

Certificates: The Department agrees to pay all applicable testing, application, and renewal fees for professional certificates or licenses for confidential employees who have successfully completed probation and have passed the test for which reimbursement is to be made, as approved by the General Manager. The Department further agrees that confidential employees who take work-related certification or licensing tests that are conducted during the scheduled work hours shall be granted the time to take the examination without requiring the employee to utilize accrued leave.