



**City of San Bernardino  
Municipal Water Department**

399 Chandler Place  
San Bernardino, CA 92408  
<http://www.sbcitywater.org>

*President Cecilia "Toni"  
Callicott*

**Commissioners**

*Wayne Hendrix  
David Mlynarski  
Rikke Johnson  
Thomas Brickley*

**MINUTES**

FOR THE

WATER BOARD OF THE CITY OF SAN BERNARDINO

**AUGUST 26, 2025**

**CALL TO ORDER**

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, August 12, 2025, in-person and livestream via YouTube.

**ROLL CALL**

| Attendee Name            | Title           | Status  | Arrived |
|--------------------------|-----------------|---------|---------|
| Cecilia "Toni" Callicott | President       | Present | 9:30 AM |
| Wayne Hendrix            | Vice President  | Present | 9:30 AM |
| David Mlynarski          | Board Member    | Present | 9:30 AM |
| Rikke Johnson            | Board Member    | Present | 9:30 AM |
| Thomas Brickley          | Board Member    | Present | 9:30 AM |
| Miguel Guerrero          | General Manager | Present | 9:30 AM |

- 1. ANNOUNCEMENTS BY THE BOARD:** President Callicott welcomed Heather Dyer, San Bernardino Valley Chief Executive Officer/General Manager, to the Water Board meeting and stated it was a pleasure to have her give a presentation today.
- 2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
- 3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.

**4. CONSENT CALENDAR – ITEMS 4A THROUGH 4C:****A. PAYROLL:**

|                            | <u>Water Fund</u>     | <u>Sewer<br/>Treatment</u> | <u>Total</u>          |
|----------------------------|-----------------------|----------------------------|-----------------------|
| Claims:3013688-<br>3013831 |                       |                            |                       |
| Accounts Payable           | \$2,961,811.29        | \$1,821,308.81             | \$4,783,120.10        |
| Gross Payroll              | <u>\$502,840.03</u>   | <u>\$467,212.54</u>        | <u>\$970,052.57</u>   |
| 07/28/25-08/10/25          |                       |                            |                       |
| TOTALS                     | <u>\$3,464,651.32</u> | <u>\$2,288,521.35</u>      | <u>\$5,753,172.67</u> |

Payroll for the pay period beginning August 11, 2025 through August 24, 2025.

**B. CONTRACTS AND BILLS:** Contracts and bills presented at this meeting.

**C. MINUTES:** August 12, 2025.

**RESULT: APPROVED 5-0 BY ROLL CALL VOTE**  
**MOVER:** D. Mlynarski  
**SECONDER:** R. Johnson  
**ABSTAINED:** N/A  
**ABSENT:** N/A

**DISCUSSION ITEMS****5. SITES RESERVOIR AND DELTA CONVEYANCE PROJECT PRESENTATION:**

San Bernardino Valley Chief Executive Officer/General Manager, Heather Dyer, gave a presentation to the Water Board on the Sites Reservoir and Delta Conveyance Project.

President Callicott thanked Ms. Dyer for an informative presentation on the Sites Reservoir and Delta Conveyance Project.

Ms. Dyer thanked the Water Board and staff for their time and encouraged the Water Board to tour the State Water Project and Sites project in the Spring.

**6. OGDEN PUMP STATION BOOSTER PIPE TRAIN IMPROVEMENTS – CLA-VAL:**

The City of San Bernardino Municipal Water Department (SBMWD) owns and operates the Ogden Pump Station (OPS). The original system configuration was designed as an inline booster network.

In January 2019, a 12-inch meter flange failure caused damage to the OPS facility and the neighboring property. In May 2023, the engineering firm LEE + RO was awarded the contract for the project and provided services that included data collection, pump station evaluation, condition assessment, and preparing a preliminary design report (PDR).

