-	-	200	-
1000.3020.5112	OFFICE EQUIPMENT	5,509	5,400	5,400	6,000
1000.3020.5114	PRINTED MATERIALS	3,602	3,000	3,000	3,000
1000.3020.5116	RENTS AND LEASES	1,195	1,000	1,000	1,200
1000.3020.5302	SMALL TOOLS & EQUIPMENT <\$5k	661	600	600	600
1000.3020.5506	TELEPHONE - LANDLINE	2,652	2,200	2,200	3,200
1000.3020.5507	CELL PHONE	7,102	5,000	5,000	4,500
1000.3020.5930	OTHER EXPENSES	474	2,000	3,700	2,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>21,981</u>	<u>22,400</u>	<u>24,300</u>	<u>22,500</u>
	OPERATING BUDGET - WATER	<u>544,849</u>	<u>568,231</u>	<u>555,030</u>	<u>622,598</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.3020.6008	CAPITAL OUTLAY EQUIPMENT	-	-	-	34,000
	SUBTOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>34,000</u>
	TOTAL BUDGET	<u>\$ 544,849</u>	<u>\$ 568,231</u>	<u>\$ 555,030</u>	<u>\$ 656,598</u>

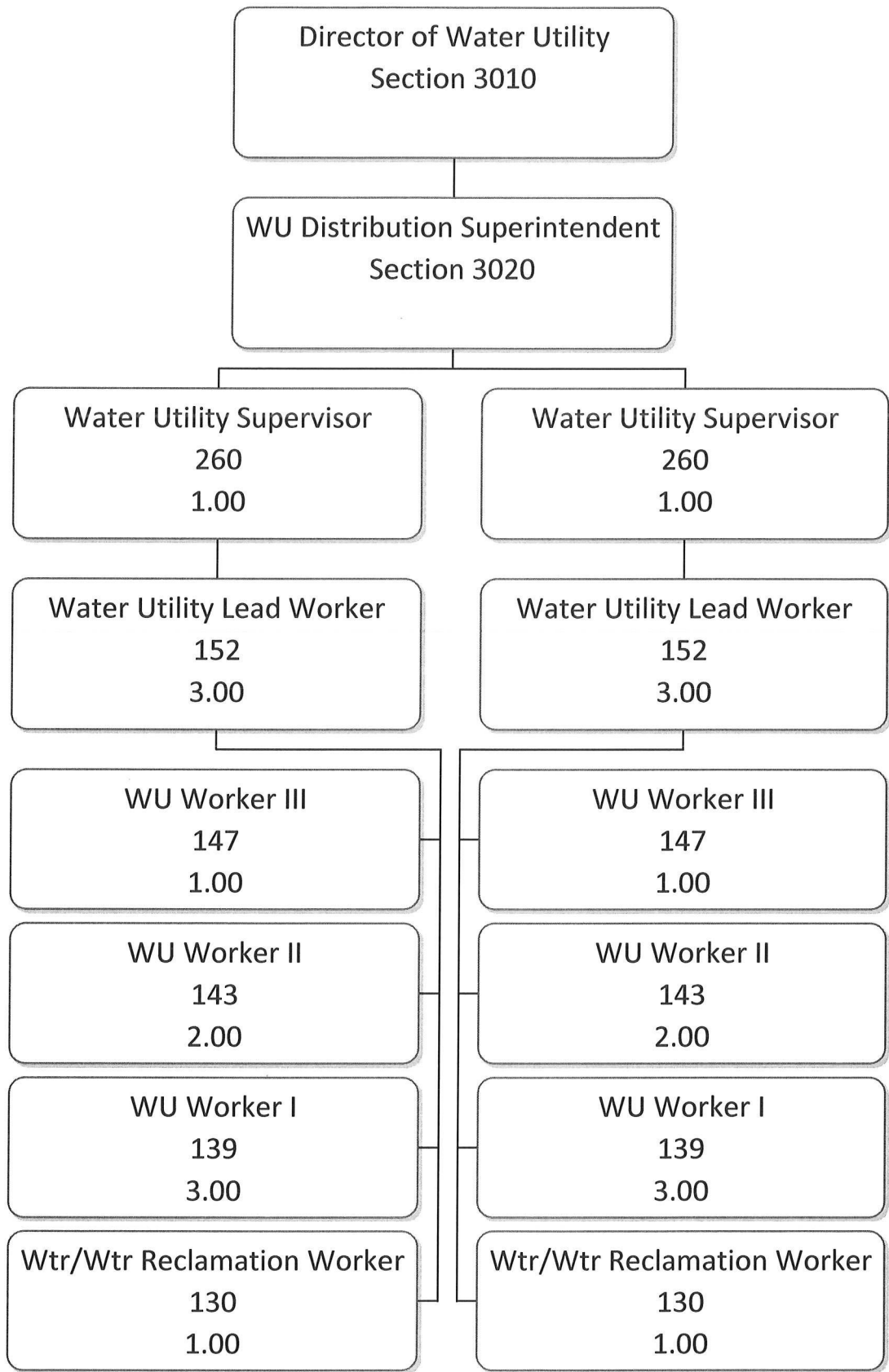
FUND	DIVISION	SECTION	NUMBER
Water	Water Utility	Distribution Administration	3020
DESCRIPTION:			
This section coordinates the activities for the water distribution system, including work orders, construction order planning, and record keeping.			
PERSONNEL			
5010	Salaries - Full Time	POSITION Water Utility Distribution Superintendent Senior Office Assistant Administrative Assistant	2023-24 2024-2025 2025-26 111 222 111 444
5011	Salaries - Part Time	Student Intern	1 1 1 111
MAINTENANCE AND OPERATIONS			
5102	Training	Training seminars for the WU Distribution Administration Staff.	
5106	Safety PPE	Employee safety clothing, shoes, helmets, and shade protection per CAL-OSHA regulations.	
5111	Office Supplies	Office supplies for Sections 3020, 3021, 3023, and 3024.	
5112	Office Equipment	Replacement of minor office equipment for WU Distribution Administration Staff as needed	
5116	Rents and Leases	Copier (black & white and color copies), printers, and plotter maintenance.	
5302	Small Tools & Equipment <\$5k	New and replacement tools for the WU Distribution Superintendent and the Emergency Truck as needed.	
5506	Telephone - Landline	Frontier communications landlines throughout WU Admin Building	
5507	Cell Phones	3 - Verizon iPhones; 1 - Verizon iPhone; 2 - Verizon iPads; 3 - Broadband Cards	
5930	Other expenses	Miscellaneous Expenses	
CAPITAL OUTLAY			
6008	Capital Outlay - Equipment	Vanta Core Series Handheld XRF Analyzer (\$34,000)	

DISTRIBUTION SERVICE AND REPAIR

Water Utility Section 3021 Service and Repair is responsible for the installation, maintenance, and repair of the water infrastructure that includes but is not limited to transmission, distribution and branch mains ranging from 4" to 72"; service laterals ranging from 1" to 12", automatic blow-offs, air-vacuums, air release and air-vacuum/release combinations; the installation and/or abandonment of domestic, landscape, and fire services ranging in sizes from 1" to 12", fire hydrants, automatic blow-offs, and system tie-ins for new development via construction orders. Develop and install comprehensive traffic control plans to ensure pedestrians, bicyclists, and motorists can navigate safely and efficiently while keeping the onsite team safe.

SECTION 3021

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
DISTRIBUTION SERVICE AND REPAIR - SECTION 3021



SECTION 3021

ACCOMPLISHMENTS

- Repaired 410 service lateral leaks and 172 water main leaks as of 3/17/25.
- Installed 72 fire hydrants, fire service and domestic water services ranging from 1-inch to 12-inch as of 3/17/25, for new development within the system.
- Completed the 12-inch Mountain View Pipeline Extension Project. This project involved the installation of approximately 800 linear feet of ductile iron water main, two fire hydrants, and one air vacuum/release valve. The pipeline extension was essential for providing redundancy to the Lower Pressure Zone and eliminating a dead-end pipeline.

OBJECTIVES AND GOALS

- Continue using all Field Mapplet mobile functions, including leak tracking, redlines, and receiving/completing work orders. This will allow staff to complete work orders out in the field to increase productivity and achieve the Department's goal of going to a paperless system.
- Internally complete one pipeline replacement project on schedule and within budget.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
DISTRIBUTION SERVICE AND REPAIR - SECTION 3021
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3021.5010	SALARIES - REGULAR	\$ 1,532,443	\$ 1,749,166	\$ 1,749,166	\$ 1,795,702
1000.3021.5012	SALARIES - OVERTIME	142,351	120,000	120,000	120,000
1000.3021.5013	SALARIES - ON CALL/STANDBY	55,013	50,000	50,000	50,000
	Fringe Benefits				
1000.3021.5050	MEDICAL INSURANCE	129,948	399,406	399,406	427,063
1000.3021.5054	LIFE - AD&D INSURANCE	761	978	884	921
1000.3021.5056	DEFERRED COMP	9,780	33,800	11,454	12,935
1000.3021.5057	LONG-TERM DISABILITY INSURANCE	4,769	-	9,722	10,503
1000.3021.5059	UNEMPLOYMENT BENEFITS	-	-	19,849	-
1000.3021.5060	FEDERAL TAXES	24,332	25,363	23,421	27,990
1000.3021.5062	CALPERS	136,275	196,598	168,090	201,265
1000.3021.5063	CALPERS - UAL	322,034	357,441	357,441	401,806
	SUBTOTAL PERSONNEL	<u>2,357,704</u>	<u>2,932,752</u>	<u>2,909,433</u>	<u>3,048,186</u>
	MAINTENANCE AND OPERATIONS				
1000.3021.5102	TRAINING	10,437	15,000	10,000	16,200
1000.3021.5105	EMPLOYEE REIMBURSEMENTS	375	800	800	1,000
1000.3021.5106	SAFETY PPE	14,445	18,300	14,500	18,300
1000.3021.5108	UNIFORMS	7,905	7,000	7,000	7,600
1000.3021.5110	EMPLOYEE APPRECIATION	-	-	1,200	-
1000.3021.5112	OFFICE EQUIPMENT	5,734	2,600	2,600	1,500
1000.3021.5124	PERMITS AND FEES	806	59,000	800	40,000
1000.3021.5126	DUMP FEES	52,320	57,600	50,000	50,000
1000.3021.5205	TRUCK HAULING	27,380	34,560	28,000	30,000
1000.3021.5214	EQUIPMENT RENTAL	-	3,420	3,420	4,500
1000.3021.5301	MATERIALS & SUPPLIES	474,125	410,000	500,000	550,000
1000.3021.5302	SMALL TOOLS & EQUIPMENT <\$5k	45,938	41,300	35,000	48,000
1000.3021.5401	GENERAL REPAIRS	-	-	-	10,000
1000.3021.5402	GENERAL MAINTENANCE	25,562	33,600	25,500	20,000
1000.3021.5404	STREET REPAIRS & PAVING	356,241	350,000	400,000	400,000
1000.3021.5406	EQUIPMENT/TRAFFIC CTRL COMPL	7,399	7,600	7,600	7,600
1000.3021.5507	CELL PHONE	9,523	8,901	8,901	8,900
1000.3021.5509	WIRELESS DEVICES	67	-	-	-
1000.3021.5930	OTHER EXPENSES	-	1,500	1,500	1,500
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>1,038,255</u>	<u>1,051,181</u>	<u>1,096,821</u>	<u>1,215,100</u>
	OPERATING BUDGET - WATER	<u>3,395,959</u>	<u>3,983,933</u>	<u>4,006,254</u>	<u>4,263,286</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.3021.6008	CAPITAL OUTLAY EQUIPMENT	106,574	-	-	145,000
1000.3021.6009	CAPITAL OUTLAY VEHICLES	562,723	60,000	53,000	-
	SUBTOTAL CAPITAL OUTLAY	<u>669,297</u>	<u>60,000</u>	<u>53,000</u>	<u>145,000</u>
	TOTAL BUDGET	<u>\$ 4,065,256</u>	<u>\$ 4,043,933</u>	<u>\$ 4,059,254</u>	<u>\$ 4,408,286</u>

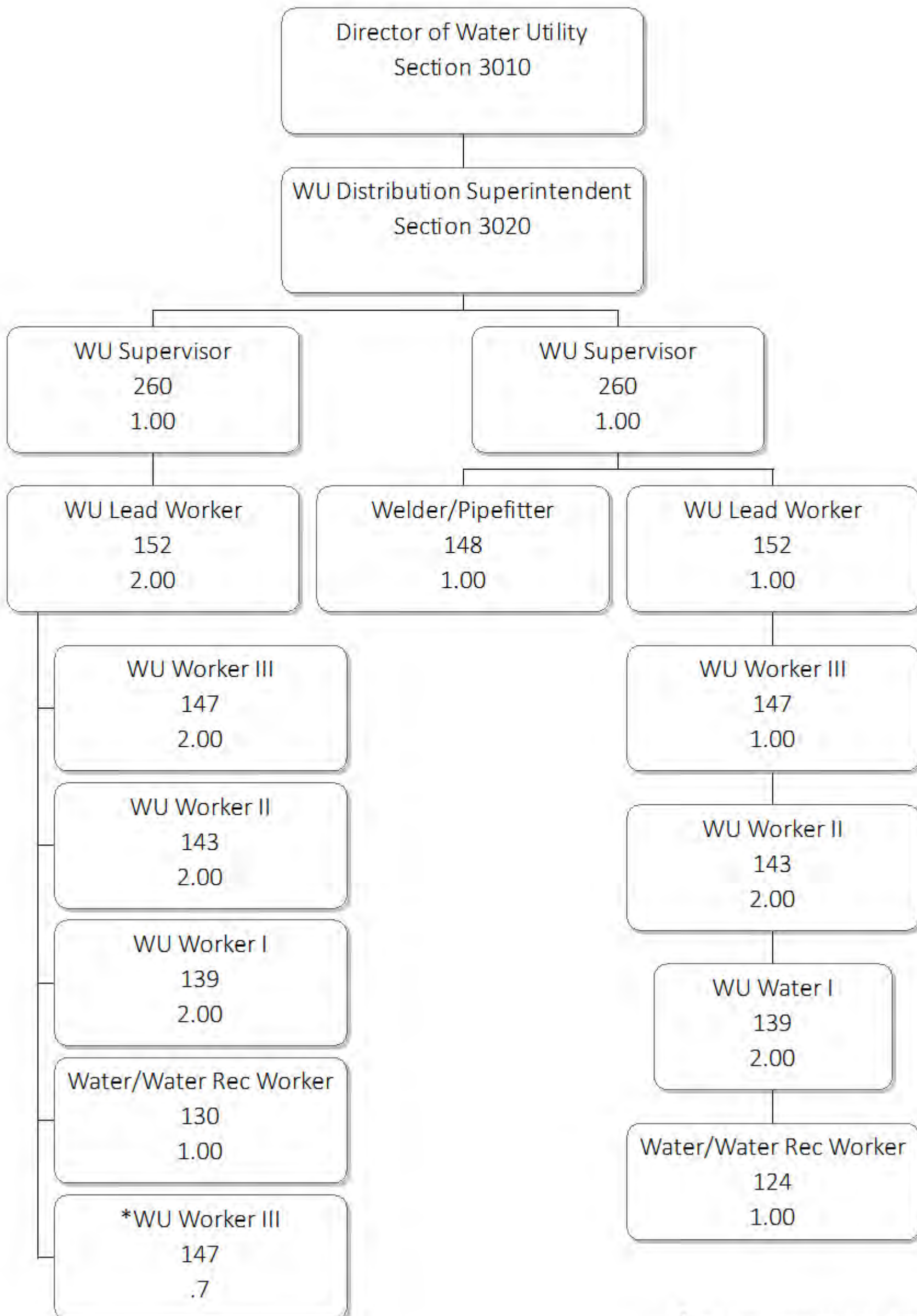
FUND	DIVISION	SECTION	NUMBER		
Water	Water Utility	Distribution Service and Repair	3021		
DESCRIPTION:					
This section is responsible for the repair and installation of water services. This includes the installation of meters, meter boxes, and service lines from water mains to meter boxes. Additional staff added from the construction crews.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Water Utility Supervisor	2	2	2
		Water Utility Lead Worker	6	6	6
		Water Utility Worker III	2	2	2
		Water Utility Worker II	4	4	4
		Water Utility Worker I	6	6	6
		Water/Water Reclamation Worker	2	2	2
			22	22	22
MAINTENANCE AND OPERATIONS					
5102	Training	Staff training for required Commercial Driver's License training and contact hour courses for certification. In-house training and upcoming seminars/expos; Commercial Driver's Licence Training ;2024 Spring AWWA Conference for 3 employees			
5105	Employee Reimbursements	Employee reimbursements for driver's license renewals and certification renewals.			
5106	Safety PPE	Employee safety clothing, shoes, helmets, and shade protection per CAL-OSHA regulations; Employee safety shoes reimbursements			
5108	Uniforms	Uniform rental and cleaning for Distribution employees.			
5112	Office Equipment	Purchase of minor office equipment and furniture			
5124	Permits and Fees	Excavation, Encroachment, and Lane Closure permits.			
5126	Dump Fees	Cost of dumping excavation spoils and construction material remnants at Augamansa Recycler			
5205	Truck Hauling	Debris hauling performed by SBMWD; Bridgewater Equipment (SBMWD's hauling vendor) hauling fee:			
5214	Equipment Rentals	Equipment, tools, and portable toilet rentals.			
5301	Materials and Supplies	Operating materials (including pipe, connectors, copper tubing, and valves).			
5302	Small Tools and Equipment	Replacement of various tools, pipe splitting tooling, and equipment used on a daily basis to maintain and operate the distribution system			
5401	General Repairs	Equipment repairs			
5402	General Maintenance	Repair and installation of water services, pipelines, tree removal, and traffic loops.			
5404	Street Repairs & Paving	Asphalt paving and concrete street repairs.			
5406	Traffic Control Compliance	Traffic control compliance signage loss due to continued use, graffiti, theft, traffic collisions, etc.			
5507	Cell Phones	Verizon iPhone(14); Broadband Card (7); Verizon iPads (2)			
5930	Other Expenses	Miscellaneous Expenses			
CAPITAL OUTLAY					
6008	Capital Outlay - Equipment	(2) John Deere Mini Excavators w/ trailers (\$ 72,500 /ea.)			

DISTRIBUTION SYSTEM MAINTENANCE

Water Utility Section 3023 is responsible for the installation, maintenance, and repair of 44,000+ small and large meters, 15,000+ valves ranging in sizes from 4-inch to 72-inch, 5000+ fire hydrants, customer calls concerning no water, low and high pressure, water flowing; shutdowns, throttle downs, and marking the water infrastructure as required by California One-Call Law, Government Code 4216 known as DIGALERT and facility maintenance for the Water Yards.

SECTION 3023

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
DISTRIBUTION SYSTEM MAINTENANCE - SECTION 3023



* Position shared 30% with Section 6020

SECTION 3023

ACCOMPLISHMENTS

- Completed a large project in support of the BNSF ONO Project at 10th & J St. Installed two 20" butterfly valves on a 20" tee.
- Successfully repaired or replaced 28 broken or damaged fire hydrants back online. Staff successfully installed 28 hydrant guards on water barrel fire hydrants. These upgrades support water conservation efforts and help reduce potential property damage caused by traffic-related hydrant collisions.
- Staff completed 26 water main shutdowns to support system repairs, replacements, and Capital Improvement Projects in coordination with the Engineering section.
- As of March 31, 2025, staff accurately located and marked 5,802 sewer and 6,021 water infrastructure DigAlert tickets.

OBJECTIVES AND GOALS

- Replace all broken valves on the broken valve list, totaling 28 valves. These will be completed by contract and in-housework.
- Continue building and developing relationships and trust with rate-paying customers and Water Department field employees. Our team will perform field meter tests with customers who feel their water meter is not registering accurately. Field meter tests will be conducted transparently with the customer at their residence or business with Water Department field staff.
- Oversee and support the installation of 12,000 new advanced remote-read water meters; this new technology will provide data to the Water Department to ensure accurate reads in real-time while informing the Department of any possible customer leaks on their lines, avoiding unnecessary water waste.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
DISTRIBUTION SYSTEM MAINTENANCE - SECTION 3023
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3023.5010	SALARIES - REGULAR	\$ 1,497,952	\$ 1,606,819	\$ 1,606,819	\$ 1,702,373
1000.3023.5012	SALARIES - OVERTIME	37,668	35,000	45,000	45,000
1000.3023.5013	SALARIES - ON CALL/STANDBY	26,509	20,000	23,000	23,000
	Fringe Benefits				
1000.3023.5050	MEDICAL INSURANCE	123,671	382,432	382,432	444,028
1000.3023.5054	LIFE - AD&D INSURANCE	767	892	803	842
1000.3023.5056	DEFERRED COMP	11,207	31,200	12,629	11,050
1000.3023.5057	LONG-TERM DISABILITY INSURANCE	5,202	-	9,070	10,857
1000.3023.5059	UNEMPLOYMENT BENEFITS	1,536	-	9,047	-
1000.3023.5060	FEDERAL TAXES	21,734	23,299	21,207	27,875
1000.3023.5062	CALPERS	142,088	180,635	155,238	190,782
1000.3023.5063	CALPERS - UAL	271,814	328,419	328,419	380,876
	SUBTOTAL PERSONNEL	<u>2,140,146</u>	<u>2,608,696</u>	<u>2,593,664</u>	<u>2,836,682</u>
	MAINTENANCE AND OPERATIONS				
1000.3023.5102	TRAINING	9,674	15,000	15,000	16,500
1000.3023.5105	EMPLOYEE REIMBURSEMENTS	606	1,700	1,700	1,700
1000.3023.5106	SAFETY PPE	10,393	10,000	10,000	10,000
1000.3023.5108	UNIFORMS	13,342	12,500	10,500	14,000
1000.3023.5110	EMPLOYEE APPRECIATION	-	-	700	-
1000.3023.5124	PERMITS AND FEES	-	17,000	-	10,000
1000.3023.5126	DUMP FEES	13,280	13,500	16,500	13,500
1000.3023.5205	TRUCK HAULING	5,478	9,000	9,000	9,000
1000.3023.5207	UNDERGROUND SERVICE ALERT	16,977	21,500	17,000	21,500
1000.3023.5214	EQUIPMENT RENTAL	4,853	5,040	5,000	5,000
1000.3023.5301	MATERIALS & SUPPLIES	268,743	230,000	230,000	230,000
1000.3023.5302	SMALL TOOLS & EQUIPMENT <\$5k	20,704	40,100	30,000	40,000
1000.3023.5402	GENERAL MAINTENANCE	33,782	10,000	70,000	10,000
1000.3023.5404	STREET REPAIRS & PAVING	174,446	150,000	150,000	150,000
1000.3023.5406	EQUIPMENT/TRAFFIC CTRL COMPL	1,335	4,500	4,500	4,500
1000.3023.5502	WATER	36,481	-	47,000	-
1000.3023.5503	NATURAL GAS	65	-	-	-
1000.3023.5505	HAZARDOUS WASTE DISPOSAL	5,891	10,000	10,000	10,000
1000.3023.5507	CELL PHONE	14,072	12,800	12,800	15,000
1000.3023.5604	COMPUTER EQUIPMENT	3,546	1,300	1,300	1,300
1000.3023.5930	OTHER EXPENSES	123	1,500	1,500	1,500
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>633,793</u>	<u>565,440</u>	<u>642,500</u>	<u>563,500</u>
	OPERATING BUDGET - WATER	<u>2,773,939</u>	<u>3,174,136</u>	<u>3,236,164</u>	<u>3,400,182</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.3023.6008	CAPITAL OUTLAY EQUIPMENT	-	-	-	255,000
1000.3023.6009	CAPTIAL OUTLAY VEHICLES	173,500	390,000	228,000	-
	SUBTOTAL CAPITAL OUTLAY	<u>173,500</u>	<u>390,000</u>	<u>228,000</u>	<u>255,000</u>
	TOTAL BUDGET	<u>\$ 2,947,439</u>	<u>\$ 3,564,136</u>	<u>\$ 3,464,164</u>	<u>\$ 3,655,182</u>

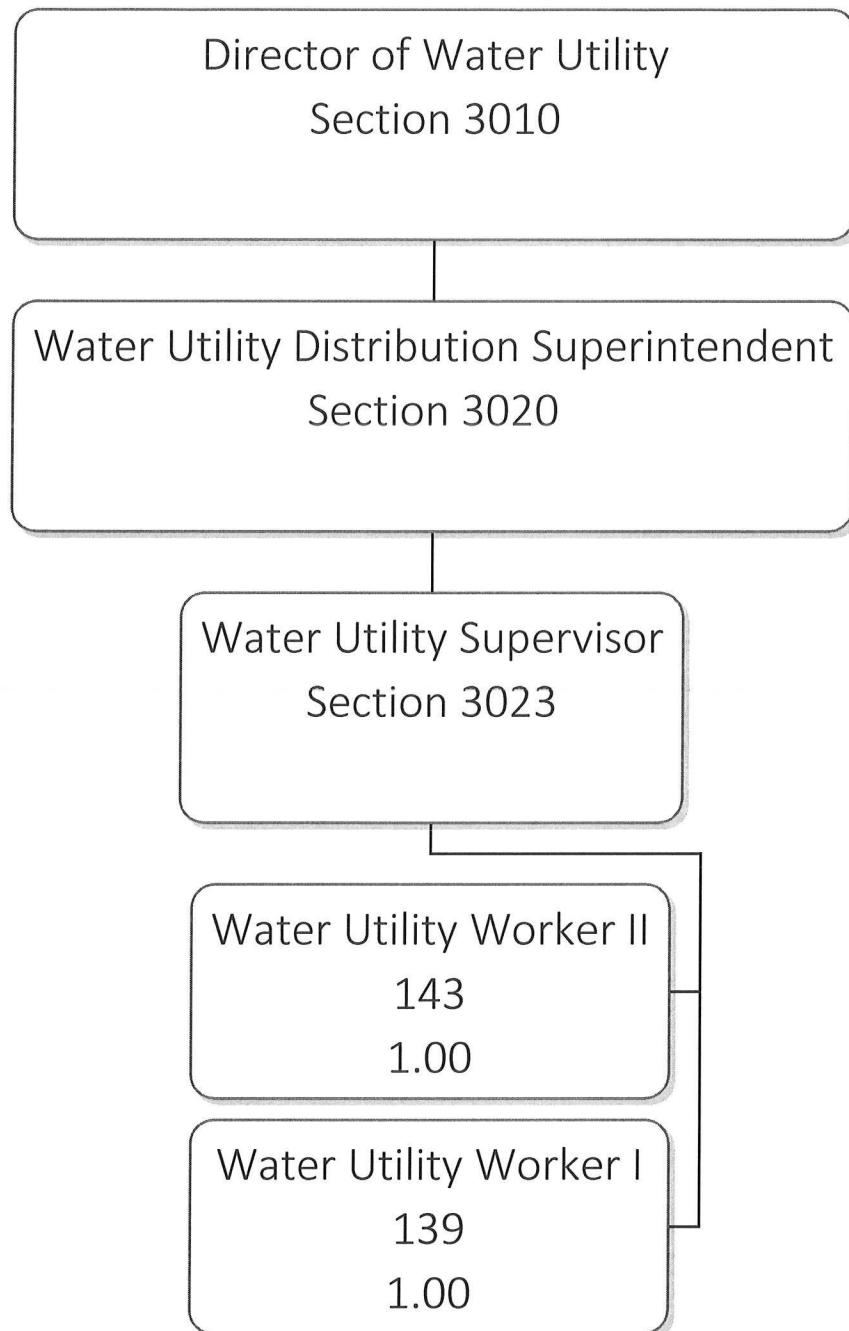
FUND	DIVISION	SECTION	NUMBER
Water	Water Utility	Distribution System Maintenance	3023
DESCRIPTION:			
This section is responsible for maintenance of 195 N. "D" Street. This includes participation in the Underground Services Alert (USA) program to locate water facilities for construction projects on a city-wide basis (and pavement repair and replacement as needed). This section also maintains and repairs meters used within the water distribution system. Meter sizes range from 5/8" to 3/4" for domestic use and from 6" to 8" for commercial and industrial use.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-242024-20252025-26
		Water Utility Supervisor	112
		Water Utility Lead Worker	333
		Welder/Pipefitter	111
	1 WU Worker III- (30%) shared with section 4020	Water Utility Worker III	343.7
		Water UtilityWorker II	444
		Water Utility Worker I	444
		Water/Water Reclamation Worker	222
			181819.7
MAINTENANCE AND OPERATIONS			
5102	Training	Staff training for required Commercial Driver's License training and contact hour courses for certification. In-house training and upcoming seminars/expos and Commercial Driver's Licence Training.	
5105	Employee Reimbursements	Funds for Certificates or License reimbursement.	
5106	Safety PPE	Employee safety clothing, shoes, helmets, and shade protection per CAL-OSHA regulations and employee safety shoes reimbursements.	
5108	Uniforms	Uniform rental and cleaning for employees.	
5111	General Office Supplies	Cleaning and maintenance supplies.	
5124	Permits and Fees	Excavation, Encroachment, and Lane Closure permits.	
5126	Dump Fees	Cost of dumping excavation spoils and construction material remnants at landfills and/or recycler.	
5205	Truck Hauling	Debris hauling performed by SBMWD; Bridgewater Equipment (SBMWD's hauling vendor) hauling fees.	
5207	Underground Service Alert	Underground Service Alert (California Government Code 4216) program as required by law.	
5214	Equipment Rental	Rental of steel plates	
5301	Materials and Supplies	Operating materials used to repair the distribution system to include, but is not limited to, various pipe material types and sizes, various types of connectors, copper tubing, valves, and fire hydrants; sand, class II base, temporary asphalt, etc.	
5302	Small Tools & Equipment <\$5k	Replacement of various tools and equipment used on a daily basis to maintain and operate the Distribution System.	
5402	Genreal Maintenance	Saw cutting, signal loops, sewer repairs, fire hydrant painting, large meter testing, calibration and gas cylinder replacement for atmospheric bench tester.	
5404	Street Repairs & Paving	Asphalt paving, concrete street repairs, and sidewalk repairs.	
5406	Equipment/Traffic Control Compliance	Traffic control compliance signage loss or damage due to continued use, graffiti, theft, traffic collisions, etc.	
5502	Utilities - Water	Water for 195 N. "D" Street.	
5503	Utilities - Gas	Gas for 195 N. "D" Street.	
5505	Hazardous Waste Disposal	Cost of disposing of hazardous waste materials from interceptors and ACP at 195 N. "D" Street.	
5507	Cell Phone	Verizon iPhone (12); Broadband Card (4); iPad Pro (1); Remote Pressure Monitoring Units - Annual Service Cost (5)	
5604	Computer Equipment	Monitors, printers, mice, etc.	
5930	Other Expense	Miscellaneous expenses	
CAPITAL OUTLAY			
6008	Capital Outlay - Equipment	(2) Pacific Tek Valve Equipment (\$80,000 /ea.); (1) Ditch Withch Vacuum Trailer (\$85,000)	

WATER LOSS MANAGEMENT

Water Loss Management Conservation is an essential part of leak detection deployment, data collecting, and troubleshooting. Daily, Water Loss Management responds to leak sensors that are flagged as possible/probable leaks through mlog online and to ERTs flagged as non-responsive through the Itron Mobile Data Collection System. Water Loss Management also utilizes mobile acoustic leak detection equipment to survey the infrastructure for leaks and to pinpoint leaks. Water Loss Management collects maintains, and posts monthly consumption from all 3-inch and larger Ultrasonic Octave meters.

SECTION 3024

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
WATER LOSS MANAGEMENT - SECTION 3024



SECTION 3024

ACCOMPLISHMENTS

- Became efficient in locating leaks with new electronic geo phones that were purchased last year.
- Successfully setup the new ZCORR loggers and became efficient with the new updated program.

OBJECTIVES AND GOALS

- Utilize Itron M-Log Online to review and resolve leak alerts from sensors installed throughout the Distribution System.
- Upgrade current computer and equipment and resume the Asterra leak verifications from satellite imagery.
- Continue to provide reports on system leaks that are found.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER LOSS MANAGEMENT - SECTION 3024
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3024.5010	SALARIES - REGULAR	\$ 50,157	\$ 144,117	\$ 144,117	\$ 82,784
1000.3024.5012	SALARIES - OVERTIME	480	1,000	-	-
	Fringe Benefits				
1000.3024.5050	MEDICAL INSURANCE	7,692	34,949	34,949	11,323
1000.3024.5054	LIFE - AD&D INSURANCE	42	86	40	40
1000.3024.5056	DEFERRED COMP	1,046	2,600	-	-
1000.3024.5057	LONG-TERM DISABILITY INSURANCE	-	-	500	478
1000.3024.5060	FEDERAL TAXES	821	2,090	1,097	1,258
1000.3024.5062	CALPERS	5,871	16,833	9,027	9,272
1000.3024.5063	CALPERS - UAL	30,140	30,604	30,604	18,510
	SUBTOTAL PERSONNEL	<u>96,249</u>	<u>232,279</u>	<u>220,334</u>	<u>123,665</u>
	MAINTENANCE AND OPERATIONS				
1000.3024.5102	TRAINING	185	1,000	1,000	1,000
1000.3024.5105	EMPLOYEE REIMBURSEMENTS	-	400	-	-
1000.3024.5106	SAFETY PPE	534	1,200	600	2,000
1000.3024.5108	UNIFORMS	184	400	200	400
1000.3024.5110	EMPLOYEE APPRECIATION	-	-	100	-
1000.3024.5302	SMALL TOOLS & EQUIPMENT <\$5k	26,462	5,000	5,000	3,000
1000.3024.5507	CELL PHONE	-	1,100	300	1,100
1000.3024.5604	COMPUTER EQUIPMENT	-	-	-	3,500
1000.3024.5703	WATER CONSERVATION	5,367	5,500	5,500	5,500
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>32,733</u>	<u>14,600</u>	<u>12,700</u>	<u>16,500</u>
	OPERATING BUDGET - WATER	<u>128,982</u>	<u>246,879</u>	<u>233,034</u>	<u>140,165</u>
	TOTAL BUDGET	<u>\$ 128,982</u>	<u>\$ 246,879</u>	<u>\$ 233,034</u>	<u>\$ 140,165</u>

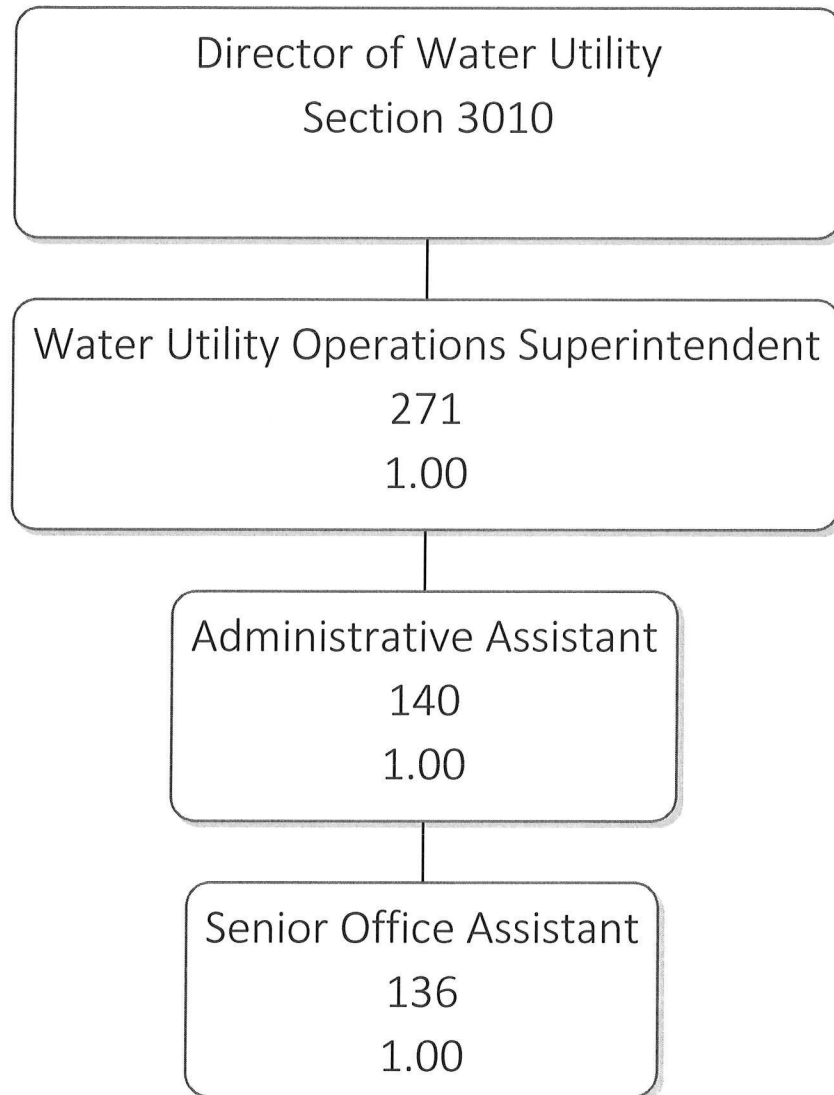
FUND	DIVISION	SECTION	NUMBER		
Water	Water Utility	Water Loss Management	3024		
DESCRIPTION:					
This section conducts the proactive leak detection program.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Water Utility Worker II	1	1	1
		Water Utility Worker I	1	1	1
MAINTENANCE AND OPERATIONS					
5102	Training	Leak detection training for water loss staff.			
5106	Safety Clothing PPE	Employee safety clothing, shoes, helmets, and shade protection per CAL-OSHA regulations and safety shoe reimbursement.			
5108	Uniforms	Uniform rental and cleaning.			
5302	Small Tools & Equipment <\$5k	Tools and equipment required for the Water Loss Management Program.			
5507	Cell Phone	1 - iPhone ; 1 - Broadband Card for Laptop			
5604	Computer Equipment	Laptop computer			
5703	Water Conservation	Itron Mobile Collection Annual Software/FZ-M1 Drive-by Tablet 3G Reading System License/Updates.			

OPERATIONS ADMINISTRATION

Water Utility Operation's Superintendent and staff are responsible for managing and coordinating the operation of the Department's 117 production and treatment facilities. 11.4 billion gallons of water were produced during the 2023 calendar year, meeting all local, State, and Federal regulatory mandates. Additionally, this section plans, organizes, implements, and controls installation, maintenance, operation, and repairs of water treatment equipment and infrastructure including pumps, boosters, pressure regulating devices, hydro-generation, geothermal, and chlorinating equipment.

SECTION 3040

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
OPERATIONS ADMINISTRATION - SECTION 3040



SECTION 3040

ACCOMPLISHMENTS

- Successfully recruited and filled the Specialty Construction Supervisor and the Water Treatment Supervisor positions.
- All the Federal and State regulations required by the CA Department of Drinking Water were met with no water quality violations.
- Deployed the Hach DR600 to replace the antiquated color wheel for system chlorine residual testing .

OBJECTIVES AND GOALS

- Expand training for staff in Fall Protection, Trenching and Shoring, Confined Space, and Lock Out/Tag Out training.
- Continue to work with energy-efficient companies to reduce electrical costs and minimize the effects of high wind events.
- Continue transitioning from gas chlorine to 12% sodium hypochlorite and start to look into the feasibility of using OSG (On-site Generation) in our more sensitive areas.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
OPERATIONS ADMINISTRATION - SECTION 3040
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3040.5010	SALARIES - REGULAR	\$ 148,298	\$ 291,096	\$ 291,096	\$ 278,277
	Fringe Benefits				
1000.3040.5050	MEDICAL INSURANCE	14,402	68,230	68,230	74,490
1000.3040.5054	LIFE - AD&D INSURANCE	84	143	131	149
1000.3040.5056	DEFERRED COMP	1,950	6,500	2,000	1,950
1000.3040.5057	LONG-TERM DISABILITY INSURANCE	477	-	1,353	1,835
1000.3040.5060	FEDERAL TAXES	1,989	4,221	2,936	4,253
1000.3040.5062	CALPERS	13,316	34,000	22,093	31,145
1000.3040.5063	CALPERS - UAL	60,291	61,816	61,816	62,179
	SUBTOTAL PERSONNEL	<u>240,807</u>	<u>466,006</u>	<u>449,657</u>	<u>454,278</u>
	MAINTENANCE AND OPERATIONS				
1000.3040.5102	TRAINING	-	1,000	1,000	1,250
1000.3040.5105	EMPLOYEE REIMBURSEMENTS	-	500	-	-
1000.3040.5106	SAFETY PPE	-	700	500	500
1000.3040.5108	UNIFORMS	-	200	100	300
1000.3040.5110	EMPLOYEE APPRECIATION	-	-	100	-
1000.3040.5111	OFFICE SUPPLIES	10,322	5,000	5,000	5,000
1000.3040.5116	RENTS AND LEASES	3,795	6,300	6,300	6,300
1000.3040.5117	POSTAGE	-	-	50	-
1000.3040.5203	ENGINEERING SERVICES	4,900	50,000	5,000	50,000
1000.3040.5501	ELECTRICITY	-	3,000	700	1,000
1000.3040.5507	CELL PHONE	1,302	2,000	2,000	2,000
1000.3040.5604	COMPUTER EQUIPMENT	-	-	1,300	-
1000.3040.5930	OTHER EXPENSES	264	2,000	-	2,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>20,583</u>	<u>70,700</u>	<u>22,050</u>	<u>68,350</u>
	OPERATING BUDGET - WATER	<u>261,390</u>	<u>536,706</u>	<u>471,707</u>	<u>522,628</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
	NO CAPITAL BUDGETED	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL BUDGET	<u>\$ 261,390</u>	<u>\$ 536,706</u>	<u>\$ 471,707</u>	<u>\$ 522,628</u>

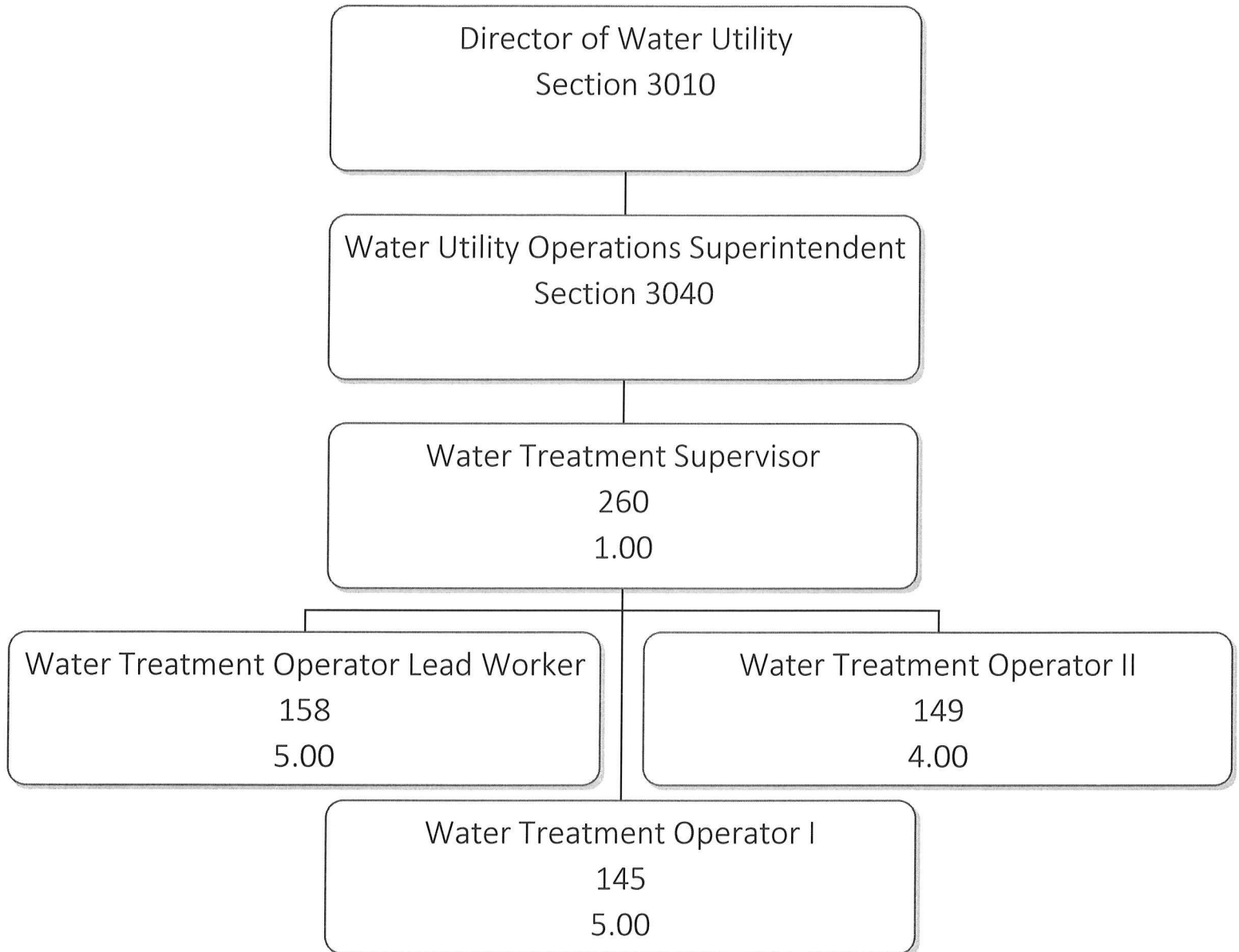
FUND	DIVISION	SECTION	NUMBER
Water	Water Utility	Operations Administration	3040
DESCRIPTION:			
This section's Superintendent coordinates activities of the various operations sections. This section monitors electrical energy used, thus increasing energy efficiency, and monitors the overall operations of the system through the use of the SCADA system.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Water Utility Operations Superintendent	1 1 1
		Administrative Assistant	2 1 1
		Senior Office Assistant	0 1 1
			<u>3 3 3</u>
MAINTENANCE AND OPERATIONS			
5102	Training	Training/CEU's contact hours	
5106	Safety PPE	Hardhats, Gloves, Vests, Goggles, Ear Protection; Safety boots	
5108	Uniforms	Employee uniforms	
5111	Office Supplies	Office supplies for sections 3040, 3041, 3042 and 3043	
5116	Rents and Leases	Annual costs for copier maintenance agreement.	
5203	Engineering Services	Emergency Plan Update; CAL-ARP Plan; CUPA-C12 Audit	
5501	Utilities - Electric	Fees associated with SCE Pump Efficiency Testing	
5507	Cell Phones	(1) Cellular phones (1) Toughbook/Sim card	
5930	Other Expenses	Miscellaneous expenses	
CAPITAL OUTLAY			
	None in this budget		

PRODUCTION AND TREATMENT

Water Utility Operations Production and Treatment staff are responsible for collecting daily well production data and water analysis. This section gathers monthly Edison meter reads and performs monthly inspections on emergency equipment such as generators, portable boosters, standby engines, Cla-Valves, and system inter-ties. Staff checks the operation and security of numerous well sites throughout the system and delivers chlorine gas weekly. Additionally, this section schedules maintenance on chlorine regulators, rotometers, and Nitrate (No3) analyzers. Staff replaces chlorine tubing and assists the Maintenance Section in the changing of spent carbon at three different facilities.

SECTION 3041

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
PRODUCTION AND TREATMENT - SECTION 3041



SECTION 3041

ACCOMPLISHMENTS

- Terrace 3, Sycamore 1, and Lytle Creek 2 reservoirs were returned to online service after completion of seismic retrofit project. Reservoirs are vital for storing water during a natural disaster.
- Placed Del Rosa 3 and Devore reservoirs offline for seismic retrofit and maintained the two pressure zones during construction.
- Successfully completed software updates for the Roundsheet client and Maximo. This has helped the Operations staff promptly and effectively gather information on our daily operations.

OBJECTIVES AND GOALS

- Test the Watson & Marlow metering pump on a trial basis, meeting our water treatment specifications and allowing implementation of new pumps at two of our treatment plants.
- Bid and award contracts to rehabilitate and return EPA Well Nos. 4 & 5 back into service.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
PRODUCTION AND TREATMENT - SECTION 3041
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3041.5010	SALARIES - REGULAR	\$ 1,380,051	\$ 1,436,879	\$ 1,436,879	\$ 1,464,091
1000.3041.5012	SALARIES - OVERTIME	29,176	25,000	50,000	40,000
1000.3041.5013	SALARIES - ON CALL/STANDBY	40,717	35,000	35,000	35,000
	Fringe Benefits				
1000.3041.5050	MEDICAL INSURANCE	96,871	286,561	286,561	283,634
1000.3041.5054	LIFE - AD&D INSURANCE	578	662	660	662
1000.3041.5056	DEFERRED COMP	5,934	22,100	4,551	2,600
1000.3041.5057	LONG-TERM DISABILITY INSURANCE	4,543	-	8,728	9,072
1000.3041.5059	UNEMPLOYMENT INSURANCE	1,501	-	-	-
1000.3041.5060	FEDERAL TAXES	20,413	20,835	20,448	22,595
1000.3041.5061	STATE TAXES	345	-	-	-
1000.3041.5062	CALPERS	133,389	162,111	150,362	163,895
1000.3041.5063	CALPERS - UAL	260,412	294,740	294,740	327,199
	SUBTOTAL PERSONNEL	<u>1,973,931</u>	<u>2,283,888</u>	<u>2,287,927</u>	<u>2,348,747</u>
	MAINTENANCE AND OPERATIONS				
1000.3041.5102	TRAINING	2,788	3,500	500	3,500
1000.3041.5105	EMPLOYEE REIMBURSEMENTS	1,991	2,000	2,000	2,000
1000.3041.5106	SAFETY PPE	4,578	10,000	4,000	34,000
1000.3041.5108	UNIFORMS	3,787	5,300	5,300	5,300
1000.3041.5109	EDUCATION REIMBURSEMENT	-	-	-	2,500
1000.3041.5110	EMPLOYEE APPRECIATION	-	-	600	-
1000.3041.5124	PERMITS AND FEES	253,239	300,000	300,000	300,000
1000.3041.5230	LEGAL SERVICES	1,600	-	-	-
1000.3041.5301	MATERIALS & SUPPLIES	16,787	15,000	15,000	15,000
1000.3041.5302	SMALL TOOLS & EQUIPMENT <\$5k	4,409	10,000	7,000	10,000
1000.3041.5307	CHLORINE	237,685	250,000	225,000	262,500
1000.3041.5310	GRANULAR ACTIVATED CARBON	607,360	810,000	900,000	810,000
1000.3041.5401	GENERAL REPAIRS	85,241	100,500	85,000	100,000
1000.3041.5411	WATERMAN HYDRO FACILITY	-	-	-	20,000
1000.3041.5501	ELECTRICITY	6,255,467	5,800,000	5,800,000	5,800,000
1000.3041.5503	NATURAL GAS	3,476	1,000	1,000	1,000
1000.3041.5506	TELEPHONE - LANDLINE	19,244	22,000	22,000	22,000
1000.3041.5507	CELL PHONE	10,880	30,000	30,000	25,000
1000.3041.5701	WATER PURCHASES	1,056,555	625,000	592,000	625,000
1000.3041.5702	WATER EXTRACTION FEES	370,952	370,000	370,000	370,000
1000.3041.5704	WATER STOCK ASSESSMENT	9,141	15,000	10,000	15,000
1000.3041.5930	OTHER EXPENSES	-	2,000	-	2,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>8,945,180</u>	<u>8,371,300</u>	<u>8,369,400</u>	<u>8,424,800</u>
	OPERATING BUDGET - WATER	<u>10,919,112</u>	<u>10,655,188</u>	<u>10,657,327</u>	<u>10,773,547</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.3041.6009	AUTOS & TRUCKS	<u>103,976</u>	<u>240,000</u>	<u>160,000</u>	<u>-</u>
	SUBTOTAL CAPITAL OUTLAY	<u>103,976</u>	<u>240,000</u>	<u>160,000</u>	<u>-</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
PRODUCTION AND TREATMENT - SECTION 3041
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
	TOTAL BUDGET	<u>\$ 11,023,088</u>	<u>\$ 10,895,188</u>	<u>\$ 10,817,327</u>	<u>\$ 10,773,547</u>

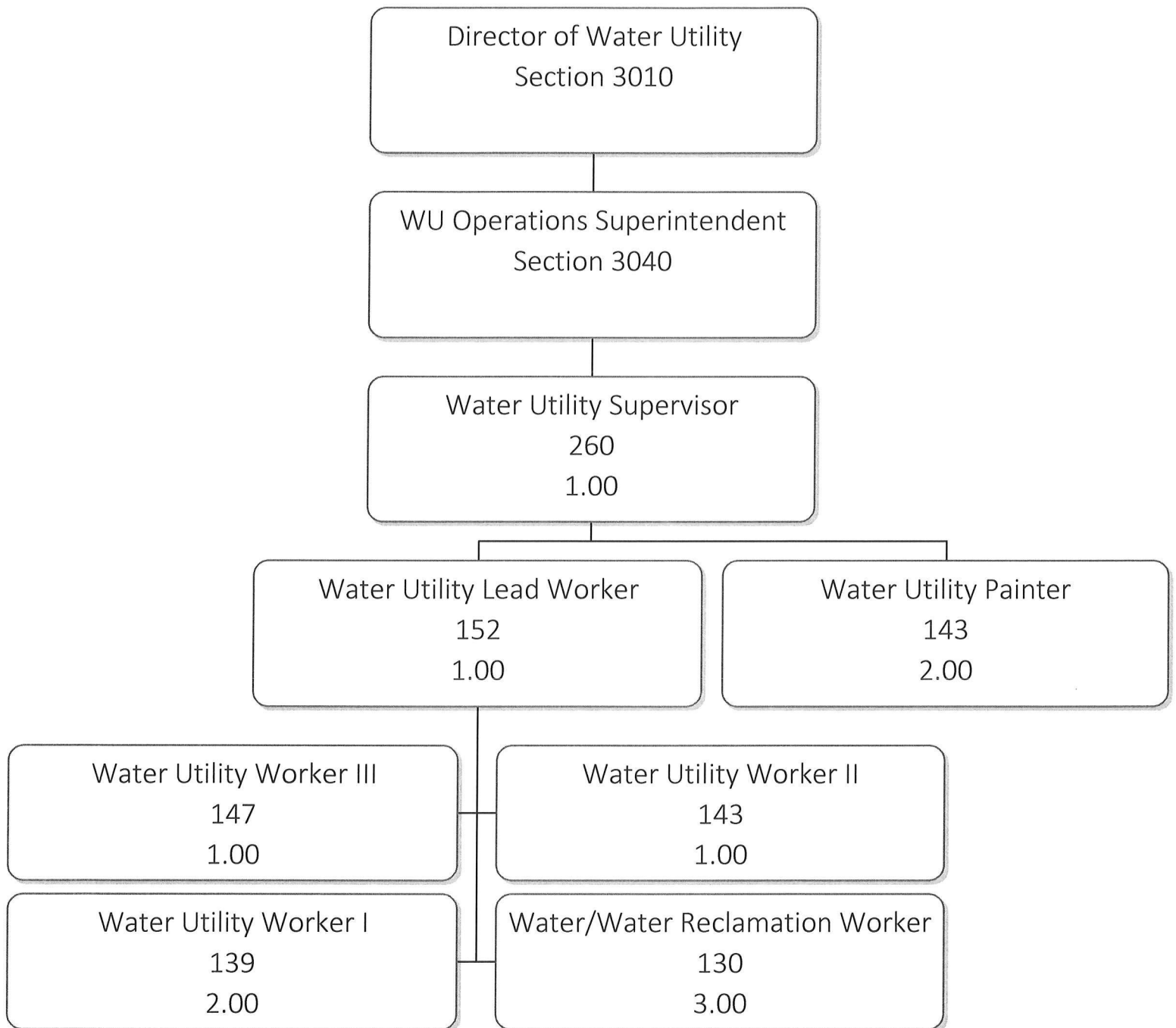
FUND	DIVISION	SECTION	NUMBER																								
Water	Water Utility	Operations Production and Treatment	3041																								
DESCRIPTION:																											
This section is responsible for the pumping, chlorination, treatment, and storage of well water. Water treatment consists of chlorination, air stripping or granular activated carbon filtration, or injection of complex polyphosphates.																											
PERSONNEL																											
5010	Salaries - Full Time	<table><tr><th>POSITION</th><th>2023-24</th><th>2024-2025</th><th>2025-26</th></tr><tr><td>Water Treatment Supervisor</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Water Treatment Operator Lead Worker</td><td>5</td><td>5</td><td>5</td></tr><tr><td>Water Treatment Operator II</td><td>4</td><td>4</td><td>4</td></tr><tr><td>Water Treatment Operator I</td><td>5</td><td>5</td><td>5</td></tr><tr><td></td><td>15</td><td>15</td><td>15</td></tr></table>	POSITION	2023-24	2024-2025	2025-26	Water Treatment Supervisor	1	1	1	Water Treatment Operator Lead Worker	5	5	5	Water Treatment Operator II	4	4	4	Water Treatment Operator I	5	5	5		15	15	15	
POSITION	2023-24	2024-2025	2025-26																								
Water Treatment Supervisor	1	1	1																								
Water Treatment Operator Lead Worker	5	5	5																								
Water Treatment Operator II	4	4	4																								
Water Treatment Operator I	5	5	5																								
	15	15	15																								
MAINTENANCE AND OPERATIONS																											
5102	Training	Training/CEU's through SBMWD online services.																									
5105	Employee Reimbursements	SWRCB Certification Renewals; employee Commercial Driver's License, TSA, College & Online Courses.																									
5106	Safety PPE	Safety clothing and safety supplies, hard hats, vests, flashlights, respirators & filters, SCBA equipment and boot allowance																									
5108	Uniforms	Employee uniforms for employees & supervisor.																									
5109	Education Reimbursement	Reimburse for employee education related to water.																									
5124	Permits and Fees	AQMD, DWR, USDA Forestry, SCAQMD, CUPA, Fire Department, Drinking Water Fee , Annual Statewide General Permit , and Sanitary Survey Fee.																									
5301	Materials and Supplies	Cost of operating & replacing - ball valves, testing chlorine residuals, drip oil, well sounders, psi gauges, shovels, rakes, and cleaning supplies.																									
5302	Small Tools and Equipment	Tools and equipment under \$5,000 and unforeseen repairs.																									
5307	Chlorine	Chlorine Treatment + Sodium + Gilbert NaOCl annually.																									
5310	Granular Activated Carbon	Granular Activated Carbon at (3) locations : Newmark, Waterman, 19th North.																									
5401	General Repairs	Chlorine Equipment Maintenance - Regulators & Rotometers, 7 V10k , No3 Calibration , SCBA Maintenance , and Fire Extinguisher.																									
5411	Waterman Hydro Facility	SBMWD's portion of O&M costs for the Waterman Hydroelectric plant																									
5501	Utilities - Electric	Electricity for pumping plants																									
5503	Utilities - Gas	Natural Gas for emergency pumping plants																									
5506	Telephones - Landlines	(3) SCADA & Security remote landlines																									
5507	Cell Phones	(10) Cell phones, (9) Toughbook/Sim cards , and (2) Tablets																									
5701	Supplemental Water Purchases	State Project Water funded by replenishment charge																									
5702	Water Extraction Fees	Valley Replenishment Fee and Conservation District Fees																									
5704	Mt Vernon Assessment	Power for Mt. Vernon																									
5930	Other Expenses	Miscellaneous expenses																									
CAPITAL OUTLAY																											

PLANT AND FACILITY MAINTENANCE

The Facility Maintenance Section is responsible for inspecting, correcting, repairing, and documenting all work related to landscape, painting, and mechanical maintenance. The Landscape Crew provides service throughout the year, including weed cutting, brush trimming, tree trimming, flailing, disking, repairing, and adjusting sprinkler controls according to seasonal climate changes. The Painting Crew provides coatings and protection to all existing and new facilities. The Maintenance Crew performs annual preventative and proactive maintenance programs on Department facilities and assets. The Department relies upon the Facility Maintenance Section to provide and assist its services in many capacities. The section sets an example to the public by inspecting conditions, making cost-conscious repairs, and maintaining aesthetically pleasing sites.

SECTION 3042

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
PLANT AND FACILITY MAINTENANCE - SECTION 3042



SECTION 3042

ACCOMPLISHMENTS

The team successfully collected data for the new Maximo work order system. This included establishing an inventory list of assets and operational locations, which enabled the development of tailored preventative maintenance cycles for landscaping, painting, and general maintenance tasks.

Replaced hatches on Lytle Creek Reservoir and Waterman Reservoir were completed, ensuring easier access by installing shock-assisted opening mechanisms, improving efficiency and safety.

Installed a permanent restroom at the Medical Center Reservoir for all field staff.

OBJECTIVES AND GOALS

- Improve the Maximo work order program to enhance efficiency and improve safety compliance by integrating PM cycles, optimizing routes, and safety/SOP documentation directly within each work order.
- Media rehabilitation at Waterman Plant. Replace media in South Tower and wash media in North Tower.
- Install electrical transfer switches at Shandin Hills Booster, Ridgeline Booster, and Devils Canyon Reservoir for portable generator connections.
- Complete annual maintenance programs in the same year. Additionally, continue to improve facility aesthetics and manage water usage at each site to promote a healthy public image.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
PLANT AND FACILITY MAINTENANCE - SECTION 3042
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3042.5010	SALARIES - REGULAR	\$ 628,351	\$ 843,450	\$ 843,450	\$ 848,720
1000.3042.5012	SALARIES - OVERTIME	316	-	500	-
	Fringe Benefits				
1000.3042.5050	MEDICAL INSURANCE	46,210	216,112	216,112	222,313
1000.3042.5054	LIFE - AD&D INSURANCE	309	489	502	480
1000.3042.5056	DEFERRED COMP	4,040	16,900	5,933	6,110
1000.3042.5057	LONG-TERM DISABILITY INSURANCE	2,004	-	5,270	5,438
1000.3042.5059	UNEMPLOYMENT BENEFITS	6,461	-	-	-
1000.3042.5060	FEDERAL TAXES	8,658	12,230	11,011	13,036
1000.3042.5062	CALPERS	55,534	94,496	85,597	95,174
1000.3042.5063	CALPERS - UAL	150,440	171,807	171,807	190,005
	SUBTOTAL PERSONNEL	<u>902,323</u>	<u>1,355,484</u>	<u>1,340,182</u>	<u>1,381,276</u>
	MAINTENANCE AND OPERATIONS				
1000.3042.5102	TRAINING	5,503	4,000	2,000	3,000
1000.3042.5104	CERTIFICATIONS	145	-	-	-
1000.3042.5105	EMPLOYEE REIMBURSEMENTS	2,177	6,500	3,500	2,500
1000.3042.5106	SAFETY PPE	1,596	4,700	2,000	4,700
1000.3042.5108	UNIFORMS	3,697	4,000	4,000	4,000
1000.3042.5110	EMPLOYEE APPRECIATION	-	-	150	-
1000.3042.5117	POSTAGE	-	-	30	-
1000.3042.5126	DUMP FEES	719	3,000	3,000	3,500
1000.3042.5206	ELECTRICAL SERVICES	206,387	243,000	200,000	243,000
1000.3042.5214	EQUIPMENT RENTAL	3,300	2,000	15,000	10,000
1000.3042.5224	LANDSCAPE SERVICES	45,703	75,000	50,000	77,250
1000.3042.5301	MATERIALS & SUPPLIES	82,577	85,000	85,000	90,000
1000.3042.5302	SMALL TOOLS & EQUIPMENT <\$5k	7,467	7,000	9,000	12,000
1000.3042.5401	GENERAL REPAIRS	19,319	9,250	20,000	12,000
1000.3042.5402	GENERAL MAINTENANCE	167,383	307,000	307,000	369,500
1000.3042.5407	VANDALISM REPAIR	-	5,000	-	5,000
1000.3042.5602	SOFTWARE MAINTENANCE	-	-	2,500	7,900
1000.3042.5507	CELL PHONE	7,844	5,500	25,000	8,600
1000.3042.5930	OTHER EXPENSES	-	2,000	-	2,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>553,817</u>	<u>762,950</u>	<u>728,180</u>	<u>854,950</u>
	OPERATING BUDGET - WATER	<u>1,456,140</u>	<u>2,118,434</u>	<u>2,068,362</u>	<u>2,236,226</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.3042.6009	CAPITAL OUTLAY VEHICLES	-	142,000	85,000	395,500
	SUBTOTAL CAPITAL OUTLAY	<u>-</u>	<u>142,000</u>	<u>85,000</u>	<u>395,500</u>
	TOTAL BUDGET	<u>\$ 1,456,140</u>	<u>\$ 2,260,434</u>	<u>\$ 2,153,362</u>	<u>\$ 2,631,726</u>

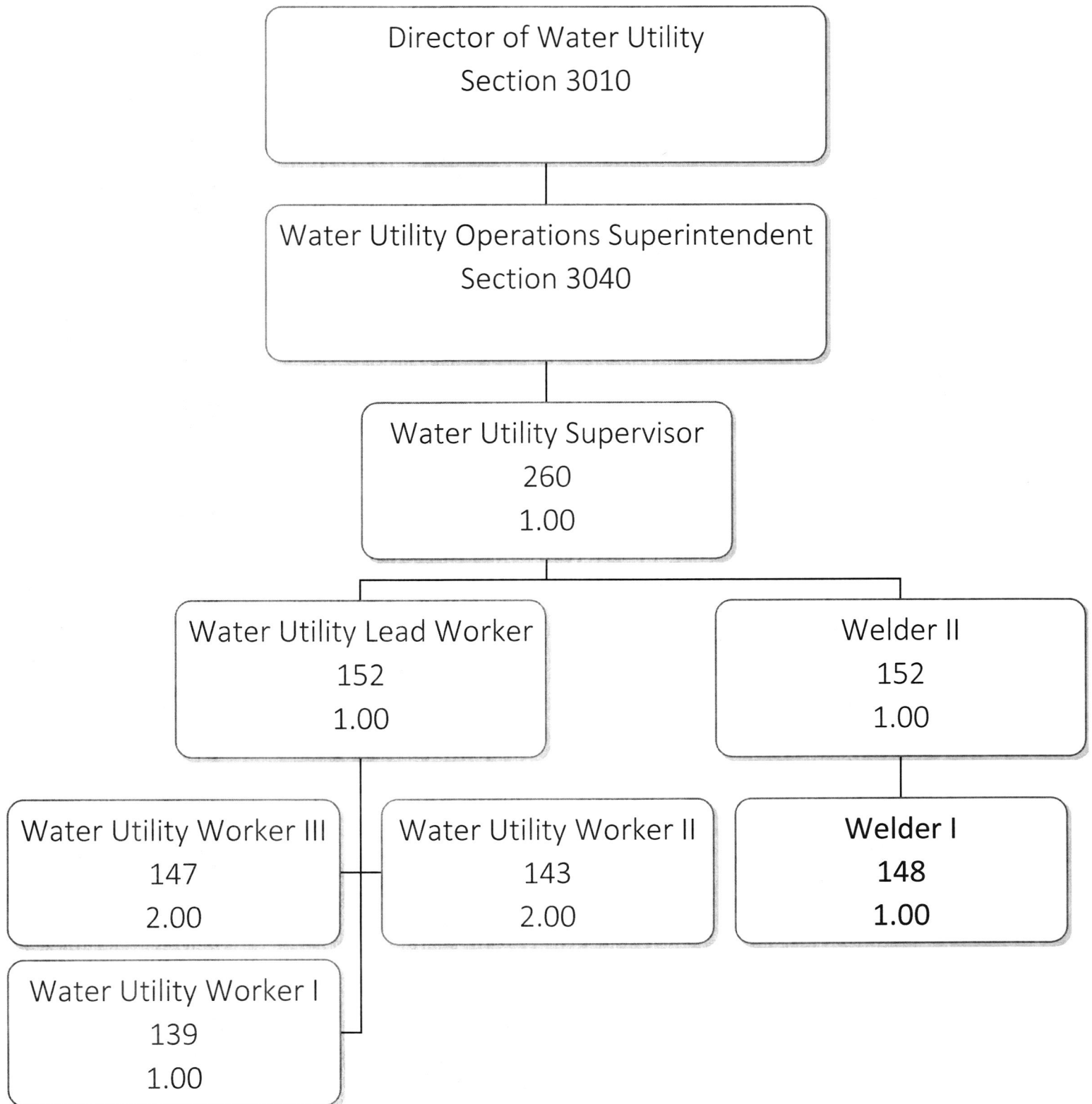
FUND	DIVISION	SECTION	NUMBER																																				
Water	Water Utility	Operations Plant and Facility Maintenance	3042																																				
DESCRIPTION:																																							
This section is responsible for the maintenance of well sites, booster stations, reservoirs, stripping and treatment facilities, and other water facilities. Maintenance includes painting, mechanical repairs and upkeep, motor rewinding, pump repairs, and basic troubleshooting.																																							
PERSONNEL																																							
5010	Salaries - Full Time	<table><tr><th>POSITION</th><th>2023-24</th><th>2024-2025</th><th>2025-26</th></tr><tr><td>Water Utility Supervisor</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Water Utility Lead Worker</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Water Utility Worker III</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Water Utility Painter II</td><td>1</td><td>2</td><td>2</td></tr><tr><td>Water Utility Worker II</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Water Utility Worker I</td><td>2</td><td>2</td><td>2</td></tr><tr><td>Water/Water Reclamation Worker</td><td>2</td><td>3</td><td>3</td></tr><tr><td></td><td>9</td><td>11</td><td>11</td></tr></table>	POSITION	2023-24	2024-2025	2025-26	Water Utility Supervisor	1	1	1	Water Utility Lead Worker	1	1	1	Water Utility Worker III	1	1	1	Water Utility Painter II	1	2	2	Water Utility Worker II	1	1	1	Water Utility Worker I	2	2	2	Water/Water Reclamation Worker	2	3	3		9	11	11	
POSITION	2023-24	2024-2025	2025-26																																				
Water Utility Supervisor	1	1	1																																				
Water Utility Lead Worker	1	1	1																																				
Water Utility Worker III	1	1	1																																				
Water Utility Painter II	1	2	2																																				
Water Utility Worker II	1	1	1																																				
Water Utility Worker I	2	2	2																																				
Water/Water Reclamation Worker	2	3	3																																				
	9	11	11																																				
MAINTENANCE AND OPERATIONS																																							
5102	Training	Training/CEU's through SBMWD online services.																																					
5105	Employee Reimbursements	SWRCB Certification Renewals; employee Commercial Driver's License, and safety glasses																																					
5106	Safety PPE	Safety clothing and safety supplies, hard hats, shade protection, and boot allowance																																					
5108	Uniforms	Employee uniforms for employees & supervisor.																																					
5126	Dump Fees	Cost of dumping refuse and construction material remnants at landfills																																					
5206	Electrical Services	Materials and supplies to support Electrical Instrumentation/SCADA Water Utility work orders; SCADA upgrades & new soft starts																																					
5214	Equipment Rental	Construction equipment rental - water truck, air blower																																					
5224	Landscape Services	Landscape at reservoirs, booster stations, plants, and EPA sites																																					
5301	Materials and Supplies	Operating supplies to maintain or repair pumping, boosting, and treatment facilities																																					
5302	Small Tools & Equipment <\$5k	Tools and equipment, hand and power tools for grounds, painters, and mechanical maintenance crews - equipment worn and unsafe and shared with Section 3043																																					
5401	General Repairs	Repair of electric and pneumatic power tools, calibration of atmospheric tester, laser alignment device, metro-tech, engineers level and various pieces of equipment																																					
5402	General Maintenance	Outside contractors for pump repairs, fencing, tree cutting, and troubleshooting																																					
5407	Vandalism Repair	Vandalism repairs not covered by Safety's loss control account, typically break in attempts or minor facility damages.																																					
5507	Cell Phones	(5) Cellular phones; Replace (3) flip-phones with iPhones, (1) Toughbook/Sim card, (4) Tablets																																					
5602	Software Maintenance	SCADA software maintenance																																					
5930	Other Expenses	Miscellaneous expenses																																					
CAPITAL OUTLAY																																							
6009	Capital Outlay - Vehicles	(1) New F-350 Truck w/Utility Body (\$85,000); (1) Dump Truck (50% 3042 - \$50k) & (50% 3043 - \$50k) - carryover; (1) F550 dump truck w/flat bed (\$125 k); (1) Ford 550 Gate valve truck (\$125k); Flail Mower Attachment (\$10,500)																																					

SPECIALTY CONSTRUCTION

The Specialty Construction Section is responsible for new construction, site upgrades, and repairs at water production facilities. Examples would be rehabbing or installing wells or booster station infrastructures, pouring concrete discharge pedestals for production wells, discharge piping, production meters, system operating valves, and improving overall plant aesthetics. Section No. 3043 also ensures that the security needs of all department facilities are maintained. This includes replacing chain-link fencing with wrought iron fencing and masonry walls, installing site lighting, and installing automated gate openers.

