



**City of San Bernardino
Municipal Water Department**

399 Chandler Place
San Bernardino, CA 92408
<http://www.sbcitywater.org>

*President Cecilia "Toni"
Callicott*

Commissioners

*Wayne Hendrix
David Mlynarski
Rikke Johnson
Thomas Brickley*

MINUTES

FOR THE
WATER BOARD OF THE CITY OF SAN BERNARDINO

JANUARY 28, 2025

CALL TO ORDER

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, January 28, 2025, in-person and livestream via YouTube.

ROLL CALL

Attendee Name	Title	Status	Arrived
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Present	9:30 AM
David Mlynarski	Board Member	Present	9:32 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Absent	N/A
Miguel Guerrero	General Manager	Present	9:30 AM

- 1. ANNOUNCEMENTS BY THE BOARD:** None.
- 2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
- 3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.

4. CONSENT CALENDAR – ITEMS 4A THROUGH 4C:**A. PAYROLL:**

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Total</u>
Claims:3011352- 3011480			
Accounts Payable	\$1,033,059.74	\$703,916.75	\$1,736,976.49
Gross Payroll	<u>\$464,543.86</u>	<u>\$456,888.65</u>	<u>\$921,432.51</u>
12/29/24-01/12/25			
TOTALS	<u>\$1,497,603.60</u>	<u>\$1,160,805.40</u>	<u>\$2,658,409.00</u>

Payroll for the pay period beginning January 13, 2025 through January 26, 2025.

B. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

C. MINUTES: January 14, 2024.

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: T. Brickley
SECONDER: R. Johnson
ABSTAINED: N/A
ABSENT: T. Brickley

DISCUSSION ITEMS

- 5. SPECIFICATION 1798 – AWARD PLANNED ON-CALL PROJECT – DECOMMISSIONING OF CAROUSEL MALL SEWER SYSTEM:** Following the 2024 demolition of the former Carousel Mall structure, the sewer system inside the former mall boundary was no longer needed. A request for quotation was emailed to the six (6) pre-qualified Sanitary Sewer Repair Service contractors on December 9, 2024, under Specification No. 1798, to “Furnish all labor, equipment, and materials for the Decommissioning of the Carousel Mall Sewer System Project, located in San Bernardino, California.”

The funding source for this project was the FY 2024/2025 CO#M2550078, *Annual R&R Sectional Main Repair* account, which had a total of \$1,400,000.00 in unencumbered funds.

MOTION: Accept and award the DECOMMISSIONING OF THE SEWER SYSTEM AT THE DEMOLISHED CAROUSEL MALL SITE under Specification No. 1798 to Mike Prlich & Sons, Inc., as the lowest responsive, responsible bidder in the amount of TWO HUNDRED THIRTEEN THOUSAND TWO HUNDRED AND 00/100 DOLLARS (\$213,200.00).

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: W. Hendrix
SECONDER: R. Johnson
ABSTAINED: N/A
ABSENT: T. Brickley

6. **REPLACEMENT OF THE RS-1 WASTE ACTIVATED SLUDGE PUMPS:** Three (3) Return Activated Sludge (RAS) pumps were utilized processing up to 15 million gallons of raw sewage at the primary and secondary stages. These Worthington centrifugal pumps had minimal breakdowns and proved to perform well above the expected standards.

The pumps were now 43 years old and exceeded their useful design life. The cost and likelihood of failure both exceed best management practices and would need to be replaced with new equipment. Replacing the pumps in-kind would allow for further longevity and reliability of the WRP and staff recommended direct replacement in order to match other products in use.

The funding source for this project was the FY 2024/2025 Sewer Fund Capital Project titled *Master Plan—WRP Asset Replacement Project A* (CO# C2300283), with an approved budget of \$500,000, of which sufficient funds remained.

President Callicott asked if the Department had done business with Cortech Engineering.

Director Stewart stated that the Department worked with Cortech Engineering many times.

Commissioner Johnson asked what was the cost of the annual maintenance of the pumps.

Director Stewart stated that the prior computer system did not track that cost, but the pumps did fail more frequently toward the latter part of their design life due to the age of the pumps.