LEE + RO evaluated the OPS and specifically identified the need for booster control equipment in their design and surge modeling. The proposed system was designed around Cla-Val's proprietary booster control technology to ensure proper operation, compatibility, and pump station performance improvements. Cla-Val was the original equipment manufacturer and single source provider of this system and offered the Department a 50% discount on the equipment, available only through purchase from the manufacturer. Department staff was also trained and experienced in servicing and maintaining Cla-Val equipment within the water production and treatment system.

Staff recommended approval of this expenditure of \$384,363.10 from existing funds in the Fiscal Year 2025/2026 Capital Budget under *Ogden Pump Station Evaluation & Site Improvements*, with available funding of approximately \$1,140,328.00.

**MOTION:** Approve the issuance of a Purchase Order to Cla-Val, as outlined in Purchasing Policy 51.030 on a single source basis in the amount of THREE HUNDRED EIGHTY-FOUR THOUSAND THREE HUNDRED SIXTY-THREE DOLLARS AND TEN CENTS (\$384,363.10).

|                   |                                       |
|-------------------|---------------------------------------|
| <b>RESULT:</b>    | <b>APPROVED 5-0 BY ROLL CALL VOTE</b> |
| <b>MOVER:</b>     | T. Brickley                           |
| <b>SECONDER:</b>  | W. Hendrix                            |
| <b>ABSTAINED:</b> | N/A                                   |
| <b>ABSENT:</b>    | N/A                                   |

## 7. REPORTS:

**A. Report of the President – None.**

**B. Report of the Commissioners –** Commissioner Johnson stated that the Mt. Vernon Bridge Grand Opening was held on Saturday, August 23, 2025.

Commissioner Johnson stated that this project began in 2004 and was the City's oldest CIP project.

**C. Report of the Directors –**

1. Director Stewart stated that the City's Animal Shelter draft MOU between the Department and the City was prepared and would be presented to the Water Board at a future meeting.
2. Deputy General Manager Ohama stated that a policies and procedures update agenda item would be presented to the Water Board at the September 9, 2025 meeting.
3. Deputy General Manager Ohama stated that Water Conservation was present at the Mt. Vernon Bridge Grand Opening.

Deputy General Manager stated that Water Conservation would be attending the following events on October 11, 2025:

- Neighborhood Association Council 2nd Annual Pickleball Tournament - 8:00 a.m. to 12:00 p.m. at Perris Hill Park.
- Free Shade Tree Giveaway – 10:00 a.m. – 12:00 p.m. at the Baker Family Learning Center (2818 N. Macy Street, Muscoy, CA 92407)

Deputy General Manager Ohama stated that the tree giveaway was hosted by the University of California and Master Gardeners and was open to all residents in the San Bernardino area.

**D. Report of the General Manager –**

1. General Manager Guerrero stated that tour of the septic to sewer project at Arrowhead Farms with Supervisor Baca and Nichole Morgan from the State Water Board went very well.

General Manager Guerrero stated that Ms. Morgan was a big supporter of septic to sewer projects and suggested possibly seeing these changes with schools in need or other areas of the County.

General Manager Guerrero stated that the Department looked forward to continuing this work with the State Water Board and Supervisor Baca, beyond the Arrowhead Farms area.

2. General Manager Guerrero stated that he met with the new City Manager, Eric Levitt, on Wednesday, August 12, 2025, and gave an overview of the Department and discussed the Department's current CIP projects.

General Manager Guerrero stated that he would continue to meet with Mr. Levitt and also be attending the City Manager staff meetings in the future.

**8. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None.**

**9. CLOSED SESSION:**

Pursuant to Government Code Section(s):

- A. Conference with legal counsel – anticipated litigation – pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: Claim #25-113.

Upon motion by Commissioner Brickley, and seconded by Commissioner Mlynarski, the Water Board voted 4-0 with Commissioner Johnson absent, to deny Claim #25-113 and refer the matter to the Department's insurer.

**10. ADJOURNMENT**

The next regular meeting of the Water Board was scheduled for 9:30 *a.m.*, *September 9, 2025*, at The Margaret H. Chandler Water Reclamation Plant, 399 Chandler Place, San Bernardino, CA 92408.

By:   
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Miguel J. Guerrero  
General Manager