SECTION 3043

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
SPECIALTY CONSTRUCTION - SECTION 3043



SECTION 3043

ACCOMPLISHMENTS

- Completed the Devils Canyon Well No. 2 Rehab.
- Replaced two 20" valves, one at Del Rosa 2 and the other at Devore
- Water waste at College Reservoir was brought to zero after a number of valve replacement.

OBJECTIVES AND GOALS

- Install a permanent restroom facility at the Little League Booster Station Site, including preparing the foundation and utilities (water, electricity, sewer.
- Install perimeter fencing at four key facilities (Encanto BS, Terrace BS, Devils Canyon Reservoir, and Lynwood Plant) to ensure security and safety.
- Design and install zero-scaping to improve water conservation and aesthetics and reduce maintenance.
 - **Locations:**
 - EPA 4, EPA 108, EPA 110, and EPA 109.
- Upgrade and relocate 100' of 4" steel piping at Devils Canyon Reservoir to improve water flow, infrastructure integrity, and system efficiency.
- Implement drafting software to streamline workflow, reduce downtime, and improve communication and collaboration between departments. This goal aims to enhance efficiency by integrating advanced drafting tools for real-time collaboration, version control, and precise design.
- Replace chlorine gas with sodium hypochlorite at "critical sites." Replacing chlorine gas with sodium hypochlorite significantly enhances safety due to its lower toxicity, easier handling, and reduced risk of accidents.

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SPECIALTY CONSTRUCTION - SECTION 3043
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (100%)				
	Salaries				
1000.3043.5010	SALARIES - REGULAR	\$ 571,826	\$ 667,686	\$ 667,686	\$ 761,886
1000.3043.5012	SALARIES - OVERTIME	2,015	-	200	-
	Fringe Benefits				
1000.3043.5050	MEDICAL INSURANCE	66,304	191,122	191,122	192,465
1000.3043.5054	LIFE - AD&D INSURANCE	291	359	217	392
1000.3043.5056	DEFERRED COMP	3,550	13,000	67	1,300
1000.3043.5057	LONG-TERM DISABILITY INSURANCE	1,772	-	2,319	5,006
1000.3043.5060	FEDERAL TAXES	7,756	9,681	4,724	12,650
1000.3043.5062	CALPERS	56,899	76,771	40,429	85,318
1000.3043.5063	CALPERS - UAL	128,861	139,579	139,579	150,898
	SUBTOTAL PERSONNEL	<u>839,274</u>	<u>1,098,198</u>	<u>1,046,343</u>	<u>1,209,915</u>
	MAINTENANCE AND OPERATIONS				
1000.3043.5102	TRAINING	11,014	3,000	3,000	8,000
1000.3043.5103	MEMBERSHIP DUES AND PUBS	187	-	-	4,000
1000.3043.5105	EMPLOYEE REIMBURSEMENTS	2,520	2,000	2,000	2,000
1000.3043.5106	SAFETY PPE	3,364	4,000	3,500	5,400
1000.3043.5108	UNIFORMS	3,701	3,000	3,000	3,000
1000.3043.5110	EMPLOYEE APPRECIATION	-	-	260	-
1000.3043.5126	DUMP FEES	1,139	1,500	1,200	1,500
1000.3043.5214	EQUIPMENT RENTAL	-	2,000	-	2,000
1000.3043.5221	OTHER CONTRACT SERVICES	8,077	15,000	15,000	15,000
1000.3043.5301	MATERIALS & SUPPLIES	63,053	45,000	55,000	86,000
1000.3043.5302	SMALL TOOLS & EQUIPMENT <\$5k	33,094	21,000	21,000	47,000
1000.3043.5401	GENERAL REPAIRS	434	5,000	5,000	5,000
1000.3043.5507	CELL PHONE	4,346	5,500	4,500	5,500
1000.3043.5604	COMPUTER EQUIPMENT	1,863	-	-	-
1000.3043.5930	OTHER EXPENSES	-	2,000	2,000	2,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>132,794</u>	<u>109,000</u>	<u>115,460</u>	<u>186,400</u>
	OPERATING BUDGET - WATER	<u>972,068</u>	<u>1,207,198</u>	<u>1,161,803</u>	<u>1,396,315</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.3043.6008	TOOLS AND EQUIPMENT	-	25,000	-	-
1000.3043.6009	AUTOS & TRUCKS	79,281	222,500	222,500	135,000
		<u>79,281</u>	<u>247,500</u>	<u>222,500</u>	<u>135,000</u>
	SUBTOTAL CAPITAL OUTLAY	<u>\$ 1,051,349</u>	<u>\$ 1,454,698</u>	<u>\$ 1,384,303</u>	<u>\$ 1,531,315</u>

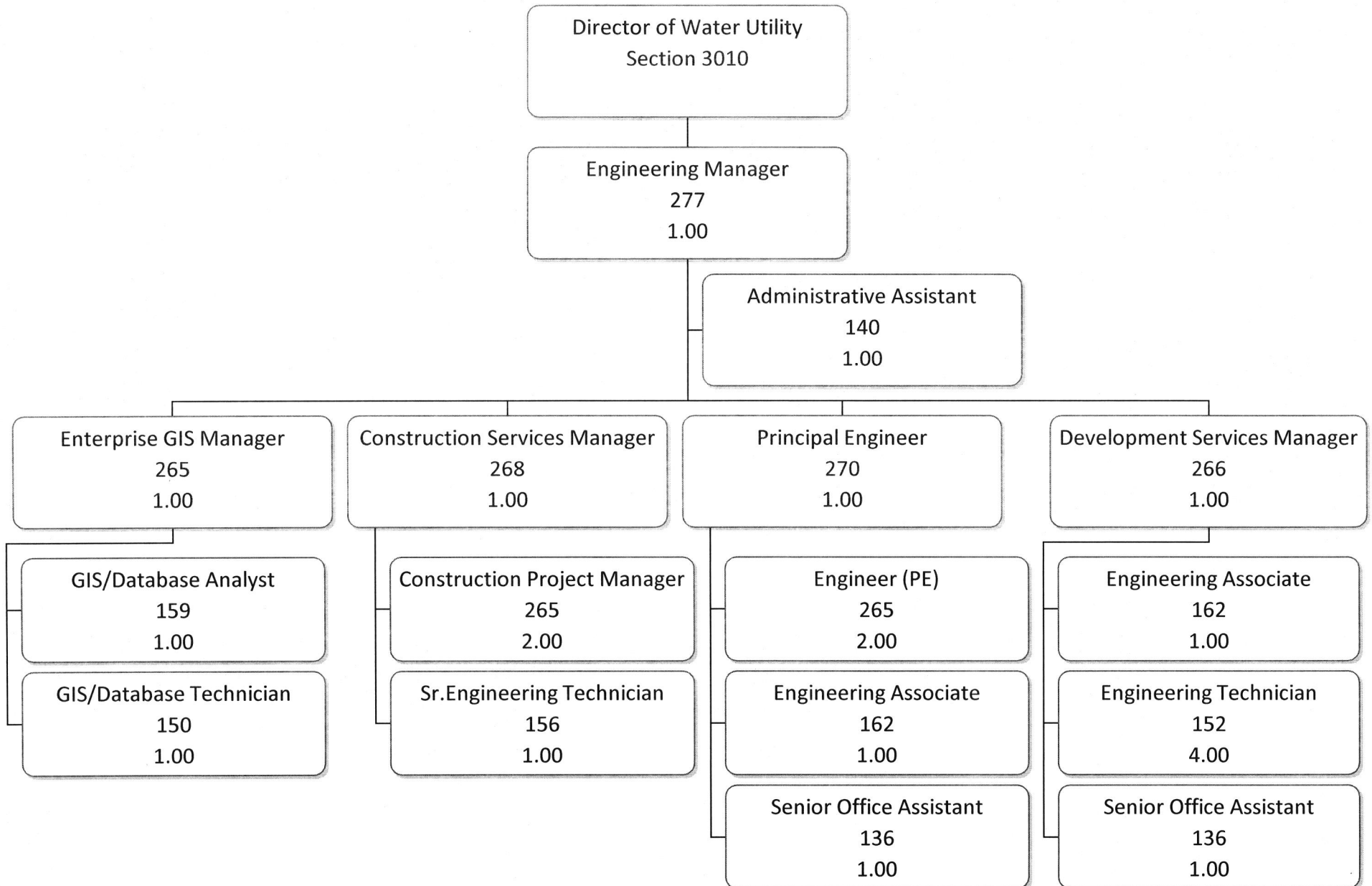
FUND	DIVISION	SECTION	NUMBER																																				
Water	Water Utility	Operations Specialty Construction	3043																																				
DESCRIPTION:																																							
This section is responsible for the construction of special facilities, including air stripping, granulated activated carbon filtration facilities, chlorinated stations, and other treatment facilities. A majority of this section's time is charged to major capital projects.																																							
PERSONNEL																																							
5010	Salaries - Full Time	<table><thead><tr><th>POSITION</th><th>2023-24</th><th>2024-2025</th><th>2025-26</th></tr></thead><tbody><tr><td>Water Utility Supervisor</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Water Utility Lead Worker</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Welder/Pipefitter I</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Welder/Pipefitter II</td><td>0</td><td>0</td><td>1</td></tr><tr><td>Water Utility Worker III</td><td>2</td><td>2</td><td>2</td></tr><tr><td>Water Utility Worker II</td><td>2</td><td>2</td><td>2</td></tr><tr><td>Water Utility Worker I</td><td>1</td><td>1</td><td>1</td></tr><tr><td></td><td>8</td><td>8</td><td>9</td></tr></tbody></table>	POSITION	2023-24	2024-2025	2025-26	Water Utility Supervisor	1	1	1	Water Utility Lead Worker	1	1	1	Welder/Pipefitter I	1	1	1	Welder/Pipefitter II	0	0	1	Water Utility Worker III	2	2	2	Water Utility Worker II	2	2	2	Water Utility Worker I	1	1	1		8	8	9	
POSITION	2023-24	2024-2025	2025-26																																				
Water Utility Supervisor	1	1	1																																				
Water Utility Lead Worker	1	1	1																																				
Welder/Pipefitter I	1	1	1																																				
Welder/Pipefitter II	0	0	1																																				
Water Utility Worker III	2	2	2																																				
Water Utility Worker II	2	2	2																																				
Water Utility Worker I	1	1	1																																				
	8	8	9																																				
MAINTENANCE AND OPERATIONS																																							
5102	Training	Training/CEU's through SBMWD online services and CLA Val Training.																																					
5103	Membership, Dues and Publications	AutoCAD annual license																																					
5105	Employee Reimbursements	SWRCB Certification Renewals, Employee Commercial Driver's License, and College and Online Courses.																																					
5106	Safety PPE	Safety gear: gloves, hard hats, safety glasses, rubber boots and boot allowance.																																					
5108	Uniforms	Employee uniform rentals																																					
5126	Dump Fees	Fees associated with dumping refuse and constuction material remnants at landfills																																					
5214	Equipment Rental	Man lift for air towers, rollers for surfaces, and truck rental.																																					
5221	Other Contract Services	Maintain ongoing service contracts, remote toilets																																					
5301	Materials and Supplies	Materials to build and maintain Water Department facilities and infrastructure outside Capital Improvement Projects.																																					
5302	Small Tools & Equipment <\$5k	To replace various degrading tools as needed																																					
5401	General repairs	Equipment repairs, welder, survey, locators, gate truck, misc.																																					
5507	Cell Phones	(5) Cellular phones, (3) flip-phones with iPhones, (1) Toughbook/Sim card, and (4) Tablets.																																					
5930	Other Expenses	Miscellaneous expenses																																					
CAPITAL OUTLAY																																							
6009	Capital Outlay - Vehicles	Ford F-350 w/ utility service body (\$85,000); (1) Dump Truck shared 50% with 3042 (\$50,000)																																					

ENGINEERING

The Engineering Section provides services to customers and other Department functions for technical matters involving the City's water utility, sewer collection, and wastewater treatment infrastructures in four (4) major areas: Development Services; Planning and Capital Improvements; Construction Services; and Geographical Information System (GIS) and Mapping Services. In support of new development and in-fill projects, the Engineering Section coordinates planning for new facilities as required by the Department's Rules and Regulations, administration of the Department's water, sewer, and treatment facility master plans, and maintenance of technical standards and drawings. The Engineering Section develops and implements the Department's Capital Improvement Program (CIP) throughout the planning, design, and construction phases, in coordination with the Public Works and other City Departments. The Engineering Section also maintains and enhances the Department's GIS system, which provides a wide variety of water and sewer system data in a geographic interface for the Department's field assets and facilities. The Engineering Section also provides a lead role in updating the Urban Water Management Plan, providing conservation data to State regulators, responding to public information requests for water and sewer infrastructure, providing technical support for grant opportunities, and supporting matters associated with easements and other real property transactions.

SECTION 3060

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
WATER FUND
ENGINEERING - SECTION 3060



SECTION 3060

ACCOMPLISHMENTS

- Finalized and implemented the Developer Portal providing an online platform to manage development plan checks, agreements, construction, and conveyance of new/sewer assets.
- Commenced construction of Clean Water Factory – Tertiary Treatment System project.
- Completed the Water Facilities Master Plan, including development of Capital Improvement Plan.
- Held Quarterly CIP Coordination Meetings with Public Works and Water Engineering.

OBJECTIVES AND GOALS

- Hold Quarterly CIP Coordination Meetings with Public Works and Water Engineering.
- Implement initial phase of the Regional Recycled Water System in partnership with Valley District and EVWD.
- Focus on succession planning by identifying anticipated retirement of key Department positions and developing a transition plan.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ENGINEERING - SECTION 3060
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (40%)				
	Salaries				
1000.3060.5010	SALARIES - REGULAR	\$ 842,204	\$ 945,746	\$ 933,364	\$ 1,021,078
1000.3060.5011	SALARIES - PART-TIME	-	7,423	-	-
	Fringe Benefits				
1000.3060.5050	MEDICAL INSURANCE	55,799	148,367	148,367	164,476
1000.3060.5054	LIFE - AD&D INSURANCE	362	395	351	407
1000.3060.5056	DEFERRED COMP	12,039	19,760	12,787	11,830
1000.3060.5057	LONG-TERM DISABILITY INSURANCE	2,942	-	-	6,360
1000.3060.5059	UNEMPLOYMENT BENEFITS	10,243	-	-	-
1000.3060.5060	FEDERAL TAXES	12,604	13,821	11,348	15,797
1000.3060.5062	CALPERS	87,192	106,684	87,740	114,107
1000.3060.5063	CALPERS - UAL	169,794	193,966	193,966	215,667
	SUBTOTAL PERSONNEL	<u>1,193,179</u>	<u>1,436,162</u>	<u>1,387,923</u>	<u>1,549,722</u>
	MAINTENANCE AND OPERATIONS				
1000.3060.5102	TRAINING	10,380	20,000	20,000	6,100
1000.3060.5105	EMPLOYEE REIMBURSEMENTS	2,548	2,900	2,000	3,400
1000.3060.5106	SAFETY PPE	1,284	2,000	1,300	3,000
1000.3060.5109	EDUCATION REIMBURSEMENT	-	-	-	4,800
1000.3060.5110	EMPLOYEE APPRECIATION	68	-	1,000	-
1000.3060.5111	OFFICE SUPPLIES	12,512	13,000	6,000	6,000
1000.3060.5112	OFFICE EQUIPMENT	2,975	2,500	3,000	2,500
1000.3060.5113	DRAFTING SUPPLIES	5,165	4,000	4,000	4,000
1000.3060.5114	PRINTED MATERIALS	(11)	-	30	7,000
1000.3060.5116	RENTS AND LEASES	5,883	15,000	7,700	10,300
1000.3060.5124	PERMITS AND FEES	5,450	12,000	-	10,000
1000.3060.5201	PROFESSIONAL SERVICES	41,556	13,000	50,000	13,000
1000.3060.5203	ENGINEERING SERVICES	24,431	140,000	25,000	100,000
1000.3060.5212	GIS SUPPORT SERVICES	154,909	260,000	260,000	200,000
1000.3060.5219	DEVELOPER SERVICES	(8,070)	100,000	100,000	100,000
1000.3060.5302	SMALL TOOLS & EQUIPMENT <\$5K	-	-	-	3,500
1000.3060.5506	TELEPHONE - LANDLINE	1,816	1,800	1,800	1,800
1000.3060.5507	CELL PHONE	11,884	12,500	12,500	18,800
1000.3060.5601	SOFTWARE	17,144	12,000	15,000	12,000
1000.3060.5604	COMPUTER EQUIPMENT	867	1,500	1,000	1,000
1000.3060.5930	OTHER EXPENSES	887	1,000	500	1,500
1000.3060.7001	ALLOCATION TO OTHER FUNDS	(318,957)	(367,920)	(306,498)	(305,220)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>(27,279)</u>	<u>245,280</u>	<u>204,332</u>	<u>203,480</u>
	OPERATING BUDGET - WATER	<u>1,165,901</u>	<u>1,681,442</u>	<u>1,592,255</u>	<u>1,753,202</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
ENGINEERING - SECTION 3060
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (55%)				
	Salaries				
2000.3060.5010	SALARIES - REGULAR	1,275,539	1,300,401	1,283,381	1,403,982
2000.3060.5011	SALARIES - PART-TIME	-	10,207	-	-
	Fringe Benefits				
2000.3060.5050	MEDICAL INSURANCE	76,725	204,005	204,005	226,155
2000.3060.5054	LIFE - AD&D INSURANCE	498	544	484	560
2000.3060.5056	DEFERRED COMP	16,532	27,170	17,582	16,266
2000.3060.5057	LONG-TERM DISABILITY INSURANCE	4,030	-	7,140	8,746
2000.3060.5060	FEDERAL TAXES	17,142	19,004	15,605	21,720
2000.3060.5062	CALPERS	119,671	146,691	120,641	156,898
2000.3060.5063	CALPERS - UAL	233,467	266,703	266,703	296,543
	SUBTOTAL PERSONNEL	<u>1,743,604</u>	<u>1,974,725</u>	<u>1,915,541</u>	<u>2,130,869</u>
2000.3060.7002	ALLOCATION FROM OTHER FUNDS	292,377	337,260	280,957	279,785
	OPERATING BUDGET - SEWER TREATMENT	<u>2,035,981</u>	<u>2,311,985</u>	<u>2,196,497</u>	<u>2,410,654</u>
<u>RIX FUND</u>					
	PERSONNEL (5%)				
	Salaries				
3000.3060.5010	SALARIES - REGULAR	115,955	118,218	116,672	127,635
3000.3060.5011	SALARIES - PART-TIME	-	928	-	-
	Fringe Benefits				
3000.3060.5050	MEDICAL INSURANCE	6,974	18,546	18,546	20,560
3000.3060.5054	LIFE - AD&D INSURANCE	46	49	45	51
3000.3060.5056	DEFERRED COMP	1,503	2,470	1,598	1,479
3000.3060.5057	LONG-TERM DISABILITY INSURANCE	366	-	649	795
3000.3060.5060	FEDERAL TAXES	1,558	1,728	1,419	1,975
3000.3060.5062	CALPERS	10,878	13,336	10,967	14,264
3000.3060.5063	CALPERS - UAL	21,224	24,246	24,246	26,959
	SUBTOTAL PERSONNEL	<u>158,505</u>	<u>179,521</u>	<u>174,142</u>	<u>193,716</u>
3000.3060.7002	ALLOCATION FROM OTHER FUNDS	26,580	30,660	25,542	25,435
	OPERATING BUDGET - RIX	<u>185,085</u>	<u>210,181</u>	<u>199,684</u>	<u>219,151</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>3,386,967</u>	<u>4,203,608</u>	<u>3,988,436</u>	<u>4,383,007</u>
	TOTAL BUDGET	<u>\$ 3,386,967</u>	<u>\$ 4,203,608</u>	<u>\$ 3,988,436</u>	<u>\$ 4,383,007</u>

FUND	DIVISION	SECTION	NUMBER
Water	Water Utility	Engineering	3060
DESCRIPTION:			
This section prepares engineering drawings related to system design using ARC/CAD to complete various engineering drawings, including SBMWD standard drawings. This section performs construction administration and inspection for CIP projects, and performs coordination for new development infrastructure. This section also administers the Geographic Information System and Groundwater Information Database.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-242024-20252025-26
		Engineering Manager	111
		Principal Engineer	111
		Construction Service Manager	111
		Development Services Manager	111
		Enterprise GIS Manager	111
		Construction Project Manager	222
		Engineer	112
		Engineering Associate	221
		GIS/Database Analyst	111
		GIS/Database Technician	111
		Engineering Technician	544
		Senior Engineering Technician	011
		Engineering Associate	001
		Administrative Assistant	111
		Senior Office Assistant	112
		Office Assistant	110
			202021
5011	Salaries - Part Time	Student Intern	120120
MAINTENANCE AND OPERATIONS			
5102	Training	PM Training thru UC Riverside Ext, conference (AWWA Conference/Target Solution Enrollment (CEU training)/ESRI Conf.)	
5105	Employee Reimbursements	Education/Seminar reimbursements, registration and certification reimbursements (PE, CCM)	
5106	Safety PPE	Replacement hard hats, safety vests, and gloves; safety toe boot reimbursements	
5109	Education Reimbursement	Reimburse employees for education related to Water Department.	
5111	Office Supplies	General office supplies (Stapler, paper clips, pens, pencils, mechanical pencils, refills, etc.)	
5112	Office Equipment	Replace old chairs and furniture	
5113	Drafting Supplies	Plotter Paper, Plotter Toner, Toner Cartridges for Laserjet Printer	
5114	Printed Materials	Large Format Maps, Water Atlas, and Misc. Scanned Maps; Public Contract Code 22/23	
5116	Rents and Leases	Copier, Plotter, and Large Scanner maintenance	
5124	Permits and Fees	County or City permit fees; fees from other public utilities for plan review or other services	
5201	Professional Services	Water audit consultant services; consultant interim staff for Construction group	
5203	Engineering Services	On-Call hydraulic modeling services	
5212	GIS Support Services	Roll-over current GIS project,MS Azure Cloud annual subscription, DI Portal and GIS Integration w/ new enterprise systems	
5219	Developer Services	Revenue from Developer paid services will offset expenditures (Plan Check and Inspection Services)	
5302	Small Tools & Equipment <\$5k	(2) pressure gauges and other various small tools	
5506	Telephone - Landline	Landline phones in the office	
5507	Cell Phones	(15) Smart Phones, (1) Verizon Jetpack, (1) iPad Service, and (1) Laptop	
5601	Software	Aerial imagery subscription	
5604	Computer Equipment	GIS and misc. computer equipment	
5930	Other Expense	Miscellaneous expenses	
CAPITAL OUTLAY			
	None budgeted in this section		

GENERAL ADMINISTRATIVE EXPENSES

This section includes non-productive salaries and additional benefits not accounted for within specific divisions, but having the benefit to Water utility. Administrative office rent, services, insurance, and other expenses are included.

SECTION 3090

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
GENERAL ADMINISTRATIVE EXPENSE - SECTION 3090
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	Fringe Benefits				
1000.3090.5051	MEDICAL INSURANCE - RETIREES	-	986,000	857,000	950,000
1000.3090.5054	LIFE - AD&D INSURANCE	(9)	-	-	-
1000.3090.5055	LIFE INSURANCE - RETIREES	3,156	3,300	3,300	3,540
1000.3090.5057	LONG-TERM DISABILITY INSURANCE	45,591	86,000	-	-
1000.3090.5062	CALPERS	10,323	-	-	-
1000.3090.5065	FUTURE MEDICAL BENEFITS	(804,015)	-	-	-
1000.3090.5066	PENSION EXPENSE	2,141,913	-	-	-
	SUBTOTAL PERSONNEL	<u>1,396,958</u>	<u>1,075,300</u>	<u>860,300</u>	<u>953,540</u>
	MAINTENANCE AND OPERATIONS				
1000.3090.5108	UNIFORMS	13,867	13,000	13,000	4,500
1000.3090.5116	RENTS AND LEASES	1,077	1,320	1,300	2,520
1000.3090.5118	LIABILITY INSURANCE	627,150	732,000	610,000	564,000
1000.3090.5119	PROPERTY INSURANCE	591,897	818,000	640,000	708,000
1000.3090.5120	WORKERS COMPENSATION	531,828	550,000	550,000	500,000
1000.3090.5121	UNINSURABLE LOSSES	(594,922)	250,000	200,000	250,000
1000.3090.5125	BANK FEES	-	10,000	10,000	10,000
1000.3090.5201	PROFESSIONAL SERVICES	274,702	858,000	275,000	858,000
1000.3090.5204	JANITORIAL SERVICES	31,498	34,000	34,000	33,600
1000.3090.5211	SECURITY SERVICES	61,420	62,000	62,000	62,400
1000.3090.5218	TRUSTEE SERVICES	3,213	11,000	10,000	11,000
1000.3090.5223	MEDICAL INS ADMINISTRATION	32,564	36,000	36,000	39,000
1000.3090.5230	LEGAL SERVICES	263,425	300,000	300,000	300,000
1000.3090.5402	GENERAL MAINTENANCE	92,787	50,000	95,000	50,000
1000.3090.5501	ELECTRICITY	77,223	75,000	75,000	76,800
1000.3090.5503	NATURAL GAS	1,864	2,000	7,500	2,000
1000.3090.5504	REFUSE	28,134	30,000	29,000	31,800
1000.3090.5506	TELEPHONE - LANDLINE	58,307	60,000	43,000	46,800
1000.3090.5507	CELL PHONE	4,098	-	-	-
1000.3090.5508	INTERNET	20,490	25,000	45,000	40,200
1000.3090.5901	PROPERTY TAXES	10,093	10,100	10,500	11,000
1000.3090.5903	INTEREST EXPENSE	1,777,144	1,945,000	1,945,000	1,891,000
1000.3090.5904	UNCOLLECTIBLE ACCOUNTS	593,392	150,000	600,000	150,000
1000.3090.5905	INVENTORY ADJUSTMENTS	25,954	25,000	-	25,000
1000.3090.5906	OBSOLETE INVENTORY	(152)	-	-	-
1000.3090.5908	CITY R.O.W. MAINTENANCE	1,238,294	1,912,000	1,912,000	2,008,000
1000.3090.5930	OTHER EXPENSES	478,131	5,000	-	5,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>6,243,474</u>	<u>7,964,420</u>	<u>7,503,300</u>	<u>7,680,620</u>
	OPERATING BUDGET - WATER	<u>7,640,433</u>	<u>9,039,720</u>	<u>8,363,600</u>	<u>8,634,160</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
GENERAL ADMINISTRATIVE EXPENSE - SECTION 3090
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY ITEMS				
1000.3090.6001	CAPITAL OUTLAY CIP - CARRYOVERS	2,156,024	32,528,000	33,284,000	38,211,300
1000.3090.6001	CAPITAL OUTLAY CIP - NEW PROJECTS	-	21,527,000	1,036,000	7,706,600
1000.3090.6150	CAPITAL OPERATIONS & MAINT	1,362,779	2,855,000	1,055,000	4,277,500
1000.3090.6200	CAPITAL OUTLAY LABOR	606	(550,500)	-	(559,500)
	SUBTOTAL CAPITAL OUTLAY	<u>3,519,409</u>	<u>56,359,500</u>	<u>35,375,000</u>	<u>49,635,900</u>
	TOTAL BUDGET	<u>\$ 11,159,842</u>	<u>\$ 65,399,220</u>	<u>\$ 43,738,600</u>	<u>\$ 58,270,060</u>
1000.3090.5913	LEASE INTEREST EXPENSE	3,494	4,500	-	4,500
1000.3090.5941	AMORTIZATION EXPENSE	47,767	140,000	-	-
1000.3090.5940	DEPRECIATION - FIXED ASSETS	11,973,610	7,200,000	8,000,000	8,000,000
		<u>\$ 12,024,871</u>	<u>\$ 7,344,500</u>	<u>\$ 8,000,000</u>	<u>\$ 8,004,500</u>

FUND	DIVISION	SECTION	NUMBER
Water	Administrative	General Administrative Expense	3090
DESCRIPTION:			
This section includes non-productive salaries and additional benefits not accounted for within specific division budgets. It includes other Department expense, not identified to a specific division, but having benefit to the entire Water Department. Administrative offices rent, services, insurance, and other expenses are included.			
PERSONNEL			
5051	Retiree Medical Insurance	Group health benefits for retired full-time employees per MOU	
5055	Retiree Life Insurance	Group life insurance for retired full-time employees	
MAINTENANCE AND OPERATIONS			
5108	Uniforms	Water Utility employees uniforms	
5116	Rents and Leases	Copier/Flow Water lease at Water Utility location	
5118	Liability Insurance	Liability insurance premiums	
5119	Property Insurance	Property insurance premiums and brokerage fees	
5120	Workers' Compensation	Workers' compensation administrative fees and claims	
5121	Uninsurable Losses	Minor losses not covered under insurance	
5125	Bank Fees	Monthly bank fees	
5201	Professional Services	Monthly investment management fees, SCADA Master Plan	
5204	Janitorial Services	Water Utility's portion of the janitorial services	
5211	Security Services	Water Utility's portion of security services	
5218	Trustee Services	Bond compliance and trustee fees	
5223	Medical Insurance Administration	Water Utility's portion for benefit administration for the Department	
5230	Legal Services	External legal services, as required	
5402	General Maintenance	General maintenance for 195 N. D St. and yards	
5501	Electricity	SCE electric bills related to 195 N. D St. facilities	
5503	Natural Gas	Natural gas bills related to 195 N. D St. facilities	
5504	Refuse	Trash collection for 195 N. D St. facilities	
5506	Telephone - Landline	Landline phone services for 195 N. D St. facilities	
5508	Internet	Internet services for 195 N. D St. facilities	
5901	Property Taxes	Property taxes for properties owned outside City limit	
5903	Interest Expense	Interest on 2016 Water Revenue Bonds	
5904	Uncollectible Charge-offs	Uncollectible accounts	
5905	Inventory Adjustments	Adjustments to the Water section inventory balance	
5908	City R.O.W. Maintenance Agreement	Annual payment to the City per Right of Way Maintenance agreement	
5930	Other Expenses	Miscellaneous Expenses	
CAPITAL OUTLAY			
6001	Capital Outlay	Water capital projects - carryover and new funding amounts	
6150	Capital Outlay - Operations and Maintenance	Annual water capital operations and maintenance projects	
6200	Capital Outlay - Labor	Department labor associated with Capital and O&M projects	

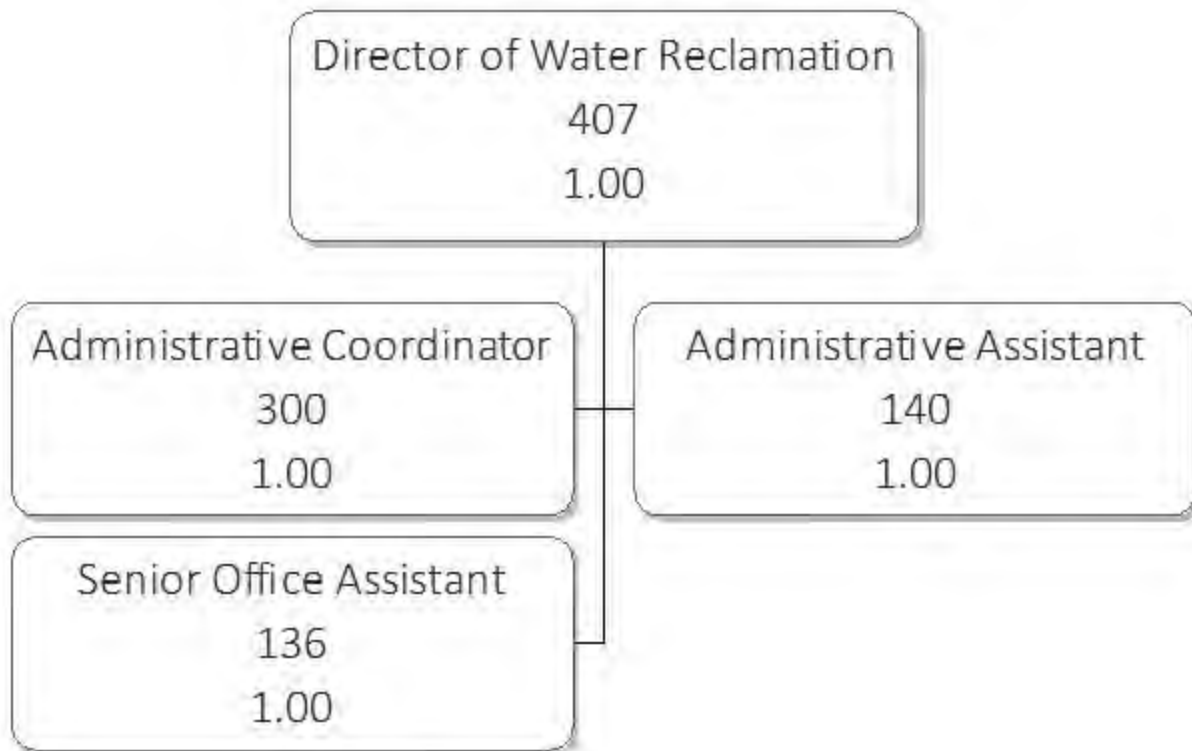
WATER RECLAMATION

WATER RECLAMATION ADMINISTRATION

The Water Reclamation Administration Section is responsible for providing the administrative support and oversight of all 6 Sections within the Water Reclamation Division: Administration; Operations; Maintenance; Electrical, Instrumentation, & SCADA; RIX Facility; and Sewer Collections. Staff are responsible for ensuring the other Sections maintain compliance with the methods and procedures for the pretreatment protection, collection, treatment, and processing of wastewater to conform to federal, state, and local requirements. Staff are also responsible for performing the varied levels of administrative support tasks, including complex and paraprofessional technical support functions.

SECTION 4010

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND
WATER RECLAMATION ADMINISTRATION - SECTION 4010



SECTION 4010

ACCOMPLISHMENTS

- Assisted an average of 685 contractors and guests each month.
- Implemented a new electronic visitor management system implementing eliminating the paper workflow of visitor sign-ins.
- Addressed all requests that were submitted through the suggestion box, taking into account the feasibility and practicality of each suggestion.
- Provided comprehensive administrative support to ensure the efficient and effective operation of the Water Reclamation Collection and Treatment systems. Completed all administrative reports, with a focus on accuracy and attention to detail, while diligently maintaining all necessary filing requirements.

OBJECTIVES AND GOALS

- Maintain a cohesive and thriving culture that enhances employee satisfaction and improves overall performance.
- Prioritize the completion of Performance Evaluations for all Sections.
- Continue to address all anonymous suggestions submitted through the suggestion box and electronically.
- Increase paperless workflow.
- Continue to provide extensive administrative support to all sections of WRP while implementing the Department's Strategic Plan to ensure full functionality of the Water Reclamation Collections and Treatment systems.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
WATER RECLAMATION ADMINISTRATION - SECTION 4010
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (95%)				
	Salaries				
2000.4010.5010	SALARIES - REGULAR	\$ 467,372	\$ 432,397	\$ 432,397	\$ 440,342
2000.4010.5012	SALARIES - OVERTIME	1,327	-	100	-
	Fringe Benefits				
2000.4010.5050	MEDICAL INSURANCE	29,909	66,403	66,403	61,738
2000.4010.5054	LIFE - AD&D INSURANCE	200	207	202	168
2000.4010.5056	DEFERRED COMP	5,522	9,880	4,959	4,940
2000.4010.5057	LONG-TERM DISABILITY INSURANCE	1,462	-	2,592	2,699
2000.4010.5060	FEDERAL TAXES	6,579	6,270	5,878	6,543
2000.4010.5062	CALPERS	43,796	50,504	41,367	49,230
2000.4010.5063	CALPERS - UAL	88,012	91,823	91,823	98,282
	SUBTOTAL PERSONNEL	<u>644,178</u>	<u>657,484</u>	<u>645,721</u>	<u>663,941</u>
	MAINTENANCE AND OPERATIONS				
2000.4010.5101	CONFERENCES AND MEETINGS	11,767	17,050	17,050	18,925
2000.4010.5102	TRAINING	608	1,920	200	1,280
2000.4010.5103	MEMBERSHIP DUES AND PUBS	922	361	900	383
2000.4010.5104	CERTIFICATIONS	-	270	270	-
2000.4010.5106	SAFETY PPE	773	1,300	1,300	1,350
2000.4010.5110	EMPLOYEE APPRECIATION	216	1,000	400	1,000
2000.4010.5111	OFFICE SUPPLIES	2,138	3,500	3,500	3,500
2000.4010.5112	OFFICE EQUIPMENT	642	5,000	1,000	2,000
2000.4010.5114	PRINTED MATERIALS	78	200	100	200
2000.4010.5115	BOOKS & PUBLICATIONS	454	150	150	200
2000.4010.5116	RENTS AND LEASES	4,149	-	-	-
2000.4010.5302	SMALL TOOLS & EQUIPMENT <\$5k	4,478	300	4,000	4,000
2000.4010.5506	TELEPHONE - LANDLINE	9,973	10,260	12,900	10,800
2000.4010.5507	CELL PHONE	5,123	4,300	4,300	5,002
2000.4010.5509	WIRELESS DEVICES	21	1,560	1,560	2,040
2000.4010.5601	SOFTWARE	2,692	3,380	3,380	3,000
2000.4010.5604	COMPUTER EQUIPMENT	386	-	-	-
2000.4010.5930	OTHER EXPENSES	1,608	3,160	3,160	3,160
2000.4010.7002	ALLOCATION TO FUND	(5,513)	(2,686)	(2,709)	(2,842)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>40,516</u>	<u>51,025</u>	<u>51,462</u>	<u>53,998</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>684,694</u>	<u>708,509</u>	<u>697,183</u>	<u>717,939</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
WATER RECLAMATION ADMINISTRATION - SECTION 4010
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (5%)				
	Salaries				
3000.4010.5010	SALARIES - REGULAR	24,587	22,758	28,272	23,176
3000.4010.5012	SALARIES - OVERTIME	70	-	40	-
	Fringe Benefits				
3000.4010.5050	MEDICAL INSURANCE	1,574	3,495	333	3,249
3000.4010.5054	LIFE - AD&D INSURANCE	10	11	12	9
3000.4010.5056	DEFERRED COMP	291	520	290	260
3000.4010.5057	LONG-TERM DISABILITY INSURANCE	77	-	152	142
3000.4010.5060	FEDERAL TAXES	331	330	344	344
3000.4010.5062	CALPERS	2,305	2,658	2,419	2,591
3000.4010.5063	CALPERS - UAL	4,632	4,833	4,833	5,173
	SUBTOTAL PERSONNEL	<u>33,877</u>	<u>34,605</u>	<u>36,695</u>	<u>34,945</u>
3000.4010.7002	ALLOCATION FROM/(TO) OTHER FUNDS (5%)	5,513	2,686	2,709	2,842
	OPERATING BUDGET - RIX	<u>39,390</u>	<u>37,291</u>	<u>39,403</u>	<u>37,787</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>724,084</u>	<u>745,800</u>	<u>736,586</u>	<u>755,726</u>
	TOTAL BUDGET	<u>\$ 724,084</u>	<u>\$ 745,800</u>	<u>\$ 736,586</u>	<u>\$ 755,726</u>

FUND	DIVISION	SECTION	NUMBER		
Sewer Treatment	Water Reclamation	Administration	4010		
DESCRIPTION:					
The Director of Water Reclamation is responsible for day-to-day operations of sewer facilities. These include the wastewater collection system, the plant at 399 Chandler Place, and the Rapid Infiltration/Extraction facility located at 1990 Agua Mansa Road in Colton.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Director Water Reclamation	1	1	1
		Administrative Coordinator	1	1	1
		Administrative Assistant	1	1	1
		Senior Office Assistant	1	1	1
		Office Assistant	1	0	0
			5	4	4
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	Director & Superintendents - Conferences (CASA, CWEA, WEF Biosolids)			
5102	Training	Employee training seminars and workshops (HR; Professional Need)			
5103	Memberships, Dues and Publications	CWEA/WEF Membership			
5106	Safety PPE	Safety clothing, shoes, glasses and accessories.			
5110	Employee Appreciation	Employee appreciation			
5111	Office Supplies	General office supplies			
5112	Office Equipment	General office equipment			
5114	Printed Materials	Business cards, specialty documents			
5115	Books & Publications	Various books for WRP library			
5302	Small Tools & Equipment <\$5k	Various small tools and equipment			
5506	Telephone - Landline	Land line for WRP admin			
5507	Cell Phone	(5) Smartphones; (1) Satellite Phone			
5509	Wireless Devices	(1) iPad; (1) hotspot			
5475	Software	WRP admin software			
5930	Other Expense	Miscellaneous expenses			
CAPITAL OUTLAY					
None in this Budget					

SEWER COLLECTIONS

Maximize the safe and efficient operation of the SewerCollection System through an effective preventive maintenance program.

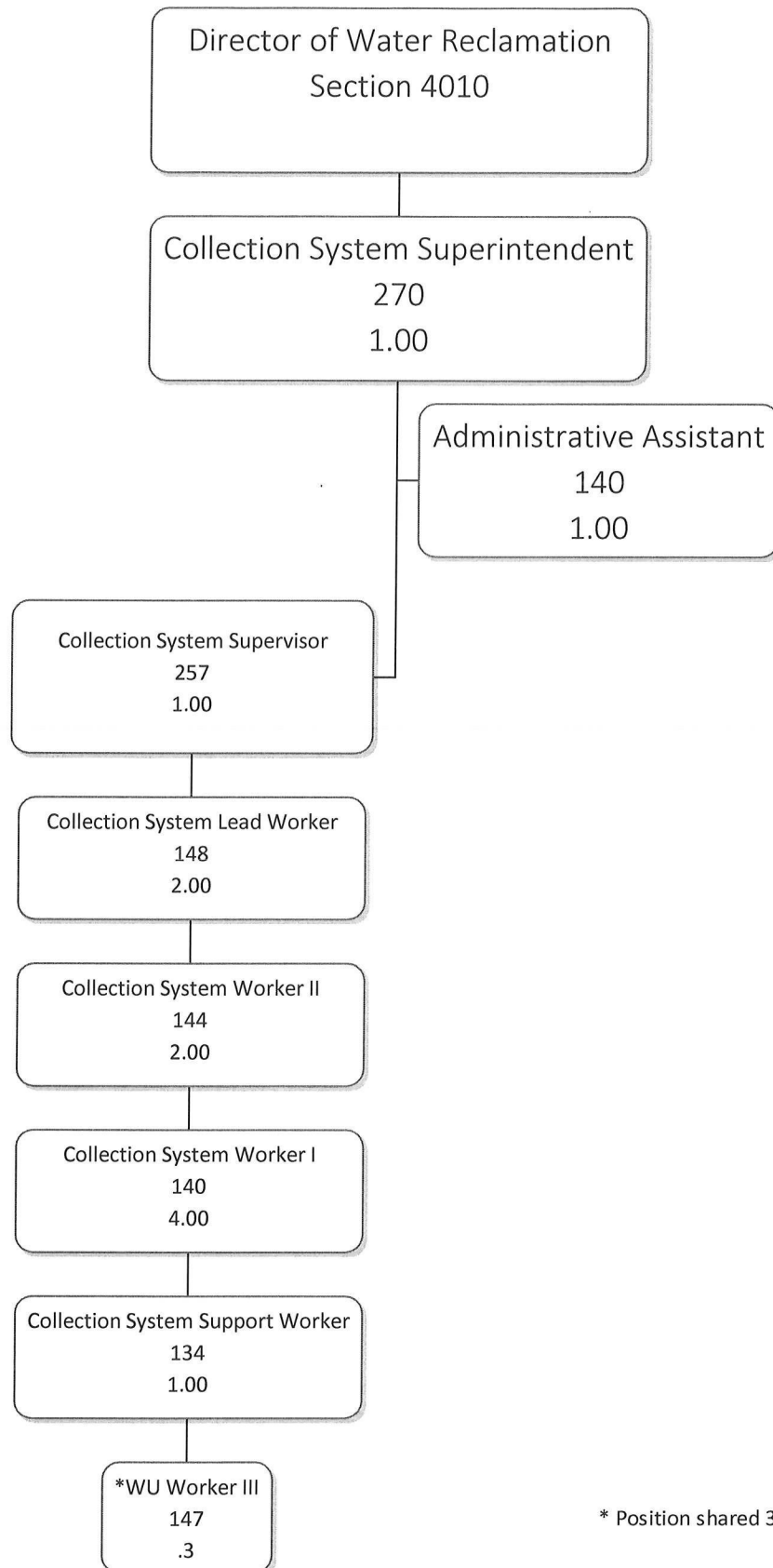
Conduct routine condition assessment activities to monitor both the physical and hydraulic condition of the Sewer Collection System.

Prioritize and repair, rehabilitate, replace and upgrade sewer infrastructure as/when needed. Provide excellent Customer Service and ensure that all staff are well trained to handle sewer emergencies.

Minimize the quantity and impacts of Sanitary Sewer Spills that may occur with an emphasis on protecting public health and the environment.

SECTION 4020

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER COLLECTION - SECTION 4020



* Position shared 30% with Section 3023

SECTION 4020

ACCOMPLISHMENTS

- The Collections Section cleaned 100% of all regular sized pipe.
- The Collections Section has inspected 80% of sewer system maintenance holes (6,667 out of 8,292).
- The Collections Section in collaboration with other internal departments conducted and submitted into the California Integrated Water Quality System (CIWQS) a Collections Sytem Audit and Annual Report. The submittal of these two critical documents sets the San Bernardino Municipal Wate Department – Sewer Collections as being compliant with the Regional Board.

OBJECTIVES AND GOALS

- The Collections System Goal is to clean, at a minimum, 50 miles of Large Diameter pipe.
- The Colletions System Goal is to continue the minimization of sewer spills to almost zero. This may be accomplished through the continued efforts of preventative maintenance, repairs, rehabilitation and or replacement of maintenance holes or pipeline.
- The Collections System goal is to complete the inspection of 100% of the sewer systems maintnenance holes.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
COLLECTIONS - SECTION 4020
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (100%)				
	Salaries				
2000.4020.5010	SALARIES - REGULAR	\$ 1,002,808	\$ 1,068,256	\$ 1,068,256	1,076,078
2000.4020.5012	SALARIES - OVERTIME	18,088	25,000	25,000	25,000
2000.4020.5013	SALARIES - ON CALL/STANDBY	92,014	75,000	80,000	80,000
	Fringe Benefits				
2000.4020.5050	MEDICAL INSURANCE	90,967	209,124	209,124	256,360
2000.4020.5054	LIFE - AD&D INSURANCE	504	589	461	540
2000.4020.5056	DEFERRED COMP	6,857	22,100	6,300	6,500
2000.4020.5057	LONG-TERM DISABILITY INSURANCE	3,292	-	5,896	6,847
2000.4020.5059	UNEMPLOYMENT BENEFITS	-	-	5,000	-
2000.4020.5060	FEDERAL TAXES	15,475	15,490	13,082	16,693
2000.4020.5062	CALPERS	91,507	118,993	89,830	120,556
2000.4020.5063	CALPERS - UAL	184,710	216,345	216,345	240,677
	SUBTOTAL PERSONNEL	<u>1,506,222</u>	<u>1,750,897</u>	<u>1,719,294</u>	<u>1,829,251</u>
	MAINTENANCE AND OPERATIONS				
2000.4020.5101	CONFERENCES AND MEETINGS	99	-	3,500	-
2000.4020.5102	TRAINING	2,246	4,150	30,000	2,715
2000.4020.5103	MEMBERSHIP DUES AND PUBS	2,151	2,475	2,475	2,475
2000.4020.5104	CERTIFICATIONS	705	1,200	1,200	1,115
2000.4020.5105	EMPLOYEE REIMBURSEMENTS	58	300	-	210
2000.4020.5106	SAFETY PPE	12,764	9,000	9,000	11,000
2000.4020.5107	SAFETY TRAINING	-	-	-	5,000
2000.4020.5108	UNIFORMS	4,782	3,840	3,840	5,400
2000.4020.5111	OFFICE SUPPLIES	1,627	1,500	1,500	1,500
2000.4020.5114	PRINTED MATERIALS	362	500	500	500
2000.4020.5115	BOOKS & PUBLICATIONS	-	-	-	500
2000.4020.5117	POSTAGE	177	100	200	100
2000.4020.5201	PROFESSIONAL SERVICES	18,853	1,000	1,000	1,000
2000.4020.5207	UNDERGROUND SERVICE ALERT	12,849	21,500	15,000	14,706
2000.4020.5214	EQUIPMENT RENTAL	1,328	10,000	-	10,000
2000.4020.5301	MATERIALS & SUPPLIES	48,309	40,000	60,000	40,000
2000.4020.5302	SMALL TOOLS & EQUIPMENT <\$5k	3,287	5,000	5,500	15,700
2000.4020.5305	FUEL & LUBRICANTS	43,547	70,000	45,000	74,525
2000.4020.5306	CHEMICALS	-	1,500	1,500	1,500
2000.4020.5401	GENERAL REPAIRS	181,839	120,000	65,000	120,000
2000.4020.5402	GENERAL MAINTENANCE	433,403	468,000	468,000	710,000
2000.4020.5406	EQUIPMENT/TRAFFIC CONTROL COMPLIANCE	-	-	12,000	30,000
2000.4020.5502	WATER	90,687	2,520	-	2,520
2000.4020.5504	REFUSE	127,765	37,500	49,400	37,500
2000.4020.5507	CELL PHONE	8,098	5,400	16,400	4,250
2000.4020.5509	WIRELESS DEVICES	-	12,300	-	4,800
2000.4020.5602	SOFTWARE MAINTENANCE	348	-	-	-
2000.4020.5604	COMPUTER EQUIPMENT	3,816	-	-	-
2000.4020.5930	OTHER EXPENSES	158	-	-	-
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>999,257</u>	<u>817,785</u>	<u>791,015</u>	<u>1,097,016</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>2,505,479</u>	<u>2,568,682</u>	<u>2,510,309</u>	<u>2,926,267</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
COLLECTIONS - SECTION 4020
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY - SEWER				
2000.4020.6008	CAPITAL OUTLAY EQUIPMENT	-	130,000	-	-
2000.4020.6009	CAPITAL OUTLAY VEHICLES	166,974	600,000	-	-
	SUBTOTAL TOTAL CAPITAL OUTLAY	166,974	730,000	-	-
	TOTAL BUDGET	<u>\$ 2,672,453</u>	<u>\$ 3,298,682</u>	<u>\$ 2,510,309</u>	<u>\$ 2,926,267</u>

FUND	DIVISION	SECTION	NUMBER
Sewer Collection	Water Reclamation	Sewer Collection	4020
DESCRIPTION:			
This section provides operation, maintenance, and repair services to the Department's wastewater collection system, approximately 493 miles of sewer mains ranging from 4-inches to 54-inches in diameter, and over 8,000 manholes. Activities are regulated by California's Statewide General Waste Discharge Requirements for Sanitary Sewer Systems, Water Quality Order No. 2006-0003.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Collection System Superintendent	1 1 1
		Collection System Supervisor	1 1 1
		Collection System Lead Worker	2 2 2
	1 WU Worker III- (70%) shared with section 3023	Collection System Worker III	1 0.3 0.3
		Collection System Worker II	4 2 2
		Collection System Worker I	2 4 4
		Collection System Support Worker	1 2 2
		Administrative Assistant	1 1 1
			13 13.3 13.3
MAINTENANCE AND OPERATIONS			
5102	Training	Industry-related training necessary to provide staff development; Tri-State Seminar, CWEA-TCP	
5103	Membership, Dues & Publications	CWEA membership	
5104	Certifications	CWEA Certifications	
5105	Employee Reimbursements	CDL and Tuition reimbursements	
5106	Safety PPE	Safety boots, miscellaneous safety materials, and prescription safety glasses	
5107	Safety Training	Safety training for employees	
5108	Uniforms	Uniform rental, cleaning, and replacement	
5111	Office Supplies	General office supplies	
5114	Printed Materials	Printing of door hangers, informational items and equipment status tags	
5115	Books & Publications	Various books and publications for sewer collections	
5117	Postage	General mail	
5201	Professional Services	Job recruitment efforts	
5207	Underground Service Alert	Underground Service Alert (California Government Code 4216) program as required by law.	
5214	Equipment Rental	Off road jetting services	
5301	Materials and Supplies	Supplies such as sewer cleaning hose, nozzles, tools and accessories.	
5302	Small Tools & Equipment <\$5k	Basic hand power pneumatic tools	
5303	Radio Equipment	Staff jetting headsets	
5305	Fuel and Lubricants	CNG fuel for Collections vehicles/equipment.	
5306	Chemicals	Disinfectant for use during spill cleanups.	
5401	General Repairs	Repair of sewer cleaning equipment.	
5402	General Maintenance	CCTV Inspection for sewer line condition assessment, root treatment, professional traffic control services, general maintenance on combo truck.	
5406	Equipment/Traffic Control Compliance	Outside Traffic Control	
5502	Water	Hydrant water for service cleaning.	
5504	Refuse	SB Vac sewer cleaning screenings.	
5507	Cell phone	(3) Smartphones; (7) Flip phones;	
5509	Wireless Devices	Jet packs and tablets to use in the field.	
CAPITAL OUTLAY			
None budgeted in this section			

LIFT STATION MAINTENANCE

The Sewer Lift Station Maintenance Section handles the maintenance and repairs of the 12 small lift stations located throughout the City of San Bernardino. The lift Stations were transferred to the Water Department in 2017 and had been previously neglected due to a lack of financial support. Since being taken over by the Water Reclamation Maintenance Section, the Lift Stations have undergone multiple improvements to increase safety and reliability. The typical equipment found within a lift station includes pumps, motors, valves electrical equipment, and piping. The Maintenance Section is responsible for this equipment.

SECTION 4030

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER COLLECTION FUND
LIFT STATION MAINTENANCE - SECTION 4030

No Staff
Budgeted
for this Section

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER COLLECTION FUND
LIFT STATION MAINTENANCE - SECTION 4030
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER COLLECTION FUND</u>					
	MAINTENANCE AND OPERATIONS				
2000.4030.5106	SAFETY PPE	\$ 120	\$ 3,000	\$ 3,000	\$ 3,000
2000.4030.5214	EQUIPMENT RENTAL	2,404	7,500	-	7,500
2000.4030.5301	MATERIALS & SUPPLIES	25,461	15,000	15,000	15,000
2000.4030.5302	SMALL TOOLS & EQUIPMENT <\$5k	5,014	5,000	5,000	5,000
2000.4030.5305	FUEL & LUBRICANTS	751	3,500	500	3,500
2000.4030.5312	EQUIPMENT PARTS & SUPPLIES	-	20,000	24,000	20,000
2000.4030.5402	GENERAL MAINTENANCE	1,815	10,000	15,000	20,000
2000.4030.5408	MAINTENANCE SERVICES	1,400	15,000	1,500	15,000
2000.4030.5410	EQUIPMENT REPAIRS & MAINTENANCE	-	10,000	3,000	10,000
2000.4030.5501	ELECTRICITY	78,735	56,220	104,800	72,600
2000.4030.5503	NATURAL GAS	131	1,800	200	1,800
2000.4030.5507	CELL PHONE	257	900	-	900
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>116,088</u>	<u>147,920</u>	<u>172,000</u>	<u>174,300</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>116,088</u>	<u>147,920</u>	<u>172,000</u>	<u>174,300</u>
<u>CAPITAL PROJECT</u>					
	CAPITAL OUTLAY ITEMS				
	NONE IN THIS BUDGET	-	-	-	-
	SUBTOTAL TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL BUDGET	<u>\$ 116,088</u>	<u>\$ 147,920</u>	<u>\$ 172,000</u>	<u>\$ 174,300</u>

FUND	DIVISION	SECTION	NUMBER
Sewer Collection	Water Reclamation	Sewer Collection	4030
DESCRIPTION:			
This section provides operation, maintenance, and repair services to the Department's 12 Lift Stations located throughout the cities boundaries.			
PERSONNEL			
		There is no staff budgeted for this Section	
MAINTENANCE AND OPERATIONS			
5106	Safety PPE	PPE and safety supplies for the lift stations	
5214	Equipment Rental	Rental equipment for maintenance, construction & repairs when Department equipment is not suitable or available.	
5301	Materials and Supplies	General supplies consumed performing maintenance & repair of Lift Stations.	
5302	Small Tools and Equipment	Tools and equipment used in the maintenance of the Lift Stations.	
5305	Fue & Lubricants	Fuel and oil for operation of section and rental equipment	
5312	Equipment Parts and Supplies	Parts used to repair equipment; not general supplies or consumables; parts directly related to equipment	
5402	General Maintenance	SmarCover annual cost and device replacement	
5408	Maintenance Services	Contracted repairs/maintenance for the Lift Stations	
5410	Equipment Repairs and Maintenance	Outside repair service; machining; specialty repairs	
5501	Electricity	Electric Utilities for the Lift Stations	
5503	Natural Gas	Natural Gas at Pine Lift Station	
5507	Cell Phones	Auto dialer cell service.	
CAPITAL OUTLAY			
None budgeted in this section			

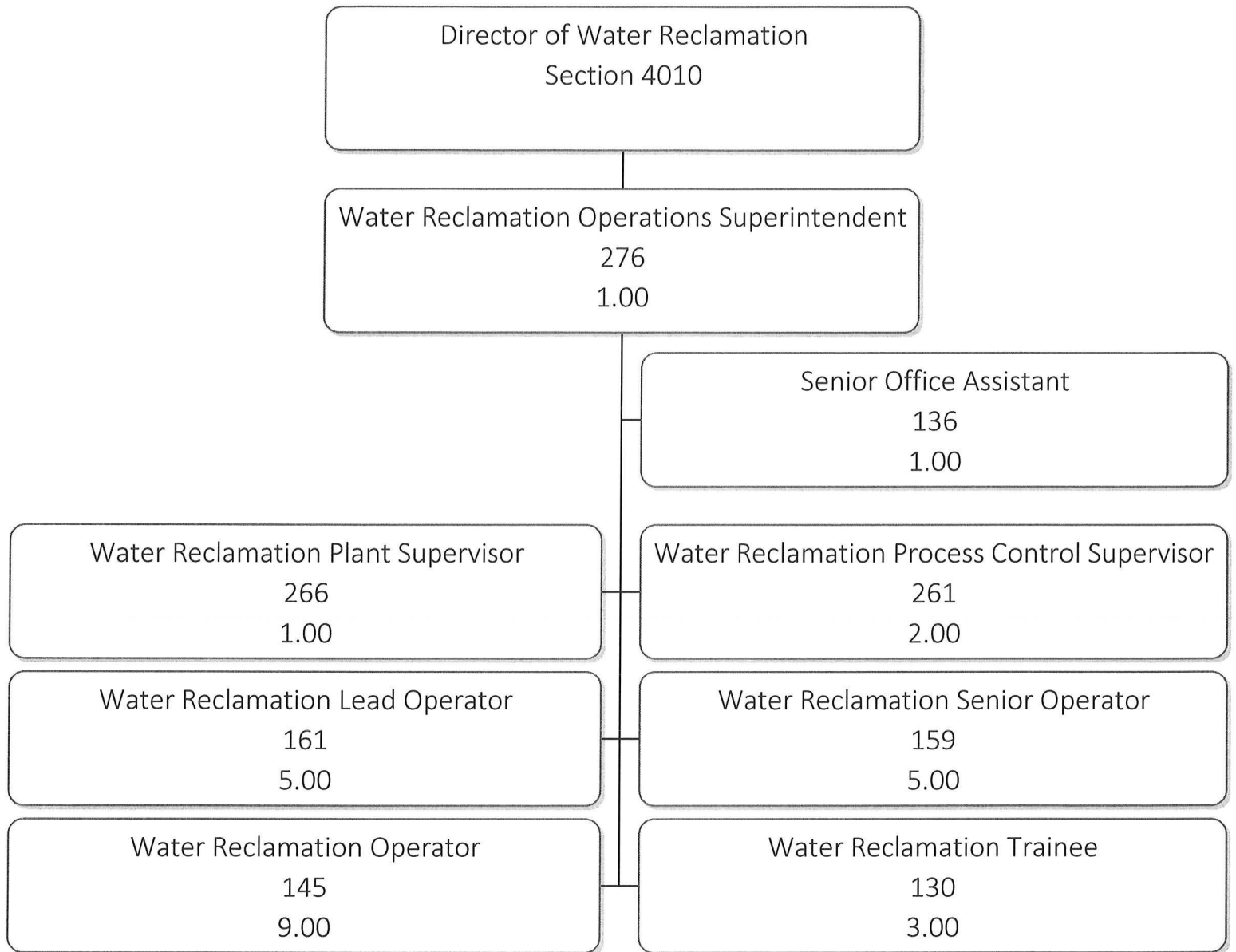
OPERATIONS

The Operations Section monitors and operates the Water Reclamation Plant (WRP) at the downstream end of the San Bernardino Municipal Water Department's sanitary sewer collection system. The WRP currently provides quality wastewater treatment services to approximately 357,200 residents of the City of San Bernardino, City of Loma Linda, East Valley, and unincorporated San Bernardino County areas.

The WRP is staffed continuously by State certified operators to ensure permit compliance and maintain an efficient operation. The WRP is rated to treat up to 33 million gallons per day (MGD) of untreated wastewater to Secondary Effluent limits. The WRP currently receives an average daily influent flow of 15.8 MGD which enters the facility through three lift stations: Arrowhead, E. Street and East. The WRP is comprised of the following processes: Preliminary Treatment (three automated bar-screens and one manual to remove trash and debris and three aerated grit chambers to remove inert material from the sewage flow) Primary Treatment, Secondary Treatment (consisting of a series of aeration basins to provide biological treatment to stabilize and breakdown the organics and promote nutrient removal, secondary clarifiers for solids removal) Solids Treatment (four anaerobic digesters to stabilize and breakdown the volatility of the biosolids and two centrifuges and three belt presses for sludge dewatering).

SECTION 4040

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND
WR OPERATIONS - SECTION 4040



SECTION 4040

ACCOMPLISHMENTS

- WRP treated a total of 5,995.93million gallons for the calendar year 2024, average daily flow of 16.43 MGD and experienced zero discharge violations. Maintained a treatment efficiency of 96%.
- Reduced Ferric Chloride usage by 43.5%, an estimated savings of approximately \$420,400.
- Produced 17,830.90 wet tons of biosolids at an average cake percentage of 22.5%.

