MINUTES
FOR THE
WATER BOARD OF THE CITY OF SAN BERNARDINO

FEBRUARY 11, 2020
WATER DEPARTMENT BOARD ROOM

CALL TO ORDER

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, February 11, 2020, in the Water Department Board Room, 399 Chandler Place, San Bernardino, CA 92408.

ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cecilia “Toni” Callicott</td>
<td>President</td>
<td>Present</td>
<td>9:30 AM</td>
</tr>
<tr>
<td>Wayne Hendrix</td>
<td>Vice President</td>
<td>Absent</td>
<td>N/A</td>
</tr>
<tr>
<td>David Mlynarski</td>
<td>Board Member</td>
<td>Present</td>
<td>9:30 AM</td>
</tr>
<tr>
<td>Rikke Johnson</td>
<td>Board Member</td>
<td>Present</td>
<td>9:30 AM</td>
</tr>
<tr>
<td>Thomas Brickley</td>
<td>Board Member</td>
<td>Present</td>
<td>9:30 AM</td>
</tr>
<tr>
<td>Miguel Guerrero</td>
<td>General Manager</td>
<td>Absent</td>
<td>N/A</td>
</tr>
</tbody>
</table>

1. ANNOUNCEMENTS BY THE BOARD: None.

2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: None.

3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA: None.
4. CONSENT CALENDAR – ITEMS 4A THROUGH 4D:

A. PAYROLL:

<table>
<thead>
<tr>
<th></th>
<th>Water Fund</th>
<th>Sewer Treatment</th>
<th>Sewer Collections</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Claims:291011-291215</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$1,587,217.67</td>
<td>$860,524.53</td>
<td>$16,346.88</td>
<td>$2,464,089.08</td>
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<tr>
<td>Gross Payroll</td>
<td>274,912.85</td>
<td>200,734.90</td>
<td>74,704.10</td>
<td>550,351.85</td>
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<tr>
<td>TOTALS</td>
<td>$1,862,130.52</td>
<td>$1,061,259.43</td>
<td>$91,050.98</td>
<td>$3,014,440.93</td>
</tr>
</tbody>
</table>


B. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.


D. APPROVAL OF REVISIONS, REVIEW WITH NO CHANGES AND DELETIONS OF EXISTING POLICIES: Periodic review of Department policies and procedures ensures that they were updated to reflect current procedures, technology and terminology as well as industry best practices.

Revisions, review with no changes, and deletions were recommended for policies 10.020, 52.020, 51.020, 32.040, and 44.010.

Deputy General Manager stated there were a total of two (2) typographical and grammatical changes to policies 10.020 and 32.040, respectively, that needed to be entered into the record of the meeting.

MOTION: Approve the deletions, review with no changes, and/or revisions of the referenced policies, as submitted.

RESULT: APPROVED WITH VERBAL CORRECTIONS ENTERED INTO THE RECORD

MOVER: D. Mlynarski
SECONDER: R. Johnson
ABSTAINED: N/A
ABSENT: N/A

END OF CONSENT CALENDAR
5. **APPROVAL OF EPA 112 WELL REHABILITATION BY BEST PUMP AND DRILLING, INC.**: Extraction well EPA 112 was operated as part of the Muscoy Operable Unit (OU) Remedial Action under the terms negotiated with the United States Environmental Protection Agency (USEPA). Proper and consistent operation of EPA 112 was critical in maintaining plume capture; therefore, downtime should be minimized.

EPA Well 112 was experiencing a loss of production due to excessive drawdown that was a result of fouling and/or scaling of the well screening interval. The well was operating at a very low efficiency and would be rehabilitated using the same methodology as EPA 110 and EPA 111. Staff requested rehabilitation proposals from a list of prequalified contractors to execute rehabilitation recommendations for EPA 112.

Funds existed in the Fiscal Year 2019/20 Capital Budget under Annual Muscoy Ext Well Rehabilitation with $399,541.00 in available funding. Rehabilitation of EPA 112 was 100 percent reimbursable through the AIG commutation account.

Commissioner Brickley requested the definition of fouling.

Director Miller stated that fouling described the inefficiencies and physical problems of the well.

**MOTION:** Approve the rehabilitation of EPA 112 by Best Pump and Drilling, Inc. for $345,765.00.

**RESULT:** APPROVED

**MOVER:** T. Brickley

**SECONDER:** R. Johnson

**ABSTAINED:** N/A

**ABSENT:** N/A

6. **APPROVAL OF PURCHASE OF SAND – WEST COAST SAND AND GRAVEL:**

This item was pulled from the February 11, 2020 agenda.

7. **REPORTS:**

A. Report of the President: None.

B. Report of the Commissioners: None.

C. Report of the Directors:

1. Director Stewart reported that the Sewer Pipeline Project on Rialto Avenue and “J” Street began on February 6, 2020 and should be completed by February 14, 2020.
Director Stewart reported that the Biodigester 1110.2 project was out to bid and the agenda item would be presented to the Water Board at the March 10, 2020 regular meeting.

Director Stewart reported that the Electrical Infrastructure Improvements Project item would be presented to the Water Board at the February 25, 2020 regular meeting.

2. Deputy General Manager Ohama reported that Water Utility staff were meeting with Cucamonga Valley Water District representatives to discuss student intern programs.

Deputy General Manager Ohama reported that Devin Arciniega, Water Conservation/Public Affairs Coordinator, would be speaking at the Women’s Club on Wednesday, February 12, 2020.

Deputy General Manager Ohama reported that she and Devin Arciniega would be attending a Disadvantaged Communities/SAWPA presentation hosted by San Bernardino Valley Municipal Water District on February 13, 2020.

3. Director Miller stated that recent high winds caused damage to the Cajon Reservoir that was under construction, and minor leaks throughout the City but commended the Department’s crews that worked diligently to address the issues that were presented.

Director Miller reported that the Department had placed two (2) traffic plates on Tippecanoe Avenue in order to properly repair a leak. Due to the high traffic volume in that area, the Department would have the work completed at night by a contractor.


8. ADJOURNMENT

The meeting adjourned at 9:46 AM

The next Regular Meeting of the Water Board will be held on Tuesday, February 25, 2020, at 9:30 AM in the Margaret H. Chandler Water Reclamation Plant Conference Room, 399 Chandler Place, San Bernardino, California, 92408.

By: [Signature]
Miguel J. Guerrero, P.E.
General Manager