

DEVELOPER-INSTALLED AGREEMENT PROCESSING CHECKLIST

COST LETTER PROCESSING PHASE 1

PROJECT NAME:



FOR SBMWD TO PREPARE ITEMIZED COSTS AND CONDITIONS FOR WATER SERVICE IN THE FORM OF A COST LETTER, ALL OF THE ITEMS LISTED IN THIS SECTION MUST BE SUBMITTED TO SBMWD ENGINEERING SECTION.

******To Be Completed by Developer and Returned to SBMWD******

- ☐ Application/Request for Information Form

For SBMWD Use Only (Date Submitted)

- ☐ Application for Temporary Water Service Connection

For SBMWD Use Only (Date Submitted)

- ☐ Tentative Water Improvement Plans (1 set – 11” x 17”, 1 set - 22” x 34”)

For SBMWD Use Only (Date Submitted)

- ☐ Tentative Tract/Parcel Map (1 set – 11” x 17”, 1 set - 22” x 34”)

For SBMWD Use Only (Date Submitted)

- ☐ Vicinity Map (8-1/2” x 11”)

For SBMWD Use Only (Date Submitted)

- ☐ Construction Schedule in MS Project Format

For SBMWD Use Only (Date Submitted)