MOTION: Approve the issuance of a Purchase Order to Cortech Engineering, a DXP Company as outlined above on a sole-source basis in the amount of ONE HUNDRED NINETY-SIX THOUSAND, ONE HUNDRED SIXTY-NINE AND 78/100 DOLLARS (\$196,169.78).

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: R. Johnson
SECONDER: W. Hendrix
ABSTAINED: N/A
ABSENT: T. Brickley

7. **CONTRACT NO. 1814 – CAROLLO ENGINEERS, INC. -CHANGE ORDER NO. 4 – DESIGN OF THE EAST INFLUENT SIPHON PROJECT PHASES I&II (PROJECT NO. C2450071):** On August 31, 2023, the Department entered into Contract No. 1814 with Carollo Engineers, Inc. (Carollo), to perform an emergency visual condition assessment of what was then referred to as the East Bar Screen structure, followed immediately by preparation of a full bypass plan. Shortly after commencement of the project, the facility was retitled to the East Influent Siphon Structure.

Carollo advised the Department that additional Engineering Services During Construction (ESDC) would be required to address multiple issues not foreseeable at the time of initial agreement execution or at any of the prior change order development phases. Change Order No. 4 in the amount of \$44,996.00 was prepared for this extra work to be performed by Carollo under Contract No. 1814. A time extension of one hundred forty (140) calendar days was recommended to be added, revising contract end date to January 18, 2025.

The funding source for this project was the FY 2024/2025 Sewer Treatment Fund Capital Improvement Project titled *East Influent Siphon Project* (Project No. C2450071) which had a total of \$1,739,025.90 in unencumbered funds.

Commissioner Hendrix asked what the total amount of the contract would be with this change order.

Director Stewart stated that the contract currently totaled \$696,090.00.

MOTION: Approve the Change Order No. 4 to Contract No. 1814 with Carollo Engineers, Inc. in the amount of FORTY-FOUR THOUSAND NINE HUNDRED NINETY-SIX AND 00/100 DOLLARS (\$44,996.00). The General Manager was authorized to execute the change order.

RESULT:	APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER:	W. Hendrix
SECONDER:	D. Mlynarski
ABSTAINED:	N/A
ABSENT:	T. Brickley

8. **SPECIFICATION 1798 – RATIFICATION OF PURCHASE ORDER 32500268 ADDITIONAL COST – MIKE PRlich AND SONS, INC – ARROWHEAD AND MILL ST PIPE REPLACEMENT PROJECT:** In Summer 2024, the Department identified the Arrowhead and Mill Street Pipe Replacement Project as an urgent need. The project consisted of removing and replacing 40 feet of 15-inch deteriorated vitrified clay pipe (VCP) and realigning it to restore flows as per its original design.

Requests for Quotations were sent to the prequalified contractors for Specification 1798. On August 26, 2024 Department awarded the lowest bidder, Mike Prlich and Sons, Inc (MP&S), the Project. In compliance with Department Purchasing Policy 51.030, Purchase Order #32500268 was provided to MP&S for a not-to-exceed cost of \$96,000.00.

During excavation and pipe exposure, various unforeseen elements were found, resulting in additional/unforeseen costs of \$12,654.51. Staff requested the Water Board ratify the additional costs for the Arrowhead and Mill Street Pipe Replacement Project, bringing the total project cost to \$108,654.51.

The funding source for this project was the FY 2024/2025 Sewer Collections Fund Capital Project titled *Annual R/R – Sectional Main Repairs* (C.O. #M2550078) with an approved budget of \$1,750,000. Sufficient funding remained available in this Construction Order for this work.

MOTION: The additional payment of TWELVE THOUSAND SIX HUNDRED FIFTY-FOUR AND 51/100 DOLLARS (\$12,654.51) to Mike Prlich and Sons, Inc for the unforeseen additional costs on the Arrowhead and Mill St Pipe Replacement Project was ratified.