OBJECTIVES AND GOALS

- Automate the polymer dosage process on the sludge dewatering system.
- Implement the Operations Training Program, the main purpose of this training manual is to provide the tools and resources for operational personnel to perform procedures and tasks following proper consistent methods.
- Finalize and implement the Interactive Operations and Maintenance (IOM) program.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
OPERATIONS - SECTION 4040
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (95%)				
	Salaries				
2000.4040.5010	SALARIES - REGULAR	\$ 2,382,388	\$ 2,538,967	\$ 2,538,967	2,597,156
2000.4040.5012	SALARIES - OVERTIME	47,669	47,500	47,500	47,500
	Fringe Benefits				
2000.4040.5050	MEDICAL INSURANCE	150,142	490,891	490,891	490,172
2000.4040.5054	LIFE - AD&D INSURANCE	1,016	1,161	1,016	1,153
2000.4040.5056	DEFERRED COMP	8,657	43,225	12,374	15,129
2000.4040.5057	LONG-TERM DISABILITY INSURANCE	7,750	-	14,060	15,706
2000.4040.5059	UNEMPLOYMENT BENEFITS	-	-	7,200	-
2000.4040.5060	FEDERAL TAXES	34,436	36,815	31,428	39,869
2000.4040.5062	CALPERS	244,365	289,484	255,058	290,617
2000.4040.5063	CALPERS - UAL	481,325	526,320	526,320	580,186
	SUBTOTAL PERSONNEL	<u>3,357,748</u>	<u>3,974,363</u>	<u>3,924,813</u>	<u>4,077,486</u>
	MAINTENANCE AND OPERATIONS				
2000.4040.5101	CONFERENCES AND MEETINGS	2,556	-	4,500	13,200
2000.4040.5102	TRAINING	4,362	4,440	-	8,940
2000.4040.5103	MEMBERSHIP DUES AND PUBS	400	1,500	-	1,500
2000.4040.5104	CERTIFICATIONS	525	3,150	3,150	2,550
2000.4040.5105	EMPLOYEE REIMBURSEMENTS	420	-	-	-
2000.4040.5106	SAFETY PPE	14,157	28,000	15,000	26,000
2000.4040.5108	UNIFORMS	8,309	9,400	9,400	8,200
2000.4040.5110	EMPLOYEE APPRECIATION	-	-	550	-
2000.4040.5111	OFFICE SUPPLIES	2,070	1,500	1,500	2,000
2000.4040.5112	OFFICE EQUIPMENT	4,146	2,000	2,000	1,500
2000.4040.5116	RENTS AND LEASES	2,528	2,640	2,640	2,640
2000.4040.5117	POSTAGE	94	500	-	500
2000.4040.5208	LABORATORY TESTING SERVICES	924	-	-	-
2000.4040.5214	EQUIPMENT RENTAL	184	-	-	-
2000.4040.5215	BIOSIDS & RESIDUALS DISPOSAL	1,461,380	1,261,025	1,261,025	1,093,950
2000.4040.5301	MATERIALS & SUPPLIES	69,355	99,600	80,000	104,600
2000.4040.5302	SMALL TOOLS & EQUIPMENT <\$5k	20,166	36,000	36,000	39,000
2000.4040.5303	RADIO EQUIPMENT	-	3,000	-	5,250
2000.4040.5305	FUEL & LUBRICANTS	2,461	-	600	-
2000.4040.5306	CHEMICALS	83,614	85,800	85,800	86,800
2000.4040.5307	CHLORINE	53,488	59,400	59,400	65,540
2000.4040.5308	FERRIC CHLORIDE	705,215	720,000	720,000	723,795
2000.4040.5309	POLYMER	908,894	1,065,000	1,065,000	764,164
2000.4040.5311	UV LAMPS	-	-	-	7,500
2000.4040.5401	GENERAL REPAIRS	7,036	-	100	-
2000.4040.5402	GENERAL MAINTENANCE	9,730	2,700	2,700	2,700
2000.4040.5405	BRINE LINE O&M	216,255	209,600	209,600	209,601
2000.4040.5501	ELECTRICITY	2,397,122	3,135,000	2,249,400	3,566,931
2000.4040.5502	WATER	101,361	-	285,900	70,200
2000.4040.5503	NATURAL GAS	108,051	200,000	140,400	146,940
2000.4040.5504	REFUSE	47,734	47,500	39,800	51,600
2000.4040.5506	TELEPHONE - LANDLINE	1,016	960	900	960
2000.4040.5507	CELL PHONE	5,707	6,000	6,500	6,000
2000.4040.5601	SOFTWARE	696	700	700	700
2000.4040.5604	COMPUTER EQUIPMENT	-	1,200	-	1,200
2000.4040.5702	WATER EXTRACTION FEES	-	-	1,500	-
2000.4040.5930	OTHER EXPENSES	14	-	1,500	-
2000.4040.7002	ALLOCATION TO OTHER FUNDS	(311,989)	(349,331)	(314,053)	(350,723)

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
OPERATIONS - SECTION 4040
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>5,927,982</u>	<u>6,637,284</u>	<u>5,971,512</u>	<u>6,663,739</u>
	OPERATING EXPENSES - SEWER TREATMENT	<u>9,285,730</u>	<u>10,611,647</u>	<u>9,896,325</u>	<u>10,741,224</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
OPERATIONS - SECTION 4040
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (5%)				
	Salaries				
3000.4040.5010	SALARIES - REGULAR	129,403	133,630	133,630	136,692
3000.4040.5012	SALARIES - OVERTIME	2,509	2,500	2,500	-
	Fringe Benefits				
3000.4040.5050	MEDICAL INSURANCE	7,838	25,836	25,836	25,799
3000.4040.5054	LIFE - AD&D INSURANCE	54	61	58	61
3000.4040.5056	DEFERRED COMP	456	2,275	692	796
3000.4040.5057	LONG-TERM DISABILITY INSURANCE	407	-	763	827
3000.4040.5060	FEDERAL TAXES	1,786	1,938	1,804	2,098
3000.4040.5062	CALPERS	12,794	15,236	13,417	15,296
3000.4040.5063	CALPERS - UAL	25,333	27,701	27,701	30,536
	SUBTOTAL PERSONNEL	<u>180,581</u>	<u>209,177</u>	<u>206,401</u>	<u>212,104</u>
3000.4040.7002	ALLOCATION FROM FUND	311,989	349,331	314,053	350,723
	OPERATING EXPENSES - RIX	<u>311,989</u>	<u>349,331</u>	<u>314,053</u>	<u>350,723</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>9,778,300</u>	<u>11,170,155</u>	<u>10,416,779</u>	<u>11,304,052</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY - SEWER				
2000.4040.6008	CAPITAL OUTLAY EQUIPMENT	25,767	300,000	-	332,000
2000.4040.6009	CAPITAL OUTLAY VEHICLES	-	170,000	70,000	70,000
	SUBTOTAL TOTAL CAPITAL OUTLAY	<u>25,767</u>	<u>470,000</u>	<u>70,000</u>	<u>402,000</u>
	TOTAL BUDGET	<u>\$ 9,804,067</u>	<u>\$ 11,640,155</u>	<u>\$ 10,486,779</u>	<u>\$ 11,706,052</u>

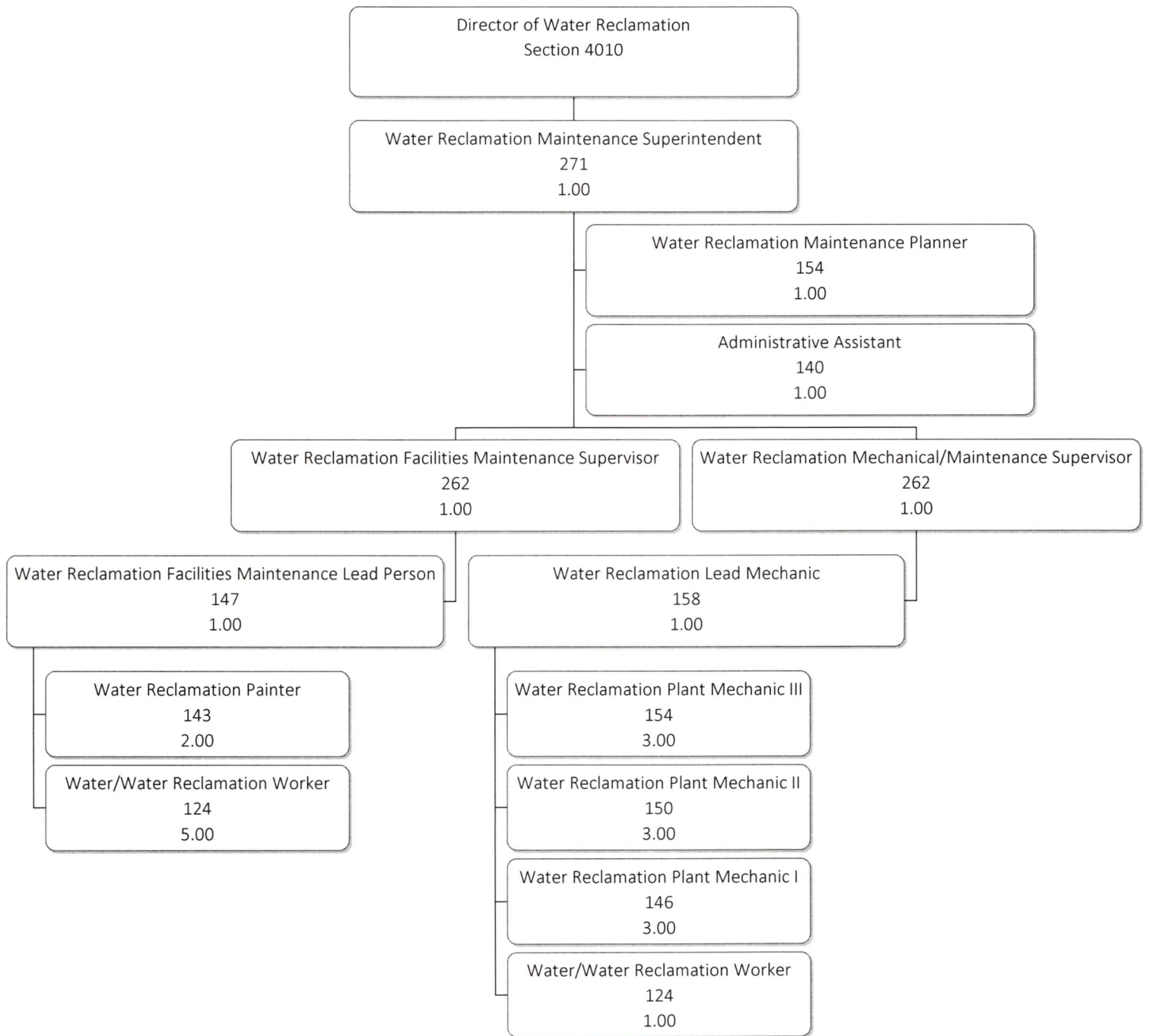
FUND	DIVISION	SECTION	NUMBER		
Sewer Treatment	Water Reclamation	Operations	4040		
DESCRIPTION:					
This section provides mechanical alterations, repairs, and preventive maintenance for Water Reclamation Plant (WRP) process equipment and service vehicles, twelve (12) small and three (3) large Sewer Lift Stations, and provides facilities maintenance (alteration, repairs, and preventive maintenance) for WRP and nearby Department buildings and grounds.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Water Reclamation Operations Superintendent	1	1	1
		Senior Office Assistant	1	1	1
		Water Reclamation Plant Supervisor	1	1	1
		Water Reclamation Process Control Supervisor	2	2	2
		Water Reclamation Lead Operator	5	5	5
		Water Reclamation Senior Operator	5	5	5
		Water Reclamation Operator	9	9	9
		Water Reclamation Trainee	3	3	3
		27	27	27	
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	WEF Biosolids/Treatment tech confereance and SWEA Annual Conference			
5102	Training	Training seminars and workshops			
5103	Membership, Dues & Publications	CWEA memberships			
5104	Certifications	Certification and renewals (SWRCB, Welding, Commercial DL)			
5106	Safety PPE	Safety boots, glasses and miscellaneous equipment.			
5108	Uniforms	Uniform rental, cleaning, and replacement			
5111	Office Supplies	General office supplies			
5112	Office Equipment	General office equipment			
5116	Rents and Leases	Copier lease			
5117	Postage	Postage for H2S meters			
5215	Biosolids	Biosolids and residuals disposal			
5301	Materials and Supplies	Supplies such as parts, sampling supplies, laboratory supplies, sampler repair, hoses, small tools or equipment w/ useful life of less than 1 year, consumables			
5302	Small Tools & Equipment< \$5k	Non-consumable lab equipment, samplers, chemical spill containment/recovery equipment, sump pumps, small power tools and DO analyzers			
5303	Radio Equipment	Radio equipment replacement (4 hand-held)			
5306	Chemicals	Chemicals used in daily operation and maintenance of the facility; Muratic Acid, granular chlorine, and soft water treatment			
5307	Chlorine	Sodium Hyochlorite (Bleach) for odor scrubber operation			
5308	Ferric Chloride	Ferric chloride to control hydrogen sulfide buildup in Digester Gas, pumps and piping			
5309	Polymer Treatment	Polymer for Chemically Enhanced Primary Treatment			
5311	UV Lamps	UV lamps for Trojan @ TTS			
5402	General Maintenance	Plant distribution box cleaning			
5405	Brine Line Operation and Maintenance	Fixed charges for 2.5 MGD capacity in IEBL to SBVMWD			
5501	Electricity	Operate the plant facility and electrical motors.			
5502	Water	WRP water usage			
5503	Natural Gas	Power internal combustion engines, Fuel Cell and boilers at the facility.			
5504	Refuse	Dispose of grit and screenings (including grit channel cleanout & odor scrubber media replacement)			
5506	Telephone - Landline	Telephone landlines at WRP for fire alarm			
5507	Cell Phone	(5) Smartphones and 6 Tablets for Operations			
5601	Software	Grammarly annual subscription			
5604	Computer Equipment	Monitors, keyboards, mice, etc.			
CAPITAL OUTLAY					
6008	Capital Outlay - Equipment	Truck scale for Biosolids tracking and samplers			
6009	Capitla Outlay - Vehicles	Carryover from FY 251 Ford Lightning PRO (\$70,000)			

PLANT MAINTENANCE

The Water Reclamation Maintenance Section helps the Department collect and treat wastewater by maintaining and repairing equipment and facilities at two treatment facilities and fifteen lift stations. Additional assistance is provided with facility maintenance at the Department's Customer Service, Engineering and Administrative and Warehouse buildings. The section is comprised of two sub-sections: Mechanical and Facilities. Each sub-section performs routine scheduled preventative maintenance and unscheduled corrective maintenance work orders in their respective work disciplines. Typical equipment/structures include: engines, pumps, conveyors, specialty process equipment and mechanical equipment within concrete process tanks, building, and facilities.

SECTION 4060

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND
WR MAINTENANCE - SECTION 4060



SECTION 4060

ACCOMPLISHMENTS

- The Maintenance Section successfully completed Phase I of the Clarifier Drive Replacement Project this year. This phase involved replacing the drive units at Unit I West Secondary, DAFT 4, and Unit II North Primary.
- The Maintenance Section finished replacing and upgrading multiple pumping systems throughout the Plant and Lift Stations. This work included the RS-1 WAS pumps, Solids Handling Odor Scrubber Pumps, Filtrate Pumps, NRC RAS and WAS Pumps, reconfiguration of the DAFT TWAS Pumps, and May Co pumps.
- The Maintenance Section has made multiple safety improvements throughout the Plant this year. This includes new vault lids throughout the Plant, stairs and a platform were constructed at the Ull Splitter Box, D-Rings were installed around the Plant, and stair treads were treated with non-slip coatings in several areas. The Maintenance Section staff also began advanced Danger confined space training and are conducting self-rescue practices.

OBJECTIVES AND GOALS

- The Maintenance Section will be developing an Asset Management Plan to align with the requirements of the Department's operating permit. This will help continue to push the transition from proactive maintenance to predictive maintenance practices. This will help increase equipment reliability and reduce costly equipment failures.
- Facilities Maintenance will oversee the remodeling of the restrooms in the Admin and Personnel Buildings at the WRP. These restrooms are experiencing issues with failing drain lines and aging fixtures.
- The Maintenance Section will be rehabilitating the wet well at Allen Lift Station. This will include structural repairs and lining of the wet well, retrofitting the lid to vault-style lids to increase access and safety, and installing a rail system for the pumps.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER COLLECTION FUND
MAINTENANCE - SECTION 4060
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (97%)				
	Salaries				
2000.4060.5010	SALARIES - REGULAR	\$ 1,709,415	\$ 1,949,077	\$ 1,949,077	2,070,498
2000.4060.5012	SALARIES - OVERTIME	19,632	19,400	19,400	19,000
2000.4060.5013	SALARIES - ON CALL/STANDBY	28,633	24,250	26,500	27,000
	Fringe Benefits				
2000.4060.5050	MEDICAL INSURANCE	140,000	455,775	455,775	456,305
2000.4060.5054	LIFE - AD&D INSURANCE	798	991	1,000	1,033
2000.4060.5056	DEFERRED COMP	10,988	34,047	14,917	21,626
2000.4060.5057	LONG-TERM DISABILITY INSURANCE	5,414	-	11,674	12,359
2000.4060.5059	UNEMPLOYMENT BENEFITS	-	-	5,400	-
2000.4060.5060	FEDERAL TAXES	24,811	28,262	26,708	31,934
2000.4060.5062	CALPERS	164,615	221,171	207,222	231,826
2000.4060.5063	CALPERS - UAL	369,151	402,119	414,555	438,451
	SUBTOTAL PERSONNEL	<u>2,473,456</u>	<u>3,135,092</u>	<u>3,132,228</u>	<u>3,310,033</u>
	MAINTENANCE AND OPERATIONS				
2000.4060.5101	CONFERENCES MEETINGS	4,030	8,500	800	8,500
2000.4060.5102	TRAINING	19,773	15,000	1,000	15,000
2000.4060.5103	MEMBERSHIP DUES AND PUBS	1,320	2,010	1,400	2,722
2000.4060.5104	CERTIFICATIONS	643	1,500	500	2,385
2000.4060.5105	EMPLOYEE REIMBURSEMENTS	-	1,095	200	-
2000.4060.5106	SAFETY PPE	12,012	24,125	24,125	40,125
2000.4060.5107	SAFETY TRAINING	-	-	-	35,000
2000.4060.5108	UNIFORMS	6,933	8,500	8,500	8,500
2000.4060.5110	EMPLOYEE APPRECIATION	-	-	1,400	-
2000.4060.5111	OFFICE SUPPLIES	320	1,700	1,700	1,700
2000.4060.5112	OFFICE EQUIPMENT	-	500	-	2,000
2000.4060.5114	PRINTED MATERIALS	61	75	-	75
2000.4060.5117	POSTAGE	86	200	-	200
2000.4060.5203	ENGINEERING SERVICES	-	250,000	-	250,000
2000.4060.5204	JANITORIAL SERVICES	(12)	-	-	-
2000.4060.5214	EQUIPMENT RENTAL	16,238	20,000	20,000	20,000
2000.4060.5216	INSPECTION SERVICES	25,498	35,000	30,000	122,500
2000.4060.5224	LANDSCAPE SERVICES	21,730	91,900	17,000	46,900
2000.4060.5301	MATERIALS & SUPPLIES	431,314	150,000	300,000	150,000
2000.4060.5302	SMALL TOOLS & EQUIPMENT <\$5k	53,820	52,400	75,000	58,004
2000.4060.5305	FUEL & LUBRICANTS	41,828	60,000	20,000	60,000
2000.4060.5306	CHEMICALS	22,299	30,000	4,000	30,000
2000.4060.5312	EQUIPMENT PARTS & SUPPLIES	-	150,000	60,000	160,000
2000.4060.5401	GENERAL REPAIRS	56,195	-	5,000	-
2000.4060.5402	GENERAL MAINTENANCE	202,224	-	50,000	-
2000.4060.5404	STREET REPAIRS & PAVING	-	5,000	-	5,000
2000.4060.5408	MAINTENANCE SERVICES	1,650	140,000	75,000	180,000
2000.4060.5409	FACILITIES MAINTENANCE	731	60,000	5,000	120,000
2000.4060.5410	EQUIPMENT REPAIRS & MAINTENANCE	-	90,000	20,000	90,000
2000.4060.5504	REFUSE	37,662	38,600	52,000	44,600
2000.4060.5505	HAZARDOUS WASTE DISPOSAL	4,611	27,000	7,000	27,000
2000.4060.5507	CELL PHONE	16,067	12,400	17,000	12,400
2000.4060.5509	WIRELESS DEVICES	-	2,400	-	2,400
2000.4060.5601	SOFTWARE	522	-	300	-
2000.4060.7002	ALLOCATION TO OTHER FUNDS	(29,279)	(38,337)	(23,854)	(44,850)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>948,276</u>	<u>1,239,568</u>	<u>773,071</u>	<u>1,450,161</u>
	OPERATING BUDGET - SEWER	<u>3,421,732</u>	<u>4,374,660</u>	<u>3,905,300</u>	<u>4,760,194</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER COLLECTION FUND
MAINTENANCE - SECTION 4060
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (3%)				
	Salaries				
3000.4060.5010	SALARIES - REGULAR	55,583	60,281	60,281	64,036
3000.4060.5012	SALARIES - OVERTIME	607	600	600	-
3000.4060.5013	SALARIES - ON CALL/STANDBY	886	750	800	-
	Fringe Benefits				
3000.4060.5050	MEDICAL INSURANCE	4,329	14,096	14,096	14,113
3000.4060.5054	LIFE - AD&D INSURANCE	25	31	31	32
3000.4060.5056	DEFERRED COMP	340	1,053	461	669
3000.4060.5057	LONG-TERM DISABILITY INSURANCE	167	-	361	382
3000.4060.5060	FEDERAL TAXES	764	874	826	988
3000.4060.5062	CALPERS	5,093	6,840	6,411	7,170
3000.4060.5063	CALPERS - UAL	11,417	12,437	12,437	13,560
	SUBTOTAL PERSONNEL	<u>79,211</u>	<u>96,962</u>	<u>96,304</u>	<u>100,949</u>
3000.4060.7002	ALLOCATION FROM FUND	29,279	38,337	23,854	44,850
	OPERATING EXPENSES - RIX	<u>29,279</u>	<u>38,337</u>	<u>23,854</u>	<u>44,850</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>3,530,222</u>	<u>4,509,959</u>	<u>4,025,457</u>	<u>4,905,993</u>
<u>CAPITAL PROJECT</u>					
	CAPITAL OUTLAY ITEMS				
2000.4060.6007	CAPITAL OUTLAY BUILDINGS AND IMPROVEMENTS	-	-	-	100,000
2000.4060.6009	CAPITAL OUTLAY VEHICLES	175,480	90,000	70,000	385,000
	SUBTOTAL TOTAL CAPITAL OUTLAY	<u>175,480</u>	<u>90,000</u>	<u>70,000</u>	<u>485,000</u>
	TOTAL BUDGET	<u>\$ 3,705,702</u>	<u>\$ 4,599,959</u>	<u>\$ 4,095,457</u>	<u>\$ 5,390,993</u>

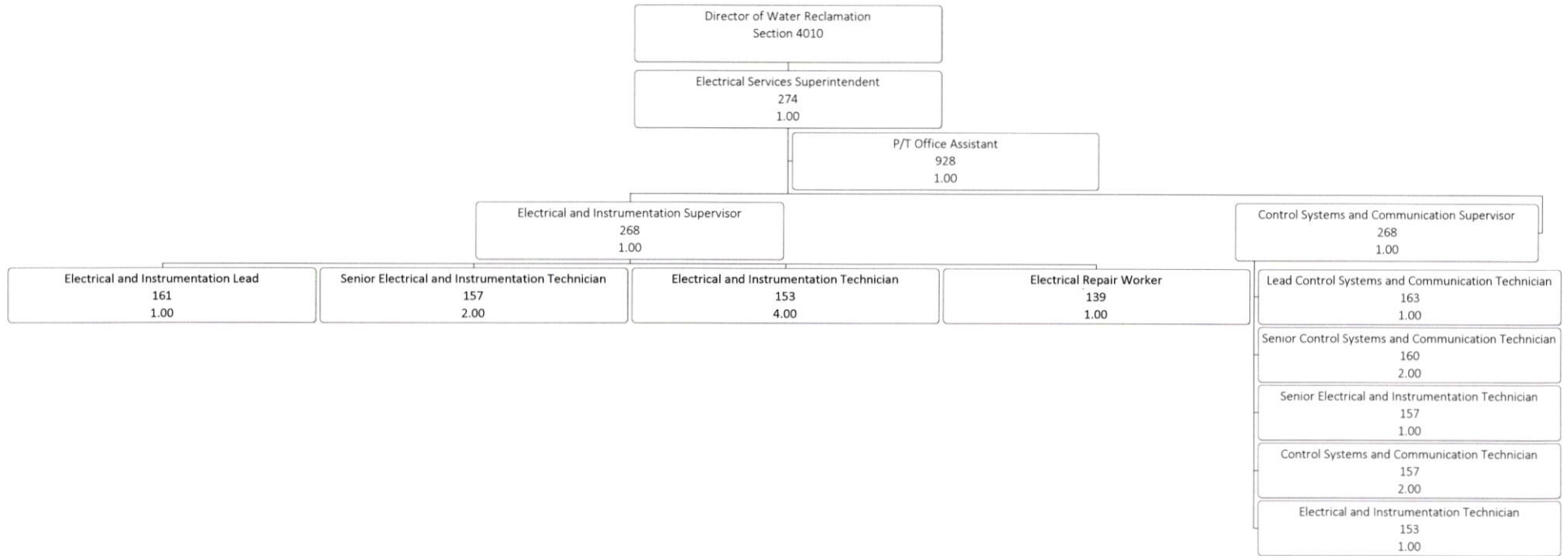
FUND	DIVISION	SECTION	NUMBER		
Sewer Treatment	Water Reclamation	Plant Maintenance	4060		
DESCRIPTION:					
This section provides mechanical alterations, repairs, and preventive maintenance for Water Reclamation Plant (WRP) process equipment and service vehicles, twelve (12) small and three (3) large Sewer Lift Stations, and provides facilities maintenance (alteration, repairs, and preventive maintenance) for WRP and nearby Department buildings and grounds.					
PERSONNEL					
5010	Salaries - Full Time	POSITION	2023-24	2024-2025	2025-26
		Water Reclamation Maintenance Superintendent	1	1	1
		Water Reclamation Mechanic/Maintenance Supervisor	1	1	1
		Water Reclamation Facilities Maintenance Supervisor	0	0	1
		Water Reclamation Lead Mechanic	1	1	1
		Water Reclamation Facilities Maintenance Lead Person	2	1	1
		Water Reclamation Maintenance Planner	1	1	1
		Water Reclamation Plant Mechanic III	3	3	3
		Water Reclamation Plant Mechanic II	3	3	3
		Water Reclamation Plant Mechanic I	3	3	3
		Water Reclamation Painter	1	1	2
		Administrative Assistant	1	1	1
		Water/Water Reclamation Worker	4	6	6
			21	22	24
MAINTENANCE AND OPERATIONS					
5101	Conferences and Meetings	CWEA Annual conference ; SMRP Annual conference			
5102	Training	Training seminars and workshops			
5103	Membership, Dues & Publications	CWEA memberships; SMRP memberships			
5104	Certifications	Certification and renewals			
5106	Safety PPE	Safety boots, glasses and miscellaneous equipment.			
5107	Safety Training	Confined space and specialty safety training			
5108	Uniforms	Uniform rental, cleaning, and replacement			
5111	Office Supplies	General office supplies			
5112	Office Equipment	General office equipment			
5114	Printed Materials	Various printed materials			
5117	Postage	General postage costs			
5203	Engineering Services	Asset Management program devopment related to WRP permitting.			
5214	Equipment Rental	Equipment rental for equipment and facility maintenance and repair and crane services			
5216	Inspection Services	Inspection, testing, portable analyzer calibration & repair and compliance			
5224	Landscape Services	Contract for WRP plant and administration building grounds			
5301	Materials and Supplies	Materials and supplies for general repairs throughout the Plant for both equipment and facilities.			
5302	Small Tools & Equipment< \$5k	Purchas and replacement of pwer and hand tools			
5305	Fuel and Lubricants	Fuel and oil for operation of plant and rental equipment			
5306	Chemicals	Chemicals for weed control and lawn fertilization maintained by WRP staff			
5312	Equipment Parts and Supplies	Equipment specific parts and supplies (bearings, seals, hard parts - not general consumables.			
5404	Street Repairs and Paving	Localized paving repairs around the Plant			
5408	Maintenance Services	Outside vendor services (preventive maintenance)			
5409	Facility Maintenance	Contract service for pest control, AHU/AC service, and window cleaning			
5410	Equipment Repairs and Maintenance	Outside repair service (corrective maintenance and machining)			
5402	General Maintenance	Plant distribution box cleaning			
5504	Refuse	Trash collection service for WRP			
5505	Hazardous Waste Disposal	Dispose of hazardous waste such as oil, filters, lubricants and AC pipe			
5507	Cell Phone	(23) Smartphones and cell phone replacement			
5509	Wireless Devices	(5) iPads			
CAPITAL OUTLAY					
6007	Capital Outlay - Bldg and Improvements	WRP above ground fuel storage tank			
6009	Capital Outlay - Vehicles	(2) F-550 Replacement vehicles for units 512 & 522 (\$350,000); 1 Kubota (\$35,000)			

ELECTRICAL INSTRUMENTATION & SCADA

Electrical, Instrumentation, and SCADA (EI&S) maintains and repairs the complex electrical, industrial control, and communication systems relied upon for clean water service and wastewater collection and treatment by the San Bernardino Municipal Water Department. The EI&S Section consists of two groups: Electrical/Instrumentation and Control Systems and Communications. The Electrical/Instrumentation group installs maintain, and repairs electric motors, switchgear, motor controls, circuit breakers, transformers, lighting, wiring, and less complex instrumentation. The Control Systems and Communications group installs, maintains, and incorporates advancements for supervisory control and data acquisition (SCADA) systems, security systems, access control systems, communication systems, networking, and complex instrumentation. They also maintain data historians which provide vital information used by Department Staff for meeting regulatory requirements.

SECTION 4070

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
SEWER FUND
ELECTRICAL, INSTRUMENTATION AND SCADA - SECTION 4070



CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
ELECTRICAL, INSTRUMENTATION AND SCADA - SECTION 4070
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>WATER FUND</u>					
	PERSONNEL (36%)				
	Salaries				
1000.4070.5010	SALARIES - REGULAR	\$ 524,293	\$ 720,634	\$ 720,634	\$ 744,015
1000.4070.5011	SALARIES - PART-TIME	-	3,467	-	-
1000.4070.5012	SALARIES - OVERTIME	2,919	2,880	3,500	3,500
1000.4070.5013	SALARIES - ON CALL/STANDBY	9,666	9,000	9,000	9,000
	Fringe Benefits				
1000.4070.5050	MEDICAL INSURANCE	38,883	129,130	129,130	147,958
1000.4070.5054	LIFE - AD&D INSURANCE	215	279	244	277
1000.4070.5056	DEFERRED COMP	4,909	10,764	5,183	5,148
1000.4070.5057	LONG-TERM DISABILITY INSURANCE	1,761	-	3,780	4,650
1000.4070.5060	FEDERAL TAXES	8,006	10,499	8,297	11,647
1000.4070.5062	CALPERS	54,120	80,531	65,009	83,196
1000.4070.5063	CALPERS - UAL	122,385	146,416	146,416	166,093
	SUBTOTAL PERSONNEL	<u>767,157</u>	<u>1,113,600</u>	<u>1,091,193</u>	<u>1,175,484</u>
	MAINTENANCE AND OPERATIONS				
1000.4070.7002	ALLOCATION FROM/(TO) OTHER FUNDS (36%)	155,123	433,174	229,489	269,809
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>155,123</u>	<u>433,174</u>	<u>229,489</u>	<u>269,809</u>
	OPERATING BUDGET - WATER	<u>922,280</u>	<u>1,546,774</u>	<u>1,320,683</u>	<u>1,445,293</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
ELECTRICAL, INSTRUMENTATION AND SCADA - SECTION 4070
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SEWER TREATMENT FUND</u>					
	PERSONNEL (46%)				
	Salaries				
2000.4070.5010	SALARIES - REGULAR	736,978	920,810	920,810	950,686
2000.4070.5011	SALARIES - PART-TIME	-	4,430	-	-
2000.4070.5012	SALARIES - OVERTIME	3,730	3,680	4,500	4,500
2000.4070.5013	SALARIES - ON CALL/STANDBY	12,352	11,500	10,000	10,000
	Fringe Benefits				
2000.4070.5050	MEDICAL INSURANCE	50,148	164,999	164,999	189,058
2000.4070.5054	LIFE - AD&D INSURANCE	272	357	313	353
2000.4070.5056	DEFERRED COMP	6,231	13,754	6,625	6,578
2000.4070.5057	LONG-TERM DISABILITY INSURANCE	2,222	-	4,830	5,941
2000.4070.5060	FEDERAL TAXES	10,100	13,416	10,603	14,882
2000.4070.5062	CALPERS	68,988	102,901	83,085	106,307
2000.4070.5063	CALPERS - UAL	156,380	187,088	187,088	212,230
	SUBTOTAL PERSONNEL	<u>1,047,400</u>	<u>1,422,935</u>	<u>1,392,852</u>	<u>1,500,535</u>
	MAINTENANCE AND OPERATIONS				
2000.4070.5101	CONFERENCES AND MEETINGS	2,615	8,100	1,600	7,000
2000.4070.5102	TRAINING	17,385	12,450	24,500	24,000
2000.4070.5103	MEMBERSHIP DUES AND PUBS	648	1,425	-	1,680
2000.4070.5104	CERTIFICATIONS	-	885	200	1,365
2000.4070.5106	SAFETY PPE	10,117	32,460	26,000	32,875
2000.4070.5107	SAFETY TRAINING	-	9,900	-	7,250
2000.4070.5108	UNIFORMS	6,507	7,700	7,700	10,500
2000.4070.5110	EMPLOYEE APPRECIATION	-	-	800	1,700
2000.4070.5111	OFFICE SUPPLIES	3,510	3,100	3,100	3,100
2000.4070.5112	OFFICE EQUIPMENT	23,614	12,150	6,000	5,900
2000.4070.5115	BOOKS & PUBLICATIONS	15	970	970	700
2000.4070.5117	POSTAGE	658	300	300	300
2000.4070.5201	PROFESSIONAL SERVICES	14,840	500,000	-	-
2000.4070.5211	SECURITY SERVICES	36,693	56,500	25,000	67,600
2000.4070.5214	EQUIPMENT RENTAL	209	53,750	46,000	10,000
2000.4070.5301	MATERIALS & SUPPLIES	260,321	393,000	393,000	413,000
2000.4070.5302	SMALL TOOLS & EQUIPMENT <\$5k	20,556	21,300	21,300	45,600
2000.4070.5306	CHEMICALS	1,180	6,000	3,000	6,000
2000.4070.5401	GENERAL REPAIRS	20,467	26,000	26,000	49,500
2000.4070.5402	GENERAL MAINTENANCE	5,563	6,350	10,000	8,225
2000.4070.5507	CELL PHONE	9,084	9,150	7,000	10,110
2000.4070.5509	WIRELESS DEVICES	533	2,720	-	2,040
2000.4070.5601	SOFTWARE	2,502	3,200	6,000	5,000
2000.4070.5602	SOFTWARE MAINTENANCE	12,192	27,150	20,000	28,275
2000.4070.5603	SOFTWARE LICENCES	2,029	2,400	2,700	2,650
2000.4070.5604	COMPUTER EQUIPMENT	2,987	6,300	6,300	5,100
2000.4070.5605	COMPUTER MAINTENANCE SERVICES	-	39,000	-	39,000
2000.4070.7001	ALLOCATION FROM/(TO) OTHER FUNDS (46%)	(232,685)	(649,760)	(344,234)	(404,714)
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>221,540</u>	<u>592,500</u>	<u>293,236</u>	<u>383,756</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>1,268,939</u>	<u>2,015,435</u>	<u>1,686,088</u>	<u>1,884,291</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
ELECTRICAL, INSTRUMENTATION AND SCADA - SECTION 4070
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (18%)				
	Salaries				
3000.4070.5010	SALARIES - REGULAR	292,148	360,317	360,317	372,008
3000.4070.5011	SALARIES - PART-TIME	-	1,733	-	-
3000.4070.5012	SALARIES - OVERTIME	1,460	1,440	2,000	2,000
3000.4070.5013	SALARIES - ON CALL/STANDBY	4,833	4,500	4,000	4,000
	Fringe Benefits				
3000.4070.5050	MEDICAL INSURANCE	19,440	64,565	64,565	73,979
3000.4070.5054	LIFE - AD&D INSURANCE	107	140	121	138
3000.4070.5056	DEFERRED COMP	2,455	5,382	2,592	2,574
3000.4070.5057	LONG-TERM DISABILITY INSURANCE	881	-	1,890	2,325
3000.4070.5060	FEDERAL TAXES	4,002	5,250	4,149	5,823
3000.4070.5062	CALPERS	27,059	40,266	32,504	41,598
3000.4070.5063	CALPERS - UAL	61,192	73,208	73,208	83,047
	SUBTOTAL PERSONNEL	<u>413,577</u>	<u>556,801</u>	<u>545,346</u>	<u>587,493</u>
	MAINTENANCE AND OPERATIONS				
3000.4070.7002	ALLOCATION FROM/(TO) OTHER FUNDS (18%)	77,562	216,587	114,745	134,905
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>77,562</u>	<u>216,587</u>	<u>114,745</u>	<u>134,905</u>
	OPERATING BUDGET - RIX	<u>491,139</u>	<u>773,388</u>	<u>660,091</u>	<u>722,397</u>
	SUBTOTAL OPERATING BUDGET - ALL FUNDS	<u>2,682,359</u>	<u>4,335,597</u>	<u>3,666,862</u>	<u>4,051,982</u>
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY - SEWER				
2000.4070.6008	CAPITAL OUTLAY EQUIPMENT	-	-	-	62,000
2000.4070.6009	CAPITAL OUTLAY VEHICLES	389,351	860,000	595,000	505,000
	SUBTOTAL CAPITAL OUTLAY - SEWER	<u>389,351</u>	<u>860,000</u>	<u>595,000</u>	<u>567,000</u>
	SUBTOTAL CAPITAL OUTLAY	<u>389,351</u>	<u>860,000</u>	<u>595,000</u>	<u>567,000</u>
	TOTAL BUDGET	<u>\$ 3,071,710</u>	<u>\$ 5,195,597</u>	<u>\$ 4,261,862</u>	<u>\$ 4,618,982</u>

FUND	DIVISION	SECTION	NUMBER
Sewer Treatment	Water Reclamation	Electrical, Instrumentation and SCADA	4070
DESCRIPTION:			
This section provides installation, maintenance, and repair services to the Department's electrical equipment, instrumentation, security, industrial control systems, and Supervisory Control and Data Acquisition (SCADA) systems.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2023-24 2024-2025 2025-26
		Electrical Services Superintendent	1 1 1
		Electrical and Instrumentation Supervisor	1 1 1
		Control Systems and Communication Supervisor	1 1 1
		Lead Control Systems and Communication Technician	1 1 1
		Electrical and Instrumentation Lead Worker	1 1 1
		Control Systems and Communication Technician	2 2 2
		Senior Control Systems and Communication Technician	0 2 2
		Senior Electrical and Instrumentation Technician	5 3 3
		Electrical and Instrumentation Technician	1 4 4
		Electrical Repair Worker	1 1 1
			14 17 17
5011	Salaries - Part Time	Office Assistant	1 1 0
			1 1 0
MAINTENANCE AND OPERATIONS			
5101	Conferences and Meetings	CWEA conference and ISC West conference	
5102	Training	Infrared Thermography training, supervisor training, and Rockwell PLC training	
5103	Membership, Dues & Publications	CWEA and ISA membership dues	
5104	Certifications	ISA, CWEA and D1 certifications	
5106	Safety PPE	Personal Protective Equipment, Electrical Safety equipment inventory for the personal protective equipment room and disaster response equipment.	
5107	Safety Training	NFPA training	
5108	Uniforms	Uniform rental, cleaning, and replacement	
5110	Employee Appreciation	Employee appreciation items	
5111	Office Supplies	General office supplies	
5112	Office Equipment	Chairs, storage solutions, dry erase boards, organizers etc.	
5115	Books & Publications	Resource materials NFPA handbook and Guide on Electrical Inspections	
5117	Postage	Shipping costs for repairs and calibrations	
5211	Security Services	Security cameras, access control, DVD recorders, screens, and fiber optic network	
5214	Equipment Rental	Scaffolding, boom lift and other equipment rental	
5301	Materials and Supplies	Materials for installation and replacement of electrical items, instrumentation equipment, gas sensors, flow meters, etc.	
5302	Small Tools & Equipment > \$5k	Purchase of new and replacement tools	
5306	Chemicals	Chemicals needed for calibrations and electrical maintenance.	
5401	General Repairs	Motor repairs, enclosure air conditioner repairs, electrical component repairs and testing, instrumentation equipment repairs and testing.	
5402	General Maintenance	GFI testing, Circuit breaker testing, IR testing, Annual instrument certification calibration, transformer testing etc.	
5507	Cell Phone	Monthly cell service for Department issued cell phones and replacement cell phones	
5509	Wireless Devices	Air Card and cradlepoint monthly charges; cradle point modem replacement	
5601	Software	Software subscriptions for SCADA	
5602	Software Maintenance	Rockwell Automation; TOP Server; ACP Thinmanager; AMAG	
5603	Software Licenses	AUTOCAD Electrical 2025 licenses	
5604	Computer Equipment	Computer equipment replacement (field laptops, monitors, laptop batteries, etc.)	
5605	Computer Maintenance Services	PLC/HMI parts and maintenance	
CAPITAL OUTLAY			
6008	Capital Outlay - Equipment	(1) Square D PowerZone Remote Racking Tool (\$32,000); Amatrol 85-MT5 Electric Motor Control Training System	
6009	Capital Outlay - Vehicles	FY 25 carryover - (4) Ford Lightning PRO (\$70,000 /ea.); (3) Ford Lightning (\$75,000 /ea.)	

GENERAL ADMINISTRATIVE EXPENSES- WATER RECLAMATION

General and administrative costs for the Water Reclamation Facility are accounted for in this section. Costs include all insurance, office rental, administrative changes, training, etc.

SECTION 4090

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
GENERAL ADMINISTRATIVE EXPENSE - SECTION 4090
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
SEWER TREATMENT FUND					
	PERSONNEL				
	Fringe Benefits				
2000.4090.5010	SALRIES - REGULAR	\$ 2,703	\$ -	\$ -	\$ -
2000.4090.5051	MEDICAL INSURANCE - RETIREES	(10,618)	321,000	382,000	382,000
2000.4090.5055	LIFE INSURANCE - RETIREES	1,161	3,000	1,100	1,100
2000.4090.5057	LONG-TERM DISABILITY INSURANCE	21,896	39,300	-	-
2000.4090.5060	FEDERAL TAXES	1,013	-	-	-
2000.4090.5062	CALPERS	6,296	-	-	-
2000.4090.5065	FUTURE MEDICAL BENEFITS	(1,249,802)	-	-	-
2000.4090.5066	PENSION EXPENSE	1,648,747	-	-	-
	SUBTOTAL PERSONNEL	<u>421,396</u>	<u>363,300</u>	<u>383,100</u>	<u>383,100</u>
	MAINTENANCE AND OPERATIONS				
2000.4090.5102	TRAINING	200	-	-	-
2000.4090.5103	MEMBERSHIP DUES AND PUBS	22,145	23,000	23,000	23,951
2000.4090.5106	SAFETY PPE	104	400	-	400
2000.4090.5108	UNIFORMS	13,565	15,000	3,700	4,000
2000.4090.5111	OFFICE SUPPLIES	3,933	4,000	4,000	4,000
2000.4090.5112	OFFICE EQUIPMENT	130	1,000	6,000	4,000
2000.4090.5114	PRINTED MATERIALS	98	-	-	-
2000.4090.5115	BOOKS & PUBLICATIONS	12	-	-	-
2000.4090.5116	RENTS AND LEASES	347	5,500	5,500	4,500
2000.4090.5117	POSTAGE	271	500	500	250
2000.4090.5118	LIABILITY INSURANCE	563,511	655,000	506,000	506,000
2000.4090.5119	PROPERTY INSURANCE	526,845	640,000	592,000	592,000
2000.4090.5120	WORKERS COMPENSATION	3,734	100,000	200,000	200,000
2000.4090.5121	UNINSURABLE LOSSES	(55,333)	100,000	100,000	100,000
2000.4090.5124	PERMITS AND FEES	1,200	-	1,200	1,200
2000.4090.5125	BANK FEES	-	5,000	5,000	5,000
2000.4090.5201	PROFESSIONAL SERVICES	82,116	240,000	120,000	605,000
2000.4090.5203	ENGINEERING SERVICES	126,698	1,540,000	150,000	1,500,000
2000.4090.5204	JANITORIAL SERVICES	44,169	72,000	49,000	50,000
2000.4090.5211	SECURITY SERVICES	249,115	220,000	39,000	103,200
2000.4090.5218	TRUSTEE SERVICES	3,213	10,000	10,000	10,000
2000.4090.5223	MEDICAL INS ADMINISTRATION	31,945	40,000	40,000	40,000
2000.4090.5230	LEGAL SERVICES	62,076	152,500	152,500	152,500
2000.4090.5301	MATERIALS AND SUPPLIES	14,737	-	400	500
2000.4090.5501	ELECTRICITY	42,005	20,000	76,000	79,800
2000.4090.5502	WATER	659,829	350,000	-	-
2000.4090.5506	TELEPHONE - LANDLINE	5,358	5,000	6,000	5,000
2000.4090.5601	SOFTWARE	1,503	2,000	200,000	2,500
2000.4090.5902	OTHER CLAIMS/LOSSES	25,000	-	-	-
2000.4090.5903	INTEREST EXPENSE	1,171,828	1,155,000	1,155,000	1,114,000
2000.4090.5904	UNCOLLECTIBLE ACCOUNTS	295,929	50,000	50,000	50,000
2000.4090.5908	CITY R.O.W. MAINTENANCE	1,618,820	1,730,000	1,730,000	1,817,000
2000.4090.5930	OTHER EXPENSES	63,670	3,000	15,000	3,000
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>5,578,774</u>	<u>7,138,900</u>	<u>5,239,800</u>	<u>6,977,801</u>
	OPERATING BUDGET - SEWER TREATMENT	<u>6,000,170</u>	<u>7,502,200</u>	<u>5,622,900</u>	<u>7,360,901</u>

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER TREATMENT FUND
GENERAL ADMINISTRATIVE EXPENSE - SECTION 4090
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>CAPITAL OUTLAY</u>					
	CAPITAL OUTLAY - SEWER				
2000.4090.6001	CAPITAL OUTLAY CIP - CARRYOVERS	350,130	50,687,500	33,500,000	18,995,450
2000.4090.6001	CAPITAL OUTLAY CIP - NEW PROJECTS	-	7,386,000	-	31,307,000
2000.4090.6008	CAPITAL OUTLAY EQUIPMENT	-	-	-	475,000
2000.4090.6150	CAPITAL OPERATIONS & MAINT	1,903,154	5,023,000	1,900,000	6,388,000
	SUBTOTAL CAPITAL OUTLAY	<u>2,253,284</u>	<u>63,096,500</u>	<u>35,400,000</u>	<u>57,165,450</u>
	TOTAL BUDGET	<u>\$ 8,253,454</u>	<u>\$ 70,598,700</u>	<u>\$ 41,022,900</u>	<u>\$ 64,526,351</u>
2000.4090.5940	DEPRECIATION - FIXED ASSETS	<u>\$ 11,411,059</u>	<u>\$ 5,400,000</u>	<u>\$ 5,400,000</u>	<u>\$ 5,400,000</u>

FUND	DEPARTMENT	SECTION	NUMBER
Sewer Treatment	Water Reclamation	General Administrative Expense	4090
DESCRIPTION:			
General and administrative costs for the Water Reclamation Facility are accounted for in this section. Costs include all insurance, office rental, administrative charges, training, etc.			
PERSONNEL			
5051	Retiree Medical Insurance	Group health benefits for retired full-time employees per MOU	
5055	Retiree Life Insurance	Group life insurance for retired full-time employees	
MAINTENANCE AND OPERATIONS			
5103	Membershp, Dues & Publications	Conferences (CASA, CWEA, WEF)	
5106	Saety PPE	Employee safety clothing, first aid kits, safety glasses and disaster response	
5108	Uniforms	Uniforms, floor mats, hats and jackets for WRP staff	
5111	Office Supplies	General office supplies	
5112	Office Equipment	Office equipment serving all of WR Division	
5116	Rents and Leases	Monthly copier lease for WRP	
5117	Postage	Parcel and overnight mailing charges for FedEx, UPS, and emergency mailings	
5118	Insurance - Liability	Insurance covering damages, claims or liabilities	
5119	Insurance - Property	Property insurance covering physical damage to buildings	
5120	Workers' Compensation	Insurance covering employee injuries	
5121	Uninsurable Losses	Minor losses not covered under insurance	
5124	Permits and Fees	San Bernardino County Transportation Authority annual fee	
5125	Bank Fees	Monthly bank fees	
5201	Professional Services	Professional Biological Consulting Services for Tertiary Treatment System/USAR HCP; Personnel Investigations; Recruitment and job advertising; grant writing	
5203	Engineering Services	SCADA and Electrical Master Plans Master Plan - Sewer M/H Survey - surveying services Master Plan - Siphon Flow Study and Rehab Design	
5204	Janitorial Services	WRP's portion of the janitorial services	
5211	Security Services	Security services for WRP	
5218	Trustee Services	Bond compliance and trustee fees	
5223	Medical Insurance Administration	WRP's portion for benefit administration for the Department	
5230	Legal Services	Legal services for Recycled Water Project, Regulatory Permits, personnel legal matters and other WR Division legal issues	
5301	Materials & Supplies	General materials and supplies	
5501	Electricity	SCE electric bills related to 399 Chandler admin building	
5506	Telephone - Landline	Landline phone services for 399 Chandler admin building	
5601	Software	Visitor management system for WRP	
5903	Interest Expense	Interest on 2016 Sewer Revenue Bonds	
5904	Uncollectible Charge-offs	Uncollectible accounts	
5908	City R.O.W. Maintenance Agreement	Annual City Right of Way Maintenance agreement payment	
5930	Other Expenses	Miscellaneous Expenses	
CAPITAL OUTLAY			
6001	Capital Outlay	Sewer capital projects - carryover and new funding amounts	
6008	Capital Outlay - Equipment	Enterprise Asset Management System	
6150	Capital Outlay - Operations and Maintenance	Annual sewer capital operations and maintenance projects	

WATER CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENT BUDGET SUMMARY

WATER FUND

WATER FUND CAPITAL IMPROVEMENT PLAN FY 2025-2026																	
CATEGORY	PROJECT NUMBER	FISCAL YEAR 2024-25 BUDGET	LIFE TO DATE (LTD) ACTUALS AS OF 05/07/2025	LTD ENCUMBRANCES AS OF 05/07/2025	FY 2024-2025 REMAINNG PROJECT BUDGET	PROJECT CARRY OVER	NEW PROJECT OR ADDITIONAL FUNDING	PROJECTED ACTUAL EXPENSES FOR FY 25-26	LABOR PORTION OF PROJECT	CIP BUDGET FY 25-26	FUNDING SOURCES	PROJECTED FY 25-26	PROJECTED FY 26-27	PROJECTED FY 27-28	PROJECTED FY 28-29	PROJECTED FY 29-30	OVERALL PROJECT BUDGET
REPLACEMENT / REHABILITATION OF SYSTEM ASSETS																	
WELLS AND PUMPING EQUIPMENT REHABILITATION																	
Annual R/R - Wells	M2511158	400,000	15,332	-	384,668	-	465,000	465,000	(65,000)	400,000	Capital	400,000	400,000	400,000	400,000		2,465,000
Annual R/R - Geothermal Wells and System Repair	M2511159	350,000	2,424	-	347,576	-	350,000	350,000	-	350,000	Capital	350,000	350,000	350,000	350,000		2,100,000
PUMPS, BOOSTERS, & ACV'S REHABILITATION & REPLACEMENT																	
Annual R/R - Booster Pumps	M2511160	102,000	78,821	-	23,179	-	120,000	120,000	(18,000)	102,000	Capital	120,000	120,000	120,000	120,000		702,000
Annual R/R - ACV's	M2511161	20,000	7,555	-	12,445	-	22,500	22,500	(2,500)	20,000	Capital	25,000	25,000	25,000	25,000		142,500
Annual R/R - SCADA & Metering to Non-Metered Pumps/ACV's	M2511162	20,000	-	-	20,000	-	20,000	20,000	-	20,000	Capital	20,000	20,000	20,000	20,000		120,000
Mountain Zone Pump Station Upgrade	C2311057	500,000	246,339	204,768	48,893	253,700	9,856,000	-	-	10,109,700	Capital	-	-	-	-	-	10,356,000
Ogden Pump Station Evaluation & Site Improvements	C2311058	1,450,000	232,321	77,351	1,140,328	1,217,700	-	-	-	1,217,700	Capital	-	-	-	-	-	1,450,000
RESERVOIR REHABILITATION																	
12-100 Reservoir Seismic Upgrades Group 2 Steel (Devore, Del Rosa 3, Sycamore 1, Terrace 3)	C2311098	14,000,000	11,222,603	1,450,184	1,327,213	1,327,200	-	-	-	1,327,000	Grant/Debt	-	-	-	-	-	14,000,000
Reservoir Seismic Upgrades Group 3B Concrete (Newmark 2, 3, 4)	C2411141	-	-	-	-	-	-	-	-	-	Capital	10,203,200	-	-	-	-	10,203,200
Lytle Creek Reservoir 1 Structural Evaluation and Relining	C1910935	375,000	-	-	375,000	375,000	1,625,000	1,800,000	-	2,000,000	Capital	-	-	-	-	-	2,000,000
WATER MAIN REPLACEMENT																	
Systemwide 2 Pipeline Replacement Project SRF	C2511102	12,234,350	713,367	10,921,507	599,477	11,521,000	-	-	-	11,521,000	Capital	-	-	-	-	-	11,521,000
Annual Pipeline R/R	M2511163	200,000	-	-	200,000	-	300,000	-	(100,000)	200,000	Debt	-	-	-	-	-	500,000
34th St (F Street - Mt View Ave)	C2211006	2,075,000	124,082	6,682	1,944,236	1,950,900	-	-	-	1,951,000	Capital	300,000	300,000	300,000	300,000	300,000	3,575,000
Little Mountain Dr Main Replacement	C2211007	215,000	117,610	41,665	55,726	97,400	-	-	-	98,000	Capital	-	-	-	-	-	215,000
36th Street Pipeline Replacement	C2211009	100,000	52,767	5,764	41,470	47,200	-	-	-	48,000	Capital	1,850,000	-	-	-	-	1,950,000
40th St - Edgerton Dr Pipeline Replacements	C2211010	2,750,000	159,343	37,017	2,553,640	2,590,700	-	-	-	2,591,000	Capital	450,000	-	-	-	-	3,200,000
Spruce Street and Eucalyptus Ave Pipeline Replacements	C2211011	120,000	37,926	49,473	32,602	82,100	-	-	-	83,000	Capital	-	3,350,000	-	-	-	3,470,000
Cooley Ct, Gage St and Sunnyside Ave Pipeline Replacements	C2211012	150,000	85,373	30,489	34,138	64,600	-	-	-	65,000	Capital	-	-	850,000	-	-	1,000,000
Pepper Tree Lane Pipeline Replacement	C2211032	1,725,000	113,636	60,324	1,551,040	1,611,400	-	-	-	1,612,000	Capital	-	-	1,250,000	-	-	2,975,000
9th Street Main Replacement	C2411111	150,000	52,148	42,962	54,890	97,900	-	-	-	98,000	Capital	1,050,000	-	-	-	-	1,200,000
24th-26th Street and Davidson Ave Main Replacements	C2411134	375,000	168,441	22,561	183,999	206,600	2,200,000	-	-	2,407,000	Capital	-	-	-	800,000	-	3,375,000
58th and 59th Street Area Main Replacements	C2511164	350,000	2,317	194,487	153,197	347,700	-	-	-	348,000	Capital	2,500,000	-	-	-	-	2,850,000
Rialto Ave Main Replacement		-	-	-	-	-	840,000	840,000	-	840,000	Capital						-
SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT																	
Annual R/R - Sample Stands Replacement	M2511165	175,000	-	-	175,000	-	100,000	100,000	-	100,000	Capital	100,000	100,000	100,000	100,000	100,000	775,000
Annual R/R - Large Meter Vault Replacement	M2511166	240,000	-	-	240,000	-	250,000	250,000	(10,000)	240,000	Capital	250,000	250,000	250,000	250,000	250,000	1,740,000
Annual R/R - Water Meter Capital	M2511167	300,000	228,417	-	71,583	-	330,000	330,000	(30,000)	300,000	Capital/Conservation	330,000	330,000	330,000	330,000	330,000	2,280,000
Annual R/R - Large Meter Testing	M2511168	80,000	26,558	-	53,442	-	80,000	80,000	(4,000)	76,000	Capital	100,000	100,000	100,000	100,000	100,000	660,000
Annual R/R - System Valve Replacement	M2511169	115,000	122,904	11,528	(19,432)	-	320,000	320,000	(70,000)	250,000	Capital	350,000	350,000	350,000	350,000	350,000	2,185,000
Annual R/R - Fire Hydrant Replacement	M2511170	350,000	306,592	19,510	23,898	-	450,000	450,000	(100,000)	350,000	Capital	200,000	200,000	200,000	200,000	200,000	1,800,000
Annual R/R - City Backflow Device	M2511171	50,000	2,919	50,000	(2,919)	-	50,000	-	-	50,000	Capital	50,000	50,000	50,000	50,000	50,000	350,000
Advanced Metering Infrastructure (AMI) Project - Phase 1	C2211020	7,500,000	3,617,095	3,608,171	274,734	3,882,900	-	-	-	3,882,900	Capital/Grant	-	-	-	-	-	7,500,000
Muscoy Area Read Routes Meter Replacement	C2211033	350,000	-	-	350,000	350,000	-	350,000	(105,000)	245,000	Capital	-	-	-	-	-	350,000
FACILITIES AND PLANTS REHABILITATION & REPLACEMENT																	
Annual R/R - Plant Valve Replacement	M2511172	50,000	49,380	-	620	-	60,000	60,000	(10,000)	50,000	Capital	175,000	175,000	175,000	175,000	175,000	985,000
Ridgeview Driveway Replacement	C2511195	70,000	-	-	70,000	70,000	-	-	-	70,000	Capital						-
1350 Building A Field & Meter Services Remodel							75,000	75,000	-	75,000							
SUBTOTAL FOR REPLACEMENT / REHABILITATION OF SYSTEM ASSETS		46,941,350	17,786,270	16,834,440	12,320,640	26,094,000	17,513,500	5,632,500	(514,500)	43,097,300		18,823,200	6,120,000	4,870,000	3,570,000	1,855,000	97,994,700

WATER FUND CAPITAL IMPROVEMENT PLAN FY 2025-2026																	
CATEGORY	PROJECT NUMBER	FISCAL YEAR 2024-25 BUDGET	LIFE TO DATE (LTD) ACTUALS AS OF 05/07/2025	LTD ENCUMBRANCES AS OF 05/07/2025	FY 2024-2025 REMAINNG PROJECT BUDGET	PROJECT CARRY OVER	NEW PROJECT OR ADDITIONAL FUNDING	PROJECTED ACTUAL EXPENSES FOR FY 25-26	LABOR PORTION OF PROJECT	CIP BUDGET FY 25-26	FUNDING SOURCES	PROJECTED FY 25-26	PROJECTED FY 26-27	PROJECTED FY 27-28	PROJECTED FY 28-29	PROJECTED FY 29-30	OVERALL PROJECT BUDGET
NEW SYSTEM ASSETS																	
WELLS AND PUMP EQUIPMENT																	
DC-8 Well	C1810883	700,000	-	-	700,000	700,000	-	-	-	700,000	Capital	2,500,000	-	-	-	-	3,200,000
Production Well No. 1	C2411139	750,000	-	-	750,000	750,000	-	-	-	750,000	Capital	700,000	2,500,000	-	-	-	3,950,000
Production Well No. 2	C2411140	500,000	-	-	500,000	500,000	250,000	-	-	750,000	Capital						
RESERVOIRS																	
18-117 2300 Pressure Zone Infrastructure Improvement (Reservoir, Pump Station and Pipeline)	C1718028	12,919,000	6,179,761	6,413,130	326,109	6,739,200	-	-	-	6,740,000	Capital/Developer	-	-	-	-	-	12,919,000
WATER MAINS																	
Olive Street and Valencia Street Main Extension	C2211022	125,000	54,965	31,322	38,713	70,000	-	50,000	-	70,000	Capital	-	700,000	-	-	-	825,000
FACILITIES AND PLANTS																	
14-121 Water Facilities Relocation	C1410689	16,061,078	11,040,242	4,569,846	450,990	451,000	-	225,500	-	451,000	Capital/Debt	2,800,000	8,300,000	-	-	-	27,161,078
Water Facilities Relocation Phase 2 Warehouse		-	-	-	-		4,666,600	4,666,600	-	4,667,000							
Water Facilities Relocation Phase 3 397 Chandler T.I.		-	-	-	-		-	-	-	-							
Annual R/R - Water System Security Upgrades	M2511173	100,000	929	-	99,071		100,000	100,000	-	100,000							
Annual R/R - Plant Site Improvements	M2511174	150,000	82,655	14,384	52,960		150,000	150,000	-	150,000							
Annual R/R - SCADA and Telemetry Upgrades	M2511175	165,000	-	-	165,000	-	180,000	180,000	(15,000)	165,000	Capital	100,000	100,000	100,000	100,000	100,000	845,000
Shandin Hills Booster Station Site Improvements	C2411135	250,000	49,763	24,137	176,100	200,200	-	-	-	201,000	Capital	150,000	150,000	150,000	150,000	150,000	1,000,000
Water Utility Yards Relocation	C2511176	350,000	-	-	350,000	350,000	-	-	-	350,000	Capital	180,000	180,000	180,000	180,000	180,000	1,250,000
SCADA Master Plan Resultant Projects						-	-	-	-	-	Capital	-	-	-	-	-	-
Little League Restroom Facility					-	-	170,000	-	(30,000)	140,000	Capital						
SUBTOTAL FOR NEW SYSTEM ASSETS		32,070,078	17,408,315	11,052,820	3,608,943	9,760,400	5,516,600	5,372,100	(45,000)	15,234,000		6,430,000	11,930,000	430,000	430,000	430,000	51,150,078
OTHER FUNDED PROJECTS																	
PUBLIC WORKS PROJECTS																	
Annual Unplanned Public Works	M2511177	175,000	48,080	-	126,920	-	175,000	-	-	175,000	Capital	175,000	175,000	175,000	175,000	175,000	1,225,000
Foothill Blvd and Lytle-Cajon Channel 16-inch Pipeline Relocation	C2411154	700,000	68,641	88,709	542,650	631,400	-	-	-	632,000	Capital						
Water Facilities Relocations for State Route 66	C2511156	1,500,000	-	-	1,500,000	1,500,000	200,000	-	-	1,700,000	Capital	-	-	-	-	-	1,700,000
SB Valley College Master Meter Connections	TBD					-	350,000	350,000		350,000	Capital						
CONSENT DECREE REMEDY REPLACEMENT																	
Annual R/R - EPA Extraction Wells (Newmark)	A2511179	400,000	-	6,200	393,800	-	400,000	400,000	-	400,000	AIG	400,000	400,000	400,000	400,000	400,000	2,800,000
Annual R/R - EPA Extraction Wells (Muscoy)	A2511180	600,000	52,123	-	547,877	-	600,000	600,000	-	600,000	AIG	400,000	400,000	400,000	400,000	400,000	3,200,000
Annual R/R - EPA Monitoring Wells	A2511181	80,000	9,128	-	70,872	-	80,000	80,000	-	80,000	AIG	50,000	50,000	50,000	50,000	50,000	410,000
Annual R/R - EPA Treatment Plant Vessels and Piping/Valves	A2511182	50,000	1,723	-	48,277	-	50,000	50,000	-	50,000	AIG	50,000	50,000	50,000	50,000	50,000	350,000
Annual R/R San Bernardino Basin Model	M2511183	100,000	183	-	99,817	-	100,000	100,000	-	100,000	PFM	100,000	100,000	100,000	100,000	100,000	700,000
SUBTOTAL FOR OTHER FUNDED PROJECTS		3,605,000	179,878	94,909	3,330,214	2,131,400	1,955,000	1,580,000	-	4,087,000		1,175,000	1,175,000	1,175,000	1,175,000	1,175,000	10,385,000
GRAND TOTAL		\$ 82,616,428	\$ 35,374,463	\$ 27,982,168	\$ 19,259,797	\$ 37,985,800	\$ 24,985,100	\$ 12,584,600	\$ (559,500)	\$ 62,418,300		\$ 26,428,200	\$ 19,225,000	\$ 6,475,000	\$ 5,175,000	\$ 3,460,000	\$ 159,529,778



San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2024/2025

Project Name: ANNUAL SAN BERNARDINO BASIN MODEL
Asset Classification: OTHER FUNDED PROJECTS
Asset Category: PUBLIC WORKS PROJECTS

Budget ID No. CO No. 11183

Project Description: Annual maintenance and analysis of the San Bernardino basin model.

BUNKER HILL GROUNDWATER BASIN



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$90,900
Subtotal:	\$90,900
Contingency (10%)	\$9,090
TOTAL COSTS (ROUNDED)	\$100,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$100,000 PFM
FUNDING (ROUNDED)	\$100,000

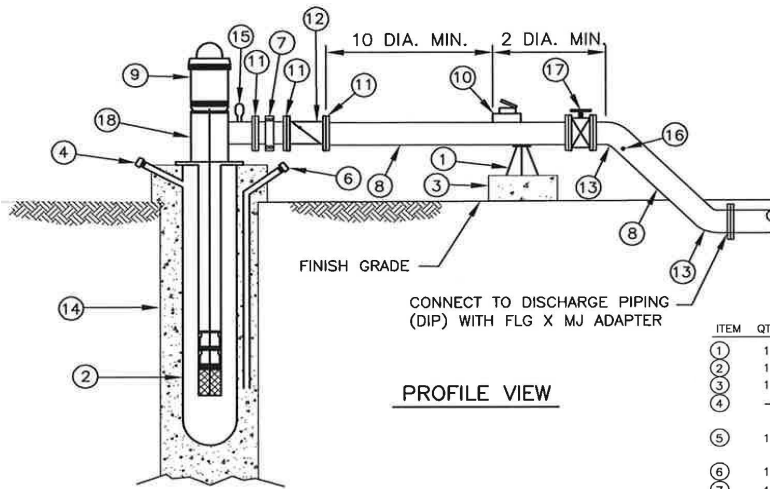


San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: ANNUAL WELL REPLACEMENT/REHABILITATION
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WELLS AND PUMPING EQUIPMENT REHABILITATION

Budget ID No. **CO No. 11158**

Project Description: Project involves the replacement or rehabilitation of groundwater production wells as a result of mechanical or electrical equipment failure. It is anticipated that six (6) production wells will need to be rehabilitated during the fiscal year. Other wells will be rehabilitated or replaced if mechanical or electrical failure occurs.



PROFILE VIEW

ITEM	QTY.	DESCRIPTION
1	1 EA.	UNDER PIPE SUPPORT PER SBMWD STD. DWG. W6.28
2	1 EA.	20" DIA. 3/4" WALL, STEEL CASING PIPE
3	1 EA.	REINFORCED CONCRETE BASE
4	----	2" STEEL SOUNDING TUBE W/THREADED CAP (FABRICATE FROM 2" STEEL ELEC. CONDUIT SWEEP & WELD TO CASING) ALL INTERIOR WELDS TO BE GROUND SMOOTH.
5	1 EA.	CASING VENT (2" STEEL TEE W/THREADED PLUG AND SCREENED 2" 90 STREET BEND) UNDER PIPE SUPPORT PER SBMWD STD. DWG. W6.28
6	1 EA.	3" STEEL GRAVEL MAKE-UP PIPE (WELD TO EXISTING) W/THREADED CAP
7	1 EA.	VICTAULIC COUPLING FROM THE WATER DEPARTMENT APPROVED LIST W/SCH 40 MILLED END WELD ADAPTORS
8	---L.F.	SCH. 40 STEEL PIPE
9	1 EA.	PUMP MOTOR
10	1 EA.	WATER METER PER SBMWD STD. DWG. W1.15 APPROVED METER LIST (TOTALIZER TO READ IN 100 CUBIC FEET)
11	3 EA.	---" WELD FLANGE
12	1 EA.	---" CHECK VALVE (EXTERNAL SWING TYPE SPRING AND LEVER) (MUELLER #A-2600-6-02 OR EQUAL) UNDER PIPE SUPPORT PER SBMWD STD. DWG. W6.28
13	2 EA.	---" 45° STEEL BEND (WELD)
14	1 EA.	CONDUCTOR CASING
15	1 EA.	2" COMBINATION AIR/VACUUM RELEASE VALVE
16	1 EA.	3/4" WATER SAMPLING PORT W/STAINLESS STEEL BALL VALVE
17	1 EA.	---" HAND OPERATED BUTTERFLY VALVE
18	1 EA.	SIMFLO PUMPS STEEL DISCHARGE HEAD A-53B/A-36 OR APPROVED EQUAL
19	----	POURED CONCRETE PUMP BASE (6 SAC MIX CHAMFER ALL EDGES TO 1")

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$59,091
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$362,727
Subtotal:	\$421,818
Contingency (10%)	\$43,000
TOTAL COSTS (ROUNDED)	\$465,000
Project Funding Sources:	Funding Amount
Water Capital:	\$400,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$400,000 *excludes SBMWD labor (\$35,000)

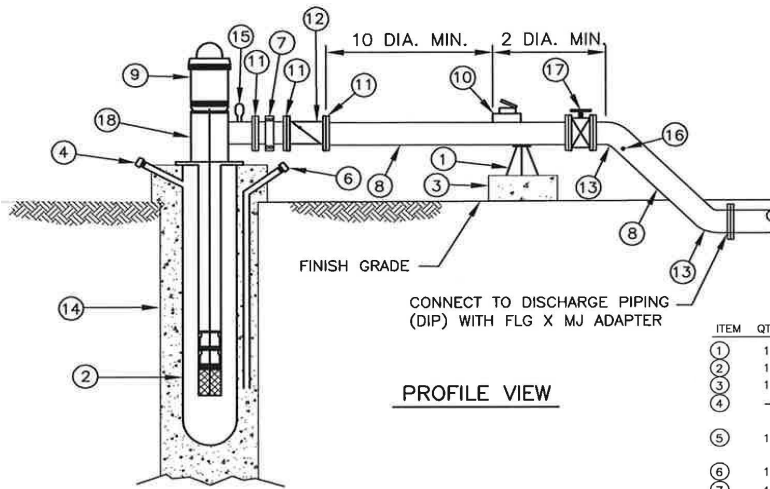


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL GEOTHERMAL WELLS REPLACEMENT/REHABILITATION
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WELLS AND PUMPING EQUIPMENT REHABILITATION

Budget ID No. **CO No. 11159**

Project Description: Project involves the replacement or rehabilitation of geothermal groundwater production wells as a result of mechanical or electrical equipment failure. It is anticipated that one (1) geothermal production well will need to be rehabilitated during the fiscal year. Other wells will be rehabilitated or replaced if mechanical or electrical failure occurs.



ITEM	QTY.	DESCRIPTION
1	1 EA.	UNDER PIPE SUPPORT PER SBMWD STD. DWG. W6.28
2	1 EA.	20" DIA. 3/4" WALL, STEEL CASING PIPE
3	1 EA.	REINFORCED CONCRETE BASE
4	----	2" STEEL SOUNDING TUBE W/THREADED CAP (FABRICATE FROM 2" STEEL ELEC. CONDUIT SWEEP & WELD TO CASING) ALL INTERIOR WELDS TO BE GROUND SMOOTH.
5	1 EA.	CASING VENT (2" STEEL TEE W/THREADED PLUG AND SCREENED 2" 90 STREET BEND) UNDER PIPE SUPPORT PER SBMWD STD. DWG. W6.28
6	1 EA.	3" STEEL GRAVEL MAKE-UP PIPE (WELD TO EXISTING) W/THREADED CAP
7	1 EA.	VICTAULIC COUPLING FROM THE WATER DEPARTMENT APPROVED LIST W/SCH 40 MILLED END WELD ADAPTORS
8	---L.F.	SCH. 40 STEEL PIPE
9	1 EA.	PUMP MOTOR
10	1 EA.	WATER METER PER SBMWD STD. DWG. W1.15 APPROVED METER LIST (TOTALIZER TO READ IN 100 CUBIC FEET)
11	3 EA.	-----" WELD FLANGE
12	1 EA.	-----" CHECK VALVE (EXTERNAL SWING TYPE SPRING AND LEVER) (MUELLER #A-2600-6-02 OR EQUAL) UNDER PIPE SUPPORT PER SBMWD STD. DWG. W6.28
13	2 EA.	-----" 45° STEEL BEND (WELD)
14	1 EA.	CONDUCTOR CASING
15	1 EA.	2" COMBINATION AIR/VACUUM RELEASE VALVE
16	1 EA.	3/4" WATER SAMPLING PORT W/STAINLESS STEEL BALL VALVE
17	1 EA.	-----" HAND OPERATED BUTTERFLY VALVE
18	1 EA.	SIMFLO PUMPS STEEL DISCHARGE HEAD A-53B/A-36 OR APPROVED EQUAL
19	----	POURED CONCRETE PUMP BASE (6 SAC MIX CHAMFER ALL EDGES TO 1")

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$318,182
Subtotal:	\$318,182
Contingency (10%)	\$32,000
TOTAL COSTS (ROUNDED)	\$350,000
Project Funding Sources:	Funding Amount
Water Capital:	\$350,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$350,000 *excludes SBMWD labor (\$5,000)

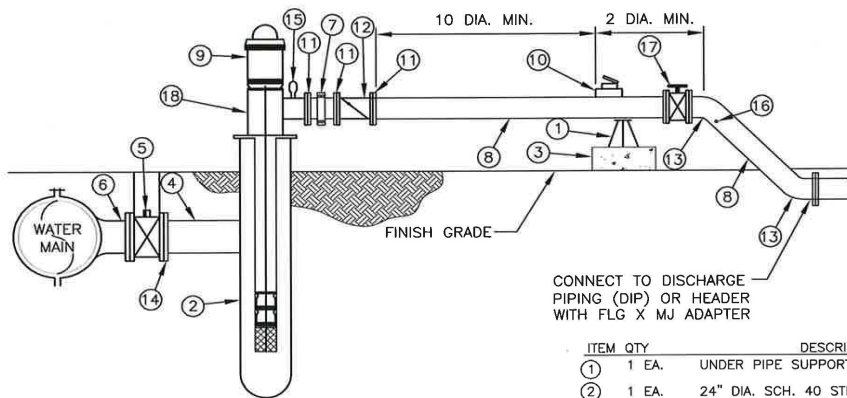


San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: ANNUAL BOOSTER PUMP REPLACEMENT/REHABILITATION
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: PUMPS, BOOSTERS & ACV REHABILITATION & REPLACEMENT

Budget ID No. **CO No. 11160**

Project Description: Project involves either the replacement or rehabilitation of booster pumps as a result of mechanical or electrical equipment failure. It is anticipated that seven (7) booster pumps will need to be rehabilitated during the fiscal year. Booster pumps will be rehabilitated or replaced if mechanical or electrical failure occurs.



