



**City of San Bernardino
Municipal Water Department**

399 Chandler Place
San Bernardino, CA 92408
<http://www.sbcitywater.org>

*President Cecilia "Toni"
Callicott*

Commissioners

*Wayne Hendrix
David Mlynarski
Rikke Johnson
Thomas Brickley*

MINUTES

FOR THE

WATER BOARD OF THE CITY OF SAN BERNARDINO

JANUARY 14, 2025

CALL TO ORDER

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, January 14, 2025, in-person and livestream via YouTube.

ROLL CALL

Attendee Name	Title	Status	Arrived
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Absent	N/A
David Mlynarski	Board Member	Present	9:32 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Present	9:30 AM
Miguel Guerrero	General Manager	Present	9:30 AM

1. **ANNOUNCEMENTS BY THE BOARD:** Commissioner Johnson thanked Department employees on behalf of Akoma Unity Center, for their contributions during the holidays.
2. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
3. **PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.

4. CONSENT CALENDAR – ITEMS 4A THROUGH 4F:**A. PAYROLL:**

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Total</u>
Claims:3010993- 3011351			
Accounts Payable	\$5,339,041.08	\$2,983,370.50	\$8,322,411.58
Gross Payroll			
11/18/24- 12/01/24; 12/02/24- 12/15/24; 12/16/24-12/29/24	<u>\$1,425,612.36</u>	<u>\$1,344,846.81</u>	<u>\$2,770,459.17</u>
TOTALS	<u>\$6,764,653.44</u>	<u>\$4,328,217.31</u>	<u>\$11,092,870.75</u>

Payroll for the pay periods beginning December 16, 2024 through December 29, 2024, and December 30, 2024 through January 12, 2025.

B. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

C. MINUTES: December 10, 2024.

D. RESOLUTION NO. 25-001 OF THE WATER BOARD OF THE CITY OF SAN BERNARDINO RECOGNIZING KATHRYN RANDALL FOR MORE THAN TWENTY-SIX YEARS OF DEDICATED SERVICE TO THE CITY OF SAN BERNARDINO AND SAN BERNARDINO MUNICIPAL WATER DEPARTMENT.

E. RESOLUTION NO. 25-0002 OF THE WATER BOARD OF THE CITY OF SAN BERNARDINO RECOGNIZING CONSTANTINE ARRIETA FOR MORE THAN THIRTY-FIVE YEARS OF DEDICATED SERVICE TO THE CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT.

F. RESOLUTION NO. 25-0003 OF THE WATER BOARD OF THE CITY OF SAN BERNARDINO RECOGNIZING JOHNNY GARCIA FOR MORE THAN THIRTY-THREE YEARS OF DEDICATED SERVICE TO THE CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT.

RESULT: **APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT**
MOVER: T. Brickley
SECONDER: R. Johnson
ABSTAINED: N/A
ABSENT: W. Hendrix

DISCUSSION ITEMS

5. **ELECTION OF OFFICERS:** In accordance with the City of San Bernardino Board, Commission, and Citizen Advisory Committee Bylaws (Bylaws), Article I, Section 1, the officers of the Water Board shall include a President and Vice President.

In addition, Article I, Section 2, of the Bylaws stated that officers shall be elected by a majority of the commissioners present at the first regular meeting in January and shall serve a term of two (2) years.

The current officers of the Water Board were Toni Callicott, President, and Wayne Hendrix, Vice President.

Commissioner Mlynarski stated that the current dynamic was working well and made a motion to extend the terms of the current Water Board President and Vice-President.

Commissioner Johnson agreed and seconded the motion.

MOTION: Toni Callicott and Wayne Hendrix were reappointed as President and Vice-President, respectively, in accordance with the *City of San Bernardino Board, Commission, and Citizen Advisory Committee Bylaws*.

RESULT:	APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER:	D. Mlynarski
SECONDER:	R. Johnson
ABSTAINED:	N/A
ABSENT:	W. Hendrix

6. **PRESENTATION OF SERVICE AWARDS:** Employee service awards were presented acknowledging the following employees for their years of service to the Department.

Steven Dooley	5 Years of Service
Diego Ortiz	15 Years of Service
Tim Potter	20 Years of Service

7. **REPORTS:**

A. **Report of the President – None.**

B. **Report of the Commissioners – None.**

C. Report of the Directors –

1. Director Stewart stated that the Department staff received a draft permit from the Regional Water Board and the review would be completed by the deadline.
2. Director Miller stated that the system did not experience any major issues due to the wind and the reservoirs remained at capacity.

Director Miller stated that the Department managed any power outages with back-up generators.

3. Deputy General Manager Ohama stated that a landscaping workshop would be given from 10:00 a.m. – 12:00 p.m. on Saturday, January 18, 2025, at the San Bernardino City Unified School District, located at 777 N. “F” Street, San Bernardino, CA 92410.

Deputy General Manager Ohama stated that all of the landscaping workshop information would be posted on the Department website and social media platforms.

D. Report of the General Manager –

1. General Manager Guerrero thanked staff their hard work throughout the windy weather.

General Manager Guerrero stated that there was a lot of news regarding devastation and destruction which included news surrounding the reliability of water during these events.

General Manager Guerrero stated that his hope was to learn from these recent events and minimize any major issues related to water when these types of events happen in the City.

2. General Manager Guerrero informed the Water Board that staff was continuing its work with San Bernardino County with the septic to sewer project in the Arrowhead Farms area.

General Manager Guerrero stated that Department and County staff would be meeting in late January to discuss the funding for the planning and design of the project with the \$1million grant received from Congressman Pete Aguilar’s Office.

8. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None.**9. CLOSED SESSION:**Pursuant to Government Code Section(s):

- A. Conference with legal counsel – anticipated litigation – pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: One case.

No reportable action taken.

- B. Conference with real property negotiators –
Property: 888 East 6th Street (APN 0278-181-20 and portion of APN 0278-191-30)
Agency negotiator: General Manager or designee
Negotiating parties: City of San Bernardino (General Fund)
Under negotiation: Price and terms of payment

No reportable action taken.

10. ADJOURNMENT:

The next regular meeting of the Water Board was scheduled for 9:30 a.m., January 28, 2025, at the Margaret H. Chandler Water Reclamation Plant, located at 399 Chandler Place, San Bernardino, CA, 92408.

By: _____



Miguel J. Guerero, P.E.
General Manager