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: R. Johnson
SECONDER: W. Hendrix
ABSTAINED: N/A
ABSENT: T. Brickley

9. **CONTRACT NO. 1723 – MYERS AND SONS CONSTRUCTION, LLC -CHANGE ORDER NO. 5 – TERTIARY TREATMENT SYSTEM PROJECT (PROJECT NO. C1700194):** On April 25, 2023, the Department entered into Contract No. 1723 with Myers & Sons Construction, LLC (Myers), for the construction of the Tertiary Treatment System Project. The Project consisted of construction of a 5.0 million gallons per day (MGD) facility to treat and convey recycled water.

Additional work was necessary for this project and a time extension of fifty-seven (57) calendar days was recommended to be added to the contract time. Change Order No. 5 in the amount of \$238,233.83 was prepared for this extra work to be performed by Myers under Contract No. 1723. Upon Water Board approval, the revised contract end date would be March 20, 2025.

The funding source for this project was the FY 2024/2025 Sewer Treatment Fund Capital Improvement Project titled *CWF-Phase 4 Tertiary Treatment Project* (Project No. C1700194) which currently had a total of \$1,266,194.59 in unencumbered funds.

MOTION: Approve the Change Order No. 5 to Contract No. 1723 with Myers & Sons, LLC in the amount of TWO HUNDRED THIRTY-EIGHT THOUSAND TWO HUNDRED THIRTY-THREE AND 83/100 DOLLARS (\$238,233.83). The General Manager was authorized to execute the change order.

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: R. Johnson
SECONDER: W. Hendrix
ABSTAINED: N/A
ABSENT: T. Brickley

10. REPORTS:

A. Report of the President – None.

B. Report of the Commissioners – None.

C. Report of the Directors –

1. Director Stewart provided an update on the Regional Biosolids Feasibility Study.

Director Stewart stated that he was proud to announce that the final fourteen (14) signatures were collected to participate in a cooperative agreement and the RFP was posted on January 28, 2025.

2. Director Stewart reported that he would be attending the CASA Winter Conference in Palm Springs, Ca. from Wednesday, January 29 2025 through Friday, January 31, 2025.

Director Stewart stated that the main topic would be the EPA's recent biosolids assessment on PFAS.

3. Director Miller stated that the Electronic Annual Report would be kicking off next week with Department wide participation.

Director Miller stated that the Electronic Annual Report would be completed by the due date sometime in late March to early April 2025.

4. Deputy General Manager Ohama stated that a landscaping workshop was given on Saturday, January 18, 2025, at the San Bernardino City Unified School District, and a Fall landscaping class on firescaping would be held at the same location on Saturday, September 27, 2025.

Deputy General Manager Ohama stated that Department staff would be attending the Arrow View Neighborhood Association on Saturday, February 8, 2025, and the Wildwood Park Neighborhood Association on Thursday, February 20, 2025.

Deputy General Manager Ohama stated that Water Conservation staff would be attending the following community events:

- Rube-a-Thon – Saturday, February 8, 2025 at Rialto High School
- Career Day - Wednesday, February 26, 2025 at Kimbark Elementary and Friday, March 7, 2025 at Mt. Vernon Elementary

5. Deputy General Manager Ohama stated that the Department was partnering with the CSUSB Biology Department on a yearlong water quality education program where students develop hypothesis about different water sources, develop proposals, and develop research projects after collecting samples and conducting basic water testing.

D. Report of the General Manager –

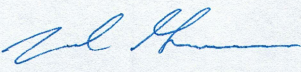
1. General Manager Guerrero thanked Director Stewart for leading the effort on the Regional Biosolids Feasibility Study and stated that the RFP was a major step in the process.
2. General Manager Guerrero stated that a press release was distributed regarding the partnership between Supervisor Joe Baca, Jr., the County, and City on the Lead Service Replacement Project.

General Manager Guerrero stated that Director Miller and Tim Potter worked a lot on this project to get it to completion.

3. General Manager Guerrero informed the Water Board that staff was meeting with San Bernardino County on January 28, 2025, to discuss the funding for the planning and design of the septic to sewer project in the Arrowhead Farms area.

11. ADJOURNMENT:

The next regular meeting of the Water Board was scheduled for 9:30 a.m., February 11, 2025, at the Margaret H. Chandler Water Reclamation Plant, located at 399 Chandler Place, San Bernardino, CA, 92408.

By: 
Miguel J. Guerrero, P.E.
General Manager