ITEM	QTY	DESCRIPTION
①	1 EA.	UNDER PIPE SUPPORT PER SBMWD STD. DWG. W6.28
②	1 EA.	24" DIA. SCH. 40 STEEL PUMP CAN
③	1 EA.	REINFORCED CONCRETE BASE
④	1 EA.	_____ SCH. 40 STEEL PIPE
⑤	1 EA.	_____ BUTTERFLY VALVE (FLG) PER SBMWD STD. DWG. W3.2
⑥	1 EA.	_____ X _____ WELD NOZZLE
⑦	1 EA.	_____ VICTAULIC COUPLING FROM THE WATER DEPARTMENT APPROVED LIST W/SCH 40 MILLED END WELD ADAPTORS
⑧	_____	LINEAR FEET SCH. 40 STEEL PIPE
⑨	1 EA.	PUMP MOTOR
⑩	1 EA.	WATER METER PER SBMWD STD. DWG. W1.15 APPROVED METER LIST (TOTALIZER TO READ IN 100 CUBIC FEET)
⑪	3 EA.	_____ WELD FLANGE
⑫	1 EA.	_____ CHECK VALVE (EXTERNAL SWING TYPE SPRING AND LEVER) (MUELLER # A-2600-6-02 OR EQUAL)
⑬	2 EA.	_____ 45° STEEL BEND (WELD)
⑭	1 EA.	_____ WELD FLANGE
⑮	1 EA.	2" COMBINATION AIR/VACUUM RELEASE VALVE
⑯	1 EA.	3/4" WATER SAMPLING PORT W/STAINLESS STEEL BALL VALVE
⑰	1 EA.	_____ HAND OPERATED BUTTERFLY VALVE
⑱	1 EA.	SIMFLO PUMPS STEEL DISCHARGE HEAD A-53B/A-36 OR APPROVED EQUAL

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$18,000
SBMWD Stock Issues	\$2,000
Equipment Rental:	\$2,000
Purchased Material:	\$11,000
Contract Services	\$75,000
Subtotal:	\$108,000
Contingency (10%)	\$11,000
TOTAL COSTS (ROUNDED)	\$120,000
Project Funding Sources:	Funding Amount
Water Capital:	\$102,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$102,000 *excludes SBMWD labor (\$18,000)

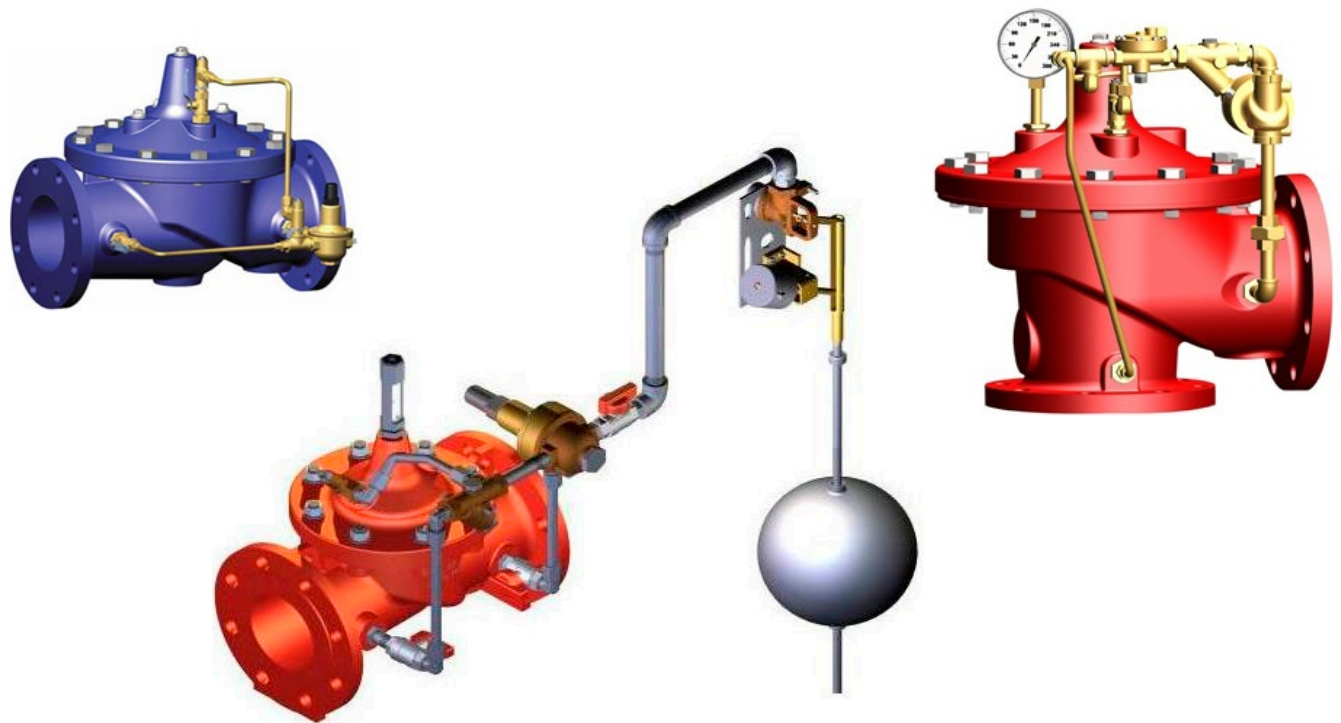


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: ANNUAL AUTOMATIC CONTROL VALVE REPLACEMENT/REHABILITATION
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: PUMPS, BOOSTERS & ACV REHABILITATION & REPLACEMENT

Budget ID No. **CO No. 11161**

Project Description: Project involves either the replacement of automatic control valves (ACV's) or the rehabilitation of automatic control valves as a result of mechanical failure or age. It is anticipated that one (1) ACV will need to be rehabilitated during this budget cycle.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$2,273
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$18,091
Subtotal:	\$20,364
Contingency (10%)	\$2,040
TOTAL COSTS (ROUNDED)	\$22,500
Project Funding Sources:	Funding Amount
Water Capital:	\$20,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$20,000 *excludes SBMWD labor (\$2,500)

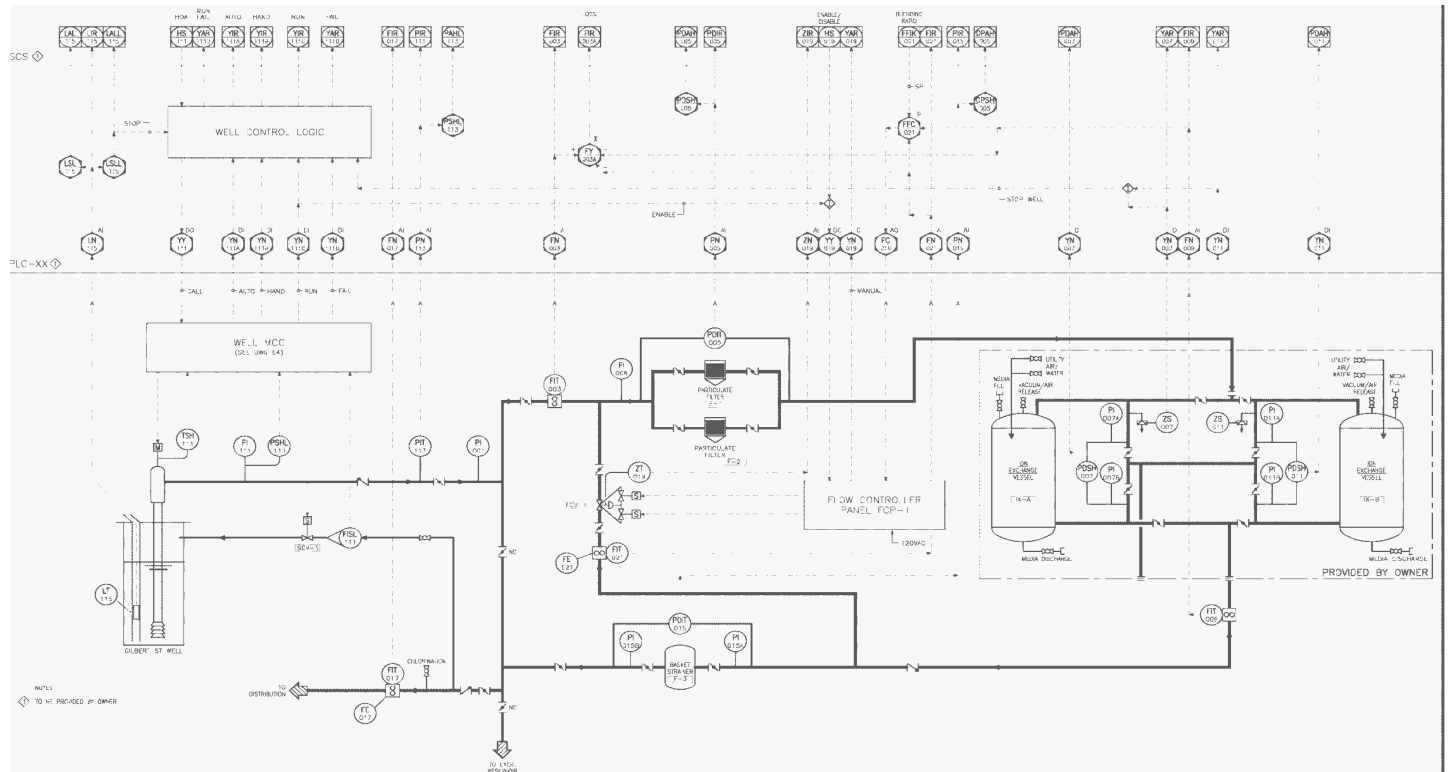


San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: ANNUAL SCADA & METERING TO NON-MONITORED PUMPS/ACV'S
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: PUMPS, BOOSTERS & ACV REHABILITATION & REPLACEMENT

Budget ID No. **CO No. 11162**

Project Description: Project involves the installation of SCADA facilities on non-monitored pumps or wells. This allows staff to monitor flow rates remotely via SCADA network and gather/record real time data. It is anticipated that four (4) agency interties, to be identified in the future, will be upgraded.



Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$18,000
Contract Services	\$0
Subtotal:	\$18,000
Contingency (10%)	\$2,000
TOTAL COSTS (ROUNDED)	\$20,000
Project Funding Sources:	Funding Amount
Water Capital:	\$20,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$20,000



San Bernardino Municipal Water Department

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Project Name: MOUNTAIN ZONE PUMP STATION UPGRADE
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: PUMPS, BOOSTERS & ACV REHABILITATION & REPLACEMENT

Budget ID No. **CO No. 11057**

Project Description: Project involves the upgrade of the Mountain Zone pump station. The 2015 Water Facilities Master Plan identified a recommendation for pumping capacity increase in the Mountain Pressure Zone. The capacity deficit for this zone is relatively minor for existing conditions, but will increase for future demands. Therefore, when this pumping capacity deficit is addressed, it is recommended that projected increases in the pumping capacity deficit for future demands be considered. Project also involves electrical and site improvements.



Budgetary Requirements:

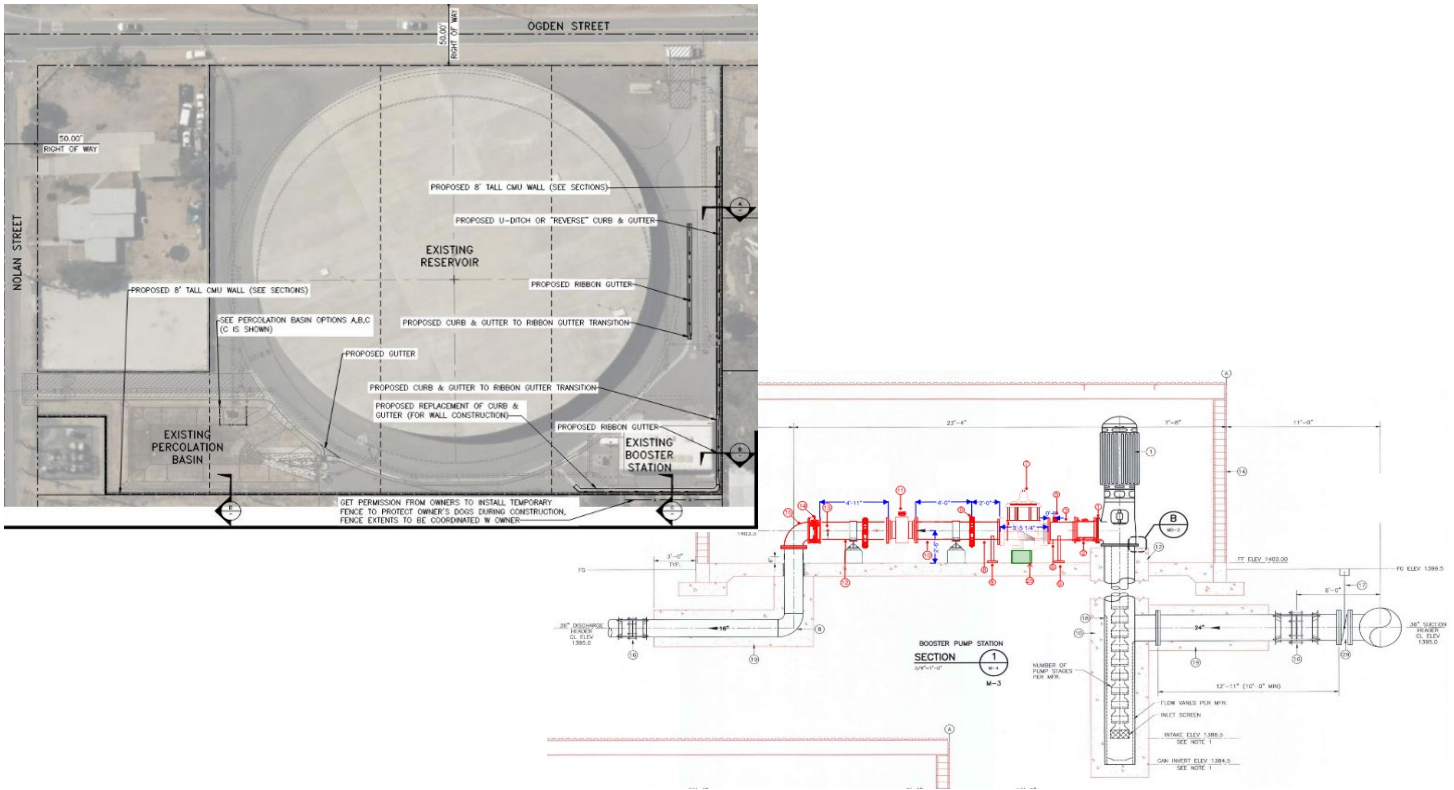
Cost Category	Estimated Cost
CEQA Compliance:	\$10,000
Design:	\$0
Const. Mgmt:	\$960,000
Construction:	\$8,000,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$8,970,000
Contingency (10%)	\$897,000
TOTAL COSTS (ROUNDED)	\$9,867,000
Project Funding Sources:	Funding Amount
Water Capital:	\$9,905,000 Carryover + Additional
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$9,905,000



Project Name: OGDEN PUMP STATION EVALUATION & SITE IMPROVEMENTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: PUMPS, BOOSTERS & ACV REHABILITATION & REPLACEMENT

Budget ID No.	CO No. 11058
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Project Description: Project will perform a study to confirm if the mechanical equipment and piping components are at the proper pressure rating, to recommend any modifications needed, and to prepare site drainage design to properly manage any potential runoff encountered at the site.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$198,000
Const. Mgmt:	\$0
Construction:	\$843,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,041,000
Contingency (10%)	\$105,000
TOTAL COSTS (ROUNDED)	\$1,146,000
Project Funding Sources:	Funding Amount
Water Capital:	\$114,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$114,000

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Project Name: RESERVOIR SEISMIC UPGRADES GROUP 2 (DEVORE, DEL ROSA 3, SYCAMORE 1, TERRACE 3)
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: RESERVOIR REHABILITATION

Budget ID No. C.O. No. 11098

Project Description: Project involves the seismic retrofitting of four of the Department's welded steel water storage tanks. In 2003, a vulnerability assessment was performed that identified deficiencies that could lead to catastrophic failure of the reservoirs due to a significant seismic event. Maintaining pressure in the water distribution system is a vital component to responding to the public's needs after a seismic event including fire suppression and drinking water. If reservoirs fail, water system pressure loss will occur prompting boil alerts and significantly decreasing ability to fight fires. This project is a planned multi-year project due to the extensive scope and cost. State Revolving Fund and FEMA funding opportunities will fund this project.

Construction expected completion is May 2025, CM and Inspection contract to be closed out, and reporting to CalOES/FEMA to continue until closed out.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$0
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$0
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other (Debt):	\$1,327,000 FEMA Grant & SRF Loan Carryover
FUNDING (ROUNDED)	\$1,327,000



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Project Name: **LYTLE CREEK NO. 1 RESERVOIR STRUCTURAL EVALUATION AND RELINING**
Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
Asset Category: **RESERVOIR REHABILITATION**

Budget ID No.	CO No.	10935
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Project Description: Project involves the structural evaluation of the Lytle Creek Reservoir No. 1 and the relining of the interior concrete to address water loss and cracks. The project scope has been outlined and specifications for work to be performed. The project will include crack repairs and installation full epoxy liner system. Removal of Eucalyptus tress in area.



Budgetary Requirements:

Cost Category		Estimated Cost
CEQA Compliance:		\$0
Design:		\$0
Const. Mgmnt:		\$0
Construction:		\$1,800,000
SBMWD Labor & Ovhd:		\$0
SBMWD Stock Issues		\$0
Equipment Rental:		\$0
Purchased Material:		\$0
Contract Services		\$0
Subtotal:		\$1,800,000
Contingency (10%)		\$180,000
TOTAL COSTS (ROUNDED)		\$1,980,000
Project Funding Sources:		Funding Amount
Water Capital:		\$1,980,000
Chartis Escrow:		\$0
Water Conservation:		\$0
Other (Debt):		\$0
FUNDING (ROUNDED)		\$2,000,000



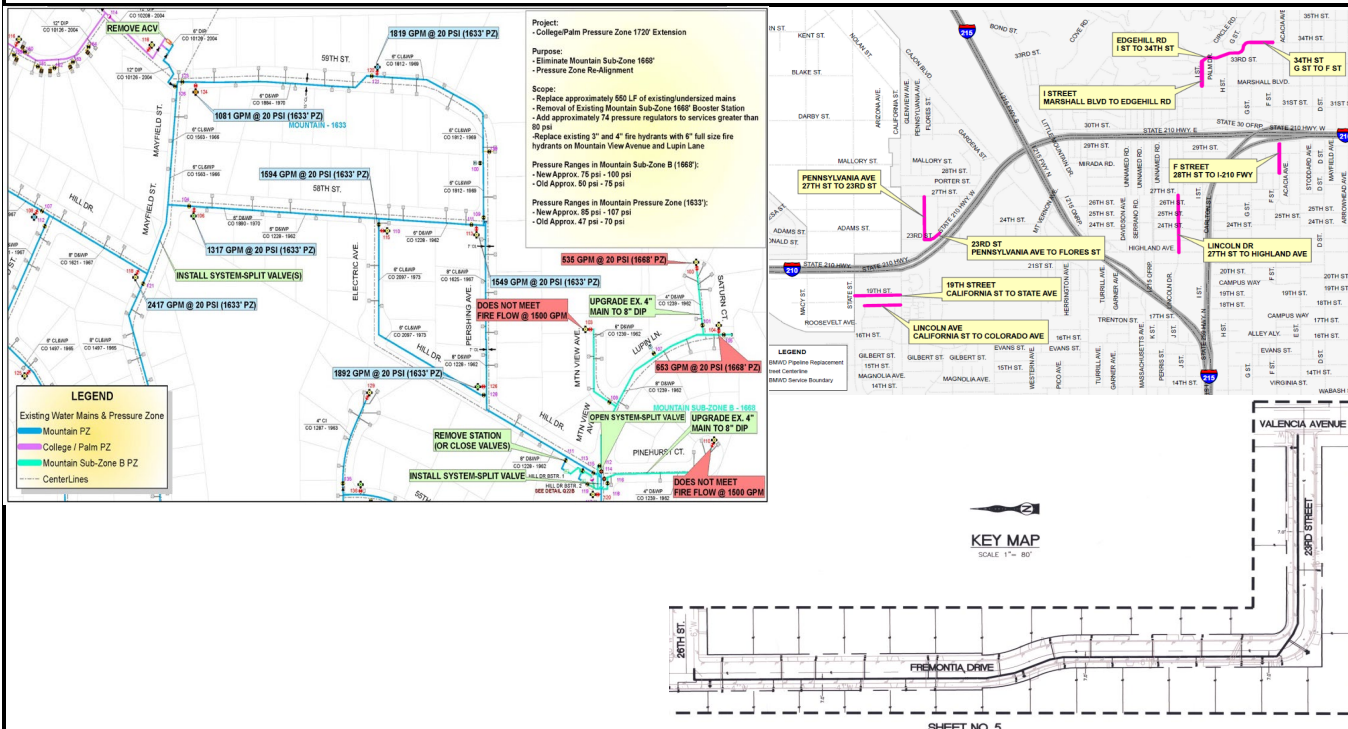
San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: SYSTEMWIDE 2 PIPELINE REPLACEMENT PROJECT SRF
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11102

Project Description: Project involves the consolidation of various water pipeline replacement projects throughout SBMWD's service area. The project also involves updating "shelved" projects and completing designs. The project includes the following general pipeline replacement locations:

1. Project includes pipeline replacement in Fremontia Drive/23rd Street, from 26th Street to Valencia Avenue. Includes updating design, construction management, construction, inspection, other associated soft costs. Previously CO 10885.
2. Project includes the combination of CO 10818 Upper Zone Replacements - Mallory, Shandin Hills area which are priority 1 and 2 proposed pipeline improvements from the 2007 Water Facilities Master Plan and CO 10819 1720' Pressure Zone Extension (Mountain Sub-Zone B Elimination). Funding for construction related activities only.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$10,000
Design:	\$50,000
Const. Mgmt:	\$200,000
Construction:	\$300,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$560,000
Contingency (10%)	\$56,000
TOTAL COSTS (ROUNDED)	\$616,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$625,000 SRF Loan Carryover
FUNDING (ROUNDED)	\$625,000

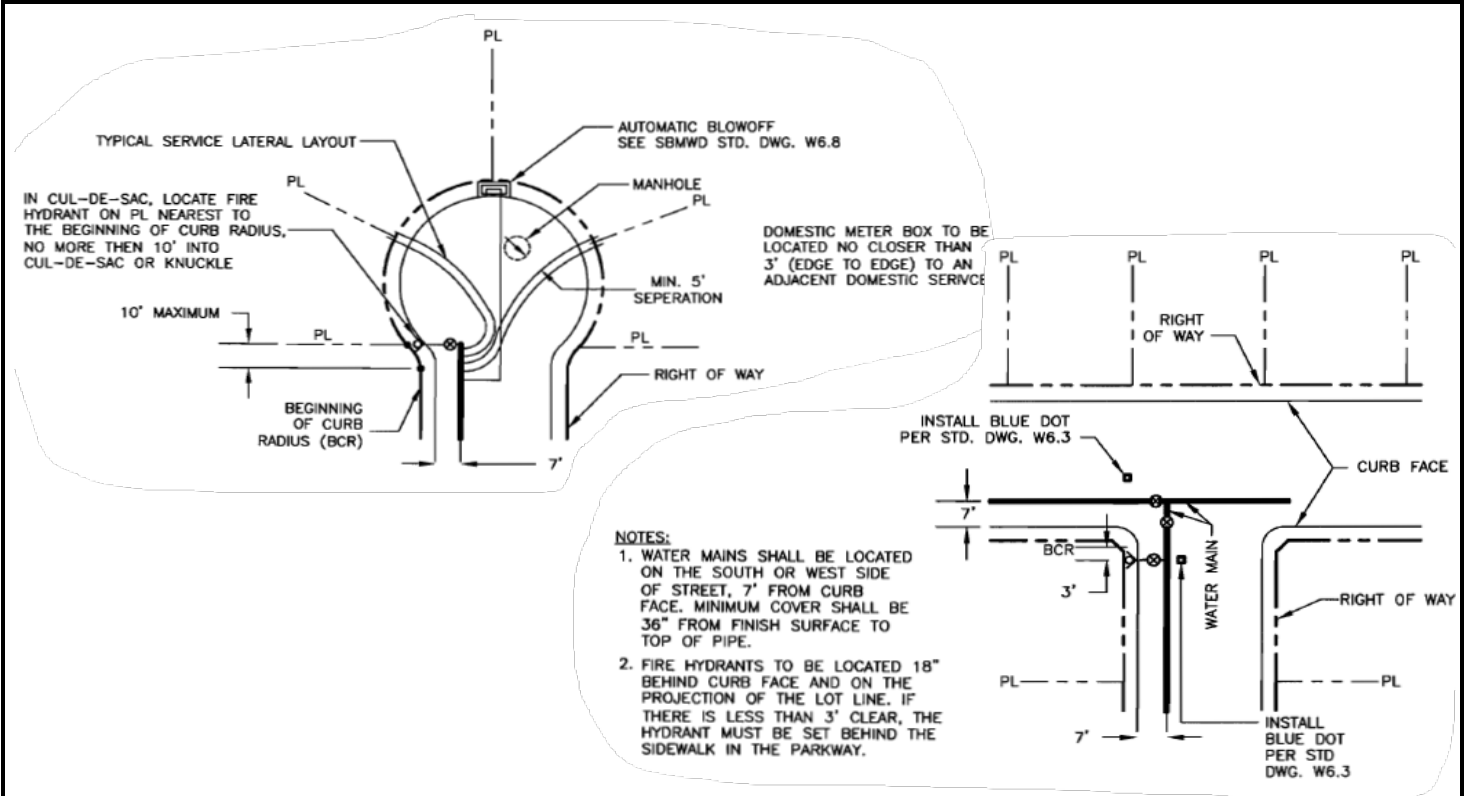


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: ANNUAL PIPELINE REPLACEMENT/REHABILITATION
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11163

Project Description: Project involves the replacement of system wide problematic pipelines due to age, size, corrosion, and/or extreme leak history. These pipelines will be identified and replaced by the Department's Water Utility Distribution Section throughout the budget cycle.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$100,000
SBMWD Stock Issues	\$12,000
Equipment Rental:	\$12,000
Purchased Material:	\$135,000
Contract Services	\$12,000
Subtotal:	\$271,000
Contingency (10%)	\$27,100
TOTAL COSTS (ROUNDED)	\$300,000
Project Funding Sources:	Funding Amount
Water Capital:	\$200,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$200,000 *excludes SBMWD labor

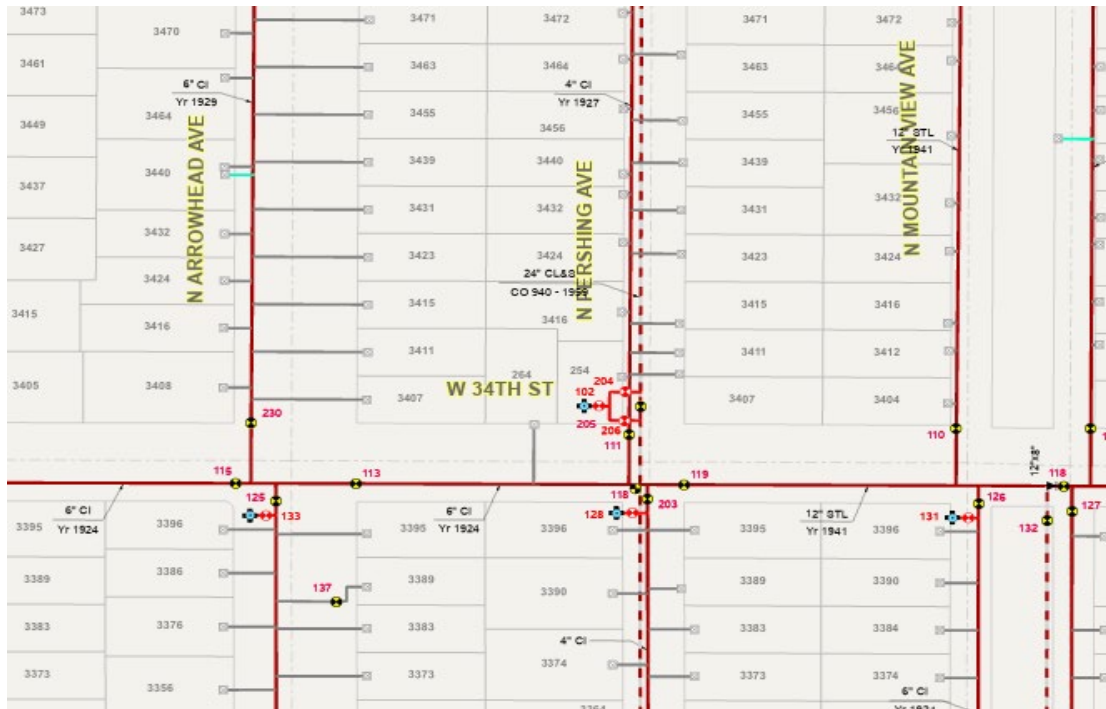


San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: 34TH STREET (F STREET - MTN VIEW AVE)
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11006

Project Description: Project includes the replacement of the 6-inch cast iron main from 1924 and a portion of the 12-inch steel main from 1941 with recent chronic leak histories. Project includes funding for construction. Project length is approximately 2,800 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$18,182
Const. Mgmnt:	\$0
Construction:	\$1,727,273
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,745,455
Contingency (10%)	\$174,545
TOTAL COSTS (ROUNDED)	\$1,920,000
Project Funding Sources:	Funding Amount
Water Capital:	\$1,945,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,945,000

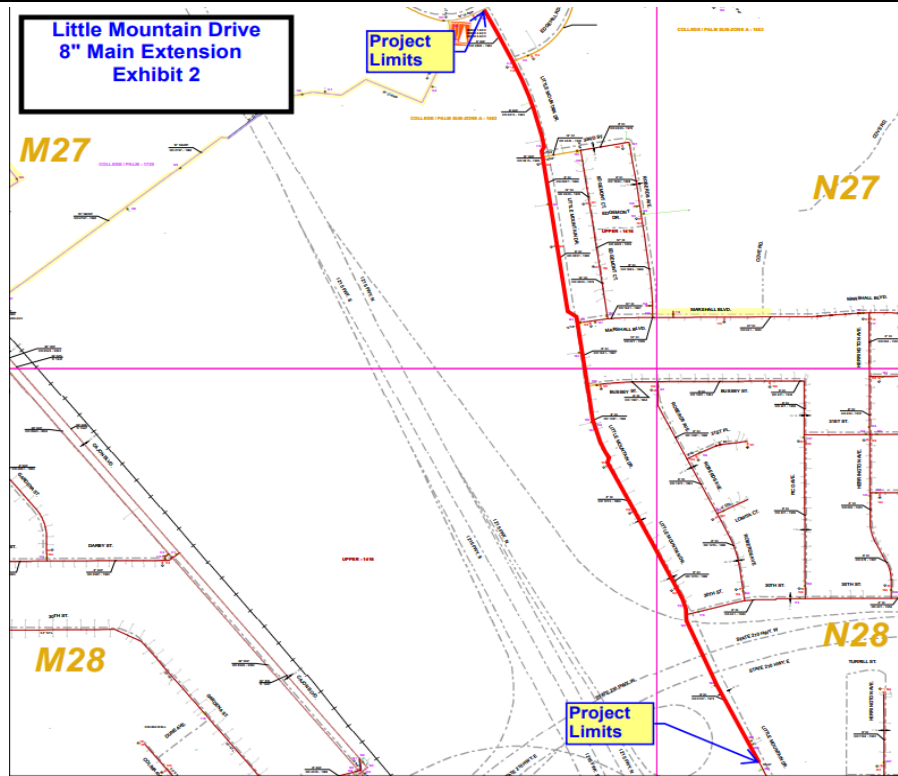


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Project Name: LITTLE MOUNTAIN DR MAIN REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11007

Project Description: Project includes testing and investigation for the replacement of a main replacement on Little Mountain Drive with recent chronic leak histories. Project includes funding for the investigation and design. Preliminary project length is approximately 4,000 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$40,000
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$40,000
Contingency (10%)	\$4,000
TOTAL COSTS (ROUNDED)	\$44,000
Project Funding Sources:	Funding Amount
Water Capital:	\$56,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$56,000

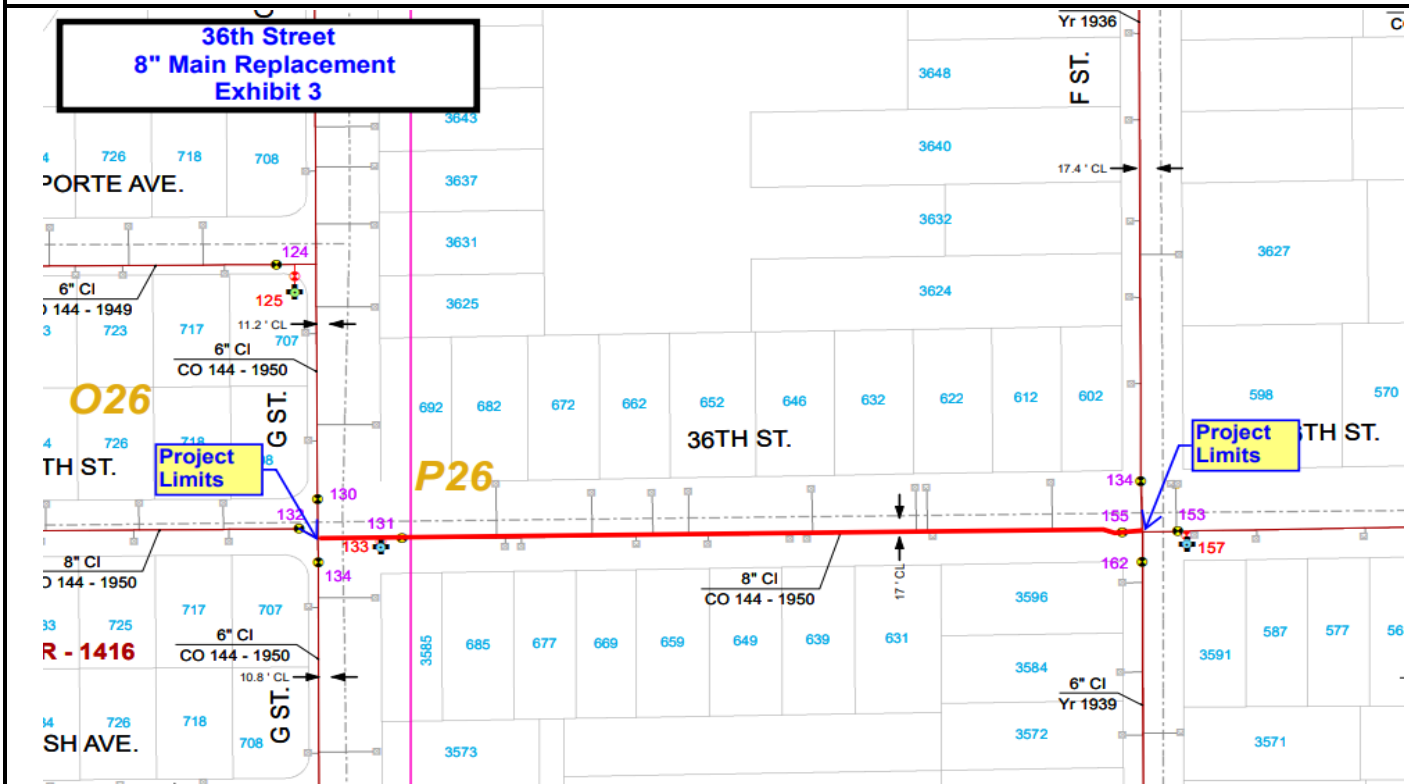


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Project Name: 36TH STREET PIPELINE REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11009

Project Description: Project includes the replacement of a water main on 36th Street from F Street to G Street as identified in the 2015 Water Facilities Master Plan. Project includes funding for design. Approximate project length is 670 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$18,182
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$18,182
Contingency (10%)	\$1,818
TOTAL COSTS (ROUNDED)	\$20,000
Project Funding Sources:	Funding Amount
Water Capital:	\$42,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$42,000

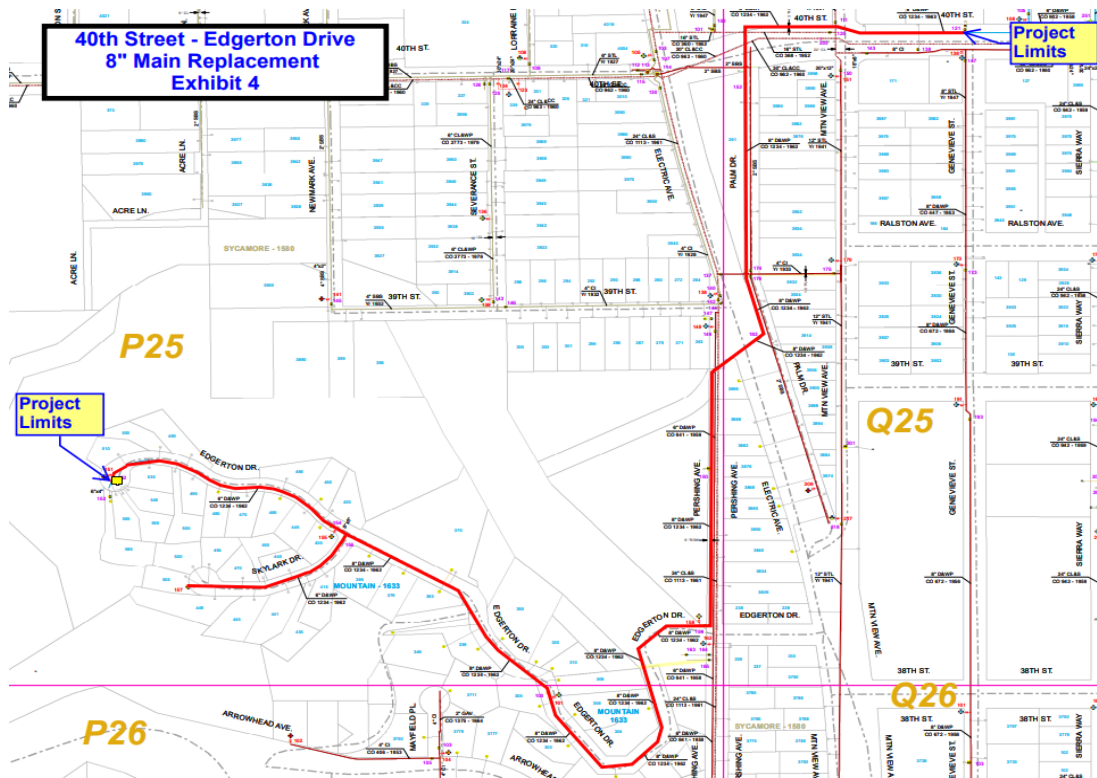


**San Bernardino Municipal Water Department
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Project Name: 40TH STREET - EDGERTON DR PIPELINE REPLACEMENTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11010

Project Description: Project includes the replacement of water mains on 40th Street from Genevieve to Palm, Palm from 40th to 39th, continuing south to Edgerton Dr, continuing west to end of Edgerton Dr, Skylark Dr from Edgerton Dr to end as identified in the 2015 Water Facilities Master Plan. Project includes funding for construction. Approximate project length is 5,500 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$50,000
Const. Mgmt:	\$0
Construction:	\$1,650,660
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,700,660
Contingency (10%)	\$170,066
TOTAL COSTS (ROUNDED)	\$1,870,000
Project Funding Sources:	Funding Amount
Water Capital:	\$2,554,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$2,554,000

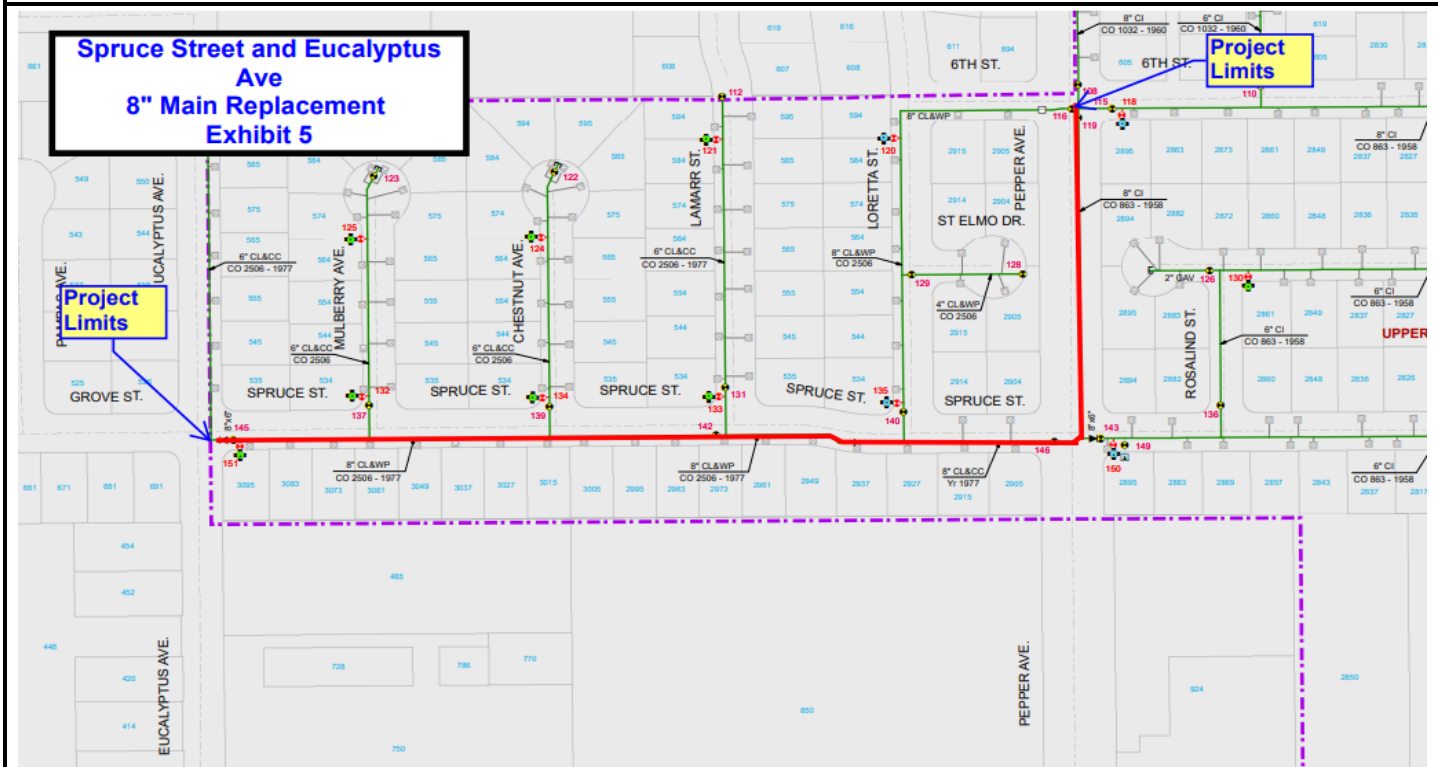


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Project Name: SPRUCE STREET AND EUCALYPTUS AVE PIPELINE REPLACEMENTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11011

Project Description: Project includes the replacement of water mains on Spruce Street from Eucalyptus to Pepper and Pepper Avenue from Spruce to 6th as identified in the 2015 Water Facilities Master Plan. Project includes funding for design. Approximate project length is 1,850 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$15,000
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$15,000
Contingency (10%)	\$1,500
TOTAL COSTS (ROUNDED)	\$17,000
Project Funding Sources:	Funding Amount
Water Capital:	\$33,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$33,000

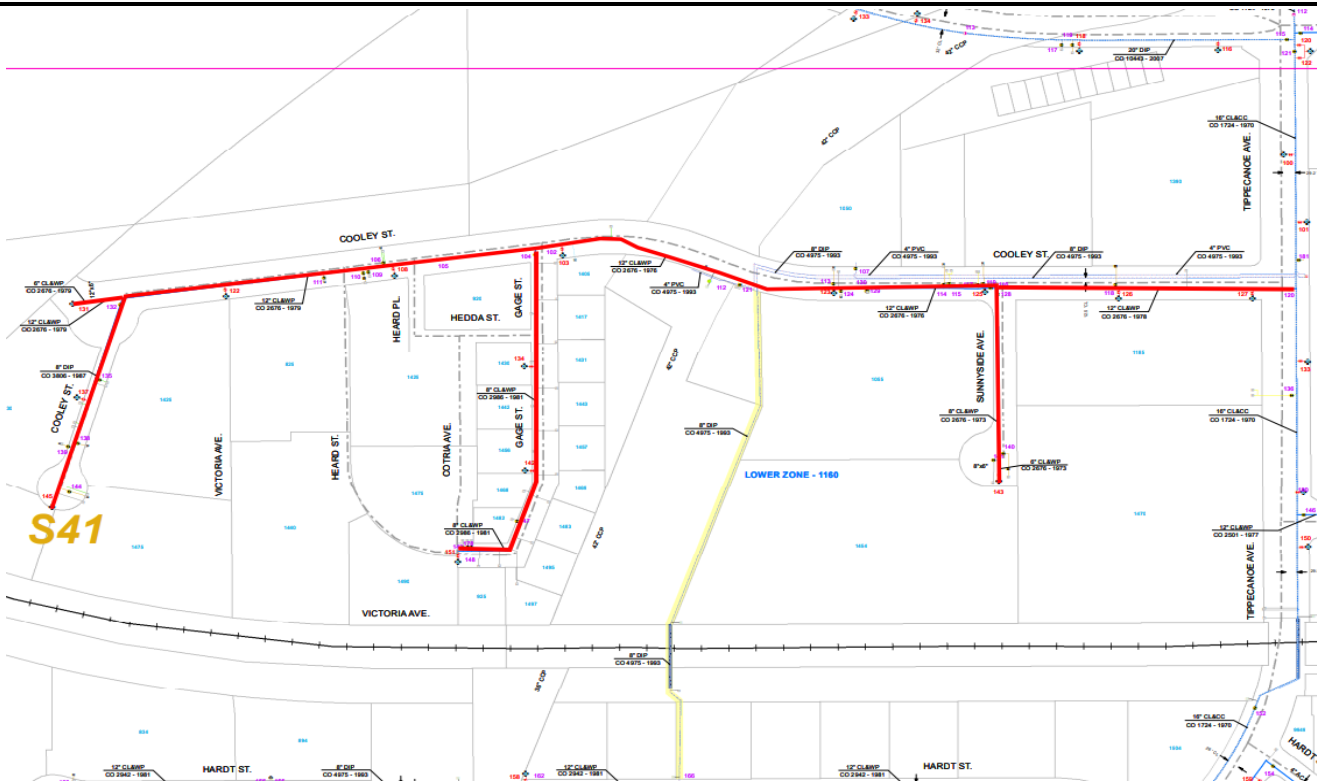


San Bernardino Municipal Water Department
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Project Name: COOLEY CT, GAGE ST, SUNNYSIDE AVE PIPELINE REPLACEMENTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11012

Project Description: Project includes the replacement of water mains on Cooley Court, Gage Street and Sunnyside Avenue, south of Cooley Street as identified in the 2015 Water Facilities Master Plan. Project includes funding for design. Approximate project length is 1,750 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$20,000
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$20,000
Contingency (10%)	\$2,000
TOTAL COSTS (ROUNDED)	\$22,000
Project Funding Sources:	Funding Amount
Water Capital:	\$35,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$35,000

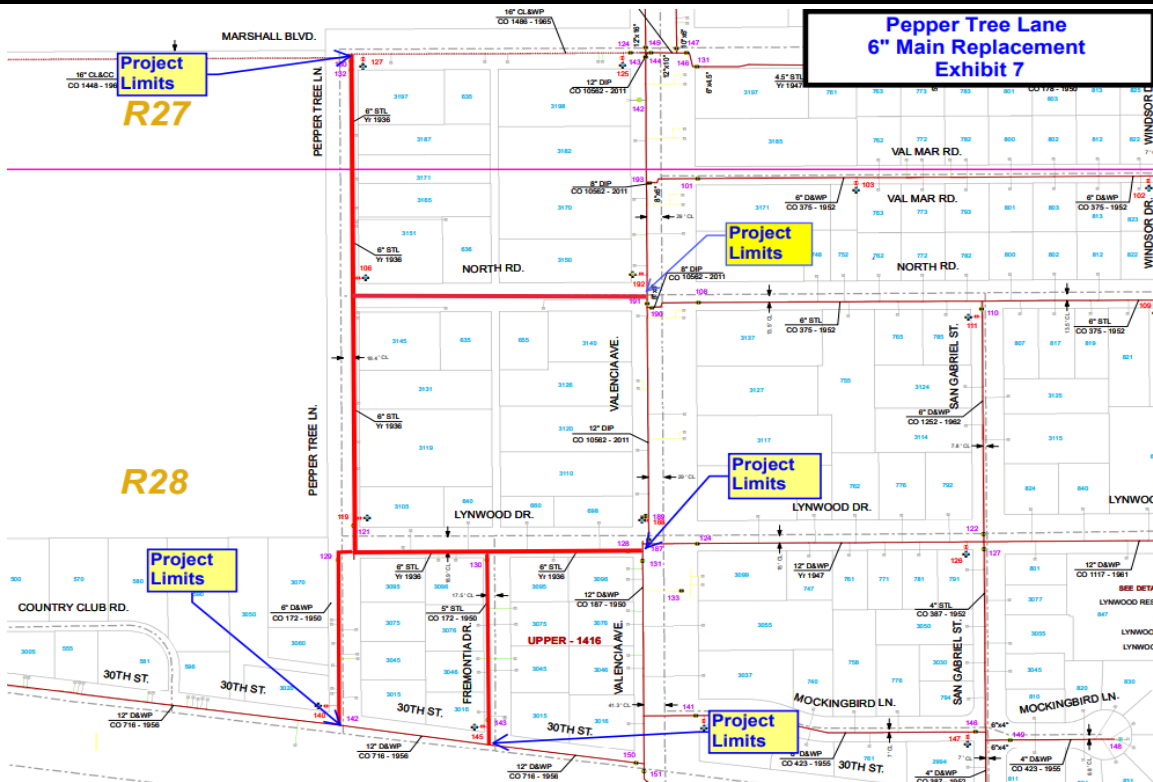


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Project Name: PEPPER TREE LANE PIPELINE REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11032

Project Description: Project includes the replacement of water mains on Pepper Tree Lane from Marshall Blvd to Lynwood Dr, and Lynwood Drive from Pepper Tree Lane to Valencia Ave. Potentially include an additional 400 ft - 800 ft of additional pipe to replace on Pepper Tree Lane and Fremontia Drive based on staff evaluation. The mains, from years 1936 and 1950, have been identified by staff in need of replacement due to recent chronic leak histories.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$30,000
Const. Mgmnt:	\$0
Construction:	\$970,640
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,000,640
Contingency (10%)	\$100,064
TOTAL COSTS (ROUNDED)	\$1,101,000
Project Funding Sources:	Funding Amount
Water Capital:	\$1,552,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,552,000

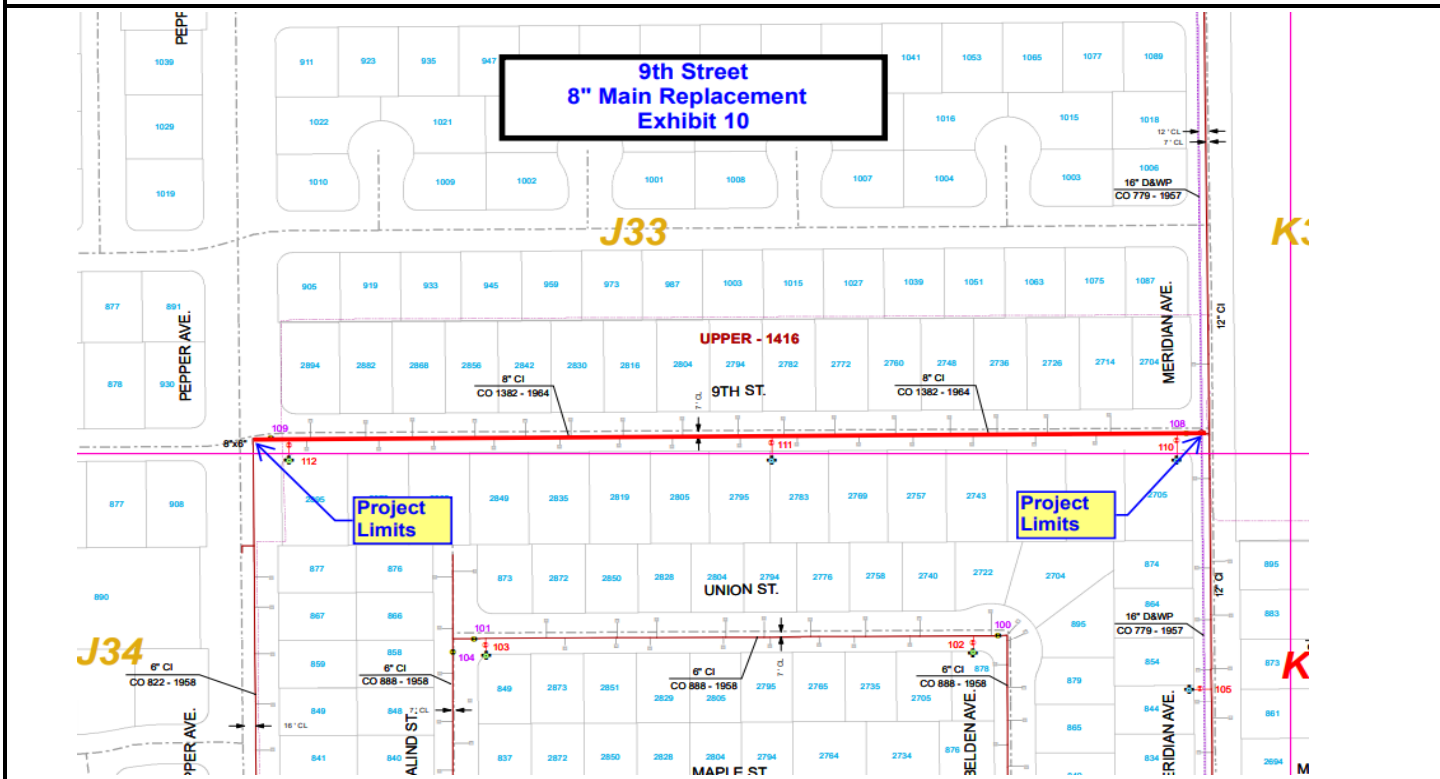


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Project Name: 9TH STREET PIPELINE REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11111

Project Description: Project includes the replacement of water main on 9th Street from Pepper Avenue to Meridian Avenue as identified in the 2015 Water Facilities Master Plan. Project includes funding for design. Approximate project length is 1,260 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$20,000
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$20,000
Contingency (10%)	\$2,000
TOTAL COSTS (ROUNDED)	\$22,000
Project Funding Sources:	Funding Amount
Water Capital:	\$55,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$55,000

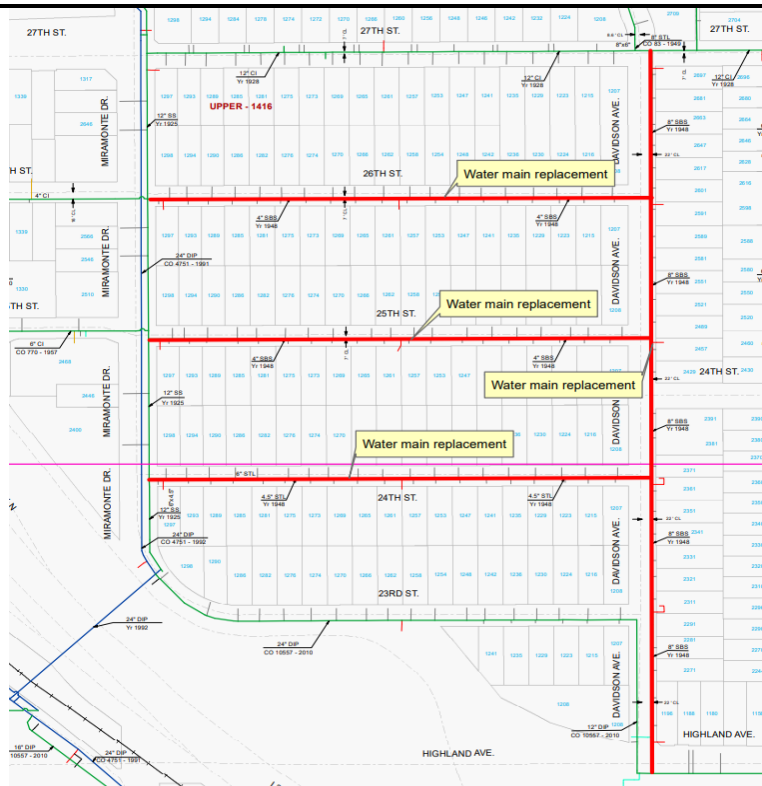


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: 24TH ST, 25TH ST, 26TH ST, DAVIDSON AVE PIPELINE REPLACEMENTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11134

Project Description: Project includes the replacement of water mains on 24th St, 25th St, and 26th St between Davidson Avenue and Miramonte Avenue, and Davidson Avenue from Highland Avenue to 27th St. Project includes funding for design. Approximate project length is 5,000 linear feet. Replacement is needed due to historical leaks from the existing water mains, and the existing mains have exceeded their useful life.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$20,000
Const. Mgmnt:	\$0
Construction:	\$2,000,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$2,020,000
Contingency (10%)	\$202,000
TOTAL COSTS (ROUNDED)	\$2,222,000
Project Funding Sources:	Funding Amount
Water Capital:	\$2,384,000 Carryover + Additional
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$2,384,000

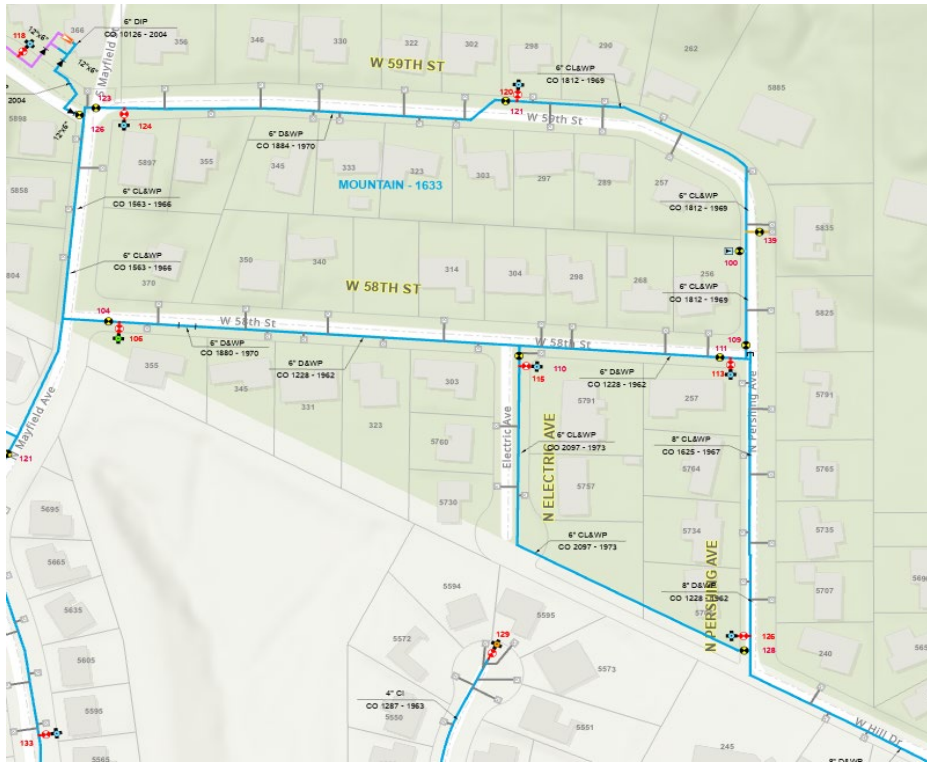


San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: 58TH AND 59TH STREET PIPELINE REPLACEMENTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. CO No. 11164

Project Description: Project includes the replacement of water mains on 58th St, 59th St, Electric Ave, Pershing Ave and Hill Drive due to a pressure zone realignment causing for an elevated priority to replace older mains due to the future higher pressure. Project includes funding for design.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$30,000
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$30,000
Contingency (10%)	\$3,000
TOTAL COSTS (ROUNDED)	\$33,000
Project Funding Sources:	Funding Amount
Water Capital:	\$154,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$154,000



San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: RIALTO AVE MAIN REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: WATER MAIN REPLACEMENT

Budget ID No. **CO No.**

Project Description: Project includes the installation of a water main on Rialto Ave to accommodate the abandonment and removal of an existing main on vacated Bellevue Ave passing through private parcels. All work to occur between Rancho Ave and Pennsylvania Ave. Project includes funding for design and construction, and it includes a right-of-way payment component.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$81,818
Const. Mgmnt:	\$0
Construction:	\$681,818
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$763,636
Contingency (10%)	\$76,364
TOTAL COSTS (ROUNDED)	\$840,000
Project Funding Sources:	Funding Amount
Water Capital:	\$840,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$840,000



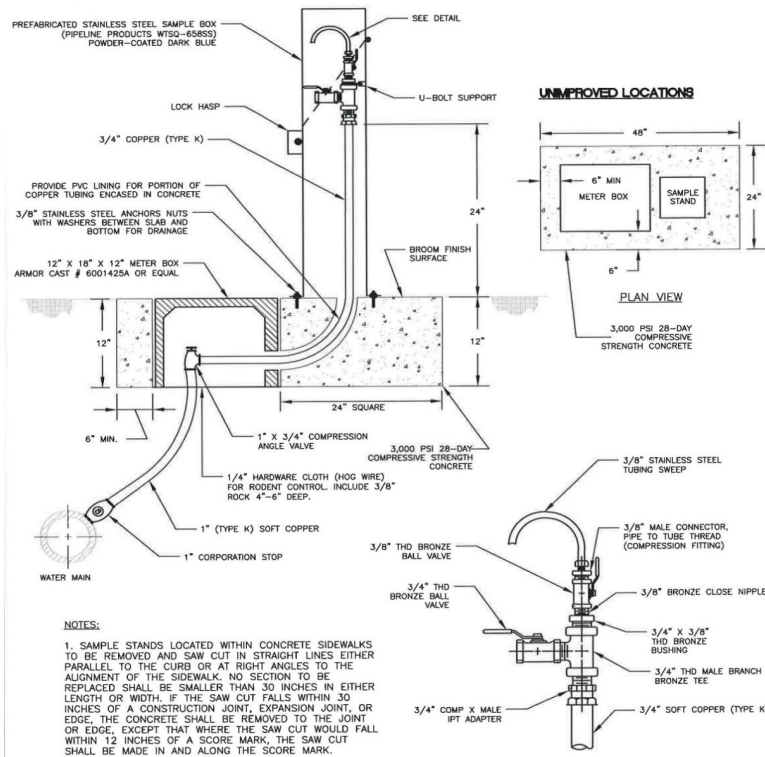
San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R SAMPLE STANDS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No.

CO No. 11165

Project Description: Replace various sampling stands throughout the service area which have exceeded their useful life, are not installed per standard or have been identified by staff in need of replacement. Project funding assumes the potential replacement of approximately thirty (30) sampling stands.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$79,545
SBMWD Labor & Ovhd:	\$13,636
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$93,182
Contingency (10%)	\$9,318
TOTAL COSTS (ROUNDED)	\$102,500
Project Funding Sources:	Funding Amount
Water Capital:	\$102,500
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$100,000

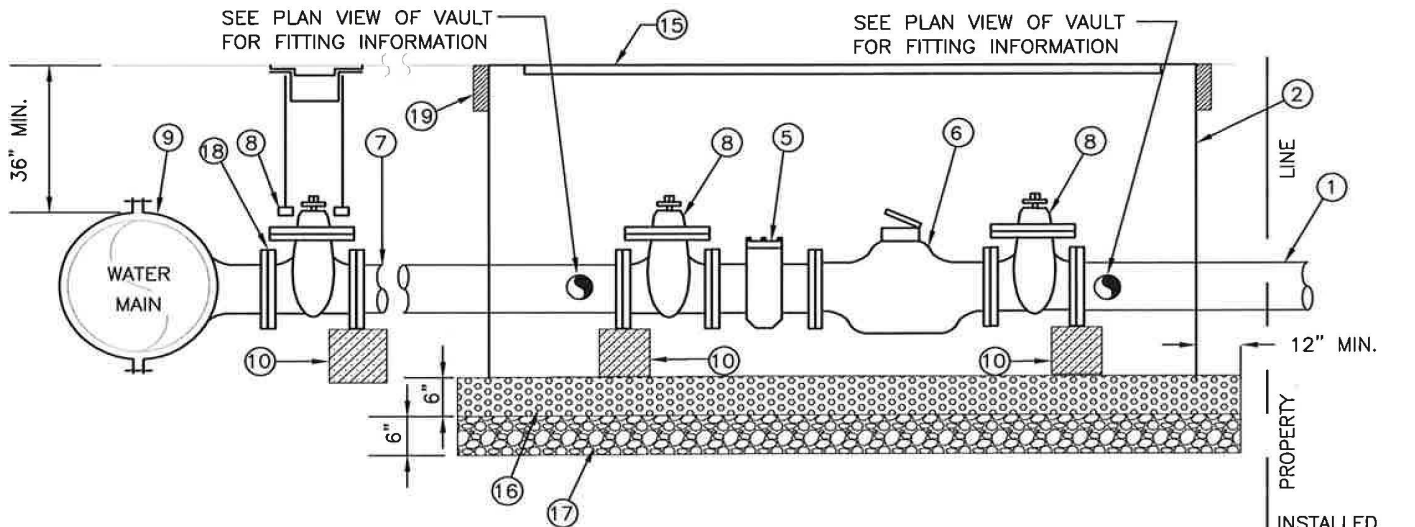


San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: ANNUAL R/R - LARGE METER VAULT UPGRADES
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 11166

Project Description: Project involves the upgrade of large meter services located in vaults throughout the service area. Large meter service failures occur throughout the year and their repair and upgrade is necessary to ensure the public's safety. Staff anticipates approximately fifty (50) large meter service upgrades during this budget cycle.



ITEM	QTY	DESCRIPTION
①	4 LF	___" STUB-OUT FOR SERVICE CONNECTION MATERIAL-PLAIN CUT DIP
②	1 EA	3'x5' CDR (WA10366048TA) OR PRE-CAST CONCRETE VAULT (LARGER VAULT MAY BE REQ'D.)
③	1 EA	2" 90° COMPRESSION BEND

INSTALLED AND MAINTAINED BY SBMWD
 INSTALLED AND MAINTAINED BY OTHERS

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$10,000
SBMWD Stock Issues	\$147,000
Equipment Rental:	\$2,000
Purchased Material:	\$60,000
Contract Services	\$8,000
Subtotal:	\$227,000
Contingency (10%)	\$23,000
TOTAL COSTS (ROUNDED)	\$250,000
Project Funding Sources:	Funding Amount
Water Capital:	\$240,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$240,000 *excludes SBMWD labor (\$10,000)

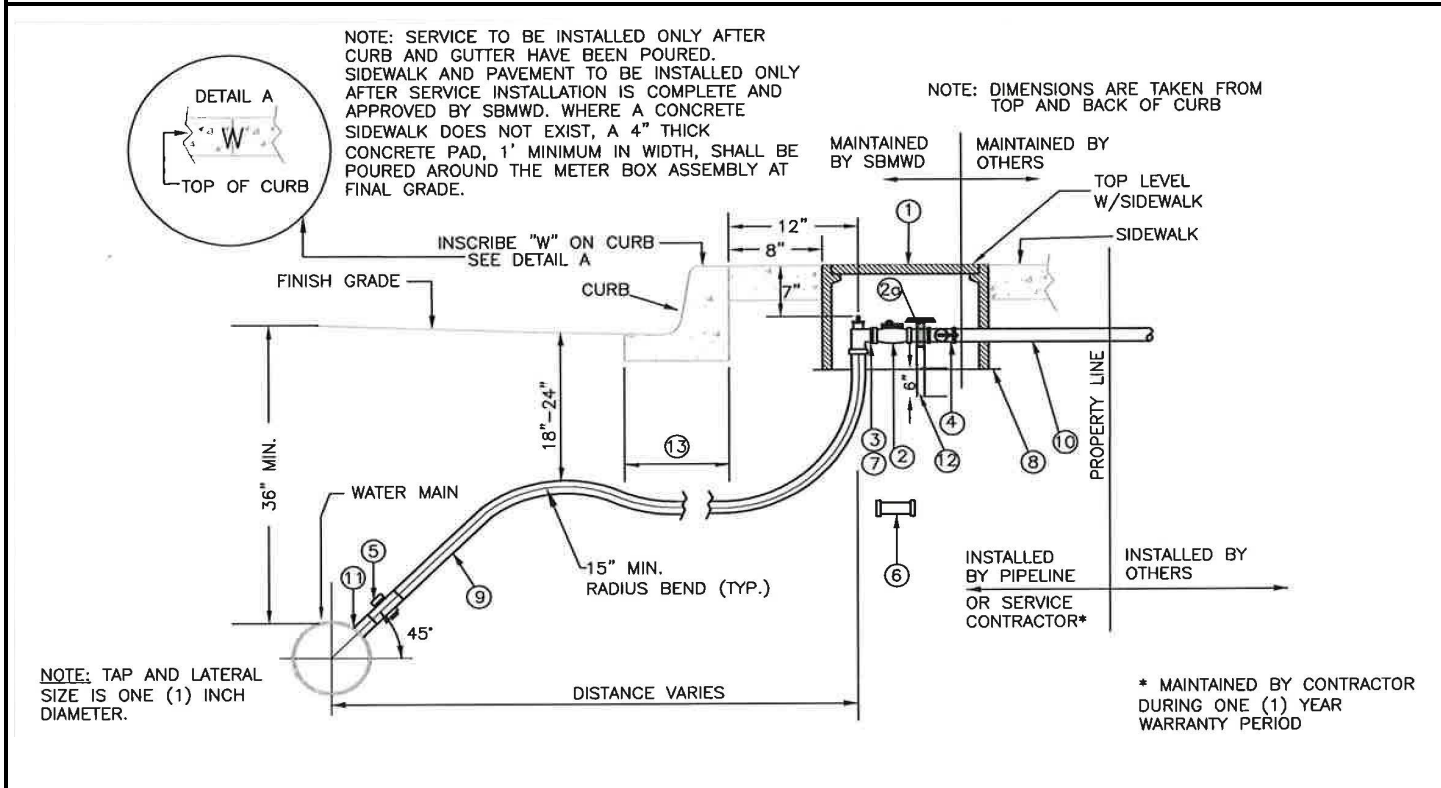


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: ANNUAL R/R - WATER METER CAPITAL
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. **CO No. 11167**

Project Description: Project involves the installation of new, modernized water meters to replace aging, inefficient meters. New meters provide more efficient water metering, increased revenues and more accurate reporting of water sales to the State of California Department of Water Resources. Replacement of aging meters reduces the amount of "water loss" or the difference between metered deliveries and water produced. Additionally, new meters/service laterals are equipped with advanced metering infrastructure (AMI) automated leak detection that further reduces potential "water loss". Efficient metering improves the SBMWD's reporting records and improves accuracy necessary to meet any State mandated water demand reduction requirements. Approximately 2,000 of meters are anticipated to be replaced during this budget cycle.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$30,000
SBMWD Stock Issues	\$195,000
Equipment Rental:	\$7,000
Purchased Material:	\$65,000
Contract Services	\$1,000
Subtotal:	\$298,000
Contingency (10%)	\$30,000
TOTAL COSTS (ROUNDED)	\$330,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$300,000 Capital/Conservation
FUNDING (ROUNDED)	\$300,000 *excludes SBMWD labor (\$30,000)

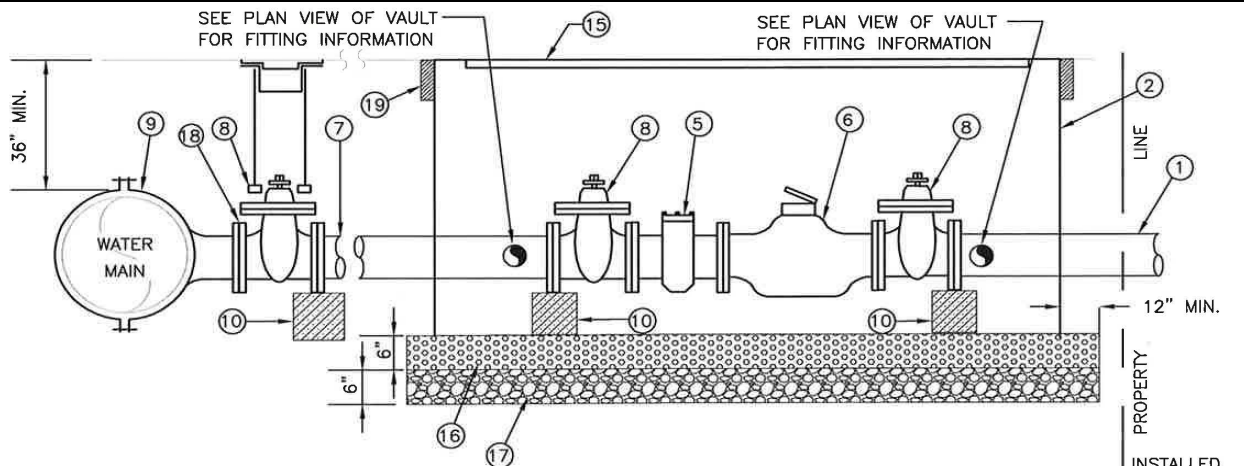


**San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - LARGE METER TESTING
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. **CO No. 11168**

Project Description: Project involves testing of large meters 1-1/2 inches and larger. By testing large meters the SBMWD ensures that it is providing more efficient water metering, increased revenues and more accurate reporting of water sales to the State of California Department of Water Resources. Testing of aging meters reduces the amount of "water loss" or the difference between metered deliveries and water produced. Efficient metering improves the SBMWD's reporting records and improves accuracy necessary to meet any State mandated water demand reduction requirements. Approximately 650 meters are anticipated to be tested during this budget cycle.



