



**SEWER SERVICE APPLICATION
REQUEST FOR INFORMATION
San Bernardino Municipal Water Department
Engineering**

***Please allow one to two weeks for Response to Application/Request for Information.**

- ☐ Date of the Request: _____
- ☐ Project Title: _____
- ☐ Address of Property to be Served: _____

SBMWD USE ONLY

Assigned to: _____

By: _____

Please complete by: _____

Eng WF# _____

EPM Tracking# _____

SERVICE/REQUEST FEASIBLE

☐ Yes ☐ No

PROJECT INFORMATION:

Number of Lots/Units: _____ Gross Acres: _____ Number of Services: _____

Commercial ☐ Industrial ☐ Residential ☐

APPLICANT INFORMATION:

- ☐ Name of Applicant: _____
- ☐ Contact Name: _____ Contact Phone: (____) ____ - _____
- ☐ Mailing Address: _____
- ☐ Phone: _____ Fax: _____
- ☐ E-mail: _____
- ☐ Assessors Parcel Number of Parcel to be Served: _____
- Is this property served by a well or other source of water? ☐ Yes ☐ No
- ☐ Does Parcel Currently have a Water Service through SBMWD? ☐ Yes ☐ No ☐ Don't know
- If Yes, SBMWD Account No. _____

PROPERTY OWNER INFORMATION:

- ☐ Name of Property Owner: _____
- ☐ Address of Property Owner: _____
- ☐ Phone Number of Property Owner: (____) ____ - _____

CONTRACTOR INFORMATION:

- ☐ Name of Contractor: _____
- ☐ Address of Contractor: _____
- ☐ Phone Number of Contractor: (____) ____ - _____



(CONTINUED)

TYPE OF REQUEST*:

CATEGORY (check all that apply):

- ☐ ** Request Sewer Collection Main Extension
- ☐ ** Application for a New Sewer Service Connection
- ☐ Application to repair an Existing Sewer Service Connection
- ☐ Sewer Capacity Fee (Plan Submittal Required for Commercial / Industrial Use)
- ☐ Other: _____

**Plan Submittal Required

Required Permits: Have the required permits been acquired from the authorizing agency?

- ☐ Lane Closure (City of San Bernardino) Yes _____ No _____ Receipt No. _____
- ☐ Encroachment (City of San Bernardino) Yes _____ No _____ Receipt No. _____
- ☐ Excavation (City of San Bernardino) Yes _____ No _____ Receipt No. _____
- Is the excavation depth greater than 5-foot, Yes _____ No _____
- ☐ San Bernardino County Yes _____ No _____ Receipt No. _____
- ☐ Other (Explain) _____

***A nonrefundable fee will be required to process all requests as listed in the schedule of fees below. Applicants shall fill out this form and submit payment to: SBMWD Customer Service at 1350 South "E" Street, San Bernardino, CA 92408. Upon receipt of payment, customer service shall issue a work order to SBMWD Engineering to initiate processing of the application. SBMWD will not process any request(s) without receipt of payment and confirmation of same by SBMWD Customer Service**

- ☐ What is the intended use of the information being requested?
- _____
- _____

- ☐ Please indicate a desired media:

☐ Hard copy ☐ Computer file (CD Rom) ☐ Email electronic copy

APPLICATION FEES

APPLICATION CATEGORY	FEE
Sewer Service Application Fee	\$180.00
Outside City Sewer Service Permit Application Fee	\$1,125.00

POTENTIAL CHARGES (TO BE DETERMINED BY ENGINEERING)

MISC SERVICE CHARGE	FEE	MISC SERVICE CHARGE	FEE
Sewer Lateral Repair Inspection Fee	\$130.00	Motel and Hotels	\$167.00/ Unit
Sewer Lateral Permit Inspection Fee	\$415.00	Commercial, Institutional, and Industrial	\$330.00/ 3,000 Sq. ft.
Sewer Main Extension Plan Check Fee	TBD	Residential Sewer Capacity Fee (Up to 3 units)	\$3,500 Per Dwelling Unit
Sewer Main Extension Inspection Fee	TBD	Sewer Capacity Fee (All Others)	TBD
Residential	\$420.00/ Bedroom		
Mobile Homes	\$420.00/ Mobile Home		

Note: Payment for service is not a guarantee of service until service feasibility is verified by SBMWD. If a request is deemed infeasible, all fees shall be refunded to the Applicant except for nonrefundable application fee.