ITEM	QTY	DESCRIPTION
①	4 LF	____" STUB-OUT FOR SERVICE CONNECTION MATERIAL-PLAIN CUT DIP
②	1 EA	3'x5' CDR (WA10366048TA) OR PRE-CAST CONCRETE VAULT (LARGER VAULT MAY BE REQ'D.)
③	1 EA	2" 90° COMPRESSION BEND

INSTALLED AND MAINTAINED BY SBMWD
INSTALLED AND MAINTAINED BY OTHERS

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$4,000
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$70,000
Subtotal:	\$74,000
Contingency (10%)	\$8,000
TOTAL COSTS (ROUNDED)	\$80,000
Project Funding Sources:	Funding Amount
Water Capital:	\$80,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$76,000 *excludes SBMWD labor (\$4,000)

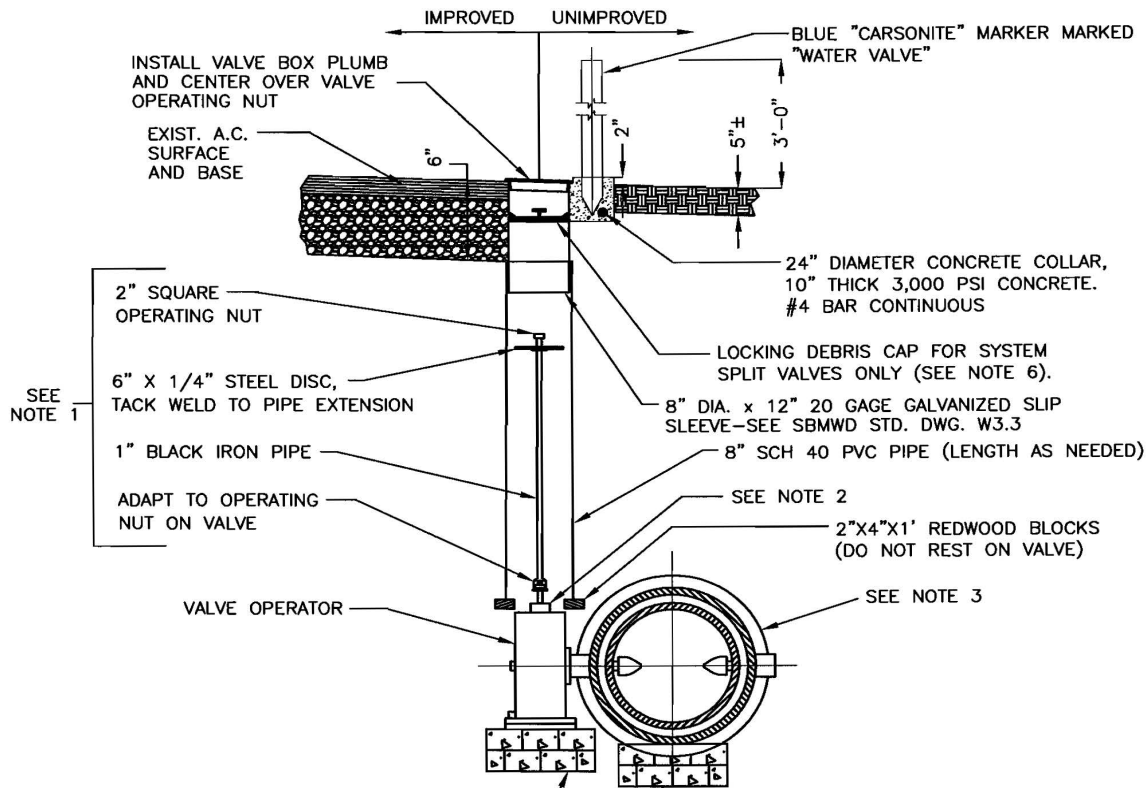


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: ANNUAL R/R - SYSTEM VALVE REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 11169

Project Description: Project involves the removal and replacement of distribution system valves that have either failed or exceeded their useful life. Replacement of aging valves improves the system reliability and improves staff's ability to perform pipeline shutdowns during normal maintenance or emergency situations. Approximately fifteen (15) valves are anticipated to be replaced during this budget cycle.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$70,000
SBMWD Stock Issues	\$150,000
Equipment Rental:	\$10,000
Purchased Material:	\$16,000
Contract Services	\$45,000
Subtotal:	\$291,000
Contingency (10%)	\$30,000
TOTAL COSTS (ROUNDED)	\$320,000
Project Funding Sources:	Funding Amount
Water Capital:	\$250,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$250,000 *excludes SBMWD labor (\$70,000)

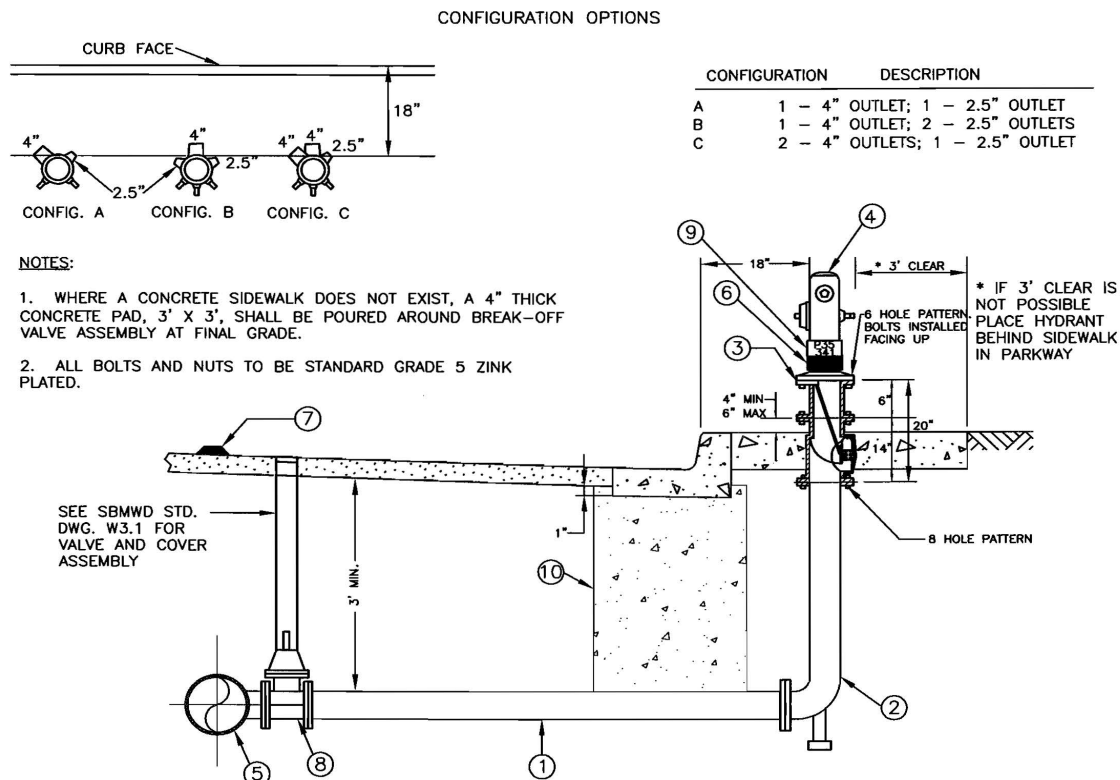


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: ANNUAL R/R - FIRE HYDRANT REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 11170

Project Description: Project involves the removal and replacement of distribution system fire hydrants that have either failed, been hit by a motorist, or exceeded their useful life. Project also encompasses repainting and valve coding of hydrants. Replacement of aging hydrants improves the system reliability and improves the Fire Department's ability to respond to emergency situations and allows Water staff more flexibility for routine system maintenance.



Budgetary Req

Cost Category

CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$100,000
SBMWD Stock Issues	\$260,000
Equipment Rental:	\$10,000
Purchased Material:	\$20,000
Contract Services	\$15,000
Subtotal:	\$405,000
Contingency (10%)	\$41,000
TOTAL COSTS (ROUNDED)	\$450,000
Project Funding Sources:	Funding Amount
Water Capital:	\$350,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$350,000 *excludes SBMWD labor (\$100,000)

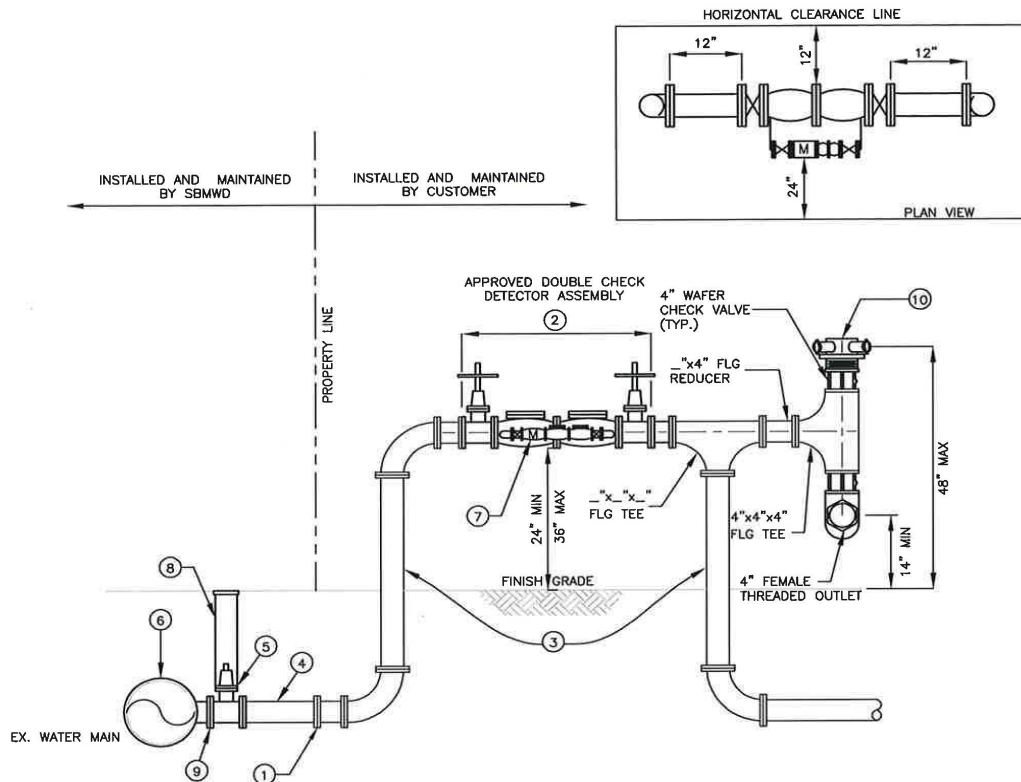


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: ANNUAL R/R - CITY BACKFLOW DEVICE
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 11171

Project Description: Project involves the removal and replacement of backflow devices owned by the City of San Bernardino for City facilities. Backflow devices either fail on their own or are routinely stolen for scrap value. State law requires prompt replacement of backflow devices to protect the public's potable water system from possible contamination sources due to back siphonage. There is no set number of City backflow devices scheduled for replacement, they are replaced on an as-needed basis.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$45,000
Subtotal:	\$45,000
Contingency (10%)	\$5,000
TOTAL COSTS (ROUNDED)	\$50,000
Project Funding Sources:	Funding Amount
Water Capital:	\$50,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$50,000 *excludes SBMWD labor



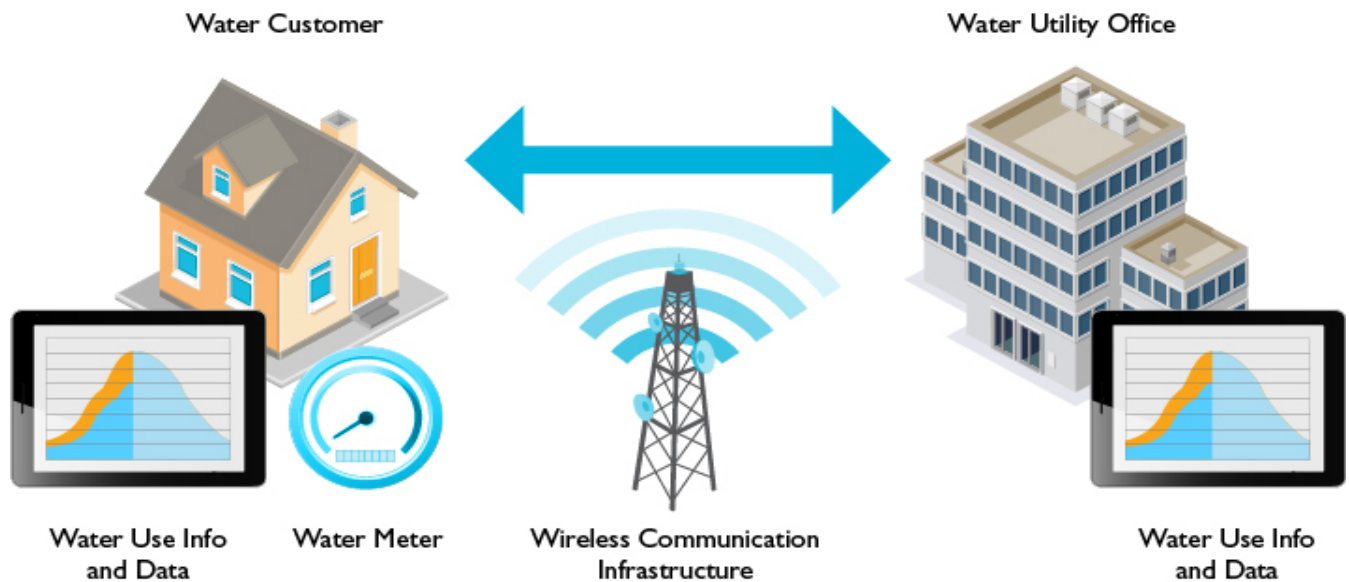
**San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ADVANCED METERING INFRASTRUCTURE (AMI) PROJECT - PHASE 1
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 11020

Project Description: The San Bernardino Municipal Water Department (SBMWD) has been selected to receive a \$500,000 grant from the U.S. Bureau of Reclamation WaterSMART Water and Energy Efficiency Grant program. The grant will fund Phase I of SBMWD's Advanced Metering Infrastructure (AMI) project which will install data communication infrastructure, upgrade 7,500 water meters to smart metering technology, and connect over one quarter of the Department's total water meters to an advanced metering network.

Automated Meter Infrastructure and Smart Water Metering



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$2,960,970
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$3,717,831
Contract Services	\$106,898
Subtotal:	\$6,785,698
Contingency (10%)	\$679,000
TOTAL COSTS (ROUNDED)	\$7,500,000
Project Funding Sources:	Funding Amount
Water Capital:	\$1,500,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$2,500,000 BOR and DWR Grants
FUNDING (ROUNDED)	\$4,000,000

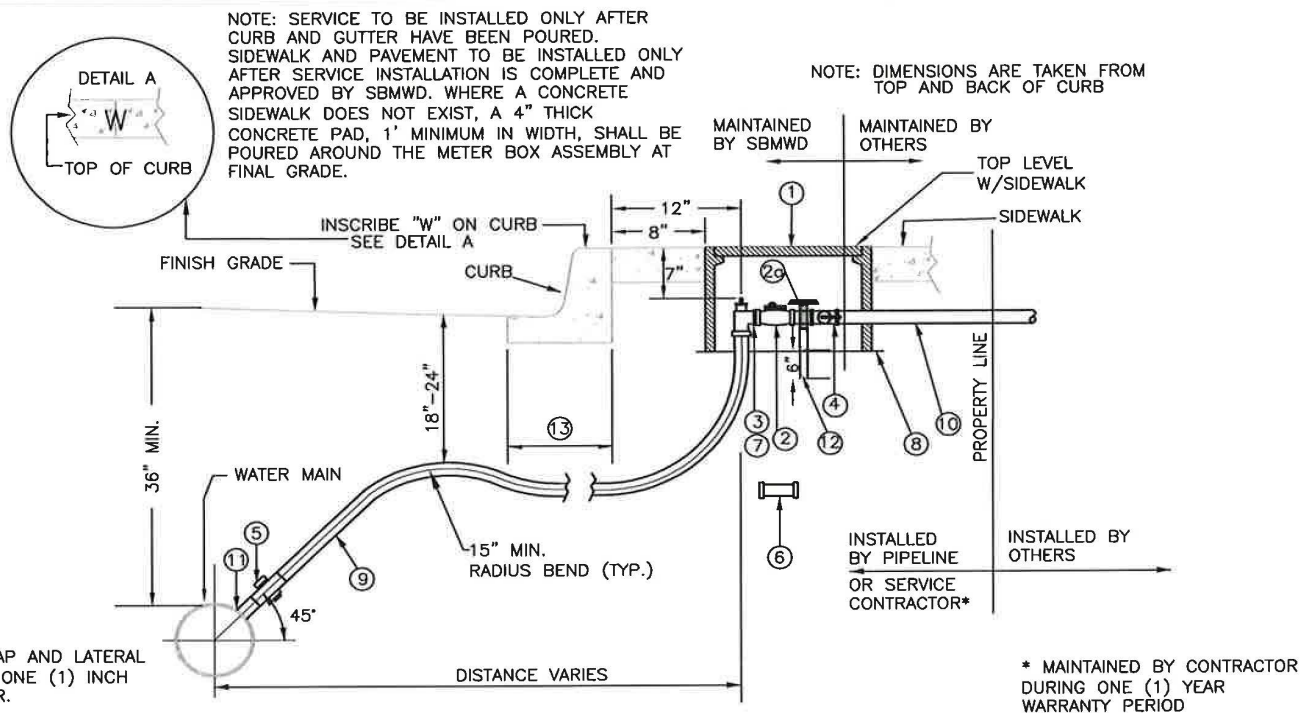


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: MUSCOY AREA READ ROUTES METER REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 11033

Project Description: Project involves the replacement of 840 aging meters in the Muscoy area with automatic read meters and traffic rated meter boxes.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$105,000
SBMWD Stock Issues	\$10,000
Equipment Rental:	\$0
Purchased Material:	\$175,000
Contract Services	\$30,000
Subtotal:	\$320,000
Contingency (10%)	\$32,000
TOTAL COSTS (ROUNDED)	\$350,000
Project Funding Sources:	Funding Amount
Water Capital:	\$245,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$245,000

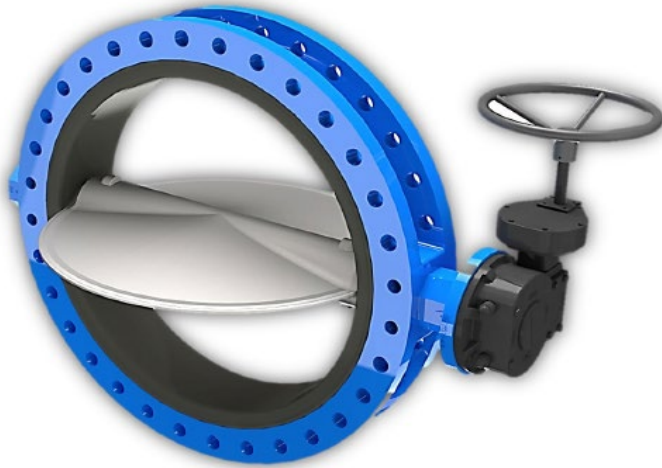


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: ANNUAL R/R - PLANT VALVE REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES AND PLANTS REHABILITATION & REPLACEMENT

Budget ID No. CO No. 11172

Project Description: Project involves the removal and replacement of operations system valves located inside plant sites that have either failed or exceeded their useful life. Replacement of aging valves improves the system reliability and improves staff's ability to perform shutdowns during normal maintenance or emergency situations. Plant valves will be identified and replaced on an as-needed basis.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$10,000
SBMWD Stock Issues	\$14,000
Equipment Rental:	\$10,000
Purchased Material:	\$9,000
Contract Services	\$19,000
Subtotal:	\$62,000
Contingency (10%)	\$6,200
TOTAL COSTS (ROUNDED)	\$70,000
Project Funding Sources:	Funding Amount
Water Capital:	\$60,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$50,000 *excludes SBMWD labor (\$20,000)



**San Bernardino Municipal Water Department
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Project Name: RIDGEVIEW DRIVEWAY REPLACEMENT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES AND PLANTS REHABILITATION & REPLACEMENT

Budget ID No. **CO No. 11195**

Project Description: Project involves replacing driveway at Ridgeview tank. The current drive approach is failing, SBMWD staff identified deficiencies in rainwater spill over or runoff that could lead to future erosion to SBMWD property and surrounding area. A new Driveway will replace damaged drive, and new curbing along the side will be installed.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$60,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$60,000
Contingency (10%)	\$6,000
TOTAL COSTS (ROUNDED)	\$70,000
Project Funding Sources:	Funding Amount
Water Capital:	\$70,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$70,000



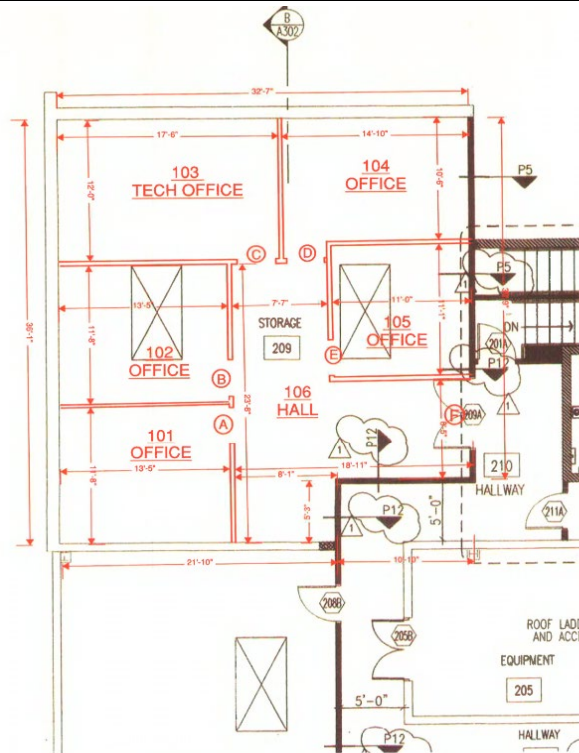
San Bernardino Municipal Water Department **Water Fund Capital Projects Budget** **Fiscal Year 2025/2026**

Project Name: 1350 BUILDING A FIELD & METER SERVICES REMODEL
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES AND PLANTS REHABILITATION & REPLACEMENT

Budget ID No. **CO No.**

After the Human Resources section relocates from 1350 South E Street Building B to the new administration facility, Field and Meter Services will relocate to 1350 South E Street Building A and IT will relocate to Building B. Remodel includes adding a wall (framing, drywall, paint), internal glass doors, electrical, lighting, T-bar, flooring, cabling, removing the drinking fountain and replacing it with an ice machine.

Funding is for design and construction.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$5,000
Const. Mgmt:	\$0
Construction:	\$60,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$65,000
Contingency (10%)	\$6,500
TOTAL COSTS (ROUNDED)	\$72,000
Project Funding Sources:	Funding Amount
Water Capital:	\$75,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$75,000

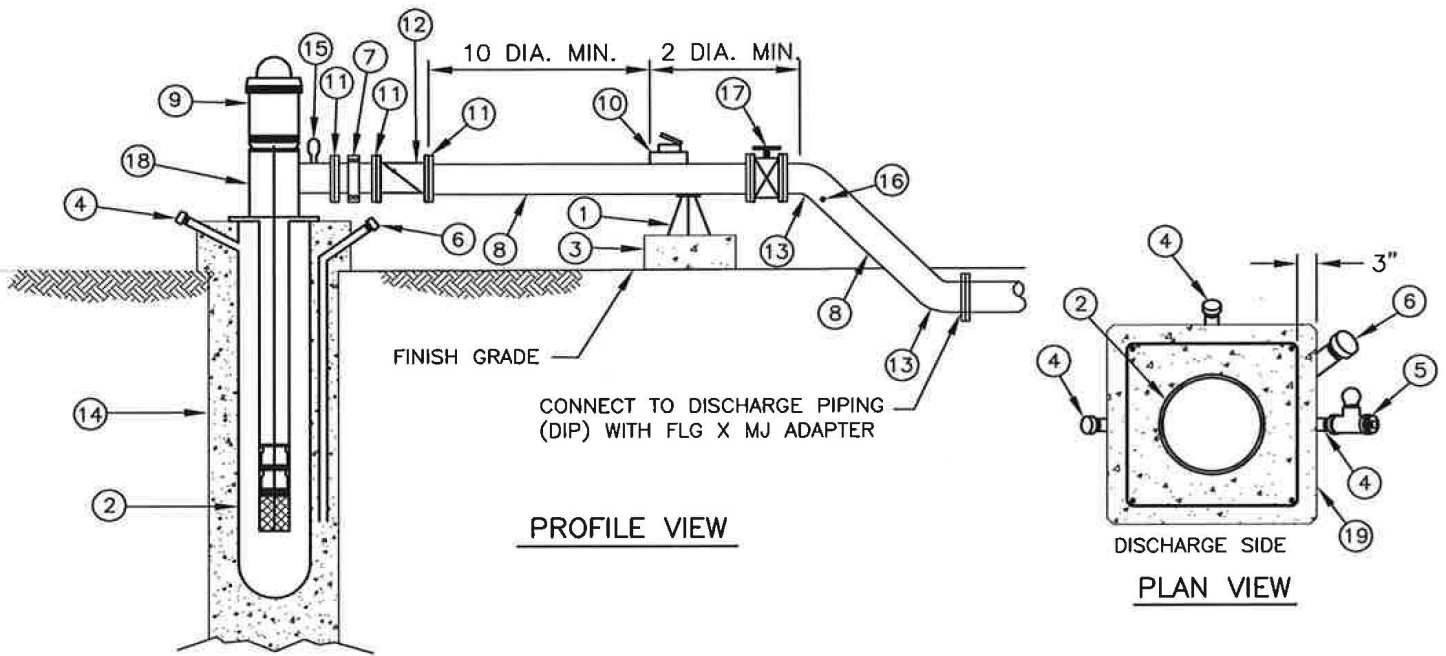


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: DC-8 WELL
Asset Classification: NEW SYSTEM ASSETS
Asset Category: WELLS AND PUMP EQUIPMENT

Budget ID No. CO No. 10883

Project Description: Includes funding for design and construction for new production well test hole for Devil Canyon 8 Well.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$6,400
Design:	\$63,600
Const. Mgmnt:	\$50,900
Construction:	\$515,500
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$636,400
Contingency (10%)	\$63,640
TOTAL COSTS (ROUNDED)	\$700,000
Project Funding Sources:	Funding Amount
Water Capital:	\$700,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$700,000

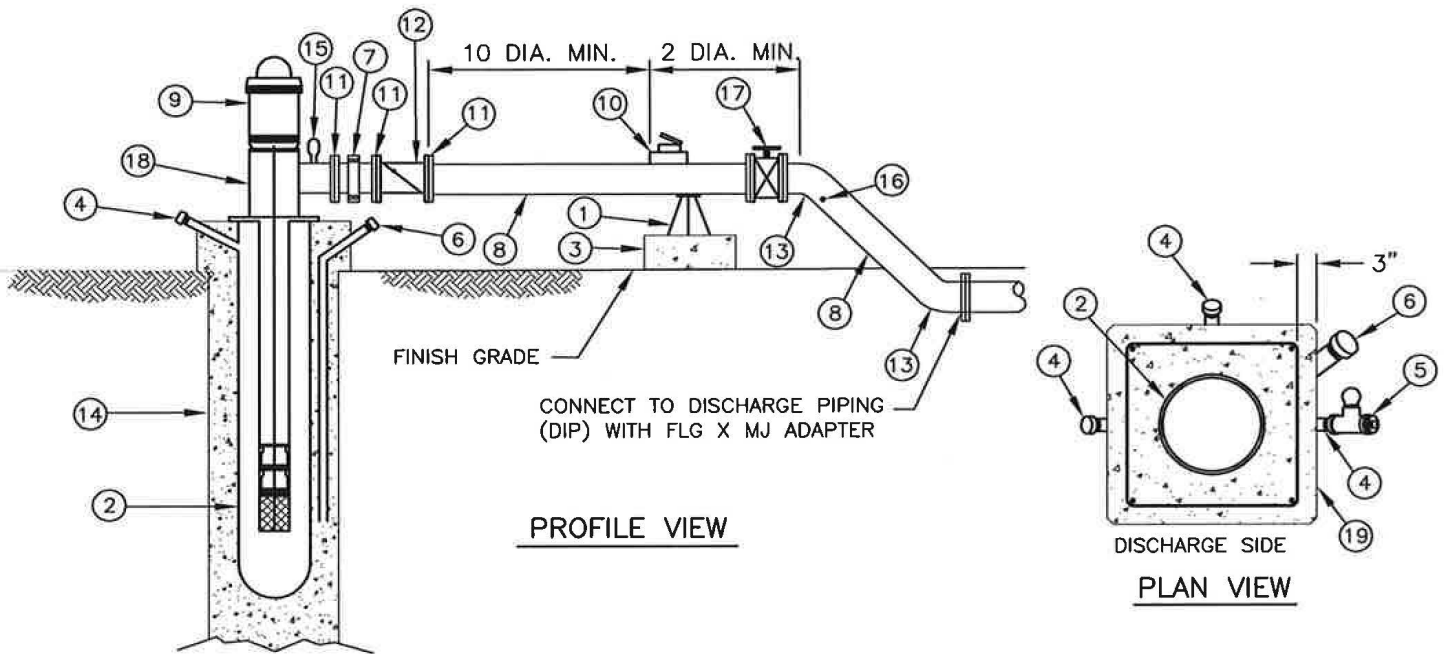


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
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Project Name: PRODUCTION WELL NO. 1
Asset Classification: NEW SYSTEM ASSETS
Asset Category: WELLS AND PUMP EQUIPMENT

Budget ID No. CO No. 11139

Project Description: Includes funding of one (1) new production well, per the findings of the Well Siting Study.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$6,800
Design:	\$675,000
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$681,800
Contingency (10%)	\$68,180
TOTAL COSTS (ROUNDED)	\$750,000
Project Funding Sources:	Funding Amount
Water Capital:	\$750,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$750,000

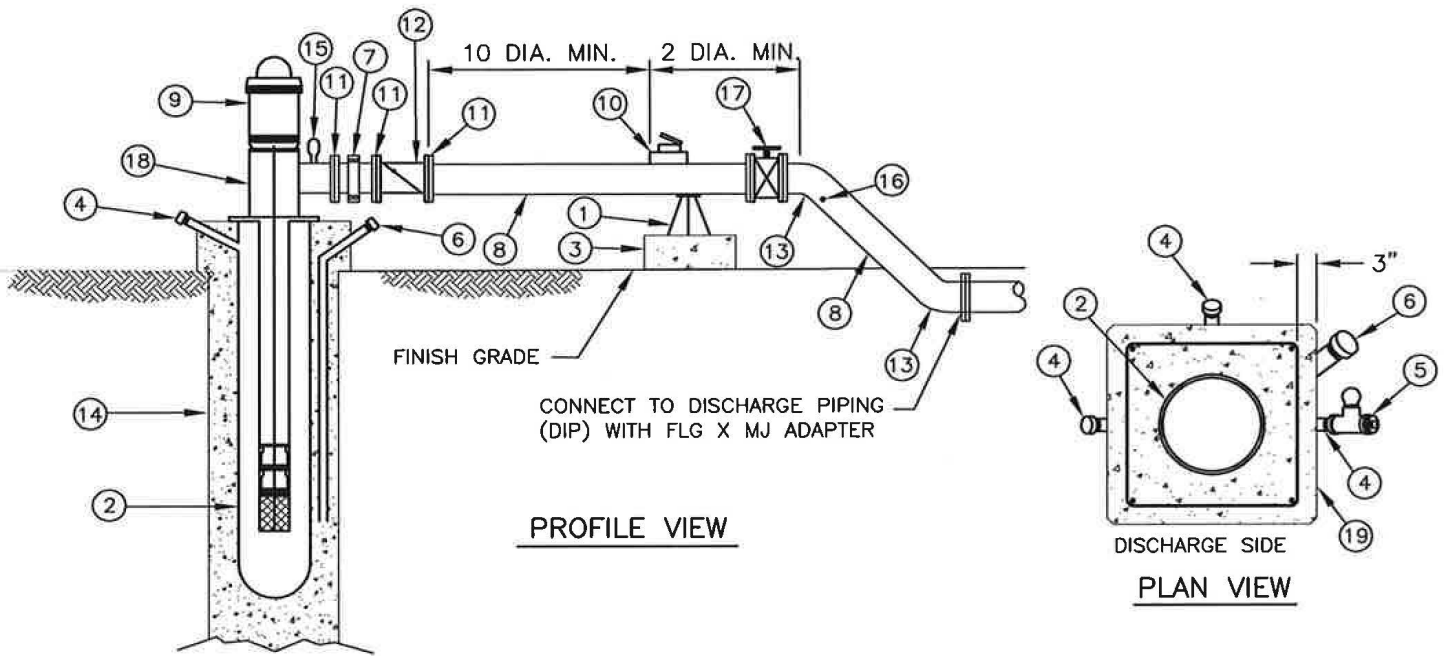


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: PRODUCTION WELL NO. 2
Asset Classification: NEW SYSTEM ASSETS
Asset Category: WELLS AND PUMP EQUIPMENT

Budget ID No. CO No. 11140

Project Description: Includes funding for design of one (1) new production well, per the findings of the Well Siting Study.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$6,818
Design:	\$675,000
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$681,818
Contingency (10%)	\$68,182
TOTAL COSTS (ROUNDED)	\$750,000
Project Funding Sources:	Funding Amount
Water Capital:	\$750,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$750,000



San Bernardino Municipal Water Department

Water Fund Capital Projects Budget

Fiscal Year 2025/2026

Project Name: **2300 PRESSURE ZONE INFRASTRUCTURE IMPROVEMENT (RESERVOIR, PUMP STATION AND PIPELINE)**
 Asset Classification: **NEW SYSTEM ASSETS**
 Asset Category: **RESERVOIRS**

Budget ID No. **18-117** CO No. **18028**

Project Description: Project is the installation of a 1 Million Gallon 2300 Pressure Zone tank, booster station and transmission pipeline.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$20,000
Const. Mgmnt:	\$50,000
Construction:	\$100,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$170,000
Contingency (10%)	\$17,000
TOTAL COSTS (ROUNDED)	\$190,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$330,000 Carryover - Capital/Developer
FUNDING (ROUNDED)	\$330,000



San Bernardino Municipal Water Department

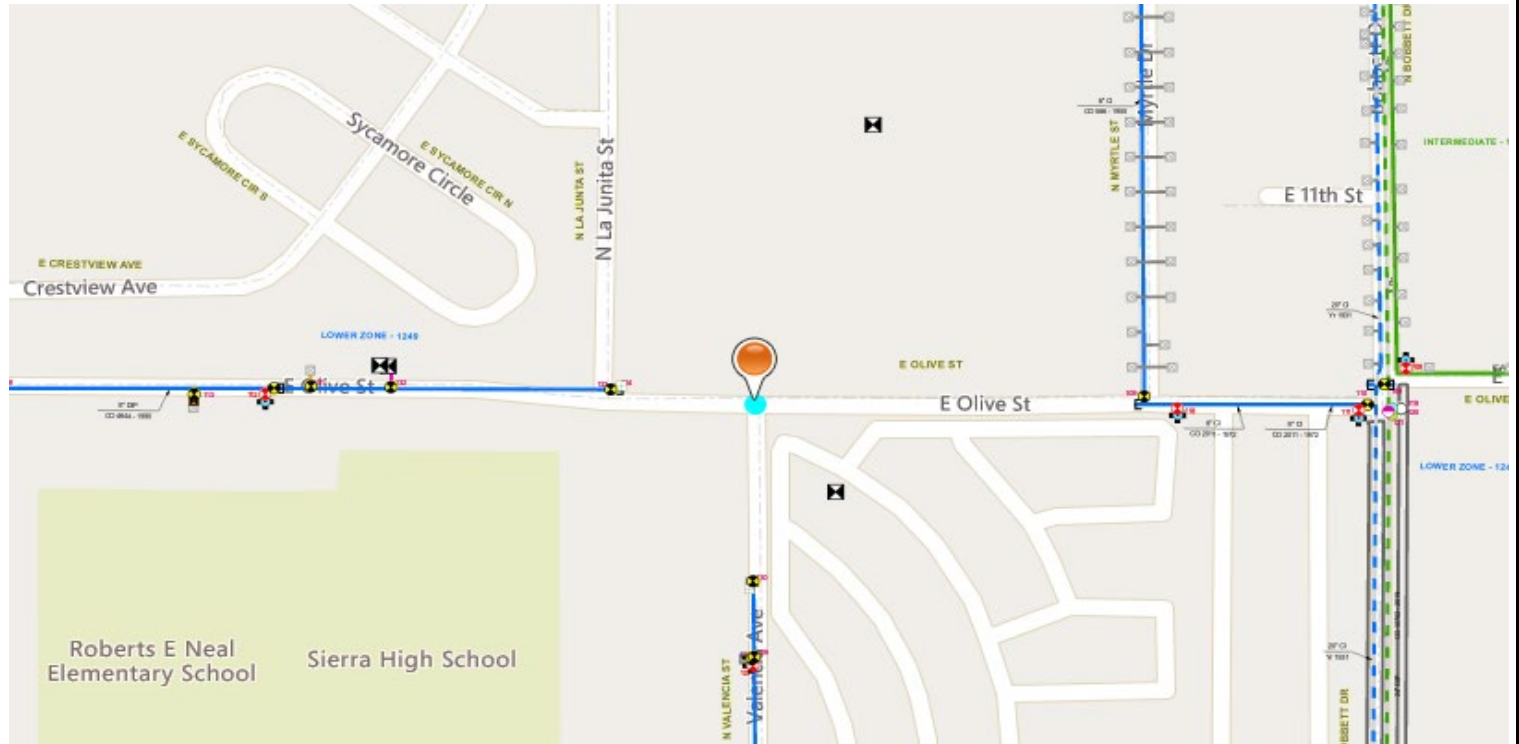
Water Fund Capital Projects Budget

Fiscal Year 2025/2026

Project Name: OLIVE STREET AND VALENCIA STREET MAIN EXTENSION
Asset Classification: NEW SYSTEM ASSETS
Asset Category: WATER MAINS

Budget ID No. CO No. 11022

Project Description: Project involves the installation of a 8-inch main on Olive Street, from Myrtle Street west to approximately 600 feet west of La Junta Street as identified in the 2015 Water Facilities Master Plan. Approximate project length is 1,500 linear feet.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$20,000
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$20,000
Contingency (10%)	\$2,000
TOTAL COSTS (ROUNDED)	\$22,000
Project Funding Sources:	Funding Amount
Water Capital:	\$39,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$39,000



San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: WATER FACILITIES RELOCATION
Asset Classification: NEW SYSTEM ASSETS
Asset Category: FACILITIES AND PLANTS

Budget ID No. 14-121 **C.O. No.** 10689

Project Description: Project involves the architectural design and construction necessary to relocate Water Department staff from various locations of the City to 397 Chandler Ave. Project includes new administration facility and all associated site improvements.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$235,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$235,000
Contingency (10%)	\$23,500
TOTAL COSTS (ROUNDED)	\$259,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$517,000 Debt - Carryover
FUNDING (ROUNDED)	\$517,000

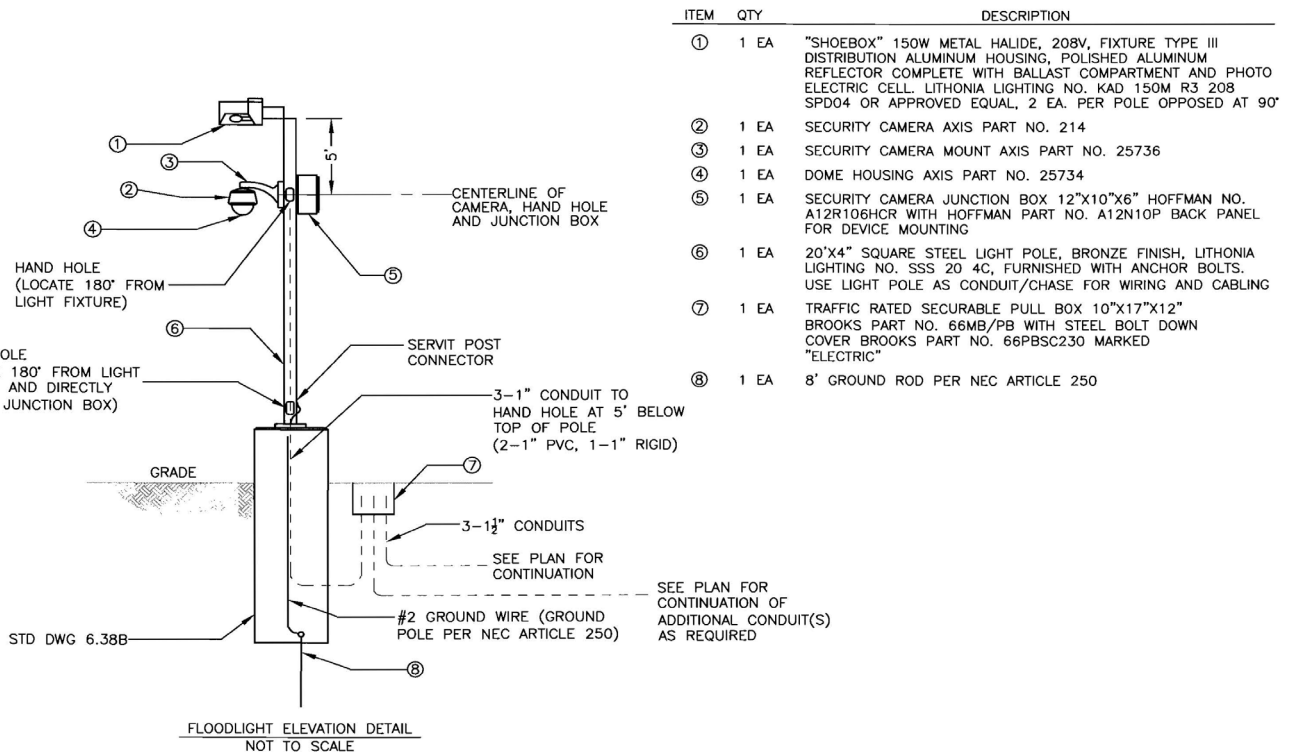


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - WATER SYSTEM SECURITY UPGRADES
Asset Classification: NEW SYSTEM ASSETS
Asset Category: FACILITIES & PLANTS

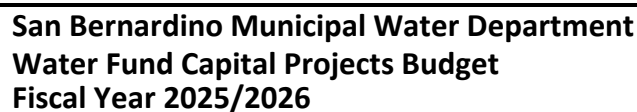
Budget ID No. **CO No. 11173**

Project Description: Project involves the installation of security cameras, video recording DVR's, fencing, locking hardware, intrusion alarms and other miscellaneous security hardening devices to improve security at operations plant site. Most plant sites including all wells, pump station and reservoirs are in remote locations with operators visiting these sites only twice per 24 hour period. Installation of these security measures allow operations staff to monitor the sites from the SCADA monitoring room. Cameras with recordable DVR's allow staff to provide video coverage to law enforcement if a trespass and/or theft occurs at the plant sites. Approximately five (5) locations are anticipated to be upgraded this budget cycle.



Budgetary Requirements:

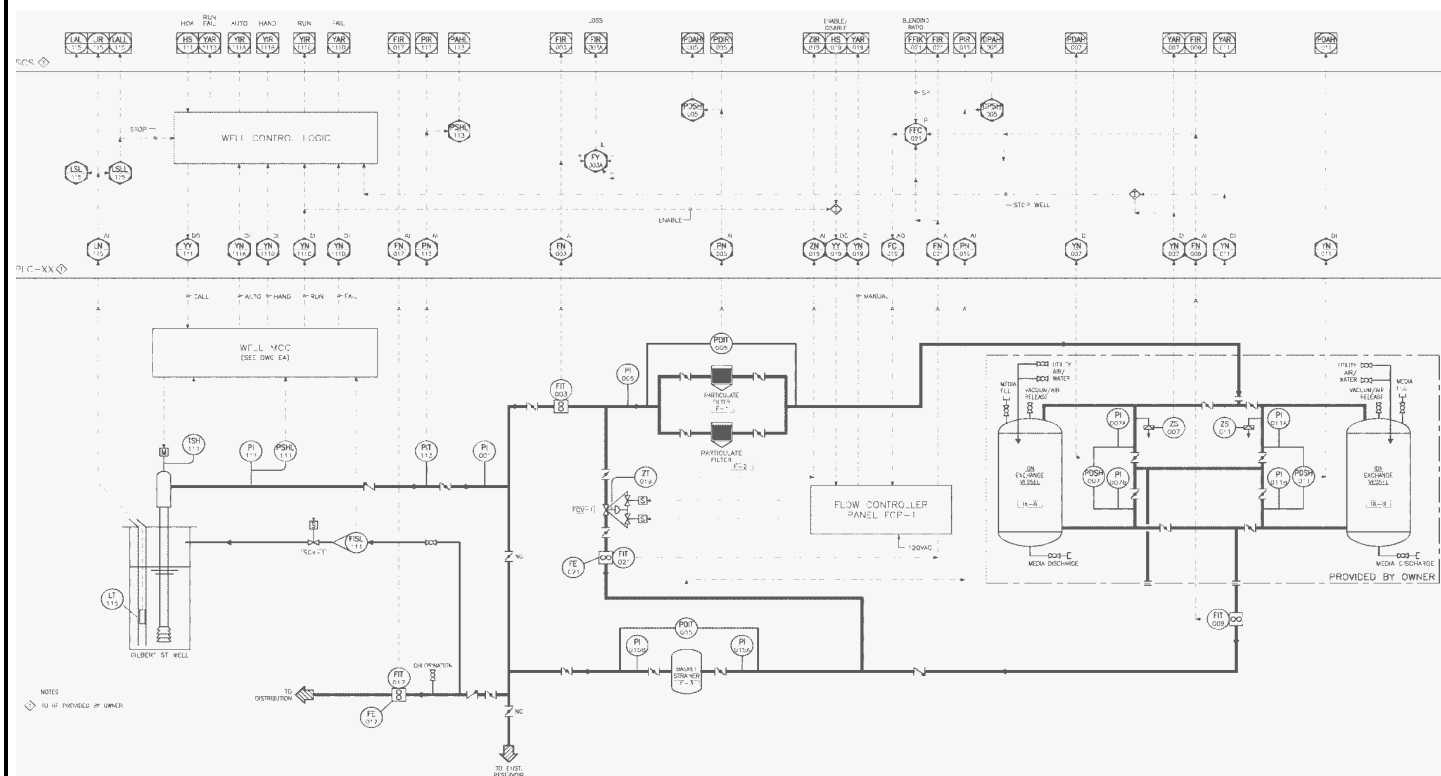
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$90,909
Subtotal:	\$90,909
Contingency (10%)	\$9,091
TOTAL COSTS (ROUNDED)	\$100,000
Project Funding Sources:	Funding Amount
Water Capital:	\$100,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$100,000 *excludes SBMWD labor



Project Name:	ANNUAL R/R - WATER SYSTEM SCADA & TELEMETRY UPGRADES
Asset Classification:	NEW SYSTEM ASSETS
Asset Category:	FACILITIES & PLANTS

Budget ID No.	CO No. 11175
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Project Description: Project involves the installation of SCADA instrumentation at plant sites that currently do not have the capability of remote monitoring/operating and are currently monitored/operated locally. Project will phase out in upcoming budget cycles once all plant sites have been upgraded and are connected to the SCADA network.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$15,000
SBMWD Stock Issues	\$73,000
Equipment Rental:	\$0
Purchased Material:	\$75,000
Contract Services	\$0
Subtotal:	\$163,000
Contingency (10%)	\$17,000
TOTAL COSTS (ROUNDED)	\$180,000
Project Funding Sources:	Funding Amount
Water Capital:	\$165,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$165,000 *excludes SBMWD labor (\$15,000)

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San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: SHANDIN HILLS BOOSTER STATION SITE IMPROVEMENTS
Asset Classification: NEW SYSTEM ASSETS
Asset Category: FACILITIES AND PLANTS

Budget ID No. **CO No. 11135**

Project Description: Project involves the design of site improvements at the existing Shandin Hills Booster Station. The project site is subject to localized stormwater flooding during high intensity storms. During recent storms, rain events have resulted in the runoff of stormwater and mudflow to adjacent properties. Such recent events have resulted in claims for site remediation costs.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$9,091
Const. Mgmt:	\$15,000
Construction:	\$90,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$114,091
Contingency (10%)	\$12,000
TOTAL COSTS (ROUNDED)	\$127,000
Project Funding Sources:	Funding Amount
Water Capital:	\$177,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$177,000

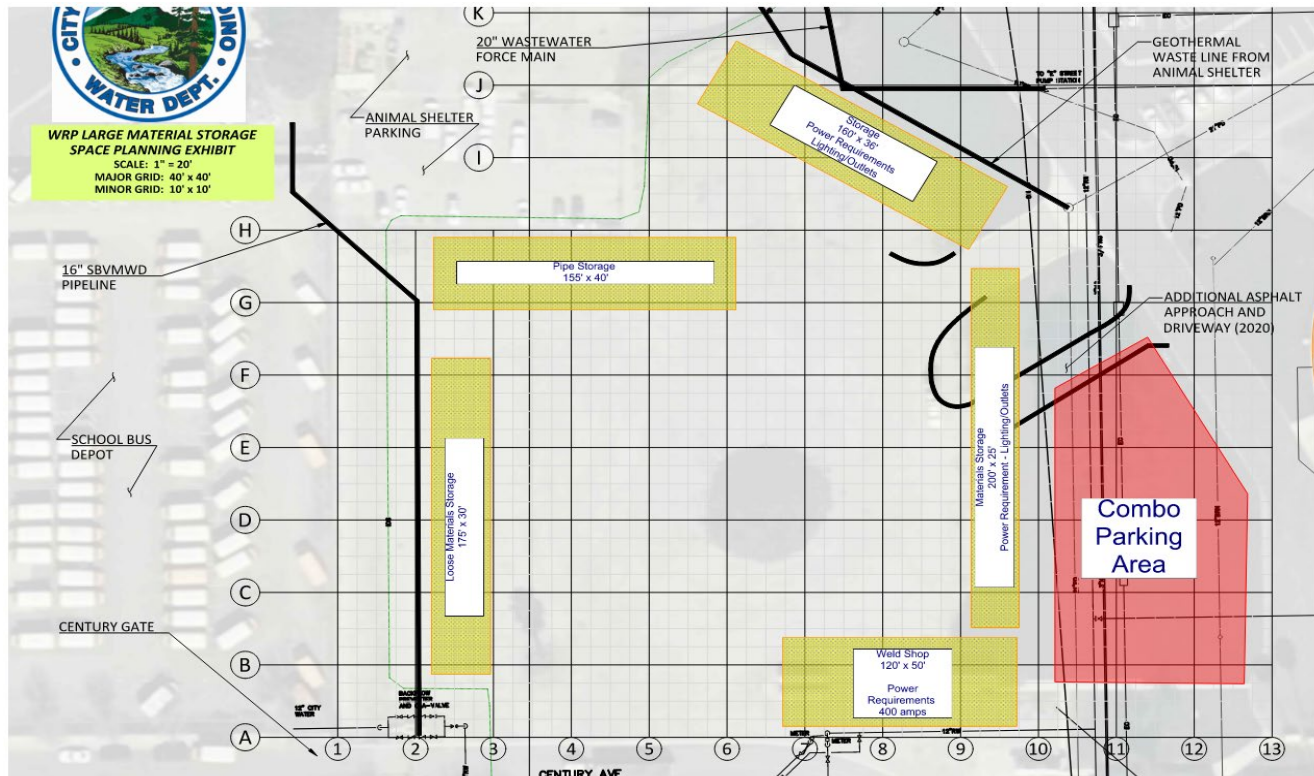


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: WATER UTILITY YARDS RELOCATION
Asset Classification: NEW SYSTEM ASSETS
Asset Category: FACILITIES AND PLANTS

Budget ID No. **CO No. 11176**

Project Description: Project involves the relocation of the Water Utility Yards to the Water Reclamation Plant campus. Project includes feasibility study and design.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$318,182
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$318,182
Contingency (10%)	\$31,818
TOTAL COSTS (ROUNDED)	\$350,000
Project Funding Sources:	Funding Amount
Water Capital:	\$350,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$350,000



**San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: LITTLE LEAGUE BOOSTER RESTROOM ADDITION
Asset Classification: NEW SYSTEM ASSETS
Asset Category: FACILITIES AND PLANTS

Budget ID No. **CO No.**

Project Description: The Department identified a need for additional restrooms and permanent facilities throughout city limits for staff to utilize. Little League Booster has been selected the best location for the second restroom to be built.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$99,960
SBMWD Labor & Ovhd:	\$65,504
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$165,464
Contingency	\$4,500
TOTAL COSTS (ROUNDED)	\$170,000
Project Funding Sources:	Funding Amount
Water Capital:	\$104,496
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$140,000



San Bernardino Municipal Water Department

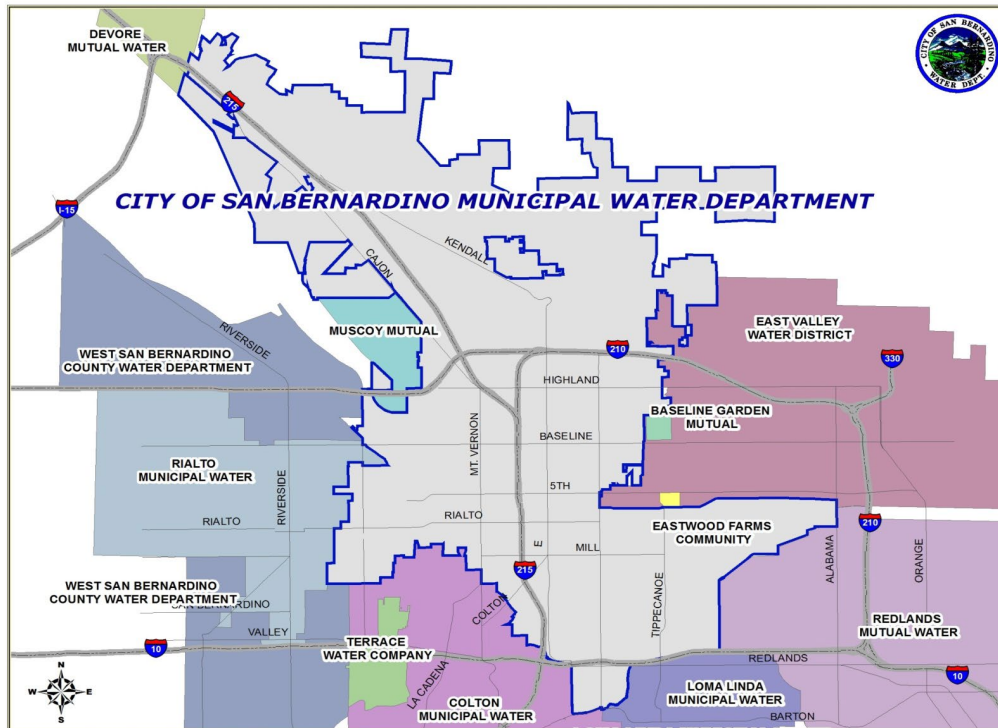
Water Fund Capital Projects Budget

Fiscal Year 2024/2025

Project Name: **ANNUAL CITY PUBLIC WORKS PROJECTS**
 Asset Classification: **OTHER FUNDED PROJECTS**
 Asset Category: **PUBLIC WORKS PROJECTS**

Budget ID No. **CO No. 11178**

Project Description: Project involves funding of street improvements/repair required in excess of standards in coordination with City Public Works Projects.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$165,100
Equipment Rental:	\$0
Purchased Material:	\$356,600
Contract Services	\$528,300
Subtotal:	\$1,050,000
Contingency (10%)	\$105,000
TOTAL COSTS (ROUNDED)	\$1,155,000
Project Funding Sources:	Funding Amount
Water Capital:	\$1,155,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,155,000



San Bernardino Municipal Water Department

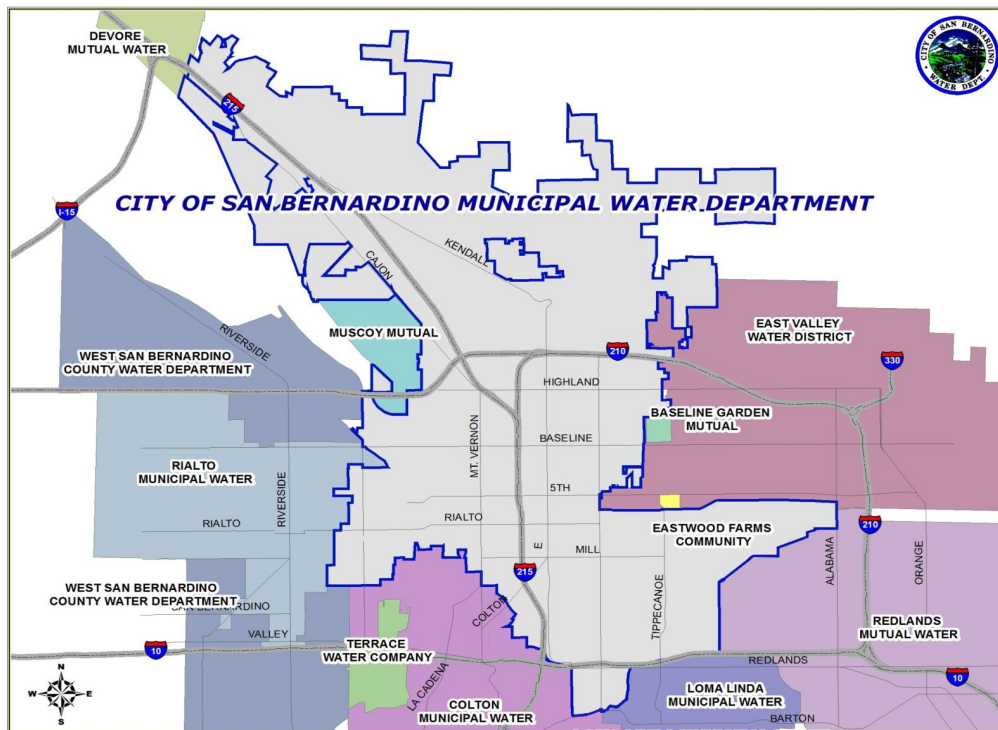
Water Fund Capital Projects Budget

Fiscal Year 2025/2026

Project Name: **ANNUAL UNPLANNED PUBLIC WORKS**
 Asset Classification: **OTHER FUNDED PROJECTS**
 Asset Category: **PUBLIC WORKS PROJECTS**

Budget ID No. **CO No. 11177**

Project Description: Project involves funding of unanticipated water facility relocations necessary as a result of City Public Works projects such as street rehabilitations, paving, sidewalks, ramps, tree removal, etc. Water facility relocations mostly involve above ground facilities such as fire hydrant, air release/vacuum relief valves, etc.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$25,000
Equipment Rental:	\$0
Purchased Material:	\$54,000
Contract Services	\$80,000
Subtotal:	\$159,000
Contingency (10%)	\$16,000
TOTAL COSTS (ROUNDED)	\$175,000
Project Funding Sources:	Funding Amount
Water Capital:	\$175,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$175,000

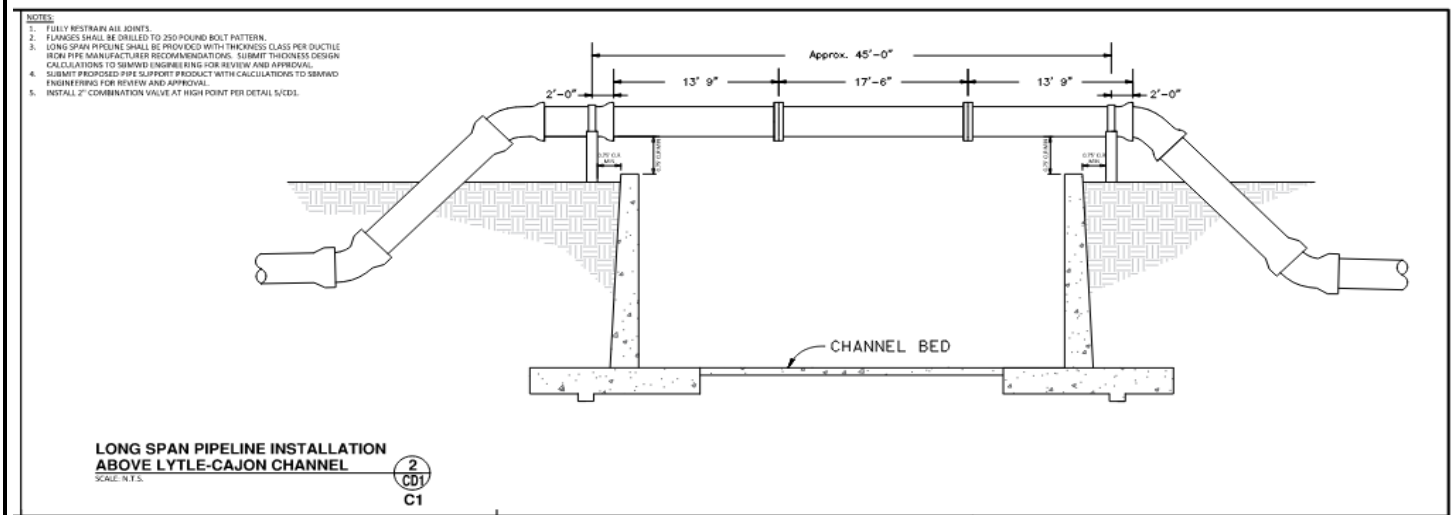


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: Foothill Blvd and Lytle-Cajon Channel 16-Inch Pipeline Replacement
Asset Classification: OTHER FUNDED PROJECTS
Asset Category: PUBLIC WORKS PROJECTS

Budget ID No. CO No. 11154

Project Description: Project involves the relocation of water facilities due to the State Route 66 Caltrans improvements at the Lytle-Cajon Channel.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$454,545
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$454,545
Contingency (10%)	\$45,500
TOTAL COSTS (ROUNDED)	\$500,000
Project Funding Sources:	Funding Amount
Water Capital:	\$545,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$545,000

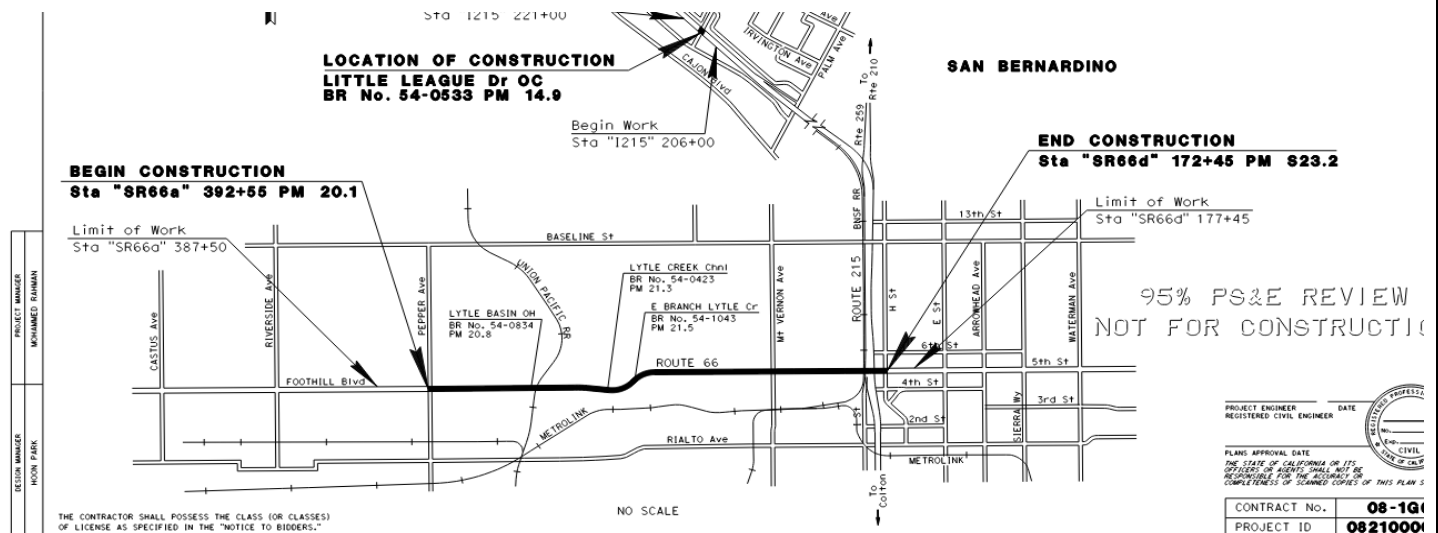


San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: WATER FACILITIES RELOCATIONS FOR STATE ROUTE 66
Asset Classification: OTHER FUNDED PROJECTS
Asset Category: PUBLIC WORKS PROJECTS

Budget ID No. CO No. 11156

Project Description: Project involves the relocation of water facilities due to the State Route 66 Caltrans improvements.



Budgetary Requirements:

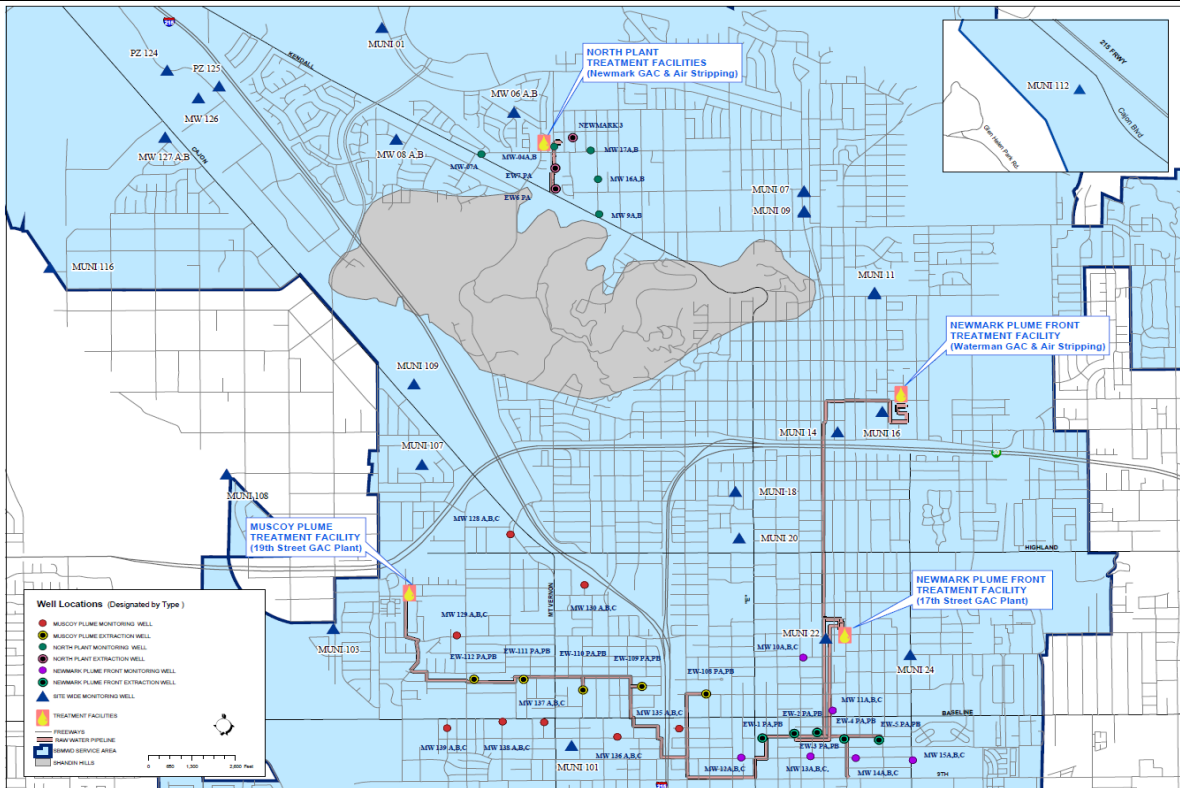
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$1,500,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,500,000
Contingency (10%)	\$150,000
TOTAL COSTS (ROUNDED)	\$1,650,000
Project Funding Sources:	Funding Amount
Water Capital:	\$1,700,000 Carryover + Additional
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,700,000



Project Name: ANNUAL R/R - EPA EXTRACTION WELLS (NEWMARK)
Asset Classification: OTHER FUNDED PROJECTS
Asset Category: CONSENT DECREE REMEDY REPLACEMENT

Budget ID No.	CO No. 11179
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Project Description: Project involves either the replacement or rehabilitation of Newmark OU wells as a result of mechanical or electrical equipment failure. It is anticipated that three (3) EPA production wells will need to be rehabilitated during this budget cycle. Other wells will be rehabilitated if mechanical or electrical failure occurs.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$5,000
Purchased Material:	\$65,000
Contract Services	\$290,000
Subtotal:	\$360,000
Contingency (10%)	\$36,000
TOTAL COSTS (ROUNDED)	\$400,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$400,000 AIG
FUNDING (ROUNDED)	\$400,000

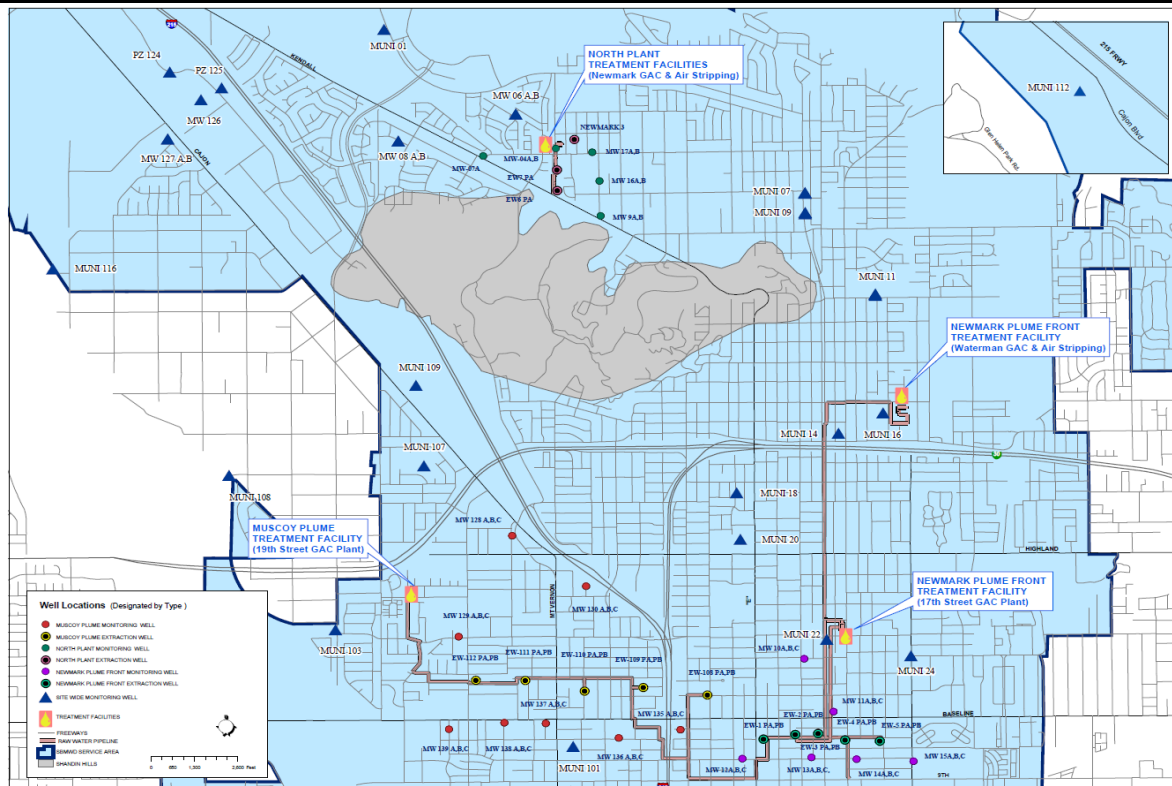
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**San Bernardino Municipal Water Department
Water Fund Capital Projects Budget
Fiscal Year 2024/2025**

Project Name:	ANNUAL R/R - EPA EXTRACTION WELLS (MUSCOY)
Asset Classification:	OTHER FUNDED PROJECTS
Asset Category:	CONSENT DECREE REMEDY REPLACEMENT

Budget ID No.	CO No. 11180
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Project Description: Project involves either the replacement or rehabilitation of Muscoy OU wells as a result of mechanical or electrical equipment failure. It is anticipated that four (4) EPA production wells will need to be rehabilitated during this budget cycle. Other wells will be replaced or rehabilitated if mechanical or electrical failure occurs.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$18,000
Equipment Rental:	\$15,000
Purchased Material:	\$38,000
Contract Services	\$475,000
Subtotal:	\$546,000
Contingency (10%)	\$54,600
TOTAL COSTS (ROUNDED)	\$600,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$600,000 AIG
FUNDING (ROUNDED)	\$600,000

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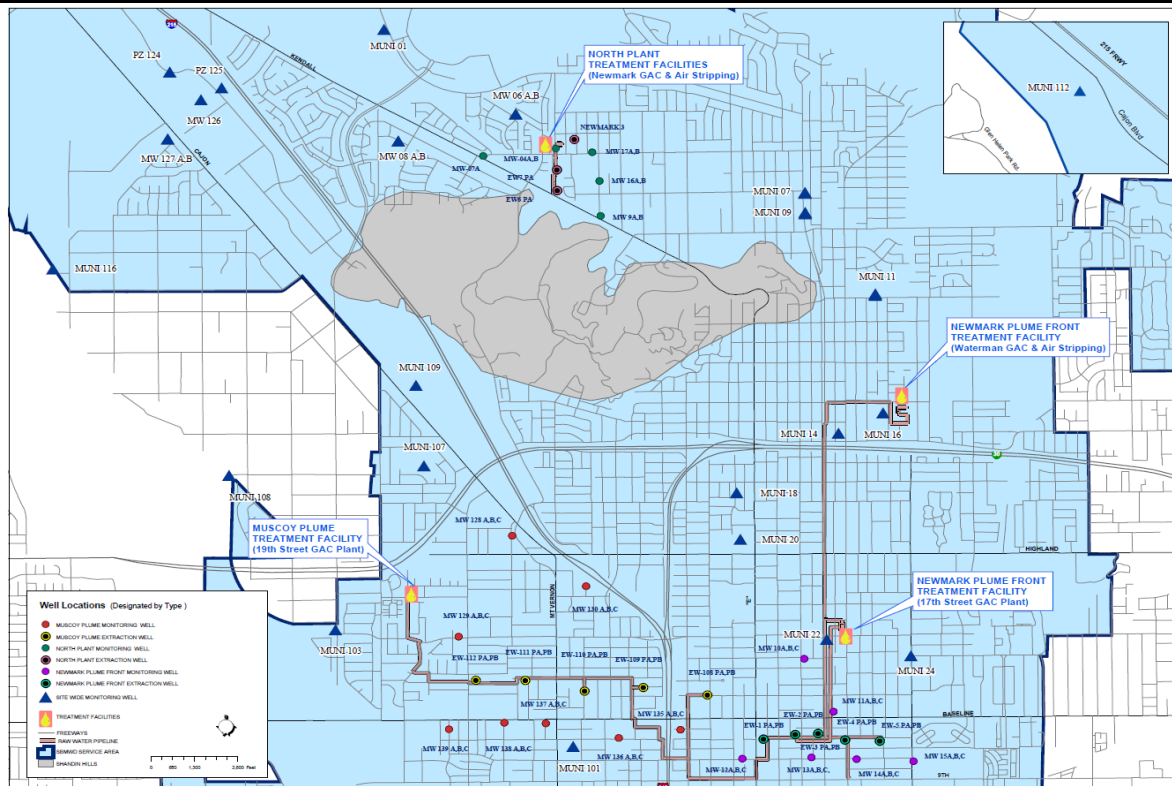


San Bernardino Municipal Water Department Water Fund Capital Projects Budget Fiscal Year 2024/2025

Project Name: **ANNUAL R/R - EPA MONITORING WELLS**
Asset Classification: **OTHER FUNDED PROJECTS**
Asset Category: **CONSENT DECREE REMEDY REPLACEMENT**

Budget ID No. **CO No. 11181**

Project Description: Project involves either the replacement or rehabilitation of EPA monitoring wells as a result of failure. It is anticipated that four (4) monitoring wells will need to be rehabilitated during this budget cycle. Other wells will be replaced or rehabilitated if failure occurs.



Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$1,600
Equipment Rental:	\$1,600
Purchased Material:	\$8,000
Contract Services	\$61,000
Subtotal:	\$72,200
Contingency (10%)	\$7,220
TOTAL COSTS (ROUNDED)	\$80,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$80,000 AIG
FUNDING (ROUNDED)	\$80,000



San Bernardino Municipal Water Department

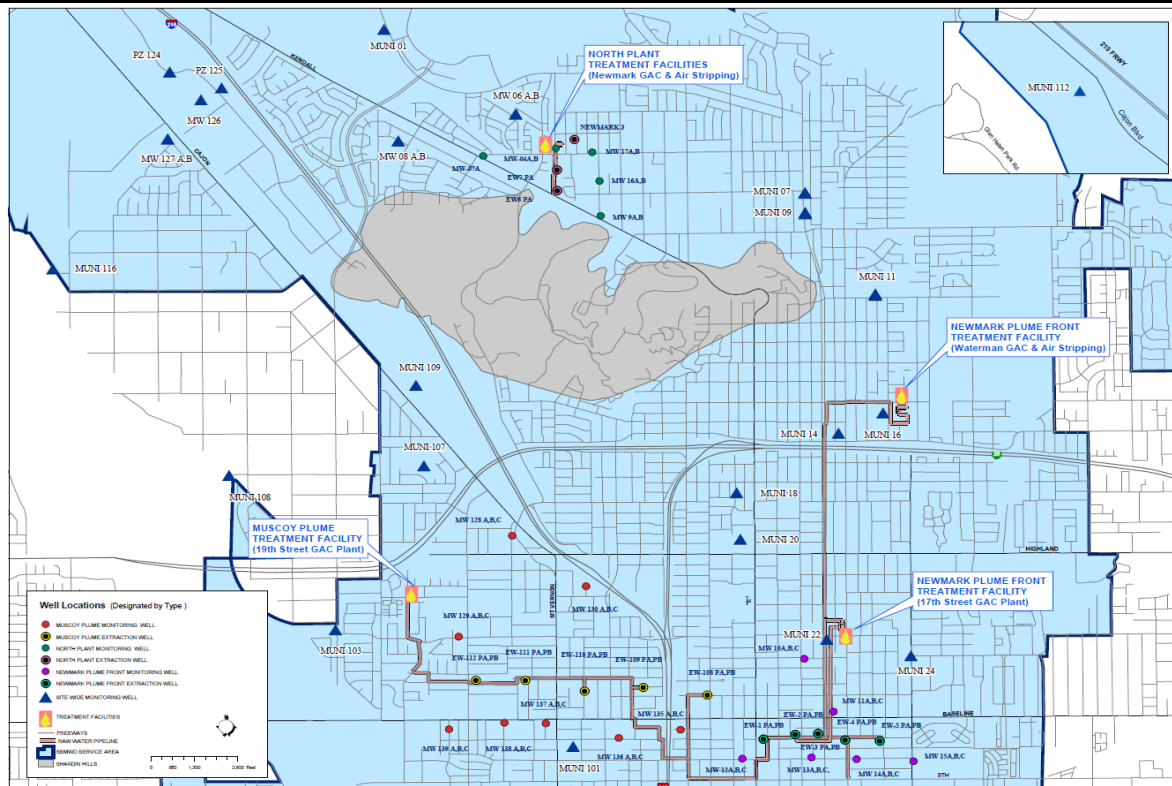
Water Fund Capital Projects Budget

Fiscal Year 2024/2025

Project Name: **ANNUAL R/R - EPA TREATMENT PLANT VESSELS AND PIPING/VALVES**
Asset Classification: **OTHER FUNDED PROJECTS**
Asset Category: **CONSENT DECREE REMEDY REPLACEMENT**

Budget ID No. **CO No. 11182**

Project Description: Project involves either the replacement or rehabilitation of EPA treatment plant appurtenances, including vessels, valves, and piping. Appurtenances will be replaced or rehabilitated if failure occurs.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$1,000
Equipment Rental:	\$1,000
Purchased Material:	\$5,000
Contract Services	\$38,000
Subtotal:	\$45,000
Contingency (10%)	\$4,500
TOTAL COSTS (ROUNDED)	\$50,000
Project Funding Sources:	Funding Amount
Water Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$50,000 AIG
FUNDING (ROUNDED)	\$50,000

CAPITAL IMPROVEMENT BUDGET SUMMARY

SEWER TREATMENT FUND

SEWER TREATMENT FUND CAPITAL IMPROVEMENT PLAN FY 2025-2026																				
CATEGORY	PROJECT NUMBER	REVISED BUDGET	LTD ACTUALS AS OF 3/18/25	LTD ENCUMBRANCES AS OF 3/18/25	OPEN PROJECT BUDGET	PROJECT CARRY OVER	NEW PROJECT OR ADDITIONAL FUNDING	PROJECTED ACTUAL EXPENSES FOR FY 25-26	LABOR PORTION OF PROJECT	TOTAL CIP BUDGET FY 25-26		FUNDING SOURCES	Capital	Debt	Grant	PROJECTED FY 24-25	PROJECTED FY 25-26	PROJECTED FY 26-27	PROJECTED FY 27-28	OVERALL PROJECT BUDGET
REPLACEMENT / REHABILITATION OF SYSTEM ASSETS																				
FACILITIES REHABILITATION																				
E Street Lift Station Controls Upgrades	C2000224	300,000	-	-	300,000	300,000	-	-	-	300,000	e	Capital	300,000			-	-	-	-	300,000
Annual R/R - Solids Handling Systems	00342	860,000	99,913	25,978	734,109	-	940,000	940,000	-	940,000		Capital	940,000			350,000	200,000	200,000	750,000	3,300,000
Annual R/R - WRP Operational	00343	325,000	44,036	48,663	232,301	-	96,000	96,000	-	96,000		Capital	96,000			50,000	50,000	50,000	50,000	621,000
Annual R/R - WRP Structural	00344	340,000	138,920	76,596	124,484	-	410,000	410,000	-	410,000	e	Capital	410,000			50,000	50,000	50,000	50,000	950,000
Annual R/R - WRP Mechanical	00345	825,000	445,262	25,693	354,045	-	707,000	707,000	-	707,000		Capital	707,000			600,000	650,000	700,000	750,000	4,232,000
Annual R/R - WRP Electrical, Instrumentation and SCADA	00346	350,000	29,123	-	320,877	-	225,000	225,000	-	225,000		Capital	225,000			350,000	95,000	95,000	95,000	1,210,000
Annual R/R - WRP Facilities	00347	800,000	58,875	110,612	630,514	-	1,575,000	1,575,000	-	1,575,000	o	Capital	1,575,000			400,000	350,000	350,000	200,000	3,675,000
Master Plan - WRP Rehab Project No. 1 (EGRG-led)	C2200268	500,000	354,935	15,945	129,120	145,100	-	145,100	-	145,100		Capital	145,100			2,250,000	2,250,000	1,200,000	-	6,200,000
Master Plan - WRP Asset Replacement Project A (WRP-led)	C2300283	250,000	41,798	196,170	12,033	208,200	-	208,200	-	208,200		Capital	208,200			1,000,000	1,000,000	-	-	2,250,000
Master Plan - VFD Replacement Project R&R	C2100250	2,016,000	505,237	8,835	1,501,928	1,510,800	-	1,510,800	-	1,510,800		Capital	1,510,800			1,500,000	-	1,500,000	-	4,510,800
Master Plan - Unit 3 R&R	C2100251	690,000	74,385	-	615,615	615,600	-	615,600	-	615,600		Capital	615,600			250,000	100,000	-	-	1,040,000
Master Plan - FUTURE - New WRP Liquid Stream	Future					-	-	-	-	-		Capital	-			300,000	-	-	-	300,000
Master Plan - Headworks LPA Blowers						-	-	-	-	-		Capital	-			-	3,000,000	1,000,000	-	4,000,000
Master Plan - Clarifier Drive Project	C2400302	780,000	80,781	616,778	82,441	699,200	-	-	-	699,200		Capital	699,200			-	-	-	-	780,000
Pavement Replacement Project	C2300284	1,100,000	-	-	1,100,000	1,100,000	-	1,100,000	-	1,100,000		Capital	1,100,000			-	-	-	-	1,100,000
Unit 3 Fall Protection	C2300285	300,000	19,877	74,345	205,777	280,100	-	-	-	280,100		Capital	280,100			-	-	-	-	300,000
Fiber Optic Cable Replacement and New Duct Banks	C2400306	125,000	-	-	125,000	125,000	-	125,000	-	125,000		Capital	125,000			-	-	-	-	125,000
WR Admin Building and HW Tunnel LV Lighting replacement and Building managemnt system	C2400307	1,700,000	-	-	1,700,000	1,700,000	-	1,700,000	-	1,700,000										
Brine Pond Liner Replacement Project	C2400319	200,000	-	-	200,000	200,000	-	200,000	-	200,000										
NRC Anoxic Bays Mixing	C2400318	50,000	-	-	50,000	50,000	-	50,000	-	50,000										
Interactive Operation & Maintenance Manual Project (IOM)	M2300295	1,956,000	992,034	127,277	836,689	964,000	-	964,000	-	964,000										
LPA Piping Replacement Project	C2500339	500,000	-	-	500,000	500,000	500,000	1,000,000	-	1,000,000										
(NEW) E Street Lift Station Rehabilitation Project	00348				-	-	1,000,000	1,000,000	-	1,000,000										
(NEW) WRP Orange Show Entrance Project	00349				-	-	1,500,000	1,500,000	-	1,500,000										
(NEW) Unit 1 Area Restoration Project	00350				-	-	2,000,000	1,000,000	-	2,000,000										
SUBTOTAL FOR REPLACEMENT / REHABILITATION OF SYSTEM ASSETS		13,967,000	2,885,176	1,326,893	9,754,931	8,398,000	8,953,000	15,071,700	-	17,351,000		-	8,937,000	-	-	7,100,000	7,745,000	5,145,000	1,895,000	34,893,800
NEW SYSTEM ASSETS																				
NEW EQUIPMENT																				
SCADA Master Plan Resultant Projects	New	-	-	-	-	-	-	-	-	-		Capital	-			-	-	-	-	-
Digester B Replacement Phase 1	C2100254	3,006,743	1,537,609	776,446	692,688	1,469,100	20,130,000	10,411,500	-	21,599,100		Capital	21,599,100			-	-	-	-	23,136,743
Digester B Replacement Phase 2	New		-	-	-	-	-	-	-	-										
Unit 3 Expansion and Completion Phase I	C2500328	200,000	-	-	200,000	200,000	-	-	-	200,000		Capital	200,000			-	-	-	-	200,000
Department EV Charging System Planning	C2300287	900,000	-	221,444	678,556	900,000	-	900,000	-	900,000		Capital	900,000			1,500,000	-	-	-	2,400,000
Exterior Lighting	C2400304	700,000	-	-	700,000	700,000	-	700,000	-	700,000										
WRP Fire Suppression System	C2500340	400,000	-	-	400,000	400,000	-	400,000	-	400,000		Capital	400,000			-	-	-	-	400,000
SUBTOTAL FOR NEW SYSTEM ASSETS		5,206,743	1,537,609	997,890	2,671,243	3,669,100	20,130,000	12,411,500	-	23,799,100			23,099,100	-	-	1,500,000	-	-	-	26,136,743
OTHER FUNDED ASSETS																				
FACILITIES AND PLANTS																				
Water Facilities Relocation	C1700196	13,425,000	8,544,192	4,232,358	648,450	648,450	-	648,450	-	648,450		Debt/Capital	4,000,000	2,125,000	-	-	-	-	-	13,425,000
Water Facilities Relocation Phase 2 Warehouse	00357	-	-	-	-	-	2,340,000	2,340,000		2,340,000										
Water Facilities Relocation Phase 3 397 Chandler T.I.		-	-	-	-	-				-										
RECYCLED WATER PLANT																				
12-206 Phase 2 - Tertiary Treatment System (Design)	C1200138	4,064,600	2,038,592	580,594	1,445,414	2,026,000	-	-	-	2,026,000		Capital	2,026,000			-	-	-	-	4,064,600
Phase 4 - Tertiary Treatment System (Construction)	C1700194	18,640,720	17,197,487	854,255	588,978	589,000	-	-	-	590,000		Debt/Capital	5,200,000	6,800,000	-	-	-	-	-	18,640,720
SUBTOTAL FOR OTHER FUNDED PROJECTS		36,130,320	27,780,271	5,667,207	2,682,842	3,263,450	2,340,000	2,988,450	-	5,604,450			11,226,000	8,925,000	-	-	-	-	-	36,130,320
GRAND TOTAL		55,304,063	32,203,057	7,991,989	15,109,016	15,330,550	31,423,000	30,471,650	-	46,754,550			43,262,100	8,925,000	-	8,600,000	7,745,000	5,145,000	1,895,000	97,160,863

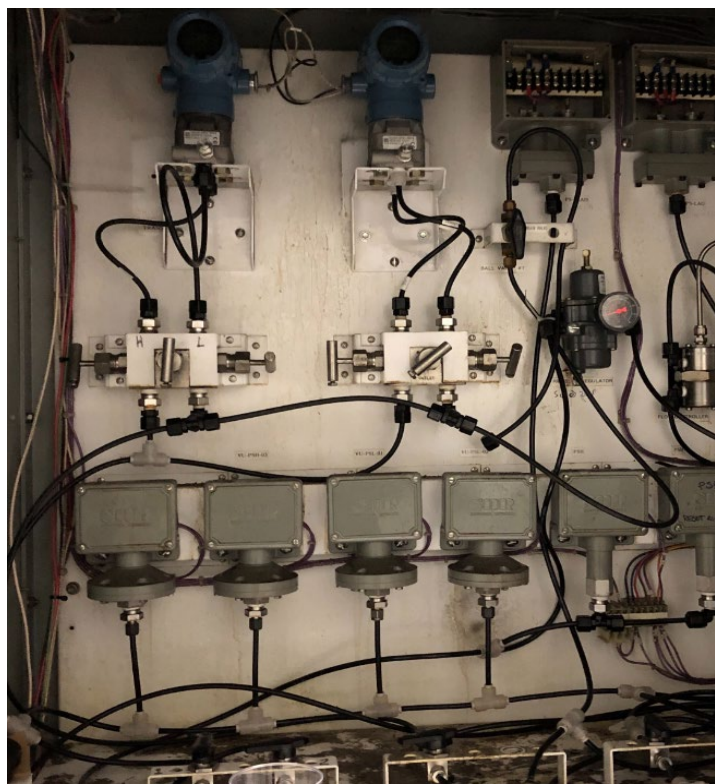


San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **E. Street Lift Station Controls Upgrade**
 Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
 Asset Category: **FACILITIES REHABILITATION**

Budget ID No. **CO No. 00224**

Project Description: The controls for the E Street Lift Station are from the original installation in 1990 and are based on relay, potential, and bubbler controls technologies. This project will implement a modern Programmable Logic Control (PLC) system to control the lift station equipment.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$272,727
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$272,727
Contingency (10%)	\$27,273
TOTAL COSTS (ROUNDED)	\$300,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$300,000 (Carryover)
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$300,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - SOLIDS HANDLING SYSTEM
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00342

Project Description: This funding will address capital purchases related exclusively to the treatment and handling of the solids process stream. Examples include replacement pumps for the digesters, Digester gas system upgrades, Conveyor system upgrades, and Digester C cleaning, etc. Each of the items listed in the annual R/R was evaluated in the WRP Master Plan and was deemed to have a high consequence of failure.

-SH Conveyor 3 Rehab \$150K
-SH Odor Scrubber Blowers (2) New \$140K
-Centrifuge Overhaul (2) \$150K
-Digester C Cleaning \$500K

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$940,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$940,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$940,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$940,000



San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **ANNUAL R/R - WRP OPERATIONAL**
 Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
 Asset Category: **FACILITIES REHABILITATION**

Budget ID No. **CO No. 00343**

Project Description: This funding will address capital purchases related exclusively to the operation of the plant. Examples include purchase of sea container to store diffuser supplies, purchase and installation of total solids analyzers on the primary sludge flow, and a polymer pump system for the solids dewatering process.



Sea Container
\$16K
 Total Solids Analyzer \$15K
 Polymer Mixing System \$55k
 Other \$10k



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$96,000
Contract Services	\$0
Subtotal:	\$96,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$96,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$96,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$96,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - WRP STRUCTURAL
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00344

Project Description: This funding will address capital purchases related exclusively to the structures on the plant. Examples include concrete and masonry repairs to buildings and tanks, etc.



- Grit tank concrete spall repairs \$200K (no design; specialist coating)
- Conveyor 2/3 permanent scaffolding/platform \$60K
- Plant Drain M/H's \$150k

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$410,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$410,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$410,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$410,000

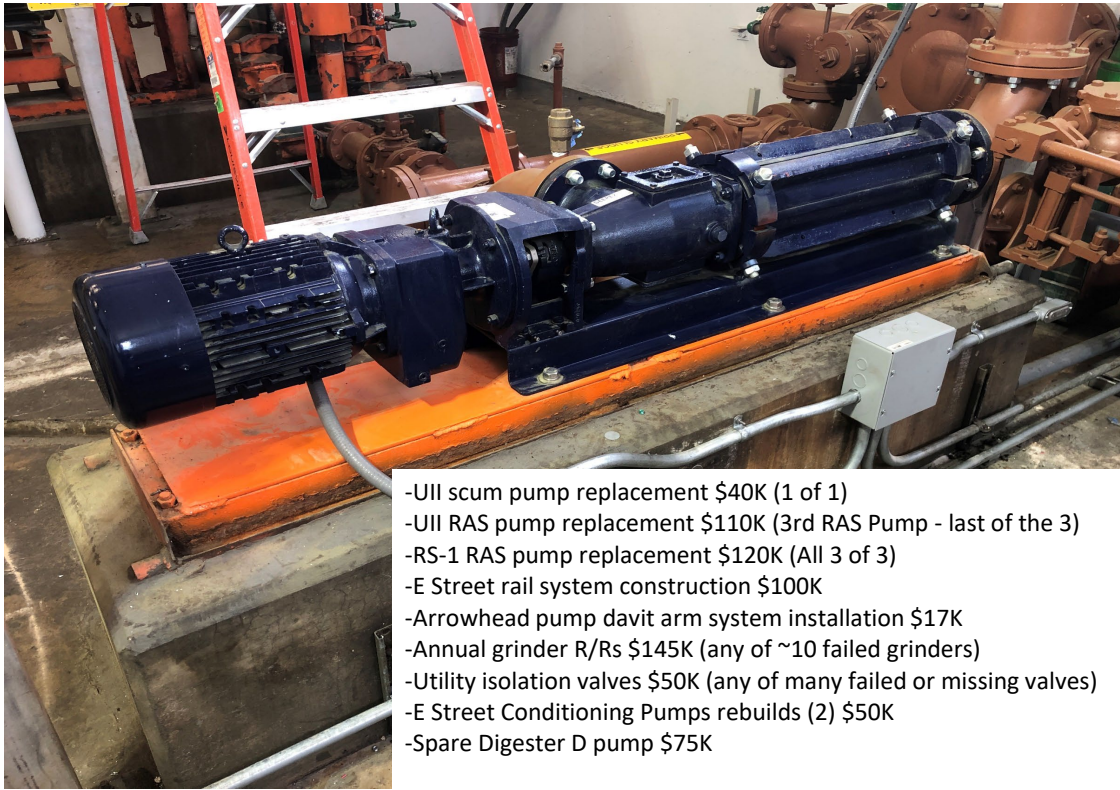


**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - WRP MECHANICAL
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00345

Project Description: This funding will address capital purchases related exclusively to the mechanical equipment of the plant. Examples include replacement pumps, blowers, grinders, etc.



- UII scum pump replacement \$40K (1 of 1)
- UII RAS pump replacement \$110K (3rd RAS Pump - last of the 3)
- RS-1 RAS pump replacement \$120K (All 3 of 3)
- E Street rail system construction \$100K
- Arrowhead pump davit arm system installation \$17K
- Annual grinder R/Rs \$145K (any of ~10 failed grinders)
- Utility isolation valves \$50K (any of many failed or missing valves)
- E Street Conditioning Pumps rebuilds (2) \$50K
- Spare Digester D pump \$75K

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$707,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$707,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$707,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$707,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - WRP ELECTRICAL, INSTRUMENTATION, AND SCADA
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00346

Project Description: This funding will address capital purchases related exclusively to the plant's electrical, communications, or control equipment. Examples include replacement motors, replacement motor control centers, flow meters, camera servers, SCADA servers, etc.



- \$50K New Motor for Second NRC Aeration Mixer
- \$30K Rewind Roots Blower No. 5 Motor
- \$25K Gas Detection System
- \$50K Replace 5 Duplex Pump Control Panels
- \$25K Replace screwlift buckets in Headworks
- \$45K Other

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$225,000
Contract Services	\$0
Subtotal:	\$225,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$225,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$225,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$225,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - WRP FACILITIES
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00347

Project Description: This funding will address capital purchases related exclusively to the repair of the non-process facilities on the plant. Examples include replacement HVAC systems, ladder accesses, etc.

- Arrowhead Lift Station epoxy system \$100K (KTS 04/01/24 - for the walls)
- WRP Plant wide Building roof replacement project phase 2 \$300K
- WRP Admin restroom rehabs - 250K
- Swamp coolers for Arrowhead \$50K (New)
- Plant-wide landscaping/dust control project (ongoing) \$250K
- Replace roll-up doors in Plant \$150K
- Personnel building restroom repairs/rehab \$100K
- WRP Admin Building window replacement \$375K

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,575,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$1,575,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$1,575,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,575,000



San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **MASTER PLAN - WRP REHAB PROJECT NO. 1**
 Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
 Asset Category: **FACILITIES REHABILITATION**

Budget ID No. **CO No. 00268**

Project Description: The first and second components of the WRP Facilities Assessment were Asset Inventory and Focused Condition Assessment. The latter identified the Remaining Useful Life (RUL) for selected assets throughout the Facility. The resultant assets with a RUL of 0 years were grouped into categories based on asset type and will be scheduled for rehabilitation and/or replacement (R&R). This budget is for the R&R of the Nitrogen Removal Carousel (NRC), Unit 1, Unit 2 and Unit 3 assets identified in the WRP Master Plan.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$1,174
Design:	\$116,208
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$117,382
Contingency (10%)	\$11,738
TOTAL COSTS (ROUNDED)	\$129,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$129,000 Carryover
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$129,000



San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: MASTER PLAN - WRP ASSET REPLACEMENT PROJECT A
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00283

Project Description: The first and second components of the WRP Facilities Assessment were Asset Inventory and Focused Condition Assessment. The latter identified the Remaining Useful Life (RUL) for selected assets throughout the Facility. The resultant assets with a RUL of 0 years were grouped into categories based on asset type and will be scheduled for rehabilitation and/or replacement (R&R). This budget is for the R&R of the Nitrogen Removal Carousel (NRC), Unit 1, Unit 2 and Unit 3 assets identified in the WRP Master Plan.
- Project includes breaking up WRP Rehab Project No. 1 into two projects, internally and externally led.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$472,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$472,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$472,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$472,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: MASTER PLAN - VFD REPLACEMENT PROJECT R&R
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00250

Project Description: The first and second components of the WRP Facilities Assessment were Asset Inventory and Focused Condition Assessment. The latter identified the Remaining Useful Life (RUL) for selected assets throughout the Facility. The resultant assets with a RUL of 0 years were grouped into categories based on asset type and will be scheduled for rehabilitation and/or replacement (R&R). This budget is for the R&R of the Variable Frequency Drive (VFD) assets identified in the WRP Master Plan.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$1,307,000
Contract Services	\$0
Subtotal:	\$1,307,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$1,307,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$1,307,000 (Carryover)
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,307,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2023/2024**

Project Name: MASTER PLAN - UNIT 3 R&R
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00251

Project Description: The first and second components of the WRP Facilities Assessment were Asset Inventory and Focused Condition Assessment. The latter identified the Remaining Useful Life (RUL) for selected assets throughout the Facility. The resultant assets with a RUL of 0 years were grouped into categories based on asset type and will be scheduled for rehabilitation and/or replacement (R&R). This budget is for the R&R of the existing Unit 3 assets identified in the WRP Master Plan. This budget is not for any completion or expansion efforts for the Unit 3 facilities.



Drives and miscellaneous components \$350K
 Tip troughs & actuators \$375

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$0
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$0
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$0



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: MASTER PLAN - Clarifier Drive Project
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00302

Project Description: The first and second components of the WRP Facilities Assessment were Asset Inventory and Focused Condition Assessment. The latter identified the Remaining Useful Life (RUL) for selected assets throughout the Facility. The resultant assets with a RUL of 0 years were grouped into categories based on asset type and will be scheduled for rehabilitation and/or replacement (R&R). This budget is for the R&R of the existing Drive Units on DAFT 4, Unit 1 West Secondary Clarifier, and Unit 2 North Primary Clarifier.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$0
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$0
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$0 (Carryover + \$500K)
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$0



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: PAVEMENT REPLACEMENT PROJECT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00284

Project Description: The project includes pavement replacement throughout WRP. The approximate area is 4,400 linear feet (times) 25-ft width and it includes complete pavement section replacement. The project would fund design services and potentially a phase of the project.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$10,000
Design:	\$100,000
Const. Mgmt:	\$80,000
Construction:	\$810,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,000,000
Contingency (10%)	\$100,000
TOTAL COSTS (ROUNDED)	\$1,100,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$1,100,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,100,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: UNIT 3 FALL PROTECTION
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00285

Project Description: The project includes addressing existing condition where fall arrest/restraint equipment that is not suitable for the purpose of being inside the handrail system with the lids removed from the tanks.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$300,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$300,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$300,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$300,000



San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: Fiber Optic Cable Replacement
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00306

Project Description: The fiber optic cable that provides data communication throughout the WRP Plant is beginning to lose signal quality and needs to be replaced. The project will install new fiber optic cables throughout the plant and new duct banks extending out of the Electrical Infrastructure Improvement Project duct bank.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$125,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$125,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$125,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$125,000

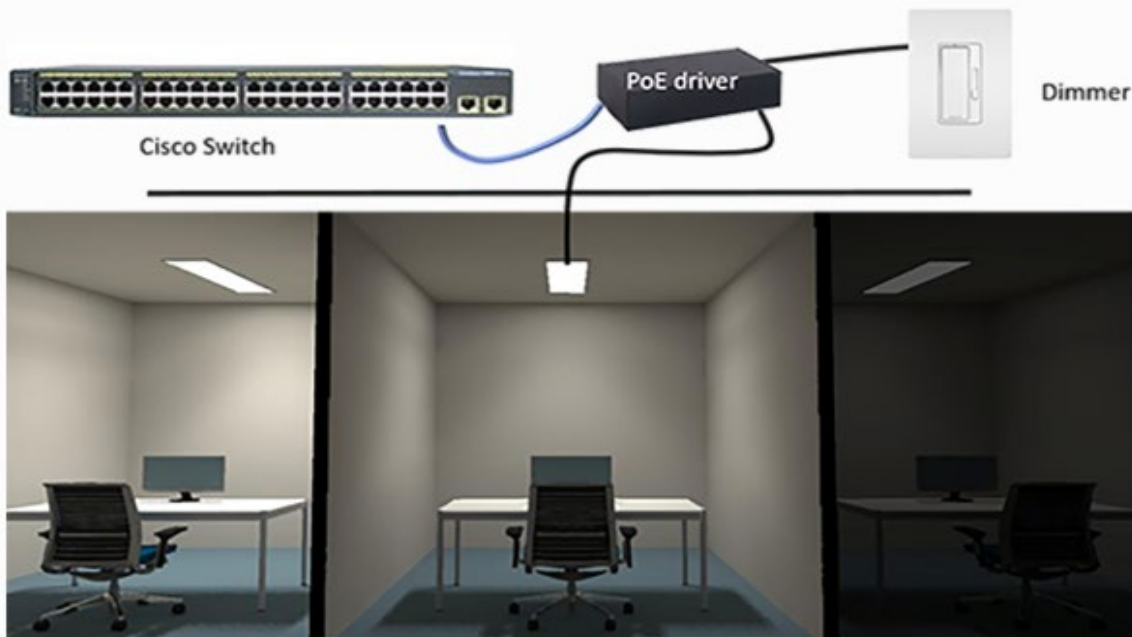


San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **WR Administration Building and Headworks Tunnel Low Voltage Lighting Upgrade.**
Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
Asset Category: **FACILITIES REHABILITATION**

Budget ID No. **CO No. 00307**

Project Description: The project will replace the outdated fluorescent, high-pressure sodium, and metal halide lighting and emergency exit lighting in the WR Administration Building and the Headworks Tunnels with a state-of-the-art low-voltage LED lighting system and building management system to reduce the Department's electrical usage.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$1,545,454
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,545,454
Contingency (10%)	\$154,545
TOTAL COSTS (ROUNDED)	\$1,700,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$1,700,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,700,000

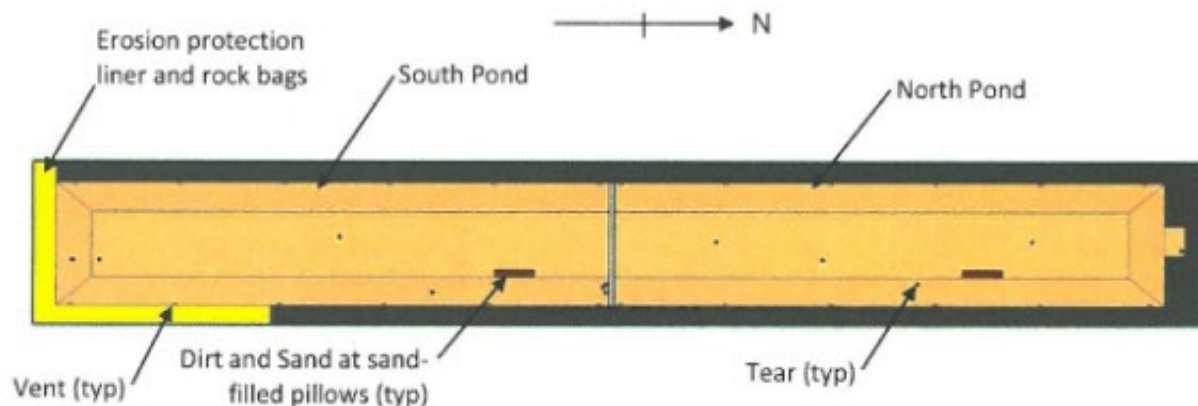


**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: BRIND POND LINER REPLACEMENT PROJECT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00319

Project Description: The original brind pond was constructed in 1999 with a concrete base structure and a Hypalon liner over the concrete, as required by the State Water Resources Control Board. The project will include engaging the services of a consultant engineer to prepare the necessary construction documents to comply with Tile 27 of the SWRCB. Complete a PDR to eliminate the brine pond and decide what to construct in its place or replace the liner.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$200,000
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$200,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$200,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$200,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$200,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: INTERACTIVE OPERATION & MAINTENANCE MANUAL PROJECT (IOM)
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00295

Project Description: The Plant-Wide Operations and Maintenance Manuals (PWOMMs) for the Water Reclamation Plant (WRP) and the Rapid Infiltration and Extraction Facility (RIX) are outdated. The last known update of the WRP was in 2001. The last known update of the RIX PWOMM was in 1998. The Department does not have PWOMMs for the Small Lift Stations. Staff knowledge of the availability and use of the PWOMMs varies drastically. The purpose of the Project is to update the O&M manuals and produce an interactive process that allows staff to access the information and obtain the necessary information and provide personnel with the proper understanding, techniques, and references necessary to operate the facilities efficiently.

Budgetary Requirements:

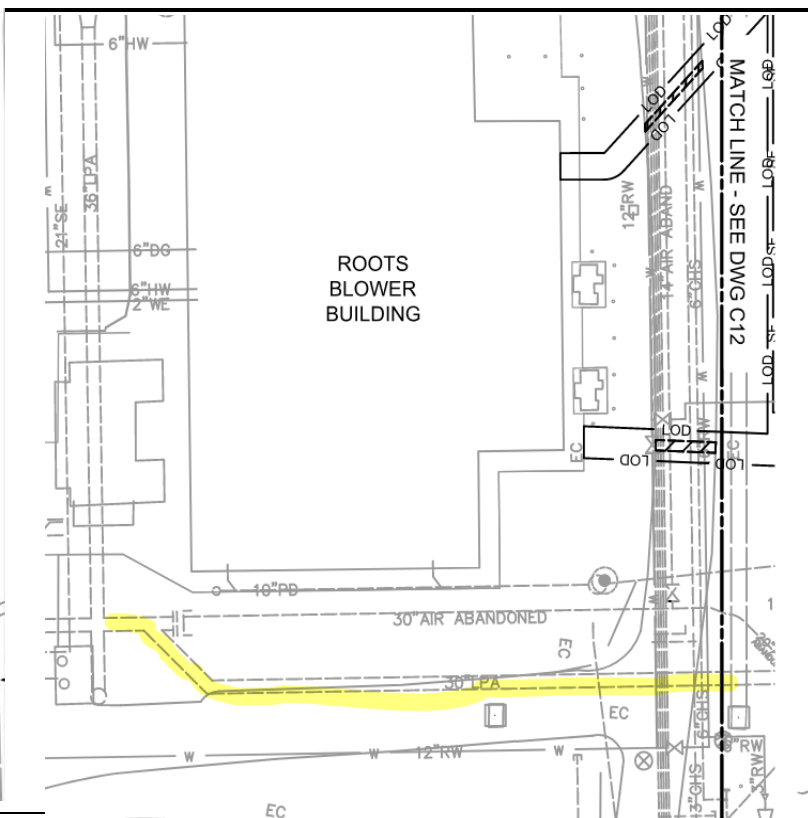
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$834,545
Subtotal:	\$834,545
Contingency (10%)	\$83,455
TOTAL COSTS (ROUNDED)	\$918,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$918,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$918,000



Project Name:	Low Pressure Air (LPA) Piping Replacement Project
Asset Classification:	REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category:	FACILITIES REHABILITATION

Budget ID No.	CO No. 00339
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Project Description: The existing underground low pressure air piping from unit 1 to the ROOTS blower system and the ROOTS blower system to unit 2 is leaking at the pipe joints. This project will include design services to evaluate and design the necessary upgrades and repairs to the system. This will allow plant operations to utilize the blower system at unit 1 or unit 2 to feed both sides of the plant without losing air in the transfer.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$454,545
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$454,545
Contingency (10%)	\$45,455
TOTAL COSTS (ROUNDED)	\$500,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$500,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$500,000

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**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: E STREET LIFT STATION REHABILITATION PROJECT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. **CO No. 00348**

Project Description: The project involves bypassing the lift station to facilitate the installation of three new valves on the main discharge header. Once the valves are installed, we will replace the existing pumps, check valves, and isolation valves at each of the three pump assembly locations.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$1,000,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,000,000
Contingency (10%)	\$100,000
TOTAL COSTS (ROUNDED)	\$1,100,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$1,000,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,000,000

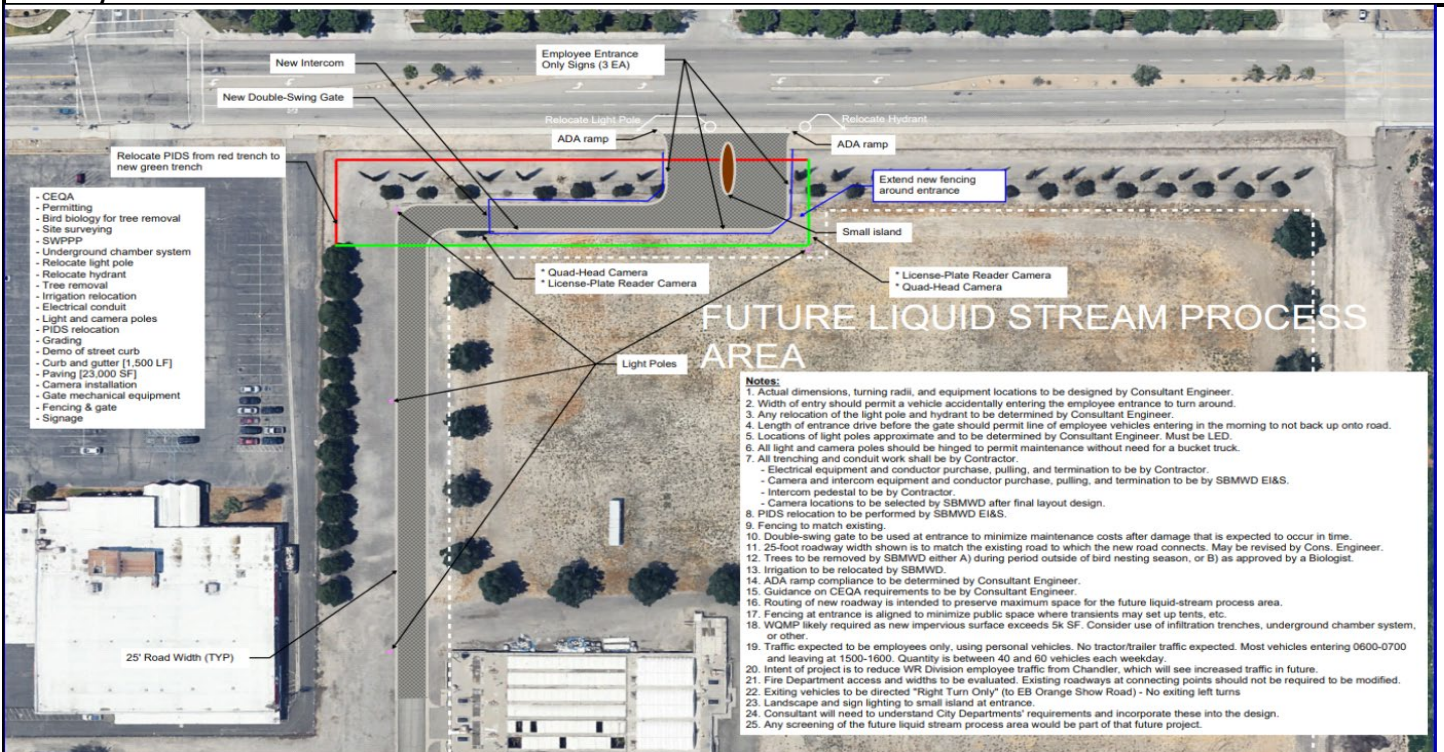


**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: WRP ORANGE SHOW ENTRANCE PROJECT
Asset Classification: New System Assets
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00349

Project Description: Currently the Water Reclamation has only one employee entrance into the facility. With the relocation of all Water Department staff to the southern campus on Chandler Dr. traffic will increase. In an effort to reduce some of the traffic demand, and also to increase accessibility into and out of the WRP, the roadway to the west of Unit 3 will be extended up to the north fence line and a new entrance/exit will be constructed onto Orange Show Rd. The Employee only Orange Show Entrance project aims to design and construct a new entrance, to alleviate traffic congestion at the existing Chandler Place Entrance. The new employee entrance will improve accessibility, reduce congestion, and enhance employee convenience. It will ensure a more streamlined traffic flow and operational efficiency.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$70,000
Const. Mgmt:	\$0
Construction:	\$1,300,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,370,000
Contingency (10%)	\$130,000
TOTAL COSTS (ROUNDED)	\$1,500,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$1,500,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,500,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: UNIT 1 AREA RESTORATION PROJECT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 00350

Project Description: Design-only project for FY25/26 to be managed by Section 4060. Will include:

- 1) Unit 1 SE Chlorine Contact Chamber Demo & Reconfiguration
 - 2) Demolition and area restoration for abandoned gas compressor building and tank
 - 3) Permanent digester gas piping conversion (either via underground pipeline or aboveground pipe rack)
- Construction in FY26/27.

#VALUE!

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,000,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$1,000,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$100,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$100,000

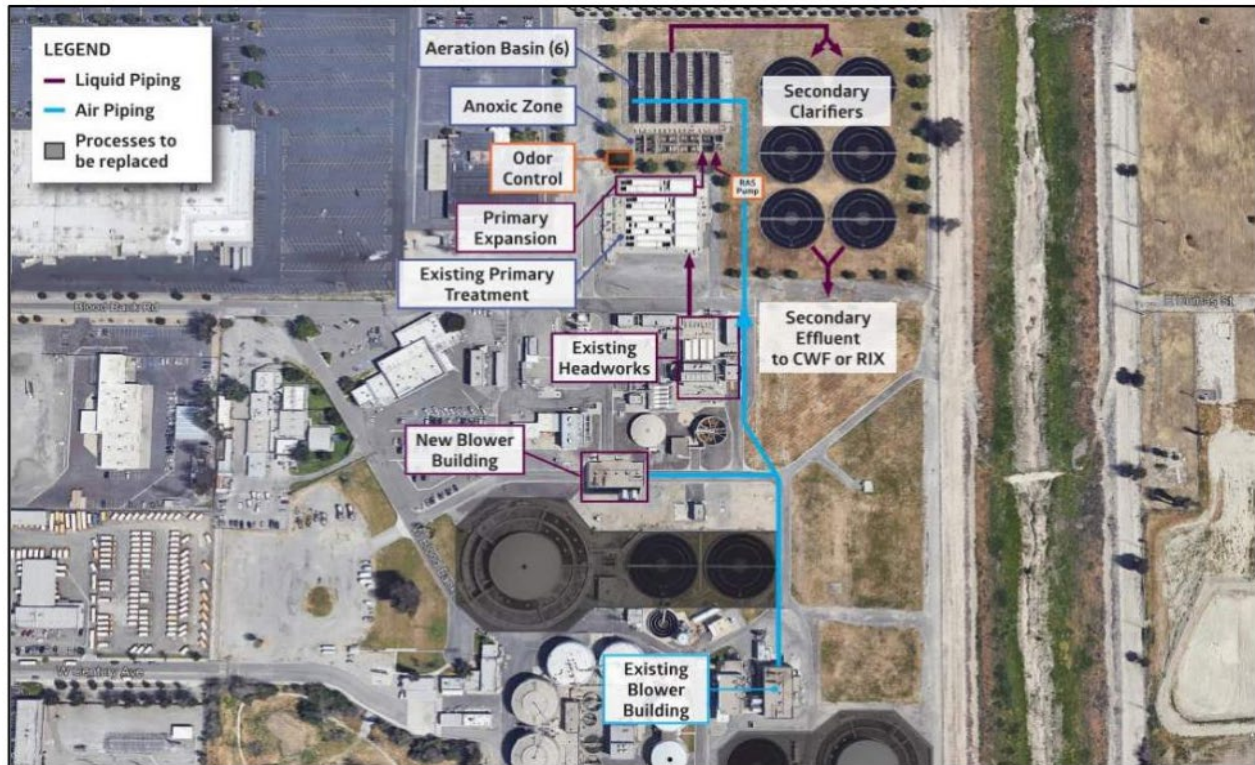


San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: UNIT 3 EXPANSION AND COMPLETION PHASE 1
Asset Classification: NEW SYSTEM ASSETS
Asset Category: NEW EQUIPMENT

Budget ID No. CO No. 00328

Project Description: The liquid treatment processes at SBWRP consists of Unit 1, Unit 2 North, Unit 2 South, and the NRC. Their estimated annual R&R and cumulative R&R costs have been identified over the next 30 years. By the year 2046, the cumulative R&R cost for these processes are over \$150 million. There is a large spike in predicted R&R costs in 2046 as significant structural assets reach their design life. The cumulative R&R costs presents an opportunity to replace the older multiple liquid treatment processes with a single unified process by expanding and completing Unit 3. The expanded facility would be designed to treat future flows, handle the ammonia load from the centrate and meet water quality requirements for tertiary treatment at RIX and TTS. Space and connection points would be included for future additional treatment systems for any known emerging constituents. Funding is for feasibility study only.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$181,818
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$181,818
Contingency (10%)	\$18,182
TOTAL COSTS (ROUNDED)	\$200,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$200,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$200,000

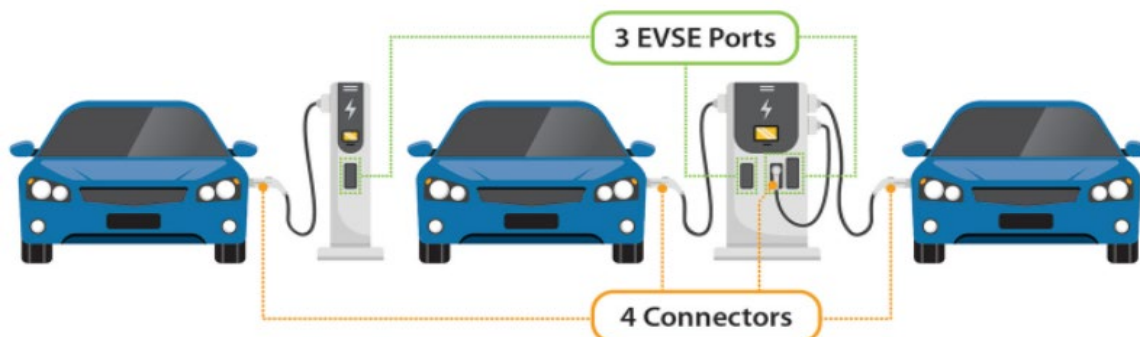


**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: DEPARTMENT EV CHARGING SYSTEM PLANNING
Asset Classification: NEW SYSTEM ASSETS
Asset Category: NEW EQUIPMENT

Budget ID No. CO No. 00287

Project Description: Electrical infrastructure design for the WR Administration Building to take advantage of the incentives and plan for future electric vehicle upgrades for the WR vehicles. The design would explore the application for the SCE incentive programs, search for additional incentives, the feasibility of a covered parking area with solar panels, the SCE electrical infrastructure, the charging infrastructure for the WR vehicles, and upgrading the WR Administration building switchgear and distribution.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$136,364
Contract Services	\$0
Subtotal:	\$136,364
Contingency (10%)	\$13,636
TOTAL COSTS (ROUNDED)	\$150,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$150,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$150,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: NEW EXTERIOR LIGHTING
Asset Classification: NEW SYSTEM ASSETS
Asset Category: NEW EQUIPMENT

Budget ID No. CO No. 00304

Project Description: WRP staff identified areas with poor lighting throughout the waste water treatment plant. The project will install new pole lights and associate electrical duct banks. It will also replace specified high pressure sodium lighting with LED lights. The new lighting will help with security throughout the plant.

KEY

- NEW LIGHT POLES
- GOOD EXISTING LIGHT POLES
- ▲ GOOD EXISTING LIGHTS. ON WALL
- ⊗ REPLACE W/LED. ON POLE
- ◆ REPLACE W/ LED. ON WALL
- ⊘ LIGHT NOT WORKING



12- New light poles would help the area as it is the darkest area of the plant. 4- lights on 10' poles around the NRC carousel need to be replaced w/ LED, 3 are good. 3- lights on 10' poles on top of the anoxic zones need to be replaced w/ LED. 4- wall mounted lights need to be replaced on MCC w/ LED. 2- large light poles need light replaced with LED, one by NRC sampler, the other by unit 2 CCT. 3- lights on 10' poles around outfall/NTU area need to be replaced w/ LED. 1- wall mounted light on collections building needs to be replaced w/ LED. The 2 lights on the secondary are good 10' poles.

Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$636,363
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$636,363
Contingency (10%)	\$63,636
TOTAL COSTS (ROUNDED)	\$700,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$700,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$700,000



**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: WRP FIRE SUPPRESSION SYSTEM
Asset Classification: NEW SYSTEM ASSETS
Asset Category: NEW EQUIPMENT

Budget ID No. CO No. 00304

Project Description: Includes a new fire alarm system and fire suppression system for WRP Admin Building and Annex Building, as well as multiple structures throughout WRP.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$363,636
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$363,636
Contingency (10%)	\$36,364
TOTAL COSTS (ROUNDED)	\$400,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$400,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$400,000



San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **WATER FACILITIES RELOCATION**
 Asset Classification: **OTHER FUNDED ASSETS**
 Asset Category: **FACILITIES AND PLANTS**

Budget ID No. **CO No. 00196**

Project Description: Project involves the architectural design and construction necessary to relocate Water Department staff from various locations of the City to 397 Chandler Ave. Project includes new administration facility and all associated site improvements.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$589,500
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$589,500
Contingency (10%)	\$58,950
TOTAL COSTS (ROUNDED)	\$648,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$648,000 Carryover Debt/Capital
FUNDING (ROUNDED)	\$648,000

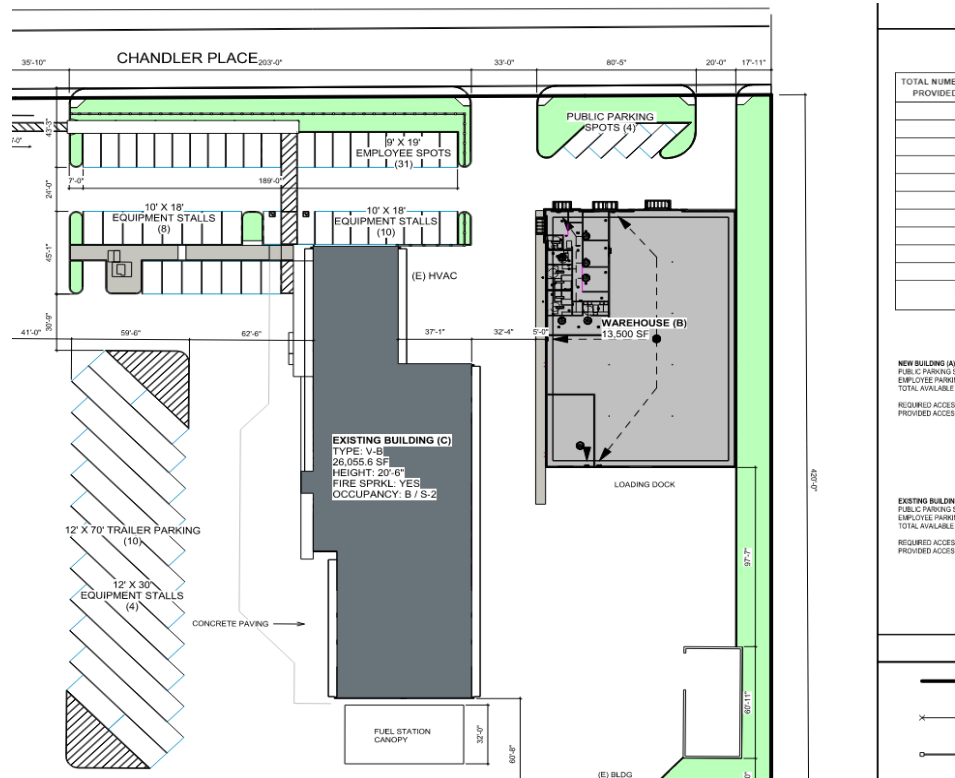


San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **WATER FACILITIES RELOCATION PHASE 2 WAREHOUSE**
Asset Classification: **OTHER FUNDED ASSETS**
Asset Category: **FACILITIES AND PLANTS**

Budget ID No. **CO No. 00357**

Project Description: Project involves the architectural design and construction necessary to relocate Water Department staff from various locations of the City to 397 Chandler Ave. Project includes new facilities and all associated site improvements.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$2,121,212
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$2,121,212
Contingency (10%)	\$212,121
TOTAL COSTS (ROUNDED)	\$2,333,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$2,333,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$2,333,000

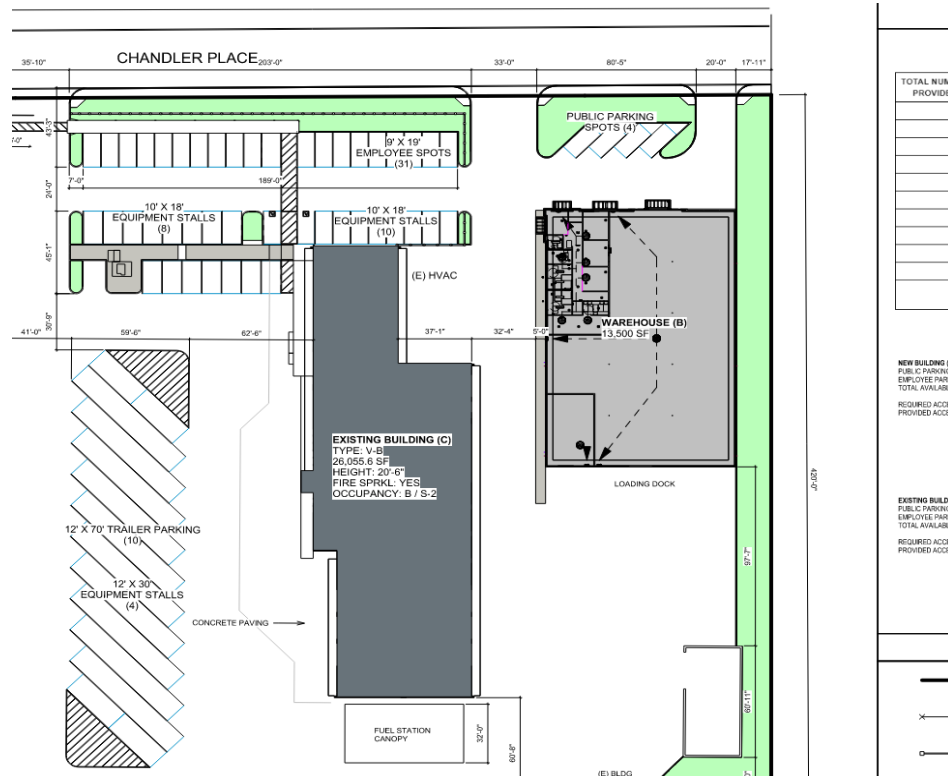


San Bernardino Municipal Water Department Sewer Treatment Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **WATER FACILITIES RELOCATION PHASE 2 WAREHOUSE**
Asset Classification: **OTHER FUNDED ASSETS**
Asset Category: **FACILITIES AND PLANTS**

Budget ID No. _____ CO No. _____

Project Description: Project involves the architectural design and construction necessary to relocate Water Department staff from various locations of the City to 397 Chandler Ave. Project includes new facilities and all associated site improvements.



Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$2,121,212
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$2,121,212
Contingency (10%)	\$212,121
TOTAL COSTS (ROUNDED)	\$2,333,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$2,333,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$2,333,000

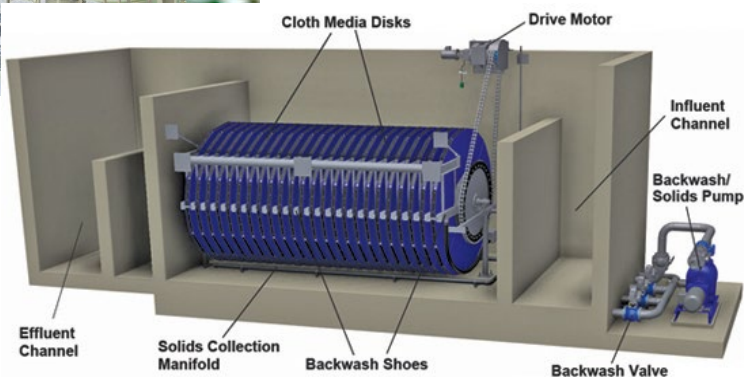


**San Bernardino Municipal Water Department
Sewer Treatment Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: PHASE 4 - TERTIARY TREATMENT SYSTEM (CONSTRUCTION)
Asset Classification: OTHER FUNDED ASSETS
Asset Category: RECYCLED WATER PLANT

Budget ID No. CO No. 00194

Project Description: Construction of a five (5) MGD tertiary treatment system to meet Title 22 standards (eliminates use of groundwater for plant utility) and reduces hydraulic loading to the RIX Facility.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$200,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$200,000
Contingency (10%)	\$20,000
TOTAL COSTS (ROUNDED)	\$220,000
Project Funding Sources:	Funding Amount
Sewer Treatment Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$587,000 Debt/Capital Funding: Carryover
FUNDING (ROUNDED)	\$587,000

CAPITAL IMPROVEMENT BUDGET SUMMARY

SEWER COLLECTION FUND

SEWER COLLECTION FUND CAPITAL IMPROVEMENT PLAN FY 2025-2026

CATEGORY	PROJECT NUMBER	REVISED BUDGET	LTD ACTUALS AS OF 3/18/25	LTD ENCUMBRANCES AS OF 3/18/25	OPEN PROJECT BUDGET	PROJECT CARRY OVER	NEW PROJECT OR ADDITIONAL FUNDING	PROJECTED ACTUAL EXPENSES FOR FY 25-26	LABOR PORTION OF PROJECT	TOTAL CIP BUDGET FY 25-26		FUNDING SOURCES	PROJECTED FY 24-25	PROJECTED FY 25-26	PROJECTED FY 26-27	PROJECTED FY 27-28	OVERALL PROJECT BUDGET
REPLACEMENT / REHABILITATION OF SYSTEM ASSETS																	
LIFT STATION REHABILITATION																	
Annual R/R - Lift Station Mechanical	50085	110,000	-	11,341	98,659	-	185,000	185,000	-	185,000	e	Capital	150,000	150,000	150,000	150,000	895,000
Annual R/R - Lift Station Electrical, Instrumentation & SCADA	50086	211,000	-		211,000	-	25,000	25,000	-	25,000		Capital	95,000	95,000	95,000	95,000	616,000
Annual R/R - Lift Station Structural	50087	350,000	6,976		343,024	-	475,000	475,000	-	475,000	o	Capital	25,000	25,000	25,000	25,000	925,000
Annual R/R - Lift Station Facilities Safety	50088	50,000	11,580	630	37,790	-	-	-	-	-	e	Capital	25,000	25,000	25,000	25,000	150,000
May Company Lift Station Rehabilitation	C2450070	100,000	12,747	4,010	83,243	87,300	167,000	167,000	-	254,300		Capital	1,000,000	-	-	-	1,267,000
Colton Lift Station Ventilation	C2450076	30,000	-	-	30,000	30,000	-	-	-	30,000							
Condition Based Lift Station R/R Short-Term Horizon	Future	-	-	-	-	-	-	-	-	-		Capital	275,000	1,000,000	275,000	1,000,000	2,550,000
(FUTURE) LS SCADA Master Plan Resultant Projects	Future	-	-	-	-	-	-	-	-	-							
SEWER MAIN REPLACEMENT																	
Annual R/R - Sectional Main Repairs	50089	1,750,000	281,166	312,300	1,156,534	-	1,000,000	-	-	1,000,000		Capital	1,000,000	1,000,000	1,000,000	1,000,000	6,750,000
Condition Based Primary Sewer Replacements	C2350052	120,000	-	109,761	10,239	120,000	120,000	-	-	240,000		Capital	-	-	-	-	240,000
Condition Based Secondary Sewer Replacements	C2350053	1,650,000	65,366	190,250	1,394,384	1,584,600	1,000,000	-	-	2,584,600		Capital	830,000	-	-	-	3,480,000
Capacity Based Sewer Rehabilitation Resultant Projects	C2250043	300,000	-	-	300,000	300,000	100,000	-	-	400,000		Capital	6,800,000	4,500,000	4,500,000	4,500,000	20,700,000
Sewer Siphons Rehabilitation Resultant Projects	C2550082	1,000,000	-	-	1,000,000	-	-	-	-	-		Capital	-	-	-	-	1,000,000
East Influent Siphon Project Phases I & II	C2450071	16,343,331	13,510,208	427,924	2,405,199	175,000	-	175,000	-	175,000		Capital	5,000,000	6,000,000	-	-	27,343,331
East Influent Siphon Project Phase III	C2550083	500,000	843	-	499,157	-	-	-	-	-		Capital	500,000	-	-	-	1,000,000
MANHOLE REHABILITATION & REPLACEMENT																	
Annual R/R - Maintenance Holes	50090	500,000	312,785	127,180	60,035	-	750,000	750,000	-	750,000	o	Capital	400,000	400,000	400,000	400,000	2,850,000
SUBTOTAL FOR REPLACEMENT / REHABILITATION OF SYSTEM ASSETS		23,014,331	14,201,671	1,183,396	7,629,264	2,296,900	3,822,000	1,777,000	-	6,118,900			16,100,000	13,195,000	6,470,000	7,195,000	69,766,331
NEW SYSTEM ASSETS																	
LIFT STATIONS																	
Meridian Lift Station Project	C1850012	831,035	412,730	140,543	277,762	418,000	1,200,000	418,000	-	1,618,000		Capital		-	-	-	2,031,035
										-		Capital	300,000	350,000	150,000	-	800,000
SUBTOTAL FOR NEW SYSTEM ASSETS		831,035	412,730	140,543	277,762	418,000	1,200,000	418,000	-	1,618,000			300,000	350,000	150,000	-	2,831,035
OTHER FUNDED PROJECTS																	
PUBLIC WORKS PROJECTS																	
Annual Unplanned Public Works	50091	250,000	-	-	250,000	250,000			-	250,000		Capital	50,000	50,000	50,000	50,000	450,000
Annual City Public Works Projects	50092	500,000	-	-	500,000	500,000			-	500,000		Other					
State Route 66 Sewer Facilities Relocations	C2550084	200,000	-	-	200,000	200,000			-	200,000		Capital					
Arrowhead Farms Septic to Sewer Conversion							1,250,000			1,250,000							
SUBTOTAL FOR OTHER FUNDED PROJECTS		950,000	-	-	950,000	950,000	1,250,000	-	-	2,200,000			50,000	50,000	50,000	50,000	450,000
GRAND TOTAL		\$ 24,795,366	\$ 14,614,401	\$ 1,323,939	\$ 8,857,026	\$ 3,664,900	\$ 6,272,000	\$ 2,195,000	\$ -	\$ 9,936,900			\$ 16,450,000	\$ 13,595,000	\$ 6,670,000	\$ 7,245,000	\$ 73,047,366



San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - LIFT STATION MECHANICAL
Asset Classification: REPLACEMENT /REHABILITATION OF SYSTEM ASSETS
Asset Category: LIFT STATION REHABILITATION

Budget ID No. CO No. 50085

Project Description: Each of the twelve (12) small lift stations are designed to transport untreated wastewater from lower to higher elevation where the use of gravity conveyance will result in excessive excavation depths. The lift stations each have two (2) or more non-clog centrifugal pumps with associated pipes and valves. This equipment must be routinely rehabilitated or replaced to maintain a functional facility.



- Airport pumps replacement (2) \$75K
- Pump rebuilds \$50K
- Satellite Auto Dialers (10) \$60K (NEW)

Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$185,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$185,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$185,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$185,000



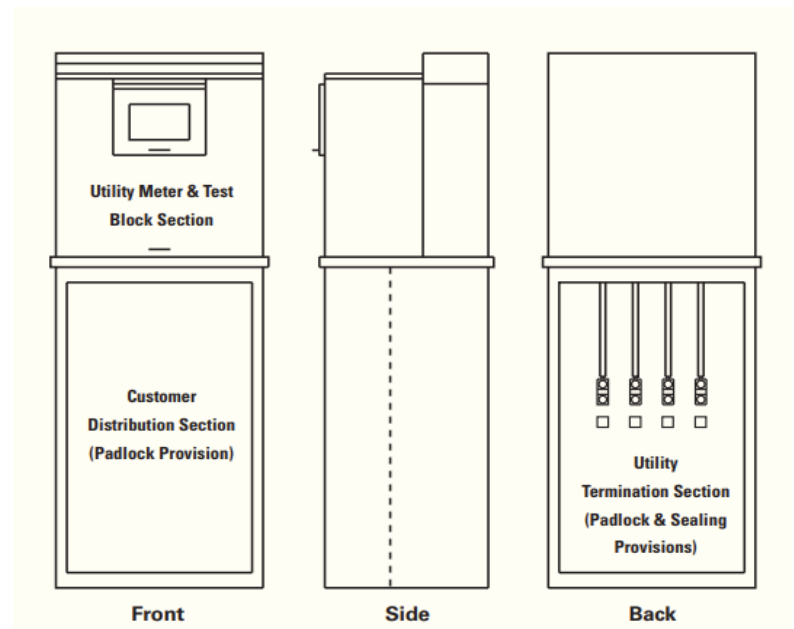
**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - LIFT STATION ELECTRICAL, INSTRUMENTATION & SCADA
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 50086

Project Description: Each of the twelve (12) small lift stations are designed to transport untreated wastewater from lower to higher elevation where the use of gravity conveyance will result in excessive excavation depths. The lift stations each have two (2) or more non-clog centrifugal pumps with associated electrical, instrumentation, and SCADA components. This equipment must be routinely rehabilitated or replaced to maintain a functional facility.

- New Utility Metering Pedestal for Colton Lift Station \$25K



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$25,000
Contract Services	\$0
Subtotal:	\$25,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$25,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$25,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$25,000



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
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Project Name: ANNUAL R/R - LIFT STATION STRUCTURAL
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 50087

Project Description: Each of the twelve (12) small lift stations are designed to transport untreated wastewater from lower to higher elevation where the use of gravity conveyance will result in excessive excavation depths. The small lift stations are housed in a structure that is one of 3 different styles (underground package plant, above-ground building, or above-ground utility). Each structure must be routinely rehabilitated or replaced to maintain a functional facility.



- Allen wet well/pump system rehab \$400K
- Colton trolley and hoist \$25K (new)
- Concrete tile roofs at Riverwalk & Macy \$50K (Replacements)

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$475,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$475,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$475,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$475,000



San Bernardino Municipal Water Department Sewer Collection Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **ANNUAL R/R - LIFT STATION FACILITIES SAFETY**
Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
Asset Category: **FACILITIES REHABILITATION**

Budget ID No. **CO No. 50088**

Project Description: Each of the twelve (12) small lift stations are designed to transport untreated wastewater from lower to higher elevation where the use of gravity conveyance will result in excessive excavation depths. The small lift stations are housed in a structure that is one of 3 different styles (underground package plant, above-ground building, or above-ground utility). Each of the 3 styles requires different safety components for safe entrance and maintenance. Some of these components are ladders, fall-protection equipment, and air blowers. Each component must be routinely rehabilitated or replaced to maintain a functional facility.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$0
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$0
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$0



Budget ID No.	CO No. 50070
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Project Description: Procure and install a motor control center with a PLC section and motor starters for the two lift pumps. Includes installation of new conduits and cable.



Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$200,000
Contract Services	\$0
Subtotal:	\$200,000
Contingency (10%)	\$0

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**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2022/2023**

Project Name: COLTON LIFT STATION VENTILATION PROJECT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: FACILITIES REHABILITATION

Budget ID No. CO No. 50076

Project Description: Design of a ventilation system for the lift station. This should include ventilation of both floors.

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$30,000
Contract Services	\$0
Subtotal:	\$30,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$30,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$30,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$30,000



San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - SECTIONAL MAIN REPAIRS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SEWER MAIN REPLACEMENT

Budget ID No. CO No. 50089

Project Description: The primary function of the Sanitary Sewer Collection System (SSCS) is to collect and transmit untreated wastewater from the source to the treatment plant without allowing the wastewater to contaminate either groundwater, public areas, or waters of the state. Occasionally, sections of existing SSCS pipeline are found to be in a condition that requires repair or replacement to restore flow. This project involves planned and unplanned repairs or sectional replacements of smaller segments of pipeline to restore flow.



Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,000,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$1,750,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$1,000,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,000,000

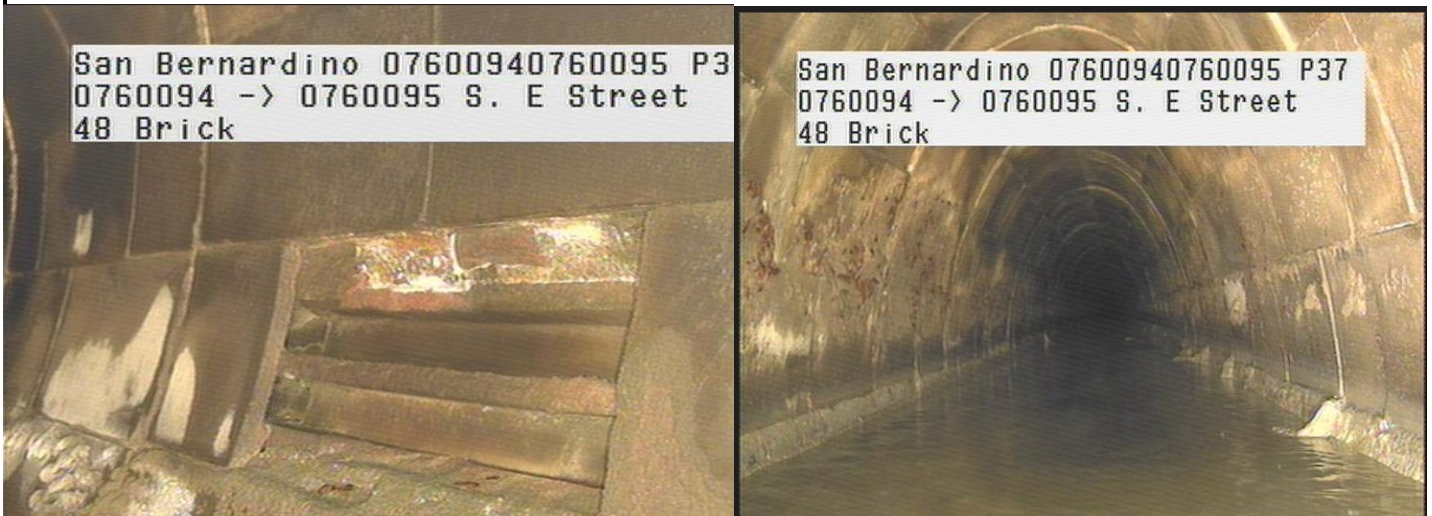


**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: **CONDITION BASED PRIMARY SEWER REPLACEMENTS**
Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
Asset Category: **SEWER MAIN REPLACEMENT**

Budget ID No. **CO No. 50052**

Project Description: Project includes funding to further evaluate sewer mains in need of replacement/rehabilitation as identified in the 2019 Sewer Collections Master Plan and develop rehabilitation plans. Primary sewer mains include mains greater than 12 inches. Fiscal Year 24-25 potential projects: South E Street and Kendall. Further evaluation will be sought given the original construction of the sewer main structures.



Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$109,091
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$130,239
Contingency (10%)	\$13,024
TOTAL COSTS (ROUNDED)	\$150,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$130,239
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$130,239



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: **CONDITION BASED SECONDARY REPLACEMENTS**
Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
Asset Category: **SEWER MAIN REPLACEMENT**

Budget ID No. **CO No. 50053**

Project Description: Project includes funding to further evaluate sewer mains in need of replacement/rehabilitation as identified in the 2019 Sewer Collections Master Plan and develop rehabilitation plans. Secondary sewer mains include 8-inch and 12-inch mains.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$590,909
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$2,394,384
Contingency (10%)	\$239,438
TOTAL COSTS (ROUNDED)	\$2,640,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$2,394,384
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$2,394,384

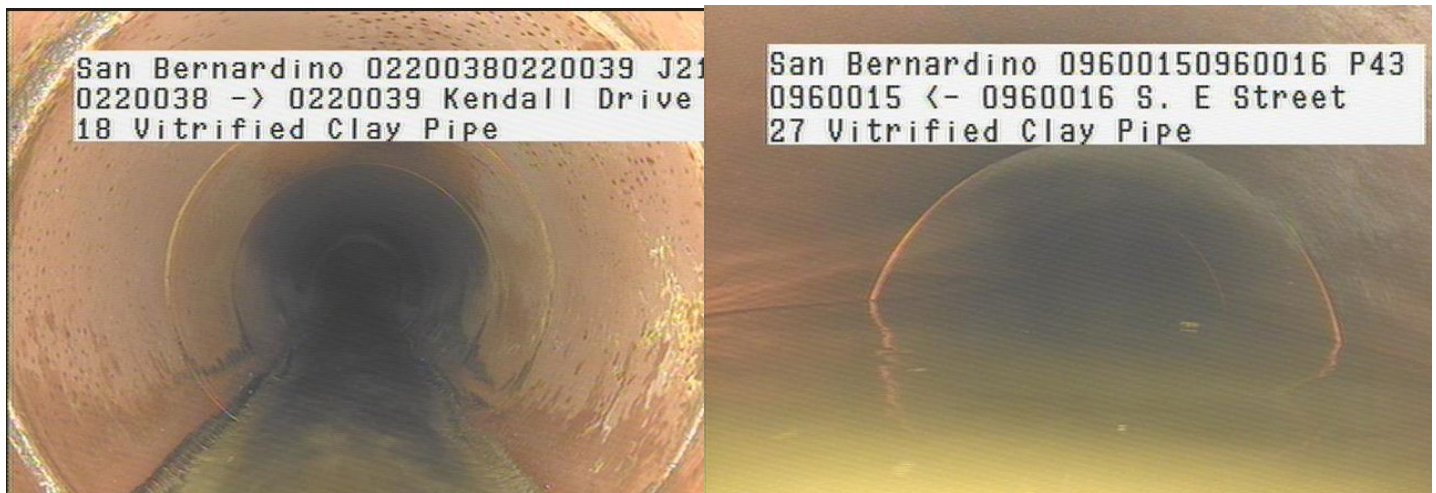


**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: CAPACITY BASED SEWER REHABILITATION RESULTANT PROJECTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SEWER MAIN REPLACEMENT

Budget ID No. CO No. 50043

Project Description: Project includes the potential rehabilitation of sewer mains and siphons as a result of survey and flow monitoring studies per the 2019 Sewer Collections Master Plan.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$409,091
Subtotal:	\$409,091
Contingency (10%)	\$40,909
TOTAL COSTS (ROUNDED)	\$450,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$450,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$450,000



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: SEWER SIPHONS REHABILITATION RESULTANT PROJECTS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SEWER MAIN REPLACEMENT

Budget ID No. CO No. 50082

Project Description: No Funding for FY 25/26



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$0
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$0
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$0



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: EAST INFLUENT SIPHON PROJECT PHASES I & II
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SEWER MAIN REPLACEMENT

Budget ID No. CO No. 50071

Project Description: Project includes continued construction/rehabilitat of East Influent Siphon.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$10,000
Design:	\$600,000
Const. Mgmt:	\$815,000
Construction:	\$13,000,000
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$175,000
Contingency (10%)	\$17,500
TOTAL COSTS (ROUNDED)	\$200,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$175,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$175,000

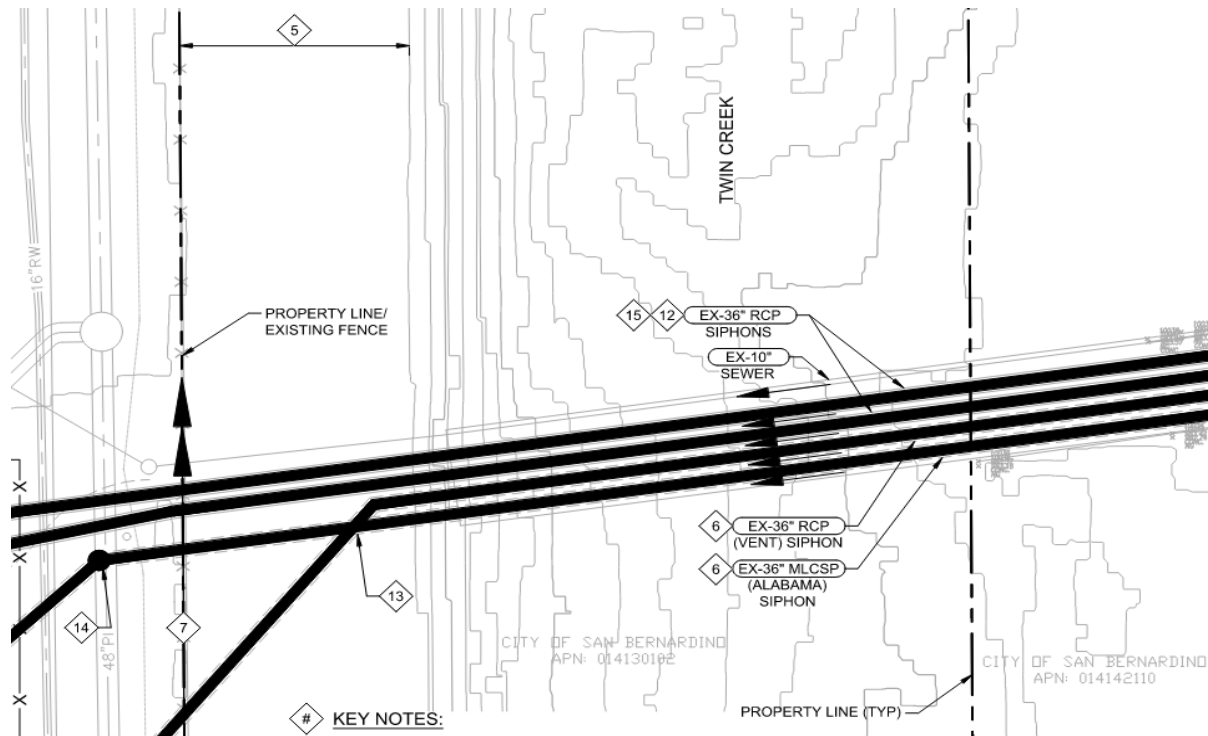


San Bernardino Municipal Water Department Sewer Collection Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **EAST INFLUENT SIPHON PROJECT PHASE III**
 Asset Classification: **REPLACEMENT/REHABILITATION OF SYSTEM ASSETS**
 Asset Category: **SEWER MAIN REPLACEMENT**

Budget ID No. **CO No. 50083**

Project Description: No funding for FY 25/26



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$0
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$0
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$0



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL R/R - MAINTENANCE HOLES
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: MAINTENANCE HOLE REHABILITATION & REPLACEMENT

Budget ID No. CO No. 50090

Project Description: The primary function of the Sanitary Sewer Collection System (SSCS) is to collect and transmit untreated wastewater from the source to the treatment plant without allowing the wastewater to contaminate either groundwater, public areas, or waters of the state. Maintenance Holes allow for access to the buried pipeline to maintain the system. However, many maintenance holes have deteriorated to the point where untreated wastewater comes into contact with the soil. Further, the ability for liquid to pass provides for a point of infiltration when rainfall percolates into the soil. This increases the volume of wastewater. This project involves planned and unplanned repairs to maintenance holes to restore the structure to a proper sealed system.



Manhole 0750135



Manhole 0750136

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$590
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$750,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$750,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$750,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$750,000



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: MERIDIAN LIFT STATION PROJECT
Asset Classification: NEW SYSTEM ASSETS
Asset Category: LIFT STATIONS

Budget ID No. CO No. 50012

Project Description: One of the twelve (12) small lift stations, the Meridian Lift Station, currently has no backup source of energy with which to power the lift pumps in case of utility power failure. This lift station is a high flow station that, within short order, can back up and cause a Sanitary Sewer Overflow (SSO). This project will evaluate, design, and construct a new facility with backup battery system with automatic transfer switches in order to provide emergency backup power during a power outage.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$50,000
Design:	\$1,109,063
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$20,000
Subtotal:	\$1,179,063
Contingency (10%)	\$117,906
TOTAL COSTS (ROUNDED)	\$1,296,969
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$1,478,000 Carryover & Additional Funding
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,478,000

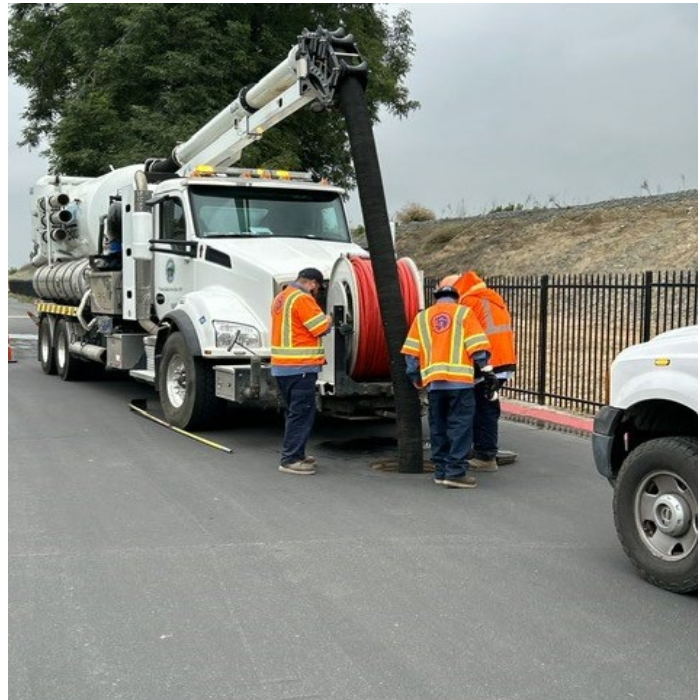


**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL UNPLANNED PUBLIC WORKS
Asset Classification: OTHER FUNDED ASSETS
Asset Category: PUBLIC WORKS PROJECTS

Budget ID No. **CO No. 50091**

Project Description: Project involves funding of unanticipated sewer collection facility relocations necessary as a result of City Public Works projects such as street rehabilitations, paving, sidewalks, ramps, tree removal, etc.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$250,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$250,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$250,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$250,000



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL CITY PUBLIC WORKS PROJECT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SEWER MAIN REPLACEMENT

Budget ID No. **CO No. 50092**

Project Description: Due to differences between the asphalt restoration requirements between the Water Department and the Public Works Department for Water Department CIP projects, it is necessary to seek reimbursement from the Public Works Department for any paving restoration that exceeds the Water Department's requirements. This CO will track and document these costs in support of an established reimbursement process.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$454,545
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$454,545
Contingency (10%)	\$45,455
TOTAL COSTS (ROUNDED)	\$500,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$500,000 Public Works
FUNDING (ROUNDED)	\$500,000



**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: ANNUAL CITY PUBLIC WORKS PROJECT
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SEWER MAIN REPLACEMENT

Budget ID No. **CO No. M2550092**

Project Description: Due to differences between the asphalt restoration requirements between the Water Department and the Public Works Department for Water Department CIP projects, it is necessary to seek reimbursement from the Public Works Department for any paving restoration that exceeds the Water Department's requirements. This CO will track and document these costs in support of an established reimbursement process.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$454,545
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$454,545
Contingency (10%)	\$45,455
TOTAL COSTS (ROUNDED)	\$500,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$0
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$500,000 Public Works
FUNDING (ROUNDED)	\$500,000

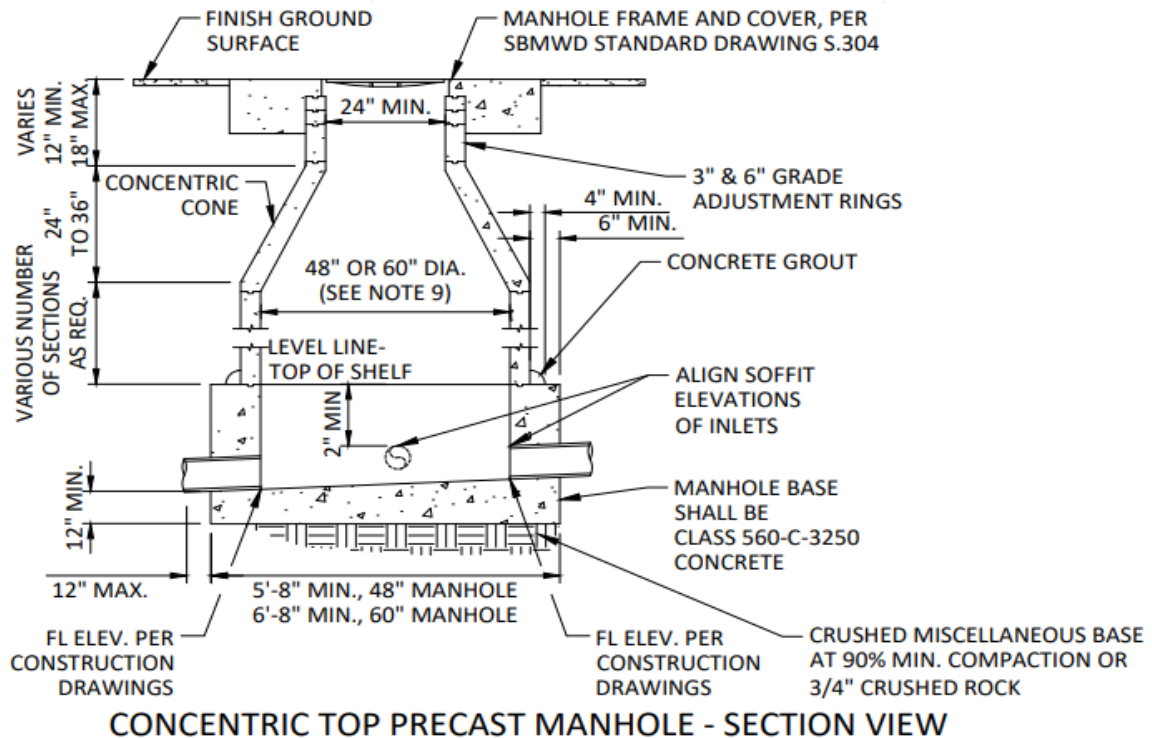


**San Bernardino Municipal Water Department
Sewer Collection Fund Capital Projects Budget
Fiscal Year 2025/2026**

Project Name: STATE ROUTE 66 SEWER FACILITIES RELOCATIONS
Asset Classification: REPLACEMENT/REHABILITATION OF SYSTEM ASSETS
Asset Category: SEWER MAIN REPLACEMENT

Budget ID No. CO No. C2550084

Project Description: Project involves the relocation of sewer facilities due to Caltrans State Route 66 improvements on Foothill Blvd and 5th Street.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$181,818
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$181,818
Contingency (10%)	\$18,182
TOTAL COSTS (ROUNDED)	\$200,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$200,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$200,000



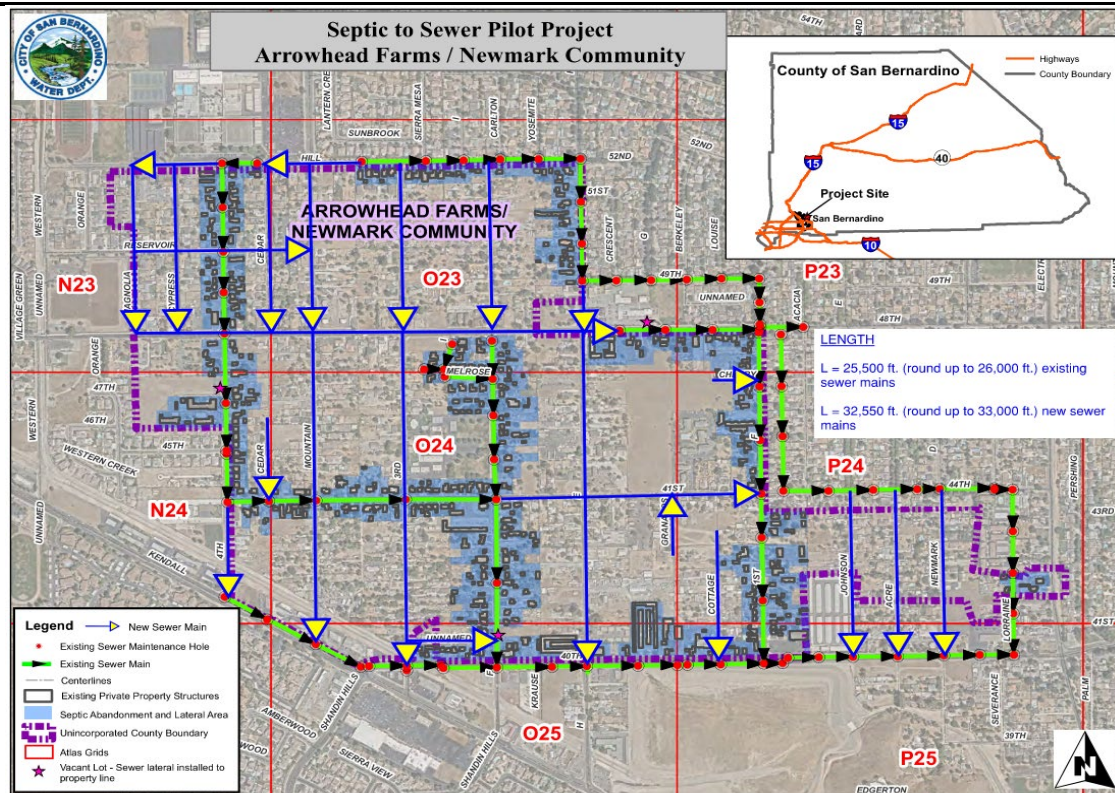
San Bernardino Municipal Water Department Sewer Collection Fund Capital Projects Budget Fiscal Year 2025/2026

Project Name: **ARROWHEAD FARMS SEPTIC TO SEWER CONVERSION**
Asset Classification: **OTHER FUNDED PROJECTS**
Asset Category: **PUBLIC WORKS PROJECTS**

Budget ID No.

CO No.

Project Description: Project involves the design of a septic to public sewer conversion in the County of San Bernardino Arrowhead Farms area. Part 1 includes conversion of approximately 250 parcels from their existing septic sewer systems to SBMWD's existing sewer mains. Part 2 includes design of new sewer mains where none are present and convert approximately 520 parcels from their existing septic sewer systems to SBMWD's new sewer mains. All private septic sewer systems would need to be abandoned per San Bernardino County standards, and restoration of public streets and private property would be necessary.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$11,364
Design:	\$1,125,000
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$1,136,364
Contingency (10%)	\$113,636
TOTAL COSTS (ROUNDED)	\$1,250,000
Project Funding Sources:	Funding Amount
Sewer Collection Capital:	\$300,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$959,757 Grant Funding
FUNDING (ROUNDED)	\$1,259,757

RIX JPA FUND

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
RIX FUND BUDGET SUMMARY
FISCAL YEAR 2025-2026**

	ACTUAL REVENUE & EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE & EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>SOURCES OF FUNDS</u>				
<u>Revenues:</u>				
Operating Revenue:				
Reimbursed Costs	\$ 4,982,005	\$ 9,714,495	\$ 7,480,663	\$ 10,323,936
Total Sources of Funds	4,982,005	9,714,495	7,480,663	10,323,936
<u>USE OF FUNDS</u>				
<u>Expenses:</u>				
Operating Expenses:				
Administrative Division				
Administration	123,756	101,622	101,532	98,180
Environmental and Regulatory Compliance	802,421	1,108,790	804,435	899,008
Human Resources	23,251	25,737	23,772	33,967
Finance and Accounting	247,509	211,441	210,772	224,097
Information Technology	108,514	141,786	143,028	164,175
Fleet	57,699	63,096	65,204	61,567
Public Affairs	23,986	64,438	39,168	66,666
Engineering	185,085	210,181	199,684	219,151
Total Administrative Division	1,572,221	1,927,091	1,587,596	1,766,811
Water Reclamation Division				
Water Reclamation Administration	39,390	37,291	39,403	37,787
Operations	311,989	349,331	314,053	562,828
RIX Facility	2,304,969	4,244,057	2,802,665	3,876,314
Plant Maintenance	29,279	38,337	23,854	145,799
Electrical, Instrumentation and SCADA	491,139	773,388	660,091	722,397
Total Water Reclamation Division	3,176,766	5,442,404	3,840,066	5,345,125
Total Operating Expenses	4,748,987	7,369,495	5,427,663	7,111,936
Other Uses of Funds:				
Capital Outlay (Equipment & Vehicles)	-	140,000	78,000	190,000
Capital Improvement Projects - Carryovers	-	-	-	831,000
Capital Improvement Projects - New Projects	193,118	1,000,000	1,900,000	1,026,000
Capital Improvement Projects - Operations & Maintenance	39,900	1,205,000	75,000	1,165,000
Total Other Uses of Funds	233,018	2,345,000	2,053,000	3,212,000
Total Use of Funds	4,982,005	9,714,495	7,480,663	10,323,936
Net Transfer To/(From) Reserves	\$ -	\$ -	\$ -	\$ -

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
RIX FUND PROJECTED FUNDING SOURCE DETAIL
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL REVENUE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED REVENUE 2024-2025	PROPOSED BUDGET 2025-2026
	<u>OPERATING REVENUE</u>				
	<u>Service Charges and Other Revenue</u>				
	Other Services - RIX Operations - Colton's Share	\$ 996,401	\$ 1,942,899	\$ 1,496,133	\$ 2,064,787
3000.0000.4401	Other Services - RIX Operations - SBMWD's Share	3,985,604	7,771,596	5,984,530	8,259,149
	TOTAL REVENUE	<u>\$ 4,982,005</u>	<u>\$ 9,714,495</u>	<u>\$ 7,480,663</u>	<u>\$ 10,323,936</u>

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
RIX FUND CAPITAL OUTLAY EXPENSE SUMMARY
FISCAL YEAR 2025-2026**

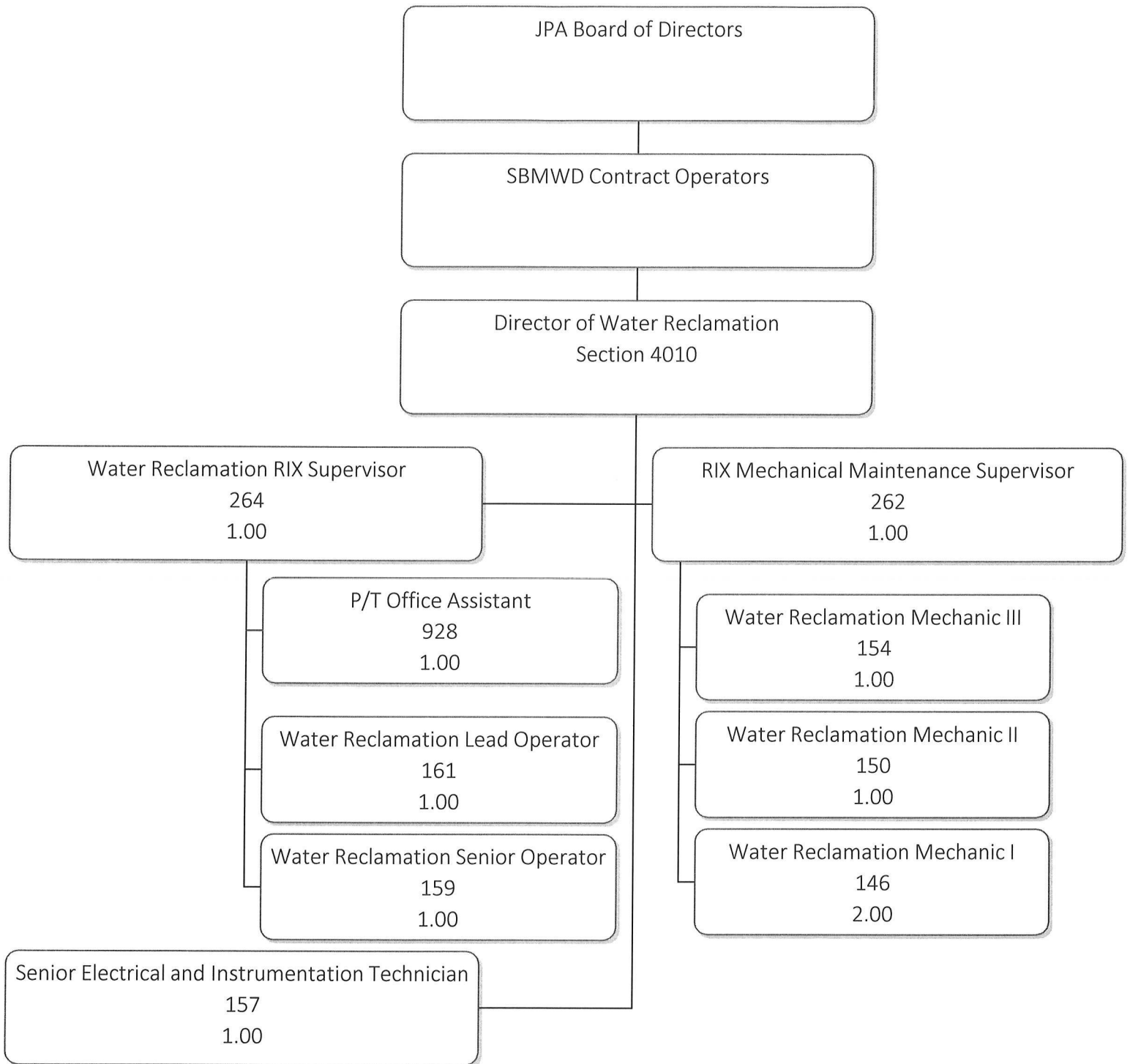
SECTION	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
5025	<i>RIX Facility</i>				
6001	Capital Improvement Projects - Carryover	-	-	-	831,000
6001	Capital Improvement Projects - New Projects	193,118	1,000,000	1,900,000	1,026,000
6009	Capital Outlay - Vehicles	-	140,000	78,000	190,000
6150	Capital Improvement Projects - Operations & Maintenance	39,900	1,205,000	75,000	1,165,000
	Subtotal RIX Facility	<u>233,018</u>	<u>2,345,000</u>	<u>2,053,000</u>	<u>3,212,000</u>
TOTAL CAPITAL OUTLAY, RIX FUND		<u>\$ 233,018</u>	<u>\$ 2,345,000</u>	<u>\$ 2,053,000</u>	<u>\$ 3,212,000</u>

RIX FACILITY

The Rapid Infiltration and Extraction (RIX) Facility is jointly owned by the Cities of San Bernardino and Colton through a Joint Powers Agreement. The SBMWD exclusively operates the RIX Facility. The RIX Facility is a 40 million gallon per day (MGD) Tertiary Treatment System which is required to meet the Title 22 wastewater reclamation water quality standards established by the Department of Health Services. The RIX Facility treats Secondary treated wastewater effluent from the San Bernardino Municipal Water Department Water Reclamation Plant (WRP) and Colton Wastewater Plant. The RIX Facility receives on average approximately 26.5 MGD. The Secondary treated effluent undergoes a final filtering process through the natural sand media percolation basins, which filters the secondary effluent while percolating into the ground. The filtered water is then pumped via extraction/containment wells and conveyed to an Ultraviolet (UV) disinfection system, followed by discharge to the Santa Ana River. The RIX Facility is staffed by a team comprised of members of both the Water Reclamation Operations and Maintenance Sections.

SECTION 5025

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT
RIX FUND
RIX FACILITY - SECTION 5025



ACCOMPLISHMENTS

- Weekly and monthly checks of active monitoring wells resulted in 2350 well soundings and inspections per year.
- Replaced 1760 UV lamps as part of our scheduled maintenance replacement program.
- Restored two percolation basins to their original elevations using procured sand.

OBJECTIVES AND GOALS

- Selectively recondition 2-3 basin bottoms and raise the floor surface levels back to their original elevations.
- Continue improving and maintaining the UV system's reliability by replacing transformers and UV lamps as they reach their hour limitations.
- Wash 32,500 cubic yards of sand removed from the rehabilitated basins using our onsite wash plant.

CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER FUND
RIX FACILITY - SECTION 5025
FISCAL YEAR 2025-2026

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
<u>RIX FUND</u>					
	PERSONNEL (100%)				
	Salaries				
3000.5025.5010	SALARIES - REGULAR	943,366	966,723	966,723	1,000,522
3000.5025.5011	SALARIES - PART-TIME	-	11,279	-	-
3000.5025.5012	SALARIES - OVERTIME	14,953	15,000	15,000	15,000
3000.5025.5013	SALARIES - ON CALL/STANDBY	9,132	8,000	8,000	8,000
	Fringe Benefits				
3000.5025.5050	MEDICAL INSURANCE	54,585	181,780	181,780	204,984
3000.5025.5051	MEDICAL INSURANCE - RETIREES	10,618	-	59,000	64,000
3000.5025.5054	LIFE - AD&D INSURANCE	379	416	465	417
3000.5025.5056	DEFERRED COMP	5,271	16,900	5,984	7,800
3000.5025.5057	LONG-TERM DISABILITY INSURANCE	3,365	-	6,362	6,211
3000.5025.5059	UNEMPLOYMENT BENEFITS	(846)	-	-	-
3000.5025.5060	FEDERAL TAXES	13,579	14,181	14,216	15,288
3000.5025.5062	CALPERS	91,203	108,491	109,643	111,954
3000.5025.5063	CALPERS - UAL	175,575	197,251	197,251	223,505
	SUBTOTAL PERSONNEL	<u>1,321,178</u>	<u>1,520,021</u>	<u>1,564,425</u>	<u>1,657,680</u>
	MAINTENANCE AND OPERATIONS				
3000.5025.5101	CONFERENCES AND MEETINGS	1,094	5,300	2,000	5,300
3000.5025.5102	TRAINING	1,906	640	-	640
3000.5025.5103	MEMBERSHIP DUES AND PUBS	221	12,250	500	12,250
3000.5025.5104	CERTIFICATIONS	427	522	600	702
3000.5025.5105	EMPLOYEE REIMBURSEMENTS	641	90	400	-
3000.5025.5106	SAFETY PPE	3,095	9,200	9,200	9,200
3000.5025.5107	SAFETY TRAINING	-	1,800	-	1,800
3000.5025.5108	UNIFORMS	5,828	6,000	6,000	6,000
3000.5025.5110	EMPLOYEE APPRECIATION	-	-	500	-
3000.5025.5111	OFFICE SUPPLIES	1,354	1,200	1,200	1,200
3000.5025.5112	OFFICE EQUIPMENT	586	3,200	3,200	3,200
3000.5025.5116	RENTS AND LEASES	615	630	17,000	630
3000.5025.5117	POSTAGE	-	500	-	500
3000.5025.5118	LIABILITY INSURANCE	62,015	60,000	51,000	60,000
3000.5025.5119	PROPERTY INSURANCE	57,118	58,000	59,000	58,000
3000.5025.5120	WORKERS COMPENSATION	794	-	920	-
3000.5025.5121	UNINSURABLE LOSSES	2,636	5,200	12,000	-
3000.5025.5201	PROFESSIONAL SERVICES	-	-	-	100,000
3000.5025.5202	AUDIT SERVICES	2,940	3,100	-	3,100
3000.5025.5203	ENGINEERING SERVICES	-	1,125,000	50,000	800,000
3000.5025.5204	JANITORIAL SERVICES	4,706	4,680	6,000	4,680
3000.5025.5205	TRUCK HAULING	6,930	5,940	5,940	5,940
3000.5025.5211	SECURITY SERVICES	-	3,400	-	5,000
3000.5025.5214	EQUIPMENT RENTAL	74,297	234,000	234,000	234,000
3000.5025.5216	INSPECTION SERVICES	-	1,700	5,000	21,700
3000.5025.5223	MEDICAL INS ADMINISTRATION	15	-	80	-
3000.5025.5224	LANDSCAPE SERVICES	801	1,204	3,000	20,504
3000.5025.5230	LEGAL SERVICES	-	25,000	-	25,000
3000.5025.5301	MATERIALS & SUPPLIES	52,417	59,100	59,100	60,000
3000.5025.5302	SMALL TOOLS & EQUIPMENT <\$5k	3,095	2,500	12,000	2,500
3000.5025.5305	FUEL & LUBRICANTS	12,969	36,500	36,500	36,500
3000.5025.5306	CHEMICALS	15,841	18,800	18,800	18,800
3000.5025.5311	UV LAMPS	59,800	66,200	140,000	175,000
3000.5025.5401	GENERAL REPAIRS	18,729	28,000	50,000	35,000

**CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT SEWER FUND
RIX FACILITY - SECTION 5025
FISCAL YEAR 2025-2026**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL EXPENSE 2023-2024	ADOPTED BUDGET 2024-2025	PROJECTED EXPENSE 2024-2025	PROPOSED BUDGET 2025-2026
3000.5025.5402	GENERAL MAINTENANCE	29,518	133,000	35,000	66,500
3000.5025.5404	STREET REPAIRS & PAVING	-	1,900	-	5,000
3000.5025.5501	ELECTRICITY	366,924	748,480	340,000	360,000
3000.5025.5502	WATER	64,355	2,100	2,000	2,100
3000.5025.5503	NATURAL GAS	-	1,680	-	1,680
3000.5025.5504	REFUSE	2,425	6,160	5,000	6,160
3000.5025.5505	HAZARDOUS WASTE DISPOSAL	160	1,000	10,000	15,000
3000.5025.5506	TELEPHONE - LANDLINE	14,588	10,920	34,000	10,920
3000.5025.5507	CELL PHONE	2,846	1,440	2,000	1,440
3000.5025.5508	INTERNET	(2,427)	29,000	19,000	29,000
3000.5025.5601	SOFTWARE	240	3,000	500	3,000
3000.5025.5602	SOFTWARE MAINTENANCE	2,500	3,700	6,100	7,620
3000.5025.5605	COMPUTER MAINTENANCE SERVICES	-	2,000	-	2,000
3000.5025.5930	OTHER EXPENSES	111,791	-	700	1,068
	SUBTOTAL MAINTENANCE AND OPERATIONS	<u>983,790</u>	<u>2,724,036</u>	<u>1,238,240</u>	<u>2,218,634</u>
	OPERATING BUDGET - RIX	<u>2,304,969</u>	<u>4,244,057</u>	<u>2,802,665</u>	<u>3,876,314</u>
<u>CAPITAL PROJECT</u>					
	CAPITAL OUTLAY ITEMS				
3000.5025.6001	CAPITAL OUTLAY CIP	193,118	1,000,000	1,900,000	1,000,000
3000.5025.6009	CAPITAL OUTLAY VEHICLES	-	140,000	78,000	190,000
3000.5025.6150	CAPITAL OPERATIONS & MAINT	39,900	1,205,000	75,000	1,165,000
	SUBTOTAL TOTAL CAPITAL OUTLAY	<u>233,018</u>	<u>2,345,000</u>	<u>2,053,000</u>	<u>2,355,000</u>
	TOTAL BUDGET	<u>\$ 2,537,987</u>	<u>\$ 6,589,057</u>	<u>\$ 4,855,665</u>	<u>\$ 6,231,314</u>

FUND	DIVISION	SECTION	NUMBER
RIX	RIX Facility	RIX Facility	5025
DESCRIPTION:			
This section provides tertiary treatment of secondary effluent to meet permit requirements as set by the State Water Resources Control Board. The RIX influent, which averages approximately 27 million gallons per day, is a combined flow from SBMWD and the City of Colton Wastewater Treatment Plant.			
PERSONNEL			
5010	Salaries - Full Time	POSITION	2022-23 2024-2025 2025-26
		Water Reclamation RIX Operations Supervisor	1 1 1
		RIX Mechanical Maintenance Supervisor	1 1 1
		Water Reclamation Lead Operator	1 1 1
		Water Reclamation Senior Operator	1 1 1
		Water Reclamation Mechanic III	1 1 1
		Water Reclamation Mechanic II	2 1 1
		Water Reclamation Mechanic I	2 2 2
		Senior Electrical and Instrumentation Technician	1 1 1
			10 9 9
5011	Salaries - Part Time	PT Office Assistant	1 1 0
			1 1 0
MAINTENANCE AND OPERATIONS			
5101	Conferences and Meetings	WIMS user conferences; Tri State and CWEA conferences	
5102	Training	Employee and supervisor training	
5103	Membership, Dues and Publications	CWEA membership and Annual Clean Water Social	
5104	Certifications	Operator and employee certification renewals	
5106	Safety PPE	Purchase and repair employee safety and disaster response equipment	
5107	Safety Training	Electrical safety training	
5108	Uniforms	Uniform rental, cleaning, and replacement	
5111	Office Supplies	Purchase of general office supplies	
5112	Office Equipment	General office equipment	
5116	Rents and Leases	Copier maintenance and repairs - Konica Minolta	
5117	Postage	Parcel and delivery charges	
5118	Insurance - Liability	Insurance for general and pollution damages, claims, or liabilities	
5119	Insurance - Property	Insurance for physical damage to buildings and equipment	
5201	Professional Services	Water Dispersion Study and Scientific Study of RIX operations	
5202	Audit Services	Annual audit preparation	
5203	Engineering Services	RIX portion of SCADA master plan and RIX master plan	
5204	Janitorial Services	RIX portion of janitorial services	
5205	Truck Hauling	Septic hauling for RIX sewage system	
5211	Security Services	Replace security cameras as needed	
5214	Equipment Rental	Equipment rental for facility operations and basin rehabilitation	
5216	Inspection Services	Inspection of crane equipment	
5224	Landscape Services	Facility grounds around Administrative building	
5230	Legal Services	Legal expenses related to permit and compliance matters	
5301	Materials and Supplies	Chemical pumps, motors, sand filter, Aqua Disk, air compressor, well parts, flow meter supplies, and misc. supplies	
5302	Small Tools & Equipment <\$5k	Purchase new or replace tools	
5305	Fuel and Lubricants	Fuel and oil for heavy equipment and generators	
5306	Chemicals	Chemicals for weed abatement and conventional filter operation / maintenance	
5311	UV Lamps	UV system repairs and supplies	
5401	General Repairs	General repairs and service to plant equipment and vehicles	
5402	General Maintenance	Annual meter calibrations, motor and well diagnostics, building and A/C maintenance, and pest control.	
5404	Street Repairs & Paving	Repair pavement around facility as needed	
5501	Electricity	Power for the extraction wells, UV system, tertiary sand filter, and office building	
5502	Water	Water provided to RIX	
5503	Natural Gas	Gas provided to RIX	
5504	Refuse	Trash disposal provided to RIX	
5505	Hazardous Waste Disposal	Remove and dispose of hazardous chemicals, old lamps, and oil electronics	
5506	Telephone - Landline	RIX monthly phone landline services	
5507	Cell Phone	Department issued cell phones for RIX supervisors and lead operator	
5508	Internet	Monthly internet charges for RIX	
5601	Software	PLC software	
5602	Software Maintenance	SCADA system support, WonderWare, and Aqua Disk support	
5605	Computer Maintenance Services	SCADA computers, I/O racks and cabling, and fiber optic remote I/O adapter	
5930	Other Expenses	Miscellaneous expenses	
CAPITAL OUTLAY			
6009	Capital Outlay - Vehicles	(1) Full-size Utility Vehicle, Unleaded (Kubota Sidekick or equal) (\$35,000);(1) Ford eTransit Stake Bed (\$85,000); FY 25 carryover - (1) Ford lightning (\$70,000)	

CAPITAL IMPROVEMENT BUDGET SUMMARY

RIX FUND

RIX FUND CAPITAL IMPROVEMENT PLAN FY 2025-2026																		
CATEGORY	PROJECT NUMBER	REVISED BUDGET	LTD ACTUALS AS OF 3/18/25	LTD ENCUMBRANCES AS OF 3/18/25	OPEN PROJECT BUDGET		PROJECT CARRY OVER	NEW PROJECT OR ADDITIONAL FUNDING	PROJECTED ACTUAL EXPENSES FOR FY 25-26	LABOR PORTION OF PROJECT	TOTAL CIP BUDGET FY 25-26		FUNDING SOURCES	PROJECTED FY 23-24	PROJECTED FY 24-25	PROJECTED FY 25-26	PROJECTED FY 26-27	OVERALL PROJECT BUDGET
NEW SYSTEMS ASSETS																		
Sand Replenishment Project - FY 24/25 Contract	C2500338	1,000,000	7,649	-	992,351			1,000,000	1,000,000		1,000,000		Capital	-				2,000,000
RIX Facilities Master Plan Resultant New Equipment Projects		-	-	-			-	-	-	-	-		Capital	1,000,000	1,000,000	1,000,000	-	3,000,000
RIX Administration Building - Supervisor's Office Tenant Improvement	C2100256	210,000	16,434	-	193,566		194,000	26,000	200,000	-	220,000		Capital	-	1,670,000	1,665,000	1,665,000	5,236,000
Sand Wash Plant Replacement Project	C2500338	-	-	-	-		-	-	-	-	-		Capital	-				-
PLC Upgrade	C2400317	850,000	576,923	-	273,077		273,000	-	-	-	273,000		Capital	1,000,000				1,850,000
Interactive Operation & Maintenance Manual (IOM)	M2300296	544,000	180,489	91,879	271,632		364,000	-	-	-	364,000							
(FUTURE) SCADA Master Plan Resultant Projects - RIX	Future				-		-	-	-	-	-	e	Capital					-
FACILITIES REHABILITATION																		
Annual R/R - UV System	00351	130,000	-	-	130,000		-	150,000	150,000	-	150,000		Capital	50,000	50,000	50,000	50,000	480,000
Annual R/R - Well Systems	00352	650,000	-	-	650,000		-	650,000	650,000	-	650,000		Capital	650,000	650,000	650,000	650,000	3,900,000
Annual R/R - Other	00353	180,000	-	-	180,000		-	150,000	150,000	-	150,000	o	Capital	60,000	60,000	60,000	60,000	570,000
Annual R/R - Electrical, Instrumentation & SCADA	00354	90,000	61,109	-	28,891		-	60,000	60,000	-	60,000	e	Capital	60,000	60,000	60,000	60,000	390,000
Annual R/R - Facilities	00355	50,000	-	6,885	43,115		-	50,000	50,000	-	50,000	o	Capital	50,000	50,000	50,000	50,000	300,000
Annual R/R - Conveyance Lines	00356	105,000	-	-	105,000		-	105,000	105,000	-	105,000	e	Capital	100,000	100,000	100,000	100,000	610,000
GRAND TOTAL		3,809,000	842,604	98,764	2,867,633		831,000	2,191,000	2,365,000	-	3,022,000			2,970,000	3,640,000	3,635,000	2,635,000	18,336,000

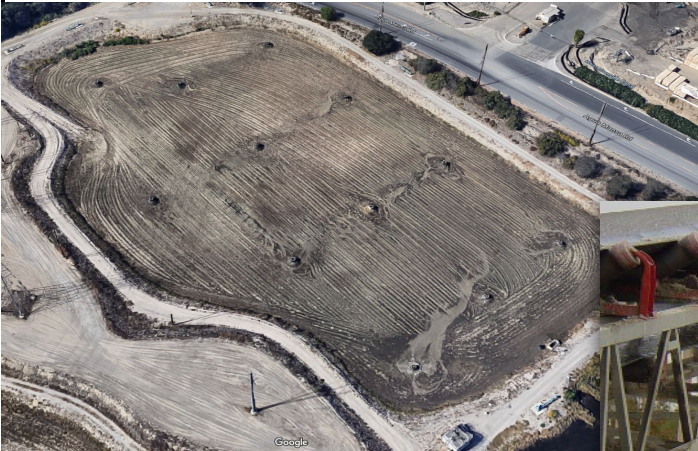


San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: SAND REPLENISHMENT PROJECT FY 24/25 CONTRACT
Asset Classification: NEW SYSTEM ASSETS
Asset Category: NEW EQUIPMENT

Budget ID No. CO No. 00338

Project Description: Each summer, the sand in the RIX basins is remediated through a process of removal, washing, and placement back in the basin. Each year, approximately 20% to 30% of the media is permanently removed as part of the washing process. This project will include procurement and placement of approximately 40,000 CY of sand of the 180,000 CY of sand needed (22% of total) to replenish what has been lost since the plant was originally constructed.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$1,000,000
Subtotal:	\$1,000,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$1,000,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$1,000,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$1,000,000

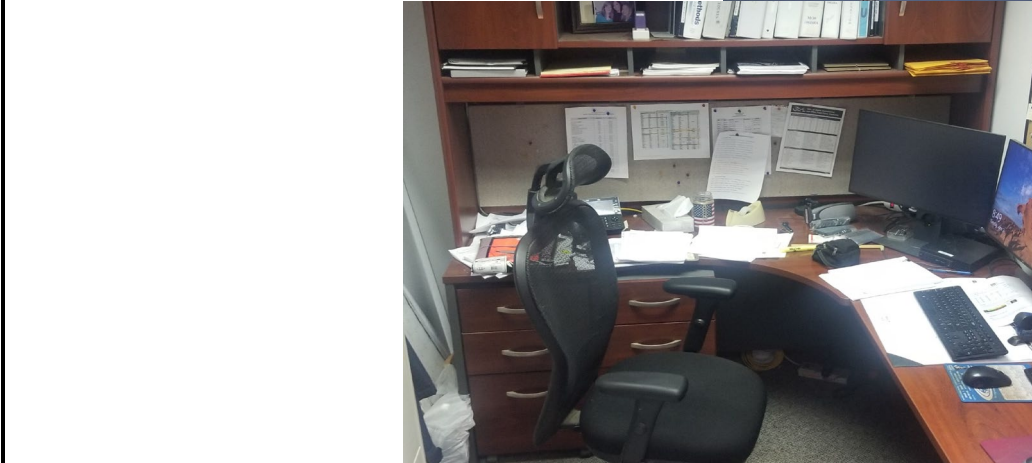


San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: RIX ADMINISTRATION BUILDING - SUPERVISOR'S OFFICE TENANT IMPROVEMENT
Asset Classification: NEW SYSTEM ASSETS
Asset Category: NEW EQUIPMENT

Budget ID No. CO No. 00256

Project Description: The RIX Operations and Maintenance Supervisors currently work in open areas and there are no private areas for confidential personnel discussions, evaluation delivery, etc. This project will be a minor tenant improvement of the RIX Administration Building to provide a confidential office space for supervisors by converting the minimally used patio area to an office space.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$20,000
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$200,000
Subtotal:	\$220,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$220,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$220,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$220,000



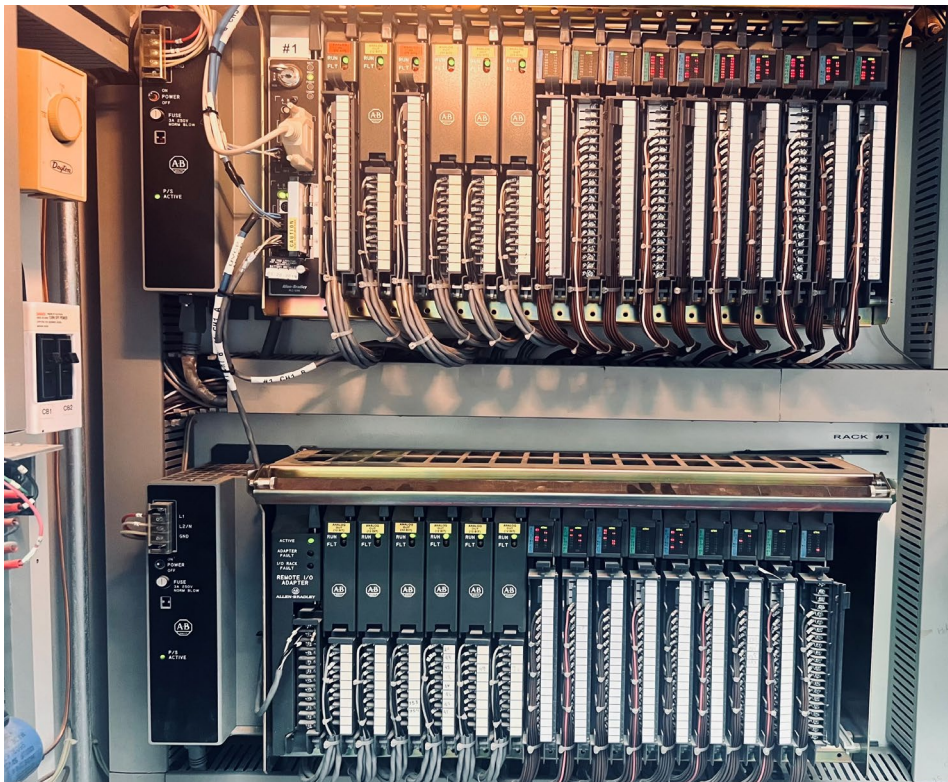
San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: PLC Replacement
Asset Classification: NEW SYSTEM ASSETS
Asset Category: NEW EQUIPMENT

Budget ID No.

CO No. 00317

Project Description: The project involves replacing legacy programmable logic controllers (PLCs) with modern ones using the PLC manufacturer's migration hardware and configuration tools. The cost for an integrator to perform the program conversion and installation of the procured hardware is included.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$43,077
Contract Services	\$230,000
Subtotal:	\$273,077
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$273,077
Project Funding Sources:	Funding Amount
RIX Capital:	\$273,077
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$273,077

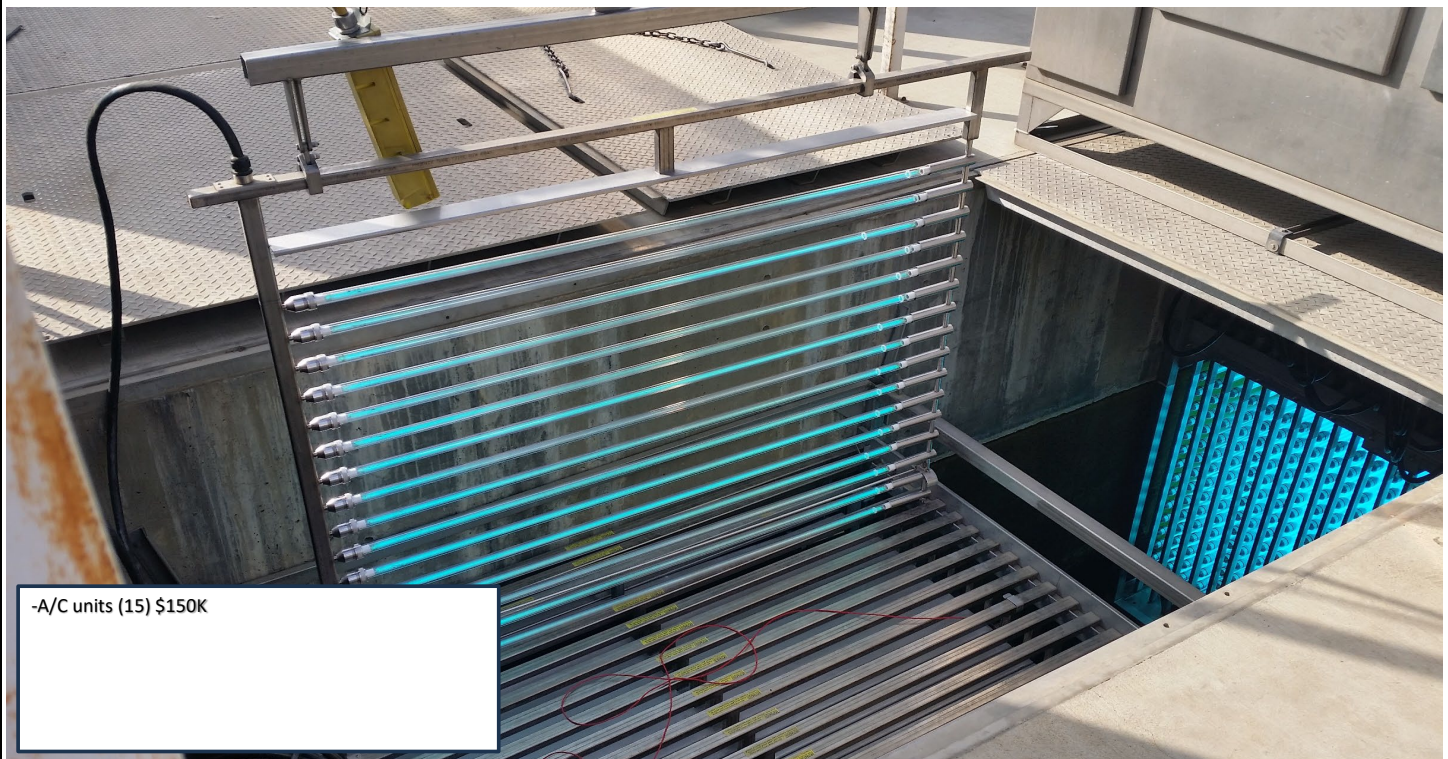


San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2023/2024

Project Name: ANNUAL R/R - UV SYSTEM
Asset Classification: REPLACEMENT /REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 00351

Project Description: The final treatment process at the RIX Facility is ultraviolet (UV) light disinfection system. The system consists of fifteen (15) Integrated Bank Assemblies (IBAs), each of which contains twenty-two (22) racks. Each rack contains sixteen (16) lamps. Each IBA is powered by a climate-controlled Power Distribution Cabinet (PDC) that contains all of the electrical, instrumentation, and control components. This system requires ongoing rehabilitation and replacement.



-A/C units (15) \$150K

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$150,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$150,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$150,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$150,000

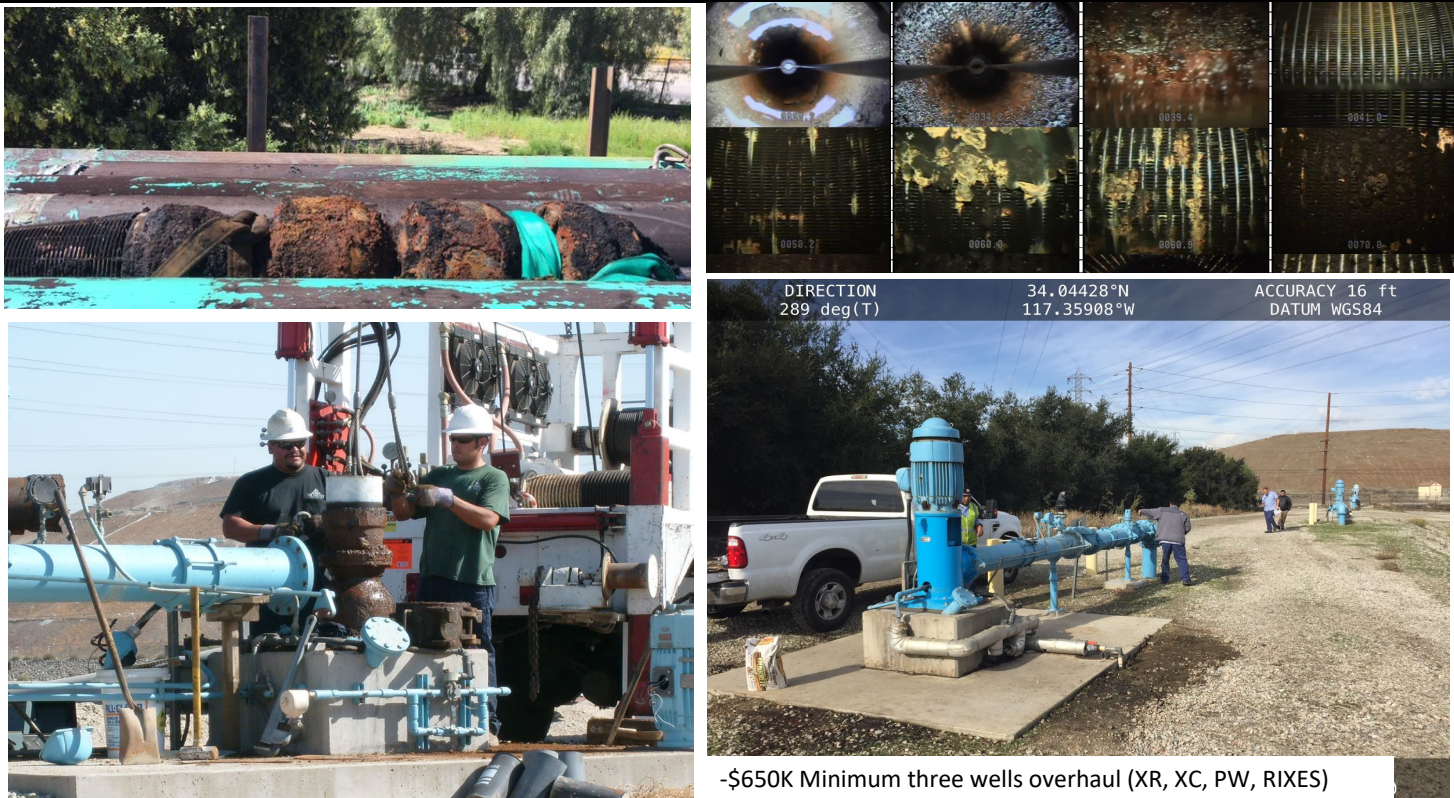


San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - WELL SYSTEMS
Asset Classification: REPLACEMENT /REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 00352

Project Description: The RIX Facility has thirty-three (33) groundwater extraction wells. Eighteen (18) of these are extraction containment wells designed to keep the rapidly infiltrated secondary effluent contained within the RIX Facility boundaries and fifteen (15) of these are extraction relief wells to control groundwater mounding beneath the basins and to ensure there is an unsaturated zone between the bottom of the basins and the top of the groundwater surface. The screened portions of the wells and the equipment foul and corrode over time and require ongoing rehabilitation and replacement. On average, the pulling, inspection, and re-equipping of these wells costs approximately \$35,000 to \$40,000 each.



Budgetary Requirements:	
Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$650,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$650,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$650,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$650,000



San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - OTHER
Asset Classification: REPLACEMENT /REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 00353

Project Description: This Annual R/R Project will include replacement covers for the PDC covers, replacement AquaDisk filters, and other unforeseen capital replacement and/or rehabilitation projects.

AquaDisk Panel and Valve Replacements - 100K
AquaDisk Covers - 50K

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$150,000
Contingency (10%)	
TOTAL COSTS (ROUNDED)	\$150,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$150,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$150,000



San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - ELECTRICAL, INSTRUMENTATION, & SCADA
Asset Classification: REPLACEMENT /REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 00354

Project Description: The RIX Facility includes an extensive array of buried and exposed electrical, instrumentation, control, and security components (motors, conductors, controllers, relays, etc) for the process systems and the facility in general. These components are routinely rehabilitated and/or replaced on a continuous basis to maintain a functional facility.



- \$30K New turbidity meters for Aquadisc Filters and Outfall.
- \$30K Other

Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$60,000
Contract Services	\$0
Subtotal:	\$60,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$60,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$90,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$90,000



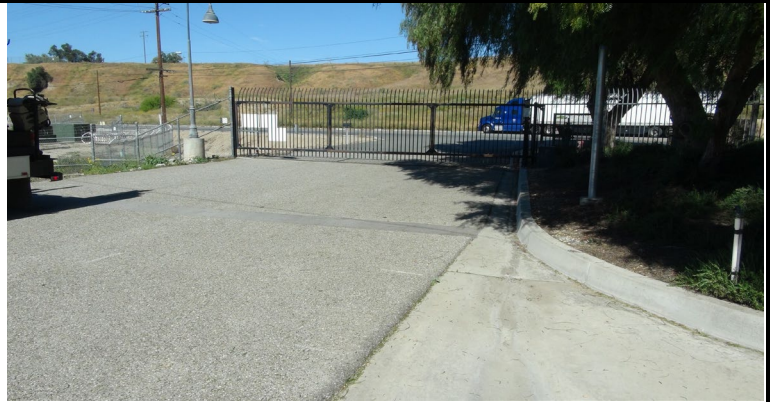
San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - FACILITIES
Asset Classification: REPLACEMENT /REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No.00355

Project Description: The RIX Facility is protected with a perimeter fence and gate system that requires ongoing rehabilitation and replacement.

\$50k - Other



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$50,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$50,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$50,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$50,000

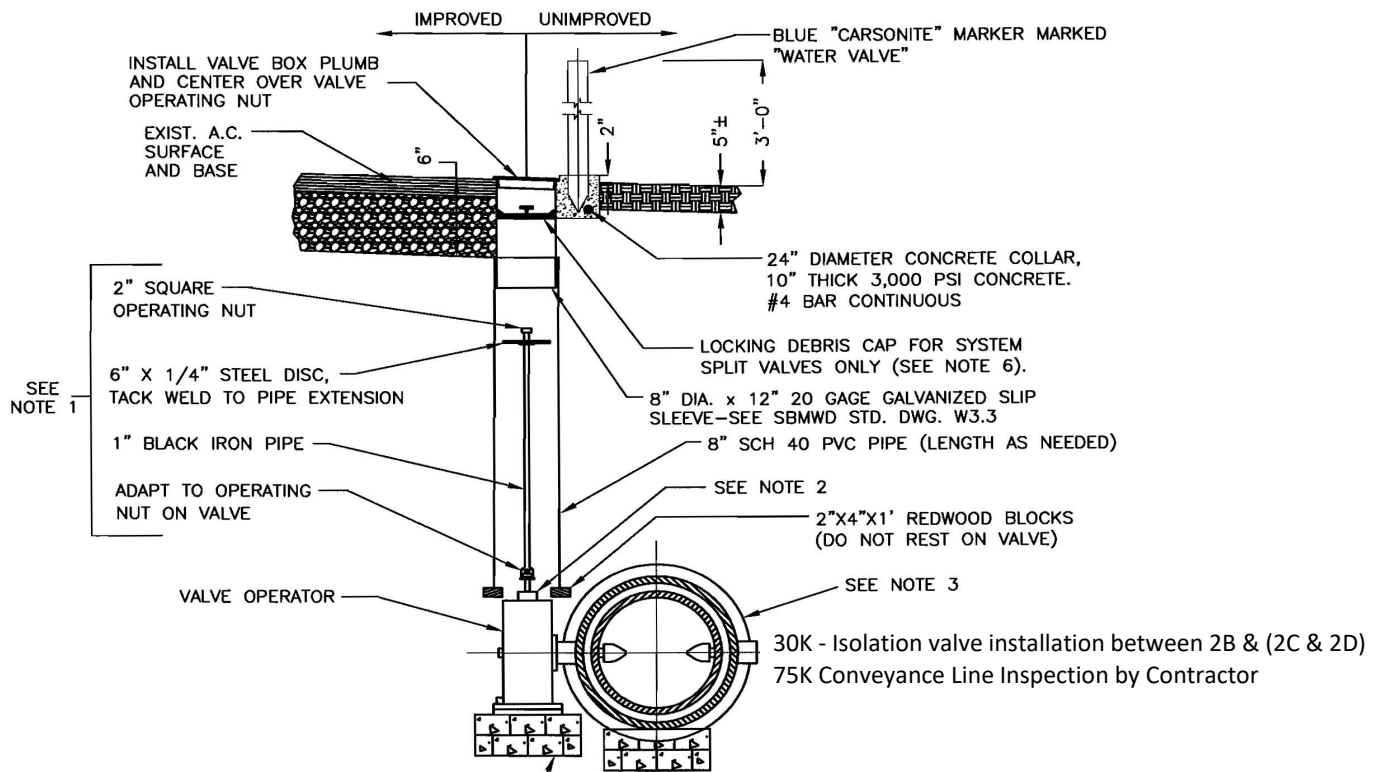


San Bernardino Municipal Water Department
RIX Fund Capital Projects Budget
Fiscal Year 2025/2026

Project Name: ANNUAL R/R - CONVEYANCE LINES
Asset Classification: REPLACEMENT /REHABILITATION OF SYSTEM ASSETS
Asset Category: SYSTEM APPURTENANCES REHABILITATION & REPLACEMENT

Budget ID No. CO No. 00356

Project Description: Project involves the replacement and repair of conveyance systems at the RIX facility plant.



Budgetary Requirements:

Cost Category	Estimated Cost
CEQA Compliance:	\$0
Design:	\$0
Const. Mgmnt:	\$0
Construction:	\$0
SBMWD Labor & Ovhd:	\$0
SBMWD Stock Issues	\$0
Equipment Rental:	\$0
Purchased Material:	\$0
Contract Services	\$0
Subtotal:	\$105,000
Contingency (10%)	\$0
TOTAL COSTS (ROUNDED)	\$105,000
Project Funding Sources:	Funding Amount
RIX Capital:	\$105,000
Chartis Escrow:	\$0
Water Conservation:	\$0
Other:	\$0
FUNDING (ROUNDED)	\$105,000

PERSONNEL

HISTORICAL SUMMARY OF PERSONNEL

Administration:

	Budgeted 2024-25				Budgeted 2025-26			
	Funded	Part-Time	Total	Vacant	Funded	Part-Time	Total	Vacant
Board of Water Commissioners	5		5	0	5		5	0
Administration	3		3	0	3		3	0
Environmental and Regulatory Compliance	9	1	10	1	9	1	10	0
Human Resources	3		3	0	4		4	0
Finance and Purchasing	17	1	18	0	17	1	18	1
Purchasing				0				
Information Technology	7		7	1	8	2	10	0
Fleet	5		5	2	5		5	0
Customer Relations	2		2	1	2		2	0
Water Conservation and Public Affairs	2		2	1	2		2	0
Customer Service	19	2	21	2	19	2	21	0
Billing and Collections	4	1	5	0	4	1	5	0
Field and Meter Services	12		12	1	12		12	0
Total:	88	5	93	9	90	7	97	1

Water Utility

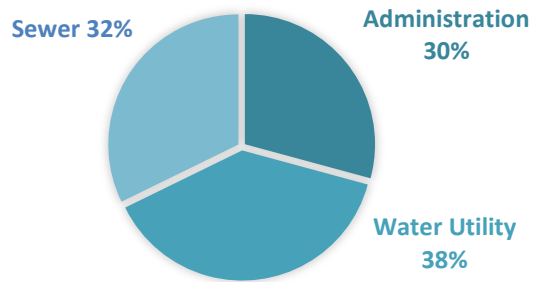
	<u>Funded</u>	<u>Part-Time</u>	<u>Total</u>	<u>Vacant</u>	<u>Funded</u>	<u>Part-Time</u>	<u>Total</u>	<u>Vacant</u>
Water Utility Administration	2		2	0	2		2	0
Distribution Administration	4	1	5	0	4	1	5	0
Distribution Service and Repair	22		22	5	22		22	4
Distribution System Maintenance	19.7		19.7	3	19.7		19.7	5
Water Loss Management	2		2	1	2		2	0
Operations Administration	3		3	1	3		3	0
Production and Treatment	15		15	1	15		15	1
Plant and Facility Maintenance	11		11	2	11		11	3
Specialty Construction	8		8	2	8		8	1
Engineering	20	2	22	0	21	2	23	5
Water Quality and Backflow Control	11	1	12	0	11	1	12	1
	117.7	4	121.7	15	118.7	4	122.7	20

Sewer Treatment Utility

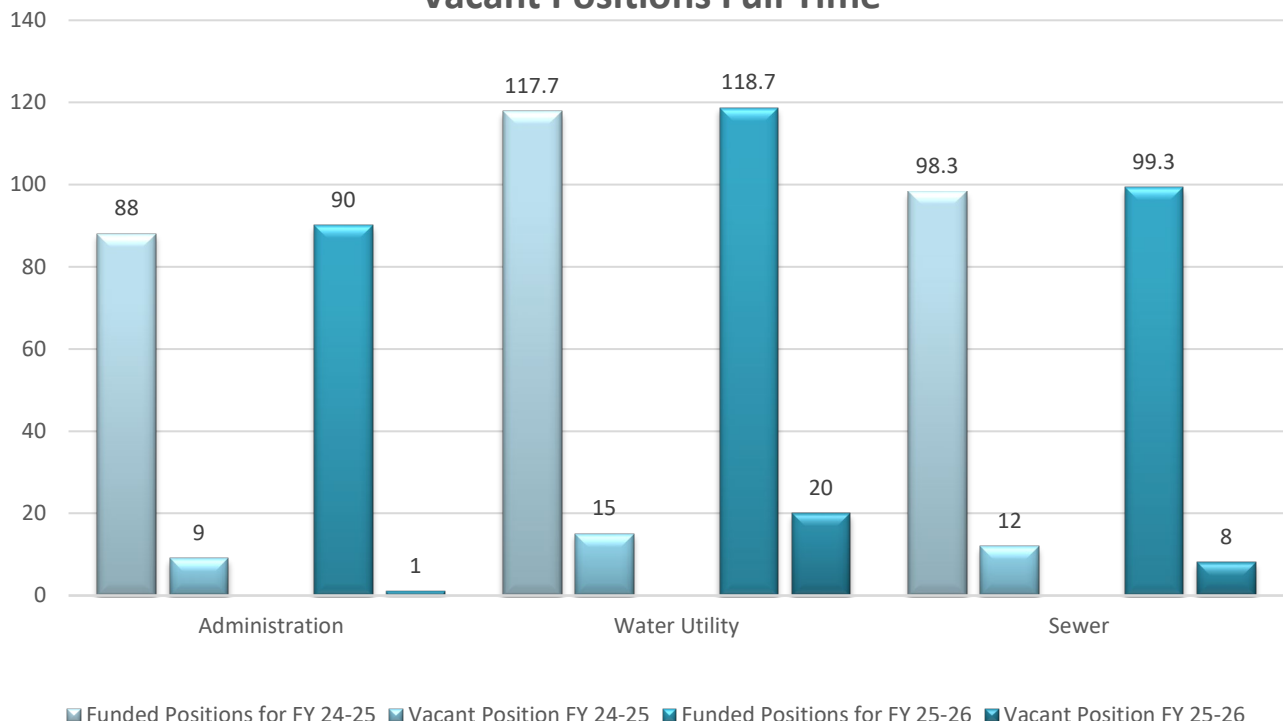
	<u>Funded</u>	<u>Part-Time</u>	<u>Total</u>	<u>Vacant</u>	<u>Funded</u>	<u>Part-Time</u>	<u>Total</u>	<u>Vacant</u>
Water Reclamation Administration	4		4	0	4		4	0
Sewer Collection Division	12.3		12.3	1	12.3		12.3	1
Operations	27		27	4	27		27	4
Plant Maintenance	23		23	3	24		24	2
Electrical, Instrumentation and SCADA	17	1	18	3	17		17	1
Environmental Control	6		6	0	6		6	0
RIX Facility	9	1	10	1	9		9	0
	98.3	2	100.3	12	99.3	0	99.3	8

Grand Totals	304	11	315	36	308	11	319	29
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PERSONNEL BY DIVISION



Vacant Positions Full Time



**CITY OF SAN BERNARDINO
MUNICIPAL WATER DEPARTMENT
INTEROFFICE MEMORANDUM**

TO: Miguel J. Guerrero, P.E., General Manager 

FROM: Robin L. Ohama, Deputy General Manager 
Robin Ohama (Jun 3, 2025 10:38 PDT)

SUBJECT: 2025/2026 PERSONNEL/POSITION/JOB DESCRIPTION CHANGES

DATE: June 3, 2025

CC: Steve Miller, Cynthia Mouser, Kevin Stewart, Jennifer Shepardson, Human Resources, Payroll

BACKGROUND:

The following Classification/Equity study requests for the 2025/2026 fiscal year were submitted by Division Directors to Human Resources for analysis:

Welder/Pipefitter to New Welder I and Welder II

Currently there are two (2) Welder/Pipefitter positions in Water Utility, one is filled, and one is vacant. Currently one of these positions is assigned to Operations and one to Distribution. In preparation for the relocation of the Water Utility Division to the new administration building in the near future, the current Operations and Distribution welding shops will be combined into a single shop and the job title will be changed from Welder/Pipefitter to Welder I with no change in salary range. The vacant Welder/Pipefitter position will be inactivated. The Welder I position will perform the hands-on welding tasks for both Operations and Distribution. A new classification of Welder II will be established that will act as a lead for the Welder I position and oversee all Water Utility Division welding operations to ensure quality, safety and efficiency and perform complex tasks. This change will create a new structure that establishes clear hierarchy while promoting collaboration and skill development between sections and ensure both project needs and long-term growth are met. The single welding shop will also improve efficiency in the utilization of equipment, vehicles, and manpower.

GIS Manager to New Title of EGIS Manager

The duties and responsibilities of the Geographic Information Systems (GIS) Manager have increased and become more complex due to the industry-wide change to an Enterprise GIS system. These changes include an Environmental Systems Research Institute (ESRI) upgrades to Enterprise ArcGIS applications and the transition to a cloud-based GIS database and applications platform. In addition, the current customer billing system does not have the capability to create work orders and a work around was implemented utilizing a feature in Field Mapplet and GIS to address this issue and create work orders. This position is also instrumental in a large number of workflows for Divisions throughout the Department. The continued growth in automating workflows has increased GIS demand since GIS applications are now widely used by Water Quality, Water Utility Operations and Distribution, and Sewer Collections sections. A reclassification of this position to Enterprise GIS Manager more accurately reflects the responsibilities of the position and the increase in salary range will allow the Department to hire and retain staff with the required technical knowledge.

Additional Engineering Associate Position

Currently there is one (1) Engineering Associate position in the Engineering section. A second Engineering Association position added to the Planning/Design Group to perform the lower-level miscellaneous tasks from the Engineers allowing them to concentrate on the more complex aspects of managing projects. This change is more cost-effective, and this additional resource will allow the Planning and Design Group to tackle more projects in support of the approved CIP.

New Water Reclamation Facilities Maintenance

In 2010 when the Water Reclamation Facilities Maintenance Supervisor retired, the Facilities section was combined with Mechanical Maintenance and supervised by the Water Reclamation Maintenance Supervisor and/or Superintendent and the Water Reclamation Facilities Maintenance Supervisor classification was inactivated. Since that time the Water Reclamation Maintenance section has taken on additional responsibilities (such as lift station maintenance previously performed by Sewer Collections staff) and the strategy of the section has shifted from reactive to proactive/preventive resulting in a noticeable increase in the quantity of work. In response to industry standard and as required by NPDES Tentative Order R8-2025-0012, the Department must now shift to predictive maintenance as part of the forthcoming Asset Management Program. Currently, the Water Reclamation Maintenance Supervisor oversees nineteen (19) positions resulting in challenges and missed opportunities including additional field training, development, and oversight, timely completion of performance evaluations of assigned staff, and reduced efficiencies. Moving Facilities into its own group and reactivating the Water Reclamation Facilities Maintenance Supervisor position will remove eight (8) positions from supervision by the Water Reclamation Maintenance Supervisor, leaving a more manageable eleven (11) positions to be supervised. This will allow the respective supervisors to provide adequate training and oversight, complete performance evaluations timely, and increase efficiency.

Addition of Office Assistant Position in Human Resources

With the move of Administration, Human Resources, Water Conservation/Public Affairs, Finance, and Engineering to the new administration building there will be a need to have a receptionist in the lobby to direct visitors, answer phones, and answer questions. It is anticipated that the majority of foot traffic will be generated by Human Resources due to employment interviews and other recruitment activities. Therefore, Human Resources has requested the addition of an Office Assistant position.

Reclassification of One Accounting Technician I to Accounting Technician II

The Accounting Technician I/II job description states that incumbents can generally expect to progress from the I to the II classification after gaining the requisite experience and demonstrating proficiency and full performance at the higher level. The Director of Finance has determined that the incumbent in position number 101501 has successfully transitioned from basic responsibilities to more intricate and sophisticated tasks that demand a comprehensive grasp of accounting principles and practices. The incumbent has consistently shown preparedness for the higher-level position through outstanding performance and skillset, has adeptly managed the complexities of financial transactions with confidence and precision, performs duties with a high level of autonomy, and has become a valuable resource for other staff. The incumbent displays a collaborative attitude the cultivates a positive workplace and increases the overall productivity of the team. The incumbent's proactive efforts to streamline processes have resulted in less time needed to process invoices, in turn enhancing cash flow and strengthening vendor relationships.

Payroll Specialist Title and Equity

The Director of Finance requested a unit and title change for the Payroll Specialist to recognize the level of work performed in the position and make it equivalent to similar positions at other agencies in order to retain and motivate employees. The request stated that this position performs complex payroll functions not reflected in the current job description and is expected to be a superuser of the payroll financial system and assist with configuration and testing of changes/updates to the module. Work demands have not increased for the position, other than any increase in the number of Department employees over time and any additional items added to bargaining agreements that require new procedures for payroll processes. Review of the current job description indicates that the job duties included in the study request are reflected in the job description (complex payroll functions) and although the word “superuser” is not used in the job description, it does state that incumbent assists with testing payroll software upgrades, payroll system calculation codes, and report writing to fulfill support staff’s information needs. There are some duties that need to be removed from the job description as they are not performed by this position, such as preparing/analyzing 1095-C forms as this is now performed by a third-party administrator; reconcile and analyze invoices and records of retirement subsidy and employee benefits, which is now performed by Human Resources; train subordinate staff members as assigned and serve as a lead and resource for subordinate staff, this position does not have subordinate staff and does not perform lead duties and the job description needs to be revised to training of timekeepers and other Department employees on payroll processing/procedures as necessary and serves as a resource to Department staff with regard to payroll processing and procedures. A salary survey indicates that this position should remain in the General unit with an approximate 7.5% increase in salary range.

New Information Security Analyst

Cybersecurity threats are ever increasing and continue to evolve, especially with the use of Artificial Intelligence (AI), and the Department needs to be prepared for increasingly sophisticated attacks. In addition, there are new regulations regarding data confidentiality, data integrity, data availability, and network performance to ensure that sensitive data remains shielded from unauthorized access. The majority of cybersecurity-related duties are currently being performed by the IT Manager as these duties represent a substantial departure from general IT systems or administrator duties. The cybersecurity role now requires special expertise in regulatory frameworks, security automation tools and specialized certifications. The new classification of Information Security Analyst will perform responsibilities beyond what our existing classifications cover including overseeing the Department’s cybersecurity posture, leading cyber risk management efforts such as vulnerability assessments and management, security audits and compliance enforcement, managing incident response, digital forensics, cyber insurance coordination, securing Industrial Control Systems (ICS), Operational Technology (OT), and IoT infrastructure, which directly support the safety of the public and service delivery.

Reclassification of One Office Assistant to Senior Office Assistant

The existing Office Assistant position in the Engineering section was originally a Senior Office Assistant until it was underfilled by an Office Assistant in September 2018 and subsequently downgraded to Office Assistant with the 2023/2024 fiscal year budget. This change was made to create a career ladder in the administrative series and to have a full-time receptionist to address

June 3, 2025

SUBJECT: 2025/2026 PERSONNEL/POSITION/JOB DESCRIPTION CHANGES

increased development interaction at the Engineering public counter. At that time the administrative workload did not necessitate two (2) Senior Office Assistant positions. Since that time the administrative workload has changed and there is a need for performance of advanced level, more complex and varied administrative, finance, and customer service functions comparable to the Senior Office Assistant classification. In addition, reclassification of the vacant Office Assistant position to Senior Office Assistant will allow this position to act as a back-up to the existing Senior Office Assistant position without the possibility of working out of class and will increase efficiency.

Construction Services Manager Equity

The Construction Services Manager position has been vacant since June 27, 2023, and has been in recruitment from that time until May 14, 2025. Several applicants have been interviewed, and one tentative offer was made, which was declined. Due to the difficulties in filling this position, job posting includes a \$10k hiring incentive. The job description was last reviewed in 2021 and revised in July 2024. A salary survey was conducted last in fiscal year 2020/2021 as part of the class and compensation survey schedule. The job duties of the position have not changed. An equity study was requested to try to address the recruitment challenges. The study analysis indicates that this position is within the average maximum of the Department's survey agencies and no change in range is recommended.

Water Quality Job Description Changes

Effective July 1, 2025, the agency responsible for testing and issuing backflow certification is changing from the San Bernardino County Department of Environmental Health Services to American Water Works Association (AWWA) necessitating revised job descriptions for Water Quality Specialist, Lead Worker, and Control Officer.

Human Resources conducted studies and recommends the following classification, job description, and/or salary range changes effective of July 1, 2025:

- Reclassification of one (1) Welder/Pipefitter position and incumbent to Welder I, inactivation of one (1) vacant Welder/Pipefitter position, and establishment of a Welder II classification.
- Job title and salary Range change for the Geographic Information Systems (GIS) Manager, Range 263, to Enterprise Geographic Information Systems (EGIS) Manager, Range 265.
- Addition of one (1) Engineering Associate position in the Engineering section.
- Reactivation of the Water Reclamation Facilities Maintenance Supervisor classification at Range 256.
- Addition of an Office Assistant position for Human Resources Range 128.
- Reclassification of one (1) Accounting Technician I incumbent, Range 135, to Accounting Technician II, Range 139.

June 3, 2025

SUBJECT: 2025/2026 PERSONNEL/POSITION/JOB DESCRIPTION CHANGES

- Salary range change for the Payroll Specialist classification from 144 to 147.
- Establishment of an Information Security Analyst classification in the Information Technology section at Range 262.
- Reclassification of a vacant Office Assistant position in the Engineering section to Senior Office Assistant.

The following job descriptions will be revised with no change to unit or salary range:

- Water Quality Control Officer to revise backflow certification agency.
- Water Quality Lead Worker to revise backflow certification agency.
- Water Quality Specialist to revise backflow certification agency.

Revised job descriptions will be presented to the Water Board for approval on June 24, 2025.

The Salary Schedule Exhibit, International Brotherhood of Electrical Workers Local #47, and Mid-Management, Salary Schedules have been revised effective July 1, 2025, to reflect the above changes and CPI adjustments effective per appropriate Memoranda of Understanding (MOU).

GOALS AND OBJECTIVES:

These proposed changes align with the Department's Strategic Plan under Target #1 Organizational Development, Goal #2: Address recruitment and retention issues; take steps to become an "Employer of Choice". This supports the specific action to Ensure competitive salaries.

FISCAL IMPACT:

The estimated fiscal impact of the above changes is approximately \$673,000.00 and will be reflected in the fiscal year 2025-2026 budget.

Attachments: Revised Salary Schedule Exhibit
Revised International Brotherhood of Electrical Workers Local #47 Salary Schedule
Revised Mid-Manager Salary Schedule

Miguel J. Guerrero, P.E., General Manager

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June 3, 2025

SUBJECT: 2025/2026 PERSONNEL/POSITION/JOB DESCRIPTION CHANGES

Revised Confidential Salary Schedule

Executive Salary Schedule

Revised Part-Time Salary Schedule

San Bernardino Municipal Water Department (SBMWD)
Salary Schedule

Position Title	Grade	Unit	Monthly Minimum	Monthly Maximum
ACCOUNTANT I	146	GENERAL/IBEW	6,047	7,741
ACCOUNTANT II	150	GENERAL/IBEW	6,675	8,544
ACCOUNTING TECHNICIAN I	135	GENERAL/IBEW	4,609	5,900
ACCOUNTING TECHNICIAN II	139	GENERAL/IBEW	5,087	6,512
ADMINISTRATIVE ASSISTANT	140	GENERAL/IBEW	5,214	6,675
ADMINISTRATIVE COORDINATOR	300	CONFIDENTIAL	6,438	8,995
ADMINISTRATIVE SERVICES MANAGER	272	MID-MANAGEMENT	12,287	15,681
BILINGUAL CUSTOMER SERVICE REPRESENTATIVE I	133	GENERAL/IBEW	4,387	5,615
BILINGUAL CUSTOMER SERVICE REPRESENTATIVE II	137	GENERAL/IBEW	4,842	6,198
BILLING AND COLLECTION SUPERVISOR	254	MID-MANAGEMENT	7,878	10,054
BUYER	148	GENERAL/IBEW	6,353	8,133
COLLECTIONS SYSTEM LEAD WORKER	148	GENERAL/IBEW	6,353	8,133
COLLECTIONS SYSTEM SUPERINTENDENT	270	MID-MANAGEMENT	11,695	14,926
COLLECTIONS SYSTEM SUPERVISOR	257	MID-MANAGEMENT	8,484	10,827
COLLECTIONS SYSTEM SUPPORT WORKER	134	GENERAL/IBEW	4,496	5,756
COLLECTIONS SYSTEM WORKER I	140	GENERAL/IBEW	5,214	6,675
COLLECTIONS SYSTEM WORKER II	144	GENERAL/IBEW	5,756	7,368
CONSTRUCTION PROJECT MANAGER	265	MID-MANAGEMENT	10,336	13,192
CONSTRUCTION SERVICES MANAGER	268	MID-MANAGEMENT	11,131	14,207
CONTRACTS ADMINISTRATOR	264	MID-MANAGEMENT	10,084	12,870
CONTROL SYSTEMS AND COMMUNICATION SUPERVISOR	268	MID-MANAGEMENT	11,131	14,207
CONTROL SYSTEMS AND COMMUNICATION TECHNICIAN	157	GENERAL/IBEW	7,934	10,157
CUSTOMER SERVICE LEAD REPRESENTATIVE	141	GENERAL/IBEW	5,345	6,842
CUSTOMER SERVICE REPRESENTATIVE I	133	GENERAL/IBEW	4,387	5,615
CUSTOMER SERVICE REPRESENTATIVE II	137	GENERAL/IBEW	4,842	6,198
CUSTOMER SERVICE SUPERVISOR	258	MID-MANAGEMENT	8,696	11,098
DEPUTY GENERAL MANAGER	402	EXECUTIVE	14,709	20,885
DEVELOPMENT SERVICES MANAGER	266	MID-MANAGEMENT	10,595	13,522
DIRECTOR OF ENVIRONMENTAL AND REGULATORY COMPLIANCE	400	EXECUTIVE	14,000	19,879
DIRECTOR OF FINANCE	400	EXECUTIVE	14,000	19,879
DIRECTOR OF WATER RECLAMATION	400	EXECUTIVE	14,000	19,879
DIRECTOR OF WATER UTILITY	400	EXECUTIVE	14,000	19,879
ELECTRICAL AND INSTRUMENTATION LEAD WORKER	161	GENERAL/IBEW	8,758	11,211
ELECTRICAL AND INSTRUMENTATION SUPERVISOR	268	MID-MANAGEMENT	11,131	14,207
ELECTRICAL AND INSTRUMENTATION TECHNICIAN	153	GENERAL/IBEW	7,188	9,201
ELECTRICAL REPAIR WORKER	139	GENERAL/IBEW	5,087	6,512
ELECTRICAL SERVICES SUPERINTENDENT	274	MID-MANAGEMENT	12,909	16,475
ENGINEER	265	MID-MANAGEMENT	10,336	13,192
ENGINEERING ASSOCIATE	162	GENERAL/IBEW	8,977	11,491
ENGINEERING MANAGER	277	MID-MANAGEMENT	13,901	17,742
ENGINEERING TECHNICIAN	152	GENERAL/IBEW	7,013	8,977
ENTERPRISE GIS MANAGER	265	MID-MANAGEMENT	10,336	13,192
ENVIRONMENTAL ANALYST	159	GENERAL/IBEW	8,336	10,671
ENVIRONMENTAL COMPLIANCE INSPECTOR	144	GENERAL/IBEW	5,756	7,368

San Bernardino Municipal Water Department (SBMWD)
Salary Schedule

Position Title	Grade	Unit	Monthly Minimum	Monthly Maximum
ENVIRONMENTAL COMPLIANCE LEAD INSPECTOR	153	GENERAL/IBEW	7,188	9,201
ENVIRONMENTAL CONTROL SUPERVISOR	263	MID-MANAGEMENT	9,838	12,556
ENVIRONMENTAL MANAGER	273	MID-MANAGEMENT	12,594	16,073
EQUIPMENT MECHANIC I	136	GENERAL/IBEW	4,724	6,047
EQUIPMENT MECHANIC II	140	GENERAL/IBEW	5,214	6,675
EQUIPMENT MECHANIC LEAD WORKER	148	GENERAL/IBEW	6,353	8,133
EXECUTIVE ASSISTANT TO THE GENERAL MANAGER	311	CONFIDENTIAL	8,447	11,804
FIELD AND METER SERVICES LEAD WORKER	147	GENERAL/IBEW	6,198	7,934
FIELD AND METER SERVICES REPRESENTATIVE I	137	GENERAL/IBEW	4,842	6,198
FIELD AND METER SERVICES REPRESENTATIVE II	141	GENERAL/IBEW	5,345	6,842
FIELD AND METER SERVICES SUPERVISOR	258	MID-MANAGEMENT	8,696	11,098
FINANCE MANAGER	272	MID-MANAGEMENT	12,287	15,681
FLEET SUPERVISOR	260	MID-MANAGEMENT	9,136	11,660
GENERAL MANAGER	CON	CONTRACT	28,325	28,325
GIS/DATABASE ANALYST	159	GENERAL/IBEW	8,336	10,671
GIS/DATABASE TECHNICIAN	150	GENERAL/IBEW	6,675	8,544
HUMAN RESOURCES ANALYST	252	MID-MANAGEMENT	7,498	9,570
HUMAN RESOURCES MANAGER	322	CONFIDENTIAL	11,083	15,488
HUMAN RESOURCES SPECIALIST	144	GENERAL/IBEW	5,756	7,368
INFORMATION SECURITY ANALYST	262	MID-MANAGEMENT	9,598	12,250
INFORMATION TECHNOLOGY MANAGER	272	MID-MANAGEMENT	12,287	15,681
INFORMATION TECHNOLOGY SPECIALIST	150	GENERAL/IBEW	6,675	8,544
LEAD CONTROL SYSTEMS AND COMMUNICATION TECHNICIAN	163	GENERAL/IBEW	9,201	11,779
NETWORK AND SYSTEMS ADMINISTRATOR	258	MID-MANAGEMENT	8,696	11,098
OFFICE ASSISTANT	128	GENERAL/IBEW	3,877	4,963
PAINTER	143	GENERAL/IBEW	5,615	7,188
PAYROLL SPECIALIST	147	GENERAL/IBEW	6,198	7,934
PRINCIPAL ENGINEER	270	MID-MANAGEMENT	11,695	14,926
PURCHASING MANAGER	268	MID-MANAGEMENT	11,131	14,207
RISK MANAGEMENT ANALYST	254	MID-MANAGEMENT	7,878	10,054
RIX MECHANICAL/MAINTENANCE SUPERVISOR	258	MID-MANAGEMENT	8,696	11,098
SAFETY COORDINATOR	254	MID-MANAGEMENT	7,878	10,054
SAFETY MANAGER	270	MID-MANAGEMENT	11,695	14,926
SAFETY SPECIALIST	149	GENERAL/IBEW	6,512	8,336
SENIOR ACCOUNTANT	258	MID-MANAGEMENT	8,696	11,098
SENIOR ACCOUNTING TECHNICIAN	143	GENERAL/IBEW	5,615	7,188
SENIOR BUSINESS SYSTEMS ANALYST	258	MID-MANAGEMENT	8,696	11,098
SENIOR CONTROL SYSTEMS AND COMMUNICATION TECHNICIAN	160	GENERAL/IBEW	8,544	10,938
SENIOR ELECTRICAL AND INSTRUMENTATION TECHNICIAN	157	GENERAL/IBEW	7,934	10,157
SENIOR ENGINEERING TECHNICIAN	156	GENERAL/IBEW	7,741	9,909
SENIOR INFORMATION TECHNOLOGY SPECIALIST	154	GENERAL/IBEW	7,368	9,431
SENIOR NETWORK AND SYSTEMS ADMINISTRATOR	262	MID-MANAGEMENT	9,598	12,250
SENIOR OFFICE ASSISTANT	136	GENERAL/IBEW	4,724	6,047
SENIOR PROGRAMMING ANALYST	262	MID-MANAGEMENT	9,598	12,250
WAREHOUSE LEAD WORKER	146	GENERAL/IBEW	6,047	7,741

San Bernardino Municipal Water Department (SBMWD)
Salary Schedule

Position Title	Grade	Unit	Monthly Minimum	Monthly Maximum
WAREHOUSE WORKER	133	GENERAL/IBEW	4,387	5,615
WATER AND WATER RECLAMATION WORKER	130	GENERAL/IBEW	4,073	5,214
WATER CONSERVATION/PUBLIC AFFAIRS MANAGER	259	MID-MANAGEMENT	8,913	11,376
WATER CONSERVATION/PUBLIC AFFAIRS SPECIALIST	146	MID-MANAGEMENT	6,047	7,741
WATER QUALITY CONTROL OFFICER	267	MID-MANAGEMENT	10,860	13,860
WATER QUALITY LEAD WORKER	157	GENERAL/IBEW	7,934	10,157
WATER QUALITY SPECIALIST	158	GENERAL/IBEW	8,133	10,410
WATER QUALITY WORKER I	145	GENERAL/IBEW	5,900	7,552
WATER QUALITY WORKER II	149	GENERAL/IBEW	6,512	8,336
WATER RECLAMATION FACILITIES MAINTENANCE LEADPERSON	147	GENERAL/IBEW	6,198	7,934
WATER RECLAMATION FACILITIES MAINTENANCE SUPERVISOR	256	MID-MANAGEMENT	8,277	10,563
WATER RECLAMATION LEAD MECHANIC	158	GENERAL/IBEW	8,133	10,410
WATER RECLAMATION LEAD OPERATOR	161	GENERAL/IBEW	8,758	11,211
WATER RECLAMATION MAINTENANCE PLANNER	156	GENERAL/IBEW	7,741	9,909
WATER RECLAMATION MAINTENANCE SUPERINTENDENT	271	MID-MANAGEMENT	11,987	15,299
WATER RECLAMATION MAINTENANCE SUPERVISOR	262	MID-MANAGEMENT	9,598	12,250
WATER RECLAMATION MECHANIC I	146	GENERAL/IBEW	6,047	7,741
WATER RECLAMATION MECHANIC II	150	GENERAL/IBEW	6,675	8,544
WATER RECLAMATION MECHANIC III	154	GENERAL/IBEW	7,368	9,431
WATER RECLAMATION OPERATIONS MANAGER - FLEX	274	MID-MANAGEMENT	12,909	16,475
WATER RECLAMATION OPERATIONS SUPERINTENDENT	276	MID-MANAGEMENT	13,562	17,309
WATER RECLAMATION OPERATOR	145	GENERAL/IBEW	5,900	7,552
WATER RECLAMATION PLANT SUPERVISOR	266	MID-MANAGEMENT	10,595	13,522
WATER RECLAMATION PROCESS CONTROL SUPERVISOR	261	MID-MANAGEMENT	9,364	11,951
WATER RECLAMATION RIX SUPERVISOR	264	MID-MANAGEMENT	10,084	12,870
WATER RECLAMATION SENIOR OPERATOR	159	GENERAL/IBEW	8,336	10,671
WATER RECLAMATION TRAINEE	130	GENERAL/IBEW	4,073	5,214
WATER TREATMENT LEAD WORKER	158	GENERAL/IBEW	8,133	10,410
WATER TREATMENT OPERATOR I	145	GENERAL/IBEW	5,900	7,552
WATER TREATMENT OPERATOR II	149	GENERAL/IBEW	6,512	8,336
WATER TREATMENT SUPERVISOR	260	MID-MANAGEMENT	9,136	11,660
WATER UTILITY DISTRIBUTION SUPERINTENDENT	271	MID-MANAGEMENT	11,987	15,299
WATER UTILITY LEAD WORKER	152	GENERAL/IBEW	7,013	8,977
WATER UTILITY OPERATIONS SUPERINTENDENT	271	MID-MANAGEMENT	11,987	15,299
WATER UTILITY SUPERVISOR	260	MID-MANAGEMENT	9,136	11,660
WATER UTILITY WORKER I	139	GENERAL/IBEW	5,087	6,512
WATER UTILITY WORKER II	143	GENERAL/IBEW	5,615	7,188
WATER UTILITY WORKER III	147	GENERAL/IBEW	6,198	7,934
WELDER I	148	GENERAL/IBEW	6,353	8,133
WELDER II	152	GENERAL/IBEW	7,013	8,977

Part-Time

Position Title	Grade	Grade Description	Minimum Hourly	Maximum Hourly
P/T BILINGUAL CUSTOMER SERVICE REPRESENTATIVE	933	REGULAR PART-TIME	25.31	32.40

San Bernardino Municipal Water Department (SBMWD)
Salary Schedule

Position Title	Grade	Unit	Monthly Minimum	Monthly Maximum
P/T CUSTOMER SERVICE REPRESENTATIVE I	933	REGULAR PART-TIME	25.31	32.40
P/T OFFICE ASSISTANT	928	REGULAR PART-TIME	22.37	28.63
P/T ADMINISTRATIVE ASSISTANT	940	REGULAR PART-TIME	30.08	38.51
ENGINEERING INTERN	102	TEMP PART-TIME	20.00	20.00
STUDENT INTERN	100	TEMP PART-TIME	18.00	18.00

BOWC Approved:

Effective:7/1/2025

**EXHIBIT A-3, 3.1 SALARY SCHEDULE
EFFECTIVE JULY 1, 2025**

INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS LOCAL #47

RANGE	MINIMUM				MAXIMUM		
	\$/HOUR	\$/MONTH	\$/YEAR		\$/HOUR	\$/MONTH	\$/YEAR
119	\$ 17.9110	\$ 3,104.57	\$ 37,254.84		\$ 22.9276	\$ 3,974.11	\$ 47,689.34
120	\$ 18.3588	\$ 3,182.18	\$ 38,186.21		\$ 23.5008	\$ 4,073.46	\$ 48,881.58
121	\$ 18.8177	\$ 3,261.74	\$ 39,140.86		\$ 24.0883	\$ 4,175.30	\$ 50,103.62
122	\$ 19.2882	\$ 3,343.28	\$ 40,119.39		\$ 24.6905	\$ 4,279.68	\$ 51,356.21
123	\$ 19.7704	\$ 3,426.86	\$ 41,122.37		\$ 25.3077	\$ 4,386.68	\$ 52,640.11
124	\$ 20.2646	\$ 3,512.54	\$ 42,150.43		\$ 25.9404	\$ 4,496.34	\$ 53,956.11
125	\$ 20.7712	\$ 3,600.35	\$ 43,204.19		\$ 26.5890	\$ 4,608.75	\$ 55,305.02
126	\$ 21.2905	\$ 3,690.36	\$ 44,284.30		\$ 27.2537	\$ 4,723.97	\$ 56,687.64
127	\$ 21.8228	\$ 3,782.62	\$ 45,391.40		\$ 27.9350	\$ 4,842.07	\$ 58,104.83
128	\$ 22.3684	\$ 3,877.18	\$ 46,526.19		\$ 28.6334	\$ 4,963.12	\$ 59,557.45
129	\$ 22.9276	\$ 3,974.11	\$ 47,689.34		\$ 29.3492	\$ 5,087.20	\$ 61,046.39
130	\$ 23.5008	\$ 4,073.46	\$ 48,881.58		\$ 30.0830	\$ 5,214.38	\$ 62,572.55
131	\$ 24.0883	\$ 4,175.30	\$ 50,103.62		\$ 30.8350	\$ 5,344.74	\$ 64,136.86
132	\$ 24.6905	\$ 4,279.68	\$ 51,356.21		\$ 31.6059	\$ 5,478.36	\$ 65,740.29
133	\$ 25.3077	\$ 4,386.68	\$ 52,640.11		\$ 32.3961	\$ 5,615.32	\$ 67,383.79
134	\$ 25.9404	\$ 4,496.34	\$ 53,956.11		\$ 33.2060	\$ 5,755.70	\$ 69,068.39
135	\$ 26.5890	\$ 4,608.75	\$ 55,305.02		\$ 34.0361	\$ 5,899.59	\$ 70,795.10
136	\$ 27.2537	\$ 4,723.97	\$ 56,687.64		\$ 34.8870	\$ 6,047.08	\$ 72,564.97
137	\$ 27.9350	\$ 4,842.07	\$ 58,104.83		\$ 35.7592	\$ 6,198.26	\$ 74,379.10
138	\$ 28.6334	\$ 4,963.12	\$ 59,557.45		\$ 36.6532	\$ 6,353.21	\$ 76,238.58
139	\$ 29.3492	\$ 5,087.20	\$ 61,046.39		\$ 37.5695	\$ 6,512.05	\$ 78,144.54
140	\$ 30.0830	\$ 5,214.38	\$ 62,572.55		\$ 38.5087	\$ 6,674.85	\$ 80,098.15
141	\$ 30.8350	\$ 5,344.74	\$ 64,136.86		\$ 39.4714	\$ 6,841.72	\$ 82,100.61
142	\$ 31.6059	\$ 5,478.36	\$ 65,740.29		\$ 40.4582	\$ 7,012.76	\$ 84,153.12
143	\$ 32.3961	\$ 5,615.32	\$ 67,383.79		\$ 41.4697	\$ 7,188.08	\$ 86,256.95
144	\$ 33.2060	\$ 5,755.70	\$ 69,068.39		\$ 42.5064	\$ 7,367.78	\$ 88,413.37
145	\$ 34.0361	\$ 5,899.59	\$ 70,795.10		\$ 43.5691	\$ 7,551.98	\$ 90,623.71
146	\$ 34.8870	\$ 6,047.08	\$ 72,564.97		\$ 44.6583	\$ 7,740.78	\$ 92,889.30
147	\$ 35.7592	\$ 6,198.26	\$ 74,379.10		\$ 45.7748	\$ 7,934.29	\$ 95,211.53
148	\$ 36.6532	\$ 6,353.21	\$ 76,238.58		\$ 46.9191	\$ 8,132.65	\$ 97,591.82
149	\$ 37.5695	\$ 6,512.05	\$ 78,144.54		\$ 48.0921	\$ 8,335.97	\$ 100,031.62
150	\$ 38.5087	\$ 6,674.85	\$ 80,098.15		\$ 49.2944	\$ 8,544.37	\$ 102,532.41
151	\$ 39.4714	\$ 6,841.72	\$ 82,100.61		\$ 50.5268	\$ 8,757.98	\$ 105,095.72
152	\$ 40.4582	\$ 7,012.76	\$ 84,153.12		\$ 51.7900	\$ 8,976.93	\$ 107,723.11
153	\$ 41.4697	\$ 7,188.08	\$ 86,256.95		\$ 53.0847	\$ 9,201.35	\$ 110,416.19
154	\$ 42.5064	\$ 7,367.78	\$ 88,413.37		\$ 54.4118	\$ 9,431.38	\$ 113,176.59
155	\$ 43.5691	\$ 7,551.98	\$ 90,623.71		\$ 55.7721	\$ 9,667.17	\$ 116,006.01
156	\$ 44.6583	\$ 7,740.78	\$ 92,889.30		\$ 57.1664	\$ 9,908.85	\$ 118,906.16
157	\$ 45.7748	\$ 7,934.29	\$ 95,211.53		\$ 58.5956	\$ 10,156.57	\$ 121,878.81
158	\$ 46.9191	\$ 8,132.65	\$ 97,591.82		\$ 60.0605	\$ 10,410.48	\$ 124,925.78
159	\$ 48.0921	\$ 8,335.97	\$ 100,031.62		\$ 61.5620	\$ 10,670.74	\$ 128,048.93
160	\$ 49.2944	\$ 8,544.37	\$ 102,532.41		\$ 63.1010	\$ 10,937.51	\$ 131,250.15
161	\$ 50.5268	\$ 8,757.98	\$ 105,095.72		\$ 64.6786	\$ 11,210.95	\$ 134,531.41
162	\$ 51.7900	\$ 8,976.93	\$ 107,723.11		\$ 66.2955	\$ 11,491.22	\$ 137,894.69
163	\$ 53.0847	\$ 9,201.35	\$ 110,416.19		\$ 67.9529	\$ 11,778.50	\$ 141,342.06
164	\$ 54.4118	\$ 9,431.38	\$ 113,176.59		\$ 69.6517	\$ 12,072.97	\$ 144,875.61
165	\$ 55.7721	\$ 9,667.17	\$ 116,006.01		\$ 71.3930	\$ 12,374.79	\$ 148,497.50

EXHIBIT A-3 REFLECTS A 2.9% INCREASE OVER SCHEDULE EFFECTIVE JULY 1, 2024.

EXHIBIT B-2, 3.1 SALARY SCHEDULE
EFFECTIVE JULY 1, 2025
ASSOCIATION OF WATER DEPARTMENT MID-MANAGERS

RANGE	MINIMUM			MAXIMUM		
	\$/HOUR	\$/MONTH	\$/YEAR	\$/HOUR	\$/MONTH	\$/YEAR
240	\$ 32.1655	\$ 5,575.36	\$ 66,904.26	\$ 41.0522	\$ 7,115.72	\$ 85,388.68
241	\$ 32.9696	\$ 5,714.74	\$ 68,576.87	\$ 42.0786	\$ 7,293.62	\$ 87,523.39
242	\$ 33.7939	\$ 5,857.61	\$ 70,291.29	\$ 43.1305	\$ 7,475.96	\$ 89,711.48
243	\$ 34.6387	\$ 6,004.05	\$ 72,048.57	\$ 44.2088	\$ 7,662.86	\$ 91,954.27
244	\$ 35.5047	\$ 6,154.15	\$ 73,849.79	\$ 45.3140	\$ 7,854.43	\$ 94,253.12
245	\$ 36.3923	\$ 6,308.00	\$ 75,696.03	\$ 46.4469	\$ 8,050.79	\$ 96,609.45
246	\$ 37.3021	\$ 6,465.70	\$ 77,588.43	\$ 47.6080	\$ 8,252.06	\$ 99,024.69
247	\$ 38.2347	\$ 6,627.35	\$ 79,528.14	\$ 48.7982	\$ 8,458.36	\$ 101,500.30
248	\$ 39.1906	\$ 6,793.03	\$ 81,516.35	\$ 50.0182	\$ 8,669.82	\$ 104,037.81
249	\$ 40.1703	\$ 6,962.85	\$ 83,554.26	\$ 51.2686	\$ 8,886.56	\$ 106,638.76
250	\$ 41.1746	\$ 7,136.93	\$ 85,643.11	\$ 52.5503	\$ 9,108.73	\$ 109,304.73
251	\$ 42.2039	\$ 7,315.35	\$ 87,784.19	\$ 53.8641	\$ 9,336.45	\$ 112,037.34
252	\$ 43.2590	\$ 7,498.23	\$ 89,978.80	\$ 55.2107	\$ 9,569.86	\$ 114,838.28
253	\$ 44.3405	\$ 7,685.69	\$ 92,228.27	\$ 56.5910	\$ 9,809.10	\$ 117,709.23
254	\$ 45.4490	\$ 7,877.83	\$ 94,533.97	\$ 58.0058	\$ 10,054.33	\$ 120,651.97
255	\$ 46.5853	\$ 8,074.78	\$ 96,897.32	\$ 59.4559	\$ 10,305.69	\$ 123,668.26
256	\$ 47.7499	\$ 8,276.65	\$ 99,319.75	\$ 60.9423	\$ 10,563.33	\$ 126,759.97
257	\$ 48.9436	\$ 8,483.56	\$ 101,802.75	\$ 62.4659	\$ 10,827.41	\$ 129,928.97
258	\$ 50.1672	\$ 8,695.65	\$ 104,347.82	\$ 64.0275	\$ 11,098.10	\$ 133,177.19
259	\$ 51.4214	\$ 8,913.04	\$ 106,956.51	\$ 65.6282	\$ 11,375.55	\$ 136,506.62
260	\$ 52.7069	\$ 9,135.87	\$ 109,630.43	\$ 67.2689	\$ 11,659.94	\$ 139,919.29
261	\$ 54.0246	\$ 9,364.27	\$ 112,371.19	\$ 68.9506	\$ 11,951.44	\$ 143,417.27
262	\$ 55.3752	\$ 9,598.37	\$ 115,180.47	\$ 70.6744	\$ 12,250.23	\$ 147,002.70
263	\$ 56.7596	\$ 9,838.33	\$ 118,059.98	\$ 72.4412	\$ 12,556.48	\$ 150,677.77
264	\$ 58.1786	\$ 10,084.29	\$ 121,011.48	\$ 74.2523	\$ 12,870.39	\$ 154,444.72
265	\$ 59.6331	\$ 10,336.40	\$ 124,036.76	\$ 76.1086	\$ 13,192.15	\$ 158,305.83
266	\$ 61.1239	\$ 10,594.81	\$ 127,137.68	\$ 78.0113	\$ 13,521.96	\$ 162,263.48
267	\$ 62.6520	\$ 10,859.68	\$ 130,316.12	\$ 79.9616	\$ 13,860.01	\$ 166,320.07
268	\$ 64.2183	\$ 11,131.17	\$ 133,574.03	\$ 81.9606	\$ 14,206.51	\$ 170,478.07
269	\$ 65.8237	\$ 11,409.45	\$ 136,913.38	\$ 84.0096	\$ 14,561.67	\$ 174,740.02
270	\$ 67.4693	\$ 11,694.68	\$ 140,336.21	\$ 86.1099	\$ 14,925.71	\$ 179,108.52
271	\$ 69.1561	\$ 11,987.05	\$ 143,844.62	\$ 88.2626	\$ 15,298.85	\$ 183,586.23
272	\$ 70.8850	\$ 12,286.73	\$ 147,440.73	\$ 90.4692	\$ 15,681.32	\$ 188,175.89
273	\$ 72.6571	\$ 12,593.90	\$ 151,126.75	\$ 92.7309	\$ 16,073.36	\$ 192,880.29
274	\$ 74.4735	\$ 12,908.74	\$ 154,904.92	\$ 95.0492	\$ 16,475.19	\$ 197,702.29
275	\$ 76.3354	\$ 13,231.46	\$ 158,777.54	\$ 97.4254	\$ 16,887.07	\$ 202,644.85
276	\$ 78.2437	\$ 13,562.25	\$ 162,746.98	\$ 99.8610	\$ 17,309.25	\$ 207,710.97
277	\$ 80.1998	\$ 13,901.30	\$ 166,815.66	\$ 102.3576	\$ 17,741.98	\$ 212,903.75
278	\$ 82.2048	\$ 14,248.84	\$ 170,986.05	\$ 104.9165	\$ 18,185.53	\$ 218,226.34

EXHIBIT B-2 REFLECTS A 2.9% INCREASE OVER SCHEDULE EFFECTIVE JULY 1, 2024

SBMWD – Confidential Ranges and Salary Schedule Exhibit 1-B
San Bernardino Municipal Water Department
SALARY SCHEDULE
EFFECTIVE JULY 1, 2025

CONFIDENTIAL EMPLOYEES ARE:

Range	Unit	Position
322	C	Human Resources Manager
311	C	Executive Assistant to the General Manager
300	C	Administrative Coordinator

RANGE	MINIMUM			MAXIMUM		
	\$/HOUR	\$/MONTH	\$/YEAR	\$/HOUR	\$/MONTH	\$/YEAR
CONFIDENTIAL						
300	\$37.1423	\$6,437.99	\$77,255.92	\$51.8922	\$8,994.66	\$107,935.86
301	\$38.0708	\$6,598.94	\$79,187.32	\$53.1895	\$9,219.52	\$110,634.26
302	\$39.0226	\$6,763.92	\$81,167.00	\$54.5193	\$9,450.01	\$113,400.12
303	\$39.9982	\$6,933.01	\$83,196.18	\$55.8823	\$9,686.26	\$116,235.12
304	\$40.9981	\$7,106.34	\$85,276.08	\$57.2793	\$9,928.42	\$119,141.00
305	\$42.0231	\$7,284.00	\$87,407.98	\$58.7113	\$10,176.63	\$122,119.52
306	\$43.0736	\$7,466.10	\$89,593.18	\$60.1791	\$10,431.04	\$125,172.51
307	\$44.1505	\$7,652.75	\$91,833.01	\$61.6897	\$10,692.87	\$128,314.48
308	\$45.2542	\$7,844.07	\$94,128.84	\$63.2319	\$10,960.20	\$131,522.35
309	\$46.3856	\$8,040.17	\$96,482.06	\$64.8191	\$11,235.31	\$134,823.70
310	\$47.5452	\$8,241.18	\$98,894.11	\$66.4396	\$11,516.19	\$138,194.30
311	\$48.7339	\$8,447.21	\$101,366.46	\$68.1006	\$11,804.10	\$141,649.15
312	\$49.9522	\$8,658.39	\$103,900.62	\$69.8031	\$12,099.20	\$145,190.38
313	\$51.2010	\$8,874.84	\$106,498.14	\$71.5481	\$12,401.68	\$148,820.14
314	\$52.4811	\$9,096.72	\$109,160.59	\$73.3368	\$12,711.72	\$152,540.65
315	\$53.7931	\$9,324.13	\$111,889.61	\$75.1703	\$13,029.51	\$156,354.16
316	\$55.1379	\$9,557.24	\$114,686.85	\$77.0495	\$13,355.25	\$160,263.02
317	\$56.5164	\$9,796.17	\$117,554.02	\$78.9758	\$13,689.13	\$164,269.59
318	\$57.9293	\$10,041.07	\$120,492.87	\$80.9502	\$14,031.36	\$168,376.33
319	\$59.3775	\$10,292.10	\$123,505.19	\$82.9739	\$14,382.15	\$172,585.74
320	\$60.8619	\$10,549.40	\$126,592.82	\$85.0483	\$14,741.70	\$176,900.38
321	\$62.3835	\$10,813.14	\$129,757.64	\$87.1745	\$15,110.24	\$181,322.89
322	\$63.9431	\$11,083.47	\$133,001.58	\$89.3538	\$15,488.00	\$185,855.97
323	\$65.5416	\$11,360.55	\$136,326.62	\$91.5877	\$15,875.20	\$190,502.37
324	\$67.1802	\$11,644.57	\$139,734.79	\$93.8774	\$16,272.08	\$195,264.92
325	\$68.8597	\$11,935.68	\$143,228.16	\$96.2243	\$16,678.88	\$200,146.55

Salary Schedule Exhibit 1-B reflects a 2.9% increase over schedule 1 dated 7/1/2024.

Board Approved:

SBMWD – Executive Ranges and Salary Schedule Exhibit 1-B

San Bernardino Municipal Water Department
EXECUTIVE SALARY SCHEDULE
EFFECTIVE JULY 1, 2025

EXECUTIVE EMPLOYEES ARE:

Range	Unit	Position
402	E	Deputy General Manager
400	E	Director of Finance
400	E	Director of Water Utility
400	E	Director of Water Reclamation
400	E	Director of Environmental and Regulatory Compliance

RANGE	MINIMUM			MAXIMUM		
	\$/HOUR	\$/MONTH	\$/YEAR	\$/HOUR	\$/MONTH	\$/YEAR
EXECUTIVE						
400	\$80.7708	\$14,000.27	\$168,003.26	\$114.6867	\$19,879.02	\$238,548.25
401	\$82.7901	\$14,350.28	\$172,203.35	\$117.5538	\$20,376.00	\$244,511.96
402	\$84.8598	\$14,709.04	\$176,508.43	\$120.4927	\$20,885.40	\$250,624.76
403	\$86.9813	\$15,076.76	\$180,921.14	\$123.5050	\$21,407.53	\$256,890.38
404	\$89.1559	\$15,453.68	\$185,444.17	\$126.5926	\$21,942.72	\$263,312.63
405	\$91.3847	\$15,840.02	\$190,080.27	\$129.7574	\$22,491.29	\$269,895.45
406	\$93.6694	\$16,236.02	\$194,832.28	\$133.0014	\$23,053.57	\$276,642.84
407	\$96.0111	\$16,641.92	\$199,703.09	\$136.3264	\$23,629.91	\$283,558.91
408	\$98.4114	\$17,057.97	\$204,695.66	\$139.7346	\$24,220.66	\$290,647.88
409	\$100.8717	\$17,484.42	\$209,813.06	\$143.2279	\$24,826.17	\$297,914.08
410	\$103.3935	\$17,921.53	\$215,058.38	\$146.8086	\$25,446.83	\$305,361.93
Contract	General Manager			\$163.4134	\$28,324.99	\$339,899.90

Salary Schedule Exhibit 1-A reflects a 3.0% increase over schedule 1 dated 7/1/2024 to the GM per the Contract.

Board Approved:

EXHIBIT 1-B
HOURLY SALARY SCHEDULE - REGULAR PART-TIME EMPLOYEES
EFFECTIVE JULY 1, 2025

SALARY RANGE	PART-TIME CLASSIFICATION	STARTING SALARY 1	FROM DATE OF HIRE									
			1 YEAR 2	2 YEAR 3	3 YEAR 4	4 YEAR 5	5 YEAR 6	6 YEAR 7	7 YEAR 8	8 YEAR 9	9 YEAR 10	10 YEAR 11
928	Office Assistant	\$22.3686	22.9278	23.5010	24.0885	24.6908	25.3080	25.9407	26.5892	27.2540	27.9353	28.6337
933	Customer Service Rep I	\$25.3079	25.9406	26.5892	27.2539	27.9352	28.6336	29.3495	30.0832	30.8353	31.6062	32.3963
933	Bilingual Customer Service Rep I	\$25.3079	25.9406	26.5892	27.2539	27.9352	28.6336	29.3495	30.0832	30.8353	31.6062	32.3963
937	Truck Driver	\$27.9385	28.6369	29.3529	30.0867	30.8389	31.6098	32.4001	33.2101	34.0403	34.8913	35.7636
938	Field Service Rep II	\$28.6338	29.3496	30.0834	30.8354	31.6063	32.3965	33.2064	34.0366	34.8875	35.7597	36.6537
940	Administrative Assistant	\$30.0830	30.8351	31.6060	32.3961	33.2060	34.0362	34.8871	35.7593	36.6532	37.5696	38.5088

Exhibit 1-B reflects a 2.9% increase over schedule effective July 1, 2024.

GLOSSARY

GLOSSARY

ACTUAL EXPENSE

MONEY SPENT OR COST INCURRED IN AN ORGANIZATION'S EFFORTS TO GENERATE REVENUE REPRESENTS THE COST OF DOING BUSINESS. EXPENSES MAY BE IN THE FORM OF ACTUAL CASH PAYMENTS (SUCH AS WAGES AND SALARIES), A COMPUTED EXPIRED PORTION (DEPRECIATION) OF AN ASSET, OR AN AMOUNT TAKEN OUT OF EARNINGS (SUCH AS BAD DEBTS).

ADOPTED BUDGET

THE FORMAL PROCESS THROUGH WHICH THE GOVERNING OR MANAGING BODY OF AN ORGANIZATION APPROVES A BUDGET.

ADMINISTRATION

REFERS TO THE DEPARTMENT'S OFFICE AND THOSE INDIVIDUALS, DEPARTMENTS, AND OFFICES REPORTING TO IT (E.G., THE DEPARTMENT OF FINANCE).

ALLOCATION

DISTRIBUTION OF FUNDS OR COSTS FROM ONE ACCOUNT OR APPROPRIATION TO ONE OR MORE ACCOUNTS OR APPROPRIATIONS (E.G., THE ALLOCATION OF EMPLOYEE COMPENSATION FUNDING FROM THE STATEWIDE 9800 BUDGET ACT ITEMS TO DEPARTMENTAL APPROPRIATION ITEMS).

APPROPRIATED REVENUE

REVENUE, AS IT IS EARNED, IS RESERVED AND APPROPRIATED FOR A SPECIFIC PURPOSE. AN EXAMPLE IS STUDENT FEES RECEIVED BY STATE COLLEGES THAT ARE BY LAW APPROPRIATED FOR THE SUPPORT OF THE COLLEGES. THE REVENUE DOES NOT BECOME AVAILABLE FOR EXPENDITURE UNTIL IT IS EARNED.

GLOSSARY

APPROPRIATION

AUTHORIZATION FOR A SPECIFIC AGENCY TO MAKE EXPENDITURES OR CREATE OBLIGATIONS FROM A SPECIFIC FUND FOR A SPECIFIC PURPOSE. APPROPRIATIONS ARE USUALLY LIMITED IN THE AMOUNT AND PERIOD OF TIME DURING WHICH THE EXPENDITURE IS TO BE RECOGNIZED.

AQMD OR SCAQMD

AIR QUALITY MANAGEMENT DISTRICT OR SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT IS THE AIR POLLUTION AGENCY RESPONSIBLE FOR REGULATING STATIONARY SOURCES OF AIR POLLUTION IN THE SOUTH COAST AIR BASIN, IN SOUTHERN CALIFORNIA

AUDIT

TYPICALLY A REVIEW OF FINANCIAL REPORTS OR PERFORMANCE ACTIVITY (SUCH AS OF AN AGENCY OR PROGRAM) TO DETERMINE CONFORMITY OR COMPLIANCE WITH APPLICABLE LAWS, REGULATIONS, AND/OR STANDARDS. THE STATE HAS THREE CENTRAL ORGANIZATIONS THAT PERFORM AUDITS OF STATE AGENCIES: THE STATE CONTROLLER'S OFFICE, THE DEPARTMENT OF FINANCE, AND THE CALIFORNIA STATE AUDITOR.

BALANCE AVAILABLE

IN REGARD TO A FUND, IT IS THE EXCESS OF RESOURCES OVERUSED. FOR BUDGETING PURPOSES, THE BALANCE AVAILABLE IN A FUND CONDITION IS THE CARRY-IN BALANCE, NET OF ANY PRIOR YEAR ADJUSTMENTS, PLUS REVENUES AND TRANSFERS, MINUS EXPENDITURES. FOR ACCOUNTING PURPOSES, THE BALANCE AVAILABLE IN A FUND IS THE NET OF ASSETS OVER LIABILITIES AND RESERVES THAT ARE AVAILABLE FOR EXPENDITURE. FOR APPROPRIATIONS, IT IS THE UNOBLIGATED, OR UNENCUMBERED, BALANCE STILL AVAILABLE

GLOSSARY

BOND FUNDS

FOR LEGAL BASIS BUDGETING PURPOSES, FUNDS ARE USED TO ACCOUNT FOR THE RECEIPT AND DISBURSEMENT OF NON-SELF-LIQUIDATING GENERAL OBLIGATION BOND PROCEEDS. THESE FUNDS DO NOT ACCOUNT FOR DEBT RETIREMENT BECAUSE THE LIABILITY CREATED BY THE SALE OF BONDS IS NOT A LIABILITY OF BOND FUNDS. DEPENDING ON THE PROVISIONS OF THE BOND ACT, EITHER THE GENERAL FUND OR A SINKING FUND PAYS THE PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION BONDS. THE PROCEEDS AND DEBT OF BONDS RELATED TO SELF-LIQUIDATING BONDS ARE INCLUDED IN NON-GOVERNMENTAL COST FUNDS. (SAM 14400)

BUDGET

A PLAN OF OPERATION EXPRESSED IN TERMS OF FINANCIAL OR OTHER RESOURCE REQUIREMENTS FOR A SPECIFIC PERIOD OF TIME

CALPERS

CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM IS AN AGENCY IN THE CALIFORNIA EXECUTIVE BRANCH THAT MANAGES PENSION AND HEALTH BENEFITS FOR MORE THAN 1.6 MILLION CALIFORNIA PUBLIC EMPLOYEES, RETIREES, AND THEIR FAMILIES

CHARTER

A WRITTEN GRANT BY A COUNTRY'S LEGISLATIVE OR SOVEREIGN POWER, BY WHICH AN INSTITUTION SUCH AS A COMPANY, COLLEGE, OR CITY IS CREATED AND ITS RIGHTS AND PRIVILEGES DEFINED

COST-OF-LIVING ADJUSTMENTS (COLA)

INCREASES PROVIDED IN STATE-FUNDED PROGRAMS THAT INCLUDE PERIODIC ADJUSTMENTS PREDETERMINED IN STATE LAW, OR ESTABLISHED AT OPTIONAL LEVELS(DISCRETIONARY) BY THE ADMINISTRATION AND THE LEGISLATURE EACH YEAR THROUGH THE BUDGET PROCESS

GLOSSARY

CPI (CONSUMER PRICE INDEX.)

THE CONSUMER PRICE INDEX (CPI) IS A MEASURE OF THE AVERAGE CHANGE OVER TIME IN THE PRICES PAID BY URBAN CONSUMERS FOR A MARKET BASKET OF CONSUMER GOODS AND SERVICES. ENCUMBRANCE THE COMMITMENT OF ALL OR PART OF AN APPROPRIATION. ENCUMBRANCES REPRESENT VALID OBLIGATIONS RELATED TO UNFILLED PURCHASE ORDERS OR UNFULFILLED CONTRACTS. OUTSTANDING ENCUMBRANCES ARE RECOGNIZED AS BUDGETARY EXPENDITURES IN THE INDIVIDUAL DEPARTMENT'S BUDGET DOCUMENTS AND THEIR INDIVIDUAL ANNUAL FINANCIAL REPORTS. FOR THE GENERAL FUND BUDGETARY PURPOSES, THE DEPARTMENT OF FINANCE MAKES A STATEWIDE ADJUSTMENT TO REMOVE THE TOTAL OUTSTANDING ENCUMBRANCES FROM OVERALL GENERAL FUND EXPENDITURES AND SHOW THE AMOUNT AS A RESERVE IN THE FUND BALANCE, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 1330

EXPENDITURE

EXPENDITURES REPORTED ON A DEPARTMENT'S YEAR-END FINANCIAL REPORTS AND "PAST YEAR" BUDGET DOCUMENTS CONSIST OF AMOUNTS PAID AND ACCRUALS (INCLUDING OUTSTANDING ENCUMBRANCES AND PARABLES) FOR OBLIGATIONS CREATED FOR THE LAST FISCAL YEAR. "CURRENT YEAR" AND "BUDGET YEAR" EXPENDITURES IN BUDGET DOCUMENTS ARE ESTIMATES FOR THE RESPECTIVE FISCAL YEAR. (SEE "ENCUMBRANCE," ALSO REFERRED TO AS "BUDGETARY EXPENDITURES")

FISCAL YEAR (FY)

A 12-MONTH PERIOD DURING WHICH REVENUE IS EARNED AND RECEIVED, OBLIGATIONS ARE INCURRED, ENCUMBRANCES ARE MADE, APPROPRIATIONS ARE EXPENDED, AND FOR WHICH OTHER FISCAL TRANSACTIONS ARE RECOGNIZED. IN CALIFORNIA STATE GOVERNMENT, THE FISCAL YEAR BEGINS JULY 1 AND ENDS THE FOLLOWING JUNE 30

INFRASTRUCTURES

THE BASIC PHYSICAL AND ORGANIZATIONAL STRUCTURES AND FACILITIES (E.G. BUILDINGS, ROADS, POWER SUPPLIES) NEEDED FOR THE OPERATION OF A SOCIETY OR ENTERPRISEES

GLOSSARY

LEGISLATION

THE ACT OF MAKING OR ENACTING LAWS. OR A LAW OR A BODY OF LAWS ENACTED

LIEN

A RIGHT TO KEEP POSSESSION OF PROPERTY BELONGING TO ANOTHER PERSON UNTIL A DEBT OWED BY THAT PERSON IS DISCHARGED

MERIT INCREASE (PAY FOR PERFORMANCE)

THE TERM MERIT INCREASE REFERS TO THE GROWTH IN AN EMPLOYEE'S WAGES WHICH IS AWARDED BASED ON AN OBJECTIVE MEASURE OF THEIR PAST PERFORMANCE. MERIT INCREASES ARE NOT BASED ON TIME IN POSITION, AS IS USUALLY THE CASE WITH UNIONIZED EMPLOYEE

MEMORANDUM OF UNDERSTANDING

A MEMORANDUM OF UNDERSTANDING (MOU) DESCRIBES A BILATERAL OR MULTILATERAL AGREEMENT BETWEEN TWO OR MORE PARTIES. IT EXPRESSES A CONVERGENCE OF WILL BETWEEN THE PARTIES, INDICATING AN INTENDED COMMON LINE OF ACTION. IT IS OFTEN USED IN CASES WHERE PARTIES EITHER DO NOT IMPLY A LEGAL COMMITMENT OR IN SITUATIONS WHERE THE PARTIES CANNOT CREATE A LEGALLY ENFORCEABLE AGREEMENT

OPERATING EXPENSES AND EQUIPMENT (OE&E)

A CATEGORY OF A SUPPORT APPROPRIATION THAT INCLUDES OBJECTS OF EXPENDITURE SUCH AS GENERAL EXPENSES, PRINTING, COMMUNICATION, TRAVEL, DATA PROCESSING, EQUIPMENT, AND ACCESSORIES FOR THE EQUIPMENT

PERS (PUBLIC EMPLOYEES' RETIREMENT SYSTEM)

MEMBERS OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM ARE TYPICALLY EMPLOYED BY THE STATE OR BY A COUNTY, CITY, TOWN, PUBLIC UTILITY DISTRICT OR LOCAL GOVERNMENT ENTITY

GLOSSARY

PROJECTED EXPENSE

AN ESTIMATE OF THE FINANCIAL RESULTS YOU'LL SEE FROM YOUR BUSINESS IN A FUTURE PERIOD. IT IS OFTEN PRESENTED IN THE FORM OF AN INCOME STATEMENT. TO CREATE A PROJECTED INCOME STATEMENT, IT'S IMPORTANT TO TAKE INTO ACCOUNT REVENUES, COST OF GOODS SOLD, GROSS PROFIT, AND OPERATING EXPENSES

REMEDIATION

THE ACTION OF REMEDYING SOMETHING, IN PARTICULAR OF REVERSING OR STOPPING ENVIRONMENTAL DAMAGE

RESERVE

AN ACCOUNT SET ASIDE TO MEET UNEXPECTED COSTS

REVENUE

ANY ADDITION TO CASH OR OTHER CURRENT ASSETS (E.G., ACCOUNTS RECEIVABLES) THAT DOES NOT INCREASE ANY LIABILITY OR RESERVE AND DOES NOT REPRESENT THE REDUCTION OR RECOVERY OF EXPENDITURE (E.G., REIMBURSEMENTS/ABATEMENT). REVENUES ARE A TYPE OF RECEIPT GENERALLY DERIVED FROM TAXES, LICENSES, FEES, OR INVESTMENT EARNINGS. REVENUES ARE DEPOSITED INTO A FUND FOR FUTURE APPROPRIATION AND ARE NOT AVAILABLE FOR EXPENDITURE UNTIL APPROPRIATED

GLOSSARY

RFP

A REQUEST FOR PROPOSAL IS A SOLICITATION, OFTEN MADE THROUGH A BIDDING PROCESS, BY AN AGENCY OR COMPANY INTERESTED IN PROCUREMENT OF A COMMODITY, SERVICE, OR VALUABLE ASSET, TO POTENTIAL SUPPLIERS TO SUBMIT BUSINESS PROPOSALS

RETROFIT

ADD (A COMPONENT OR ACCESSORY) TO SOMETHING THAT DID NOT HAVE IT WHEN MANUFACTURED. ALSO, AN ACT OF ADDING A COMPONENT OR ACCESSORY TO SOMETHING THAT DID NOT HAVE IT WHEN MANUFACTURED

PURCHASE ORDER

A DOCUMENT ISSUED TO AUTHORIZE A VENDOR OR CONSULTANT TO DELIVER SPECIFIED MERCHANDISE OR RENDER A SPECIFIED SERVICE FOR A STATED ESTIMATED PRICE

SCADA

SUPERVISORY CONTROL AND DATA ACQUISITION GENERALLY REFERS TO AN INDUSTRIAL COMPUTER SYSTEM THAT MONITORS AND CONTROLS A PROCESS

OPERATING AND CAPITAL IMPROVEMENT BUDGET



FISCAL YEAR 2025-2026

TRUSTED, QUALITY SERVICE SINCE